

AIR SUPPORT DIVISION

ASD NOTICE
8.2.2

June 14, 2002

TO: All Security Officers, Air Support Division

FROM: Commanding Officer, Air Support Division

SUBJECT: WORK SCHEDULES

Effective immediately, each full-time Security Officer shall be in actual attendance on duty for a minimum eight hours per watch, excluding lunch period, to constitute one working day.

If you have any questions, please contact the Watch Commander.



MICHAEL R. HILLMANN, Captain
Commanding Officer
Air Support Division

6-14 Distributed by KPS

ELIGIBLE
FOR ABBREVIATED WORK SCHEDULES

<u>Title</u>	<u>MOU</u>	<u>ClassCode Grade</u>
ACCOUNTANT I	01	1513 1
ACCOUNTANT II	01	1513 2
ACCOUNTING CLERK I	03	1223 1
ACCOUNTING CLERK II	03	1223 2
ARCH DRAFT TECHNICIAN	21	7922 0
AUDITOR	01	1517 0
BACKGROUND INVESTIGATOR	01	1764 1
BACKGROUND INVESTIGATOR	01	1764 2
CARTOGRAPHER	21	7204 0
CHEMIST II	08	7833 2
CHIEF CLERK POLICE II	20	1249 2
CHIEF FORENSIC CHEMIST I	17	2237 1
CHIEF FORENSIC CHEMIST II	17	2237 2
CLERK	03	1141 0
CLERK STENOGRAPHER	03	1321 0
CLERK TYPIST	03	1358 0
COMMUNICATIONS ENGINEER	17	7610 0
COMMUNICATIONS ENGINEERING ASSOCIATE	08	7607 0
CRIMINALIST I	08	2234 1
CRIMINALIST II	08	2234 2
CRIMINALIST III	08	2234 3
DATA ENTRY OPERATOR II	03	1433 2
DATA PROCESSING TECHNICIAN I	21	1136 1
DELIVERY DRIVER I	03	1121 1
EXAMINER OF QUESTIONED DOC I	21	3229 1
EXAMINER OF QUESTIONED DOC II	21	3229 2
F/P IDENT EXPERT I	03	1157 1
F/P IDENT EXPERT II	03	1157 2
F/P IDENT EXPERT III	03	1157 3
FIREARMS EXAMINER	21	2233 0
FORENSIC PRINT SPECIALIST I	21	2200 1
FORENSIC PRINT SPECIALIST II	21	2200 2
FORENSIC PRINT SPECIALIST III	21	2200 3
FORENSIC PRINT SPECIALIST IV	21	2200 4
GEO INFO. SYS. SUP. I	19	7214 1
GEOGRAPHIC INFORMATION SPECIALIST	21	7213 0
GRAPHIC DESIGNER I	21	1670 1
GRAPHIC DESIGNER II	21	1670 2
HEARING REPORTER	03	1326 0
LAB TECHNICIAN I	21	7854 1
MANAGEMENT AIDE	01	1508 0
MANAGEMENT ANALYST I	01	9184 1
MANAGEMENT ANALYST II	01	9184 2

ELIGIBLE
FOR ABBREVIATED WORK SCHEDULES

<i>Title</i>	<i>MOU</i>	<i>ClassCode Grade</i>
MANAGEMENT ASSISTANT	01	1539 0
OPER & STATS RES ANALYST I	08	1779 1
PAYROLL SUPERVISOR I	20	1170 1
PAYROLL SUPERVISOR II	20	1170 2
PHOTOGRAPHER I	21	1793 1
PHOTOGRAPHER II	21	1793 2
PHOTOGRAPHER III	21	1793 3
POLICE COMPOSITE ARTIST	21	1650 0
POLYGRAPHIC EXAM I	21	2240 1
POLYGRAPHIC EXAM II	21	2240 2
POLYGRAPHIC EXAM III	21	2240 3
POLYGRAPHIC EXAM IV	21	2240 4
PRINCIPAL ACCOUNTANT II	20	1525 2
PRINCIPAL CLERK POLICE II	20	1152 2
PRINCIPAL CLERK POLICE III	20	1152 3
PRINCIPAL F/P IDENT EXPERT I	19	1158 1
PRINCIPAL F/P IDENT EXPERT II	19	1158 2
PRINCIPAL FORENSIC PRINT SPECIALIST	19	2203 0
PRINCIPAL PHOTOGRAPHER	19	1794 0
PRINCIPAL PUBLIC RELATIONS SPECIALIST	20	1786 0
PUBLIC RELATIONS SPECIALIST II	01	1785 2
REPROGRAPHIC OPERATOR I	03	3162 1
SECRETARY	03	1116 1
SR ACCOUNTANT I	20	1523 1
SR ACCOUNTANT II	20	1523 2
SR AUDITOR	20	1518 0
SR CHEMIST	17	7830 0
SR CLERK	03	1143 0
SR CLERK STENOGRAPHER	03	1323 0
SR CLERK TYPIST	03	1368 0
SR EXAMINER OF QUESTIONED DOCUMENTS	19	3231 0
SR FORENSIC PRINT SPECIALIST	19	2201 0
SR MANAGEMENT ANALYST I	20	9171 1
SR MANAGEMENT ANALYST II	20	9171 2
SR PHOTOGRAPHER I	19	1795 1
SR PHOTOGRAPHER II	19	1795 2
SR SYSTEMS ANALYST I	20	1597 1
SR SYSTEMS ANALYST II	20	1597 2
SR TRANSIT ANALYST	20	6405 0
SUPERVISING CRIMINALIST	17	2235 0
SYSTEMS AIDE	01	1599 0
SYSTEMS ANALYST I	01	1596 1
SYSTEMS ANALYST II	01	1596 2

SUMMARY OF CIVIL SERVICE CLASSES/PAYGRADES

ELIGIBLE

FOR ABBREVIATED WORK SCHEDULES

<i>Title</i>	<i>MOU</i>	<i>ClassCode</i>	<i>Grade</i>
TRANSIT AIDE	01	6401	0
TRANSIT ANALYST	01	6402	1
TRANSIT DOC CONSTR ASST	03	6403	0
TRANSIT SECRETARY	03	6400	0

June 14, 2002

The attached notice was distributed to Security Officers today. MOU #18 for Security Officers does not refer to Abbreviated Work Schedules. The attached list, received from FOD, does not include Security Officers as a Class eligible for Abbreviated Work Schedules.

I'm on vacation next week but Bernice knows as much as I do about this.

Kris

FYI K.