

COUNTER-TERRORISM AND SPECIAL OPERATIONS BUREAU

NOTICE
16.2

August 22, 2013

TO: All Commanding Officers

FROM: Commanding Officer, Counter-Terrorism and Special Operations Bureau

SUBJECT: EXPANSION OF INCIDENT COMMAND SYSTEM INTERMEDIATE AND ADVANCED TRAINING GOAL


Currently, the Department mandates that all Sergeants II, Lieutenants I and Lieutenants II assigned to Office of Operations entities, and all Captains and above Department-wide, shall attend Incident Command System (ICS) 300 and ICS 400 training. To date, the Department has achieved a 90 percent compliance rate.

In order to ensure our personnel are properly prepared to manage complex incidents and events, the Department is expanding the ICS training mandate to include all Department Lieutenants I and Lieutenants II.

Commanding officers are requested to have their Training Coordinators query the training records of the designated student pool under their command for completion of the ICS 300 and ICS 400 courses. Submit an Intradepartmental Correspondence, Form 15.02.00, addressed to the Commanding Officer, Emergency Operations Division (EOD), by **August 30, 2013**, containing the rank, name, serial number and assignment of those designated personnel that have not completed both courses so that they can be scheduled into future classes.

If there are any questions regarding this Notice, please contact Sergeant Eric Lee or Lieutenant Maria Acosta, EOD, at (213) 486-5730.

APPROVED:



MICHAEL P. DOWNING, Deputy Chief
Commanding Officer
Counter-Terrorism and Special Operations Bureau



STEPHEN R. JACOBS, Deputy Chief
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