

COUNTER-TERRORISM AND SPECIAL OPERATIONS BUREAU

NOTICE

1.15

July 18, 2011

TO: All Concerned Commanding Officers

FROM: Commanding Officer, Counter-Terrorism and Special Operations Bureau

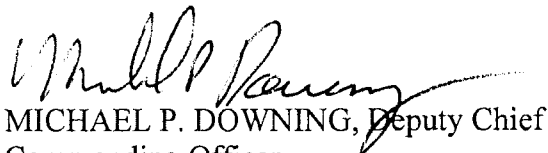
SUBJECT: REQUEST FOR EMERGENCY PREPAREDNESS COORDINATOR INFORMATION

It is requested that the names of Area Emergency Preparedness Coordinators (EPC) be forwarded to Emergency Operations Division (EOD). Pursuant to the Office of the Chief of Police Special Order, dated March 4, 2008, entitled, "*Emergency Preparedness Coordinator Program- Established*", each geographic Area shall designate two Area employees, including a minimum of one non-probationary supervisor as the EPCs for their Area. The commanding officer of each specialized division shall designate a minimum of one supervisory employee (sworn or civilian) as the EPC. Any Office, bureau, or division which includes sworn or civilian personnel who are subject to mobilization or response in the event of a critical incident shall ensure that an EPC is designated.

Please electronically submit the name, rank, serial number, and contact telephone number of the designated EPC to EODEPU@lapd.lacity.org by **July 27, 2011**.

Should you have any questions regarding this Notice, please contact Management Analyst II Michelle Houlihan, Emergency Management Section, EOD, at (213) 486-5730.

APPROVED:



MICHAEL P. DOWNING, Deputy Chief
Commanding Officer
Counter-Terrorism and Special Operations Bureau



STEPHEN R. JACOBS, Deputy Chief
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