

**COUNTER-TERRORISM AND SPECIAL OPERATIONS BUREAU**

**NOTICE**  
15.2

April 11, 2012

**TO:** All Concerned Personnel

**FROM:** Commanding Officer, Counter-Terrorism and Special Operations Bureau

**SUBJECT:** HAZARDOUS MATERIALS UNIT LOAN PROGRAM

In order to evaluate potential candidates for future positions, as well as to give officers a view of the duties of a hazardous materials technician, the Hazardous Materials Unit (HMU), Emergency Services Division (ESD), has developed a loan program. With the approval of his/her commanding officer and the Bureau Chief, an officer may be loaned to the HMU for one deployment period. The officer on loan will be assigned to an HMU technician and oriented as to the requirements and expectations of the position. While a loan to the HMU is not a requirement when applying for a permanent position, it is anticipated that those who have completed a loan will be more familiar with the skills and abilities a hazardous materials technician must possess.

All eligible candidates must have at least five years on the Department and be of the rank of Police Officer III. Interested parties should submit a Transfer Application Data Sheet, Form 15.88; two most recent Standards Based Assessments; and a modified TEAMS print out (Promotion/Paygrade Advancement) to the Officer in Charge, HMU. In addition, officers should also provide the following information (if applicable):

Investigative experience;  
Chemistry/biological/radiological/nuclear/laboratory experience;  
Computer/network experience (both hardware and software); and  
Mechanical/technical experience.

Police officers who submitted loan packages in the past need to submit a new application. The Commanding Officer, ESD, will evaluate the applicants and establish a loan schedule.

If you have questions regarding this Notice, please contact Sergeant George Chen, Officer in Charge, HMU, ESD, at (323) 342-4200.

APPROVED:



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