

**EMPLOYEE RELATIONS ADMINISTRATOR  
OFFICE OF THE CHIEF OF STAFF**

**NOTICE**  
2.2.3

February 12, 2010

**TO:** All Commanding Officers

**FROM:** Employee Relations Administrator

**SUBJECT:** MODIFICATION OF THE 20 HOUR SECONDARY EMPLOYMENT RULE

This Notice announces a change in the number of hours a week a sworn employee can work secondary employment. Historically, sworn employees could only work a total of 20 hours per week, unless the concerned Commanding Officer authorized additional hours on a case by case basis.

Effective Deployment Period No. 3, February 28, 2010, the Department will temporarily increase the number of hours a sworn employee can work secondary employment from 20 hours to 30 hours per week. The expansion to 30 hours will remain in effect until June 30, 2011.

Any questions regarding this notice should be directed to the Employee Relations Administrator, at (213) 486-7600.

APPROVED:



JOSE PEREZ, Jr., Commander  
Employee Relations Administrator



STEPHEN R. JACOBS, Commander  
Chief of Staff  
Office of the Chief of Police

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