

COUNTER-TERRORISM AND SPECIAL OPERATIONS BUREAU

NOTICE
16.2

November 22, 2011

TO: All Concerned Commanding Officers

FROM: Commanding Officer, Counter-Terrorism and Special Operations Bureau

SUBJECT: EMERGENCY PREPAREDNESS SURVEY RESULTS

Emergency Preparedness Surveys were disseminated to Department personnel between May, 2011, and October, 2011. There were 151 surveys received and due to the anonymous nature of the surveys, the Area/Division of origin could not be determined. However, the overall results indicated both a desire and a need for emergency preparedness training for Department personnel.

- 84 respondents (55.6%) indicated that they were prepared for a major emergency in the City of Los Angeles.
- 88 respondents (58.2%) indicated that they have an emergency kit at home.
- 83 respondents (54.9%) indicated they were aware of some of the contents that should be in the emergency kit.
- 90 respondents (59.6%) indicated they knew how to contact family members if most forms of communications were down.
- 89 respondents (58.6%) indicated they were aware of the Department's mobilization plan.
- 96 respondents (63.5%) indicated they were aware of their A/B Watch mobilization assignment.
- 84 respondents (55.6%) indicated they knew the procedure in the event they cannot reach their division of assignment if mobilized from their residence.
- 109 respondents (72.1%) indicated they knew their division critical site locations.
- 98 respondents (64.9%) indicated they knew their division Code Alpha locations.
- 39 respondents (25.8%) indicated they were familiar with windshield surveys.

The final question queried the respondents to identify what the Department could do to better to educate personnel in emergency preparedness and 84 respondents (55.6%) provided helpful recommendations. These responses included varying requests for training, emergency preparedness materials/brochures, posting of information within the workplace, and for the Department to provide emergency disaster kits to Department personnel.

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It is recommended that Area/Division Emergency Preparedness Coordinators (EPCs) ensure emergency preparedness materials are distributed and/or made available to Department personnel. Emergency Preparedness Bulletins prepared by Emergency Operations Division (EOD) are available on the Local Area Network and should be reviewed with Department personnel by the EPCs on a regular basis. Emergency Preparedness Bulletins address the following topics:


- Personal Disaster Kits – Do you have one?
- Dealing with Animals in a Disaster
- Department Mobilization and Personnel Responsibilities
- Household Concerns in the Event of a Disaster


In addition, Continuity of Operations Plans contain a Family Disaster Plan Annex that Department personnel should use to develop a personal disaster plan. Emergency Preparedness Coordinators should review that information with their assigned personnel as well as ensuring that at the start of each deployment period personnel are made aware of their assigned watch in the event of a Department mobilization.

A Windshield Survey eLearning is currently being reviewed by Police Training and Education and when approved, it will be posted and available via eLearning for all Department personnel.

If you have any questions regarding this matter, please contact Lieutenant Maria Acosta, Emergency Management Section, EOD, at (213) 486-5730.

APPROVED:


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