

AIR SUPPORT DIVISION

ORDER NO. 8

October 6, 2000

TO: All Air Support Division Aircrew Personnel

FROM: Commanding Officer, Air Support Division

SUBJECT: PREFLIGHT PLANNING INFORMATION RETRIEVAL AND DISTRIBUTION

Federal Aviation Regulations and Air Support Division directives include information regarding the need to become properly informed prior to the conduct of any flight. This order describes specific requirements related to the retrieval and distribution of certain kinds of information.

Prior to takeoff, each Pilot-In-Command of a Department flight shall obtain information regarding:

1. Weather (i.e., current and forecast weather for departure, enroute and arrival locations to cover the period from scheduled takeoff to one hour after scheduled arrival).
2. Notice to Airmen (NOTAMS) for departure, enroute and arrival locations for the period from scheduled takeoff to one hour after scheduled arrival.
3. Any SIGMETS, AIRMETS, and similar notifications for the period from scheduled takeoff to one hour after scheduled arrival.

It should be noted that the term "enroute" includes the intended patrol area for ASTRO flights and surveillance area for SFS flights.

As much as possible, on-coming Watch Commanders should, at the beginning of each watch, assign one person to obtain and distribute the required information. Such information may be obtained via automated services (e.g., 1-800-wx-brief, www.duats.com/duats, etc.). Whenever possible, the information should be distributed verbally and posted on the Roll Call Room Bulletin Board. Watch Commanders shall include a comment on the Watch Commander's Daily Report as to compliance with the above requirements. At End-Of-Watch, the off-going Watch Commander should ensure that any posted information is removed and properly disposed.

Questions regarding this order should be directed to the Officer-In-Charge, Support Section.



K. R. HALE, Captain
Commanding Officer
Air Support Division