

COUNTER-TERRORISM AND SPECIAL OPERATIONS BUREAU

**NOTICE**  
16.2

May 2, 2013

**TO:** Concerned Commanding Officers

**FROM:** Commanding Officer, Counter-Terrorism and Special Operations Bureau

**SUBJECT:** EMERGENCY PREPAREDNESS SURVEYS

The Emergency Preparedness Unit (EPU), Emergency Operations Division (EOD), surveyed Department personnel anonymously during Calendar Year 2011 in order to gauge the readiness level of Department personnel in the event they are required to respond to a major disaster. Due to the responses provided in the surveys that indicated a substandard awareness and a significant lack of preparation, specific training and direction was provided to Emergency Preparedness Coordinators in an effort to raise the preparedness level of personnel within their commands.

In order to test the effectiveness of that preparedness follow-up training, EOD is distributing the same survey to all Department personnel in order to assess whether there has been improvement in the categories queried. It is requested that the attached survey be distributed to personnel within each command for completion. Surveys are anonymous and no identifiers shall be recorded on the surveys. All surveys should be completed no later than **May 31, 2013**, and sent via interoffice mail to:

Emergency Operations Division  
Attention: Emergency Preparedness Unit  
Mail Stop 400-1

If you have any questions regarding this matter, please contact Sergeant Eric Lee, EPU, EOD, at (213) 486-5730.

APPROVED:



MICHAEL P. DOWNING, Deputy Chief  
Commanding Officer  
Counter-Terrorism and Special Operations Bureau



STEPHEN R. JACOBS, Deputy Chief  
Chief of Staff  
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Attachment

# Emergency Preparedness Survey

This is an anonymous and voluntary survey. Please answer the following questions:

1. Do you think you are prepared for a major emergency in the City of Los Angeles?

YES

NO

2. Do you have an emergency kit at home?

YES

NO

- a. What does it consist of? \_\_\_\_\_

3. If most forms of communication were down, would you know how to contact family members?

YES

NO

4. Are you aware of the Department's mobilization plan?

YES

NO

- a. During mobilization periods, are you assigned A or B watch?

A B Not Sure

- b. Do you know what to do if you are unable to reach your division in the event that you are mobilized from your residence?

YES

NO

5. Do you know where the critical site locations are in your divisions?

YES NO

6. Do you know the Division Code Alpha location?

YES NO

7. Do you know what a "Windshield Survey" is?

YES NO

8. What can the Department do to better educate its officers as it pertains to Emergency Preparedness?

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*Los Angeles Police Department  
Emergency Operations Division, Emergency Preparedness Unit  
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