

## AIR SUPPORT DIVISION

ORDER NO. 5  
8.2.2

May 29, 2001

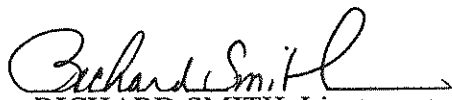
**TO:** All Air Support Division Supervisors

**FROM:** Commanding Officer, Air Support Division

**SUBJECT:** AIR SUPPORT DIVISION SUPERVISOR RESPONSIBILITIES WHEN  
NOTIFIED BY A COURT LIAISON OFFICER OF A CASE CONTINUANCE

Effective immediately, when an Air Support Division (ASD) supervisor receives notification from a Court Liaison Officer that an ASD officer's case has been continued, the supervisor shall:

1. Immediately notify the involved officer(s).
2. Immediately notify the ASD Subpoena Control Officer.
3. Ensure that the ASD Court Book reflects the continuance date.
4. Ensure the timely service of a re-subpoena to the ASD officer(s).

  
RICHARD SMITH, Lieutenant  
Acting Commanding Officer  
Air Support Division