OFFICE OF THE CHIEF OF POLICE

SPECIAL ORDER NO. 19 **August 7, 2020**

SUBJECT: **SUPERVISION AT SEARCH WARRANT LOCATIONS – REVISED**

PURPOSE: The purpose of this Order is to delineate the responsibilities of a lieutenant at a search warrant service operation involving Area Gang Enforcement Detail (GED), Community Law Enforcement and Recovery (CLEAR), and Area Narcotics Enforcement Details (NED). This Order does not relieve the other GED/CLEAR and NED supervisors of their responsibilities at a search warrant service.

Note: Another Order will be forthcoming to revise the Los Angeles Police Department Warrant Service/Tactical Plan Report, Form 12.25.00, and the Los Angeles Police Department Search Warrant and Warrant Service/Tactical Plan Checklist, Form 12.25.01, to reflect the updates in this policy.

PROCEDURE: SUPERVISION AT SEARCH WARRANT LOCATIONS – REVISED. Department Manual Section 4/742.30, *Supervision at Search Warrant Locations*, has been revised. The revised Department Manual section is attached, with the revisions indicated in italics.

AMENDMENT: This Order amends Section 4/742.30 of the Department Manual.

AUDIT RESPONSIBILITY: The Commanding Officer, Audit Division, shall review this directive and determine whether an audit or inspection shall be conducted in accordance with Department Manual Section 0/080.30.

MICHEL R. MOORE
Chief of Police

Attachment

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DEPARTMENT MANUAL
VOLUME IV
Revised by Special Order No. 19, 2020

742.30 SUPERVISION AT SEARCH WARRANT LOCATIONS.

Supervisor's Responsibilities. A supervisor shall be present for all warrant services that require a *Warrant Service*/Tactical Plan Report, *Form 12.25.00*. If a warrant service does not require a *Warrant Service*/Tactical Plan Report, the presence of a supervisor is not required. However, a supervisor's presence is recommended if such a warrant service is anticipated to yield a significant amount of narcotics or currency. In addition to the guidelines established in Department Manual Sections 4/742.10 and 4/742.30, supervisors overseeing a warrant service shall review the Area/division Warrant Tracking Log, *Form 08.17.05*, to ensure that the concerned warrant is entered and properly updated, and that the return date box is completed.

Search Warrants Involving Gang Enforcement Detail (GED)/*Community Law Enforcement and Recovery* (CLEAR) *or Narcotics Enforcement Detail (NED) Personnel.* A lieutenant or above shall be present at the execution of all search warrants where GED/CLEAR *and NED* personnel are involved in the service of the warrant.

Lieutenant Responsibilities. *A lieutenant's responsibilities include the following:*

- *Ask the occupant(s) of the location if there are any valuables and/or currency they would like to secure prior to initiating the search;*
- *Secure those items in the presence of the occupant(s);*
- *Remain at scene for the duration of the search warrant until all officers/units have cleared the location;*
- *Ensure that all current procedures involving the search of the location and recovery of evidence are followed as outlined in the Search Warrant Service Procedures Guide;*
- *Accompany the supervisor and occupant for the final walk-through at the termination of the search warrant;*
- *Leave a business card at the location and ascertain if there are any questions or concerns by the individuals at the location; and,*
- *Review Pages 6 and 7 of the Warrant Service/Tactical Plan Report to ensure that proper procedures were followed in execution of the warrant and recovery of evidence.*

Exception. *When multiple search warrant locations are involved, it shall be at the discretion of the commanding officer of the geographic Area where the search warrant was initiated to determine if a lieutenant is required at each location or if the responsibility should be delegated to any GED/CLEAR or NED supervisor.*

Note: The presence of a lieutenant or above is required for search or Ramey warrants initiated by any uniformed gang *or narcotics* enforcement-related *detail*, and warrants where *any* uniformed gang *or narcotics* enforcement-related officers act as affiants. However, a lieutenant or above is not required for warrants using uniformed gang enforcement personnel

in a support capacity only. Additionally, a supervisor need not be present for the service of a *Forward-looking Infra-red (*FLIR*)* warrant.

Note: At the discretion of the coordinating supervisor, photographs of the pre-search and post-search locations may be taken by personnel from the Area or *photographers from the Photo Lab*, Technical Investigation Division, depending upon availability.

Photographs taken are official Department photographs and shall be retained in the detective's case folder at the division having investigative responsibility for the case, together with all other investigative reports connected to the search warrant.

Commanding Officer's Responsibilit*ies*. The commanding officer of each Area/specialized division (or designated Area detective's CO at the rank of lieutenant or above) shall ensure that his or her command is in compliance with Department policy and procedure as it relates to search and Ramey warrant service.