

LOS ANGELES POLICE DEPARTMENT
LD95 Administrative Duties
SA9 ADMIN
S6 Drill & Ceremony

HOURS: 1 hr.
TRAINING NEEDS: None
HANDOUTS: None

I. Recruit Introduction/Inspection & Drill

- A. Introduction and purpose for drill (Drill and Ceremony Manual Pg 1)
 - 1. The ability to move a large number of personnel
 - 2. From one location to another
 - 3. In an orderly manner
 - 4. Instilling the habits of discipline, precision and response to leadership orders.
- B. Introduction to drill positions (See Drill and Ceremony Manual)
 - 1. Movements of a Unit Leader
 - 2. Formations / Instructional Procedures – Pg 1
 - 2. Commands – Pg 2
 - 3. Attention – Pg 3
 - 4. At Ease – Pg 14
- C. Drill and ceremony is a time to “try out” different recruits in leadership positions to assist in locating the permanent class leader and squad leaders.
- D. The primary responsibility for instruction for drill and ceremony lies with the class coordinator not the class leader.

II. Administrative

- A. Give the class leader morning reports to be turned in daily and kept by the class coordinator
- B. The morning reports are proof in the event timekeeping issues arise
- C. Put together “notebooks” containing recruit packages
 - 1. Recycle recruits can be used to assist in putting the notebooks together
- D. VA educational benefits package
 - 1. Military veterans may submit a request to obtain financial assistance for Academy Training
 - 2. See the VA Coordinator in Recruit Coordination Training Unit

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