

**OFFICE OF THE CHIEF OF POLICE**

**SPECIAL ORDER NO. 7**

**March 20, 2018**

**APPROVED BY THE BOARD OF POLICE COMMISSIONERS ON March 20, 2018**

**SUBJECT: PURCHASING WEAPONS AND/OR EQUIPMENT FOR THE  
PURPOSE OF RESELLING FOR PRIVATE FINANCIAL  
GAIN – ESTABLISHED**

**PURPOSE:** The Los Angeles Police Department routinely interacts with vendors and contractors for the purpose of identifying and procuring the best weapons and safety equipment available for duty-related functions. Federal, state and municipal laws, the Los Angeles Police Department Conflict of Interest Code, and the City of Los Angeles Governmental Ethics Ordinance, prohibit Department personnel from using their title or position to purchase any weapon and/or equipment directly from a City vendor or contractor for the purpose of reselling it for private financial gain.

**PROCEDURE:** Department Manual Section 1/270.16, *Purchasing Weapons and/or Equipment for the Purpose of Reselling for Private Financial Gain*, has been established and is attached.

**AMENDMENT:** This Order adds Section 1/270.16 to the Department Manual.

**AUDIT RESPONSIBILITY:** The Commanding Officer, Audit Division, shall review this directive and determine whether an audit or inspection shall be conducted in accordance with Department Manual Section 0/080.30.



**CHARLIE BECK**  
Chief of Police

Attachment

DISTRIBUTION "D"

**DEPARTMENT MANUAL**  
**VOLUME I**  
**Revised by Special Order No. 7, 2017**

**270.15 EMPLOYEE RELATIONS WITH VENDORS AND CONTRACTORS.** When representing the Department to outside business organizations which are, or which are likely to become, vendors or contracting parties with the Department, employees must conduct themselves in a manner which will bring credit to themselves and to the Department. Because a police officer is the most conspicuous representative of government, the officer's conduct is likely to be scrutinized far more severely than that of other persons; therefore, when dealing with prospective contractors, employees must avoid becoming engaged in conduct which is, or which might appear to be, censurable.

Department resources will not be committed to furthering the work of a prospective contractor or vendor prior to the formation of a contract. Similarly, whatever is seen or heard of a confidential nature, or that is confided in an official capacity, will be kept as such unless disclosure is necessitated in the furtherance of Department objectives. Personal feelings or motives, or the possibility of personal gain, will not influence decisions. An employee must not place himself/herself in a position of compromise by soliciting or accepting gratuities, even where such activity might otherwise be considered an acceptable form of business negotiations outside the Department.

***270.16 PURCHASING WEAPONS AND/OR EQUIPMENT FOR THE PURPOSE OF RESELLING FOR PRIVATE FINANCIAL GAIN.*** *The Los Angeles Police Department routinely interacts with vendors and contractors for the purpose of identifying and procuring the best weapons and safety equipment available for duty-related functions. Section 49.5.5 of the City of Los Angeles Governmental Ethics Ordinance prohibits City employees from misusing their positions to create a private advantage, financial or otherwise, for any person. Consistent with Section 49.5.5, Department personnel are prohibited from using their positions to obtain weapons and/or equipment at a discounted price not available to members of the public, from vendors or contractors who do business with the City, for the purpose of reselling them for private financial gain.*