

INTRADEPARTMENT CORRESPONDENCE

NOTICE
16.1

August 31, 2006

TO: All Air Support Division Personnel

FROM: Commanding Officer, Air Support Division

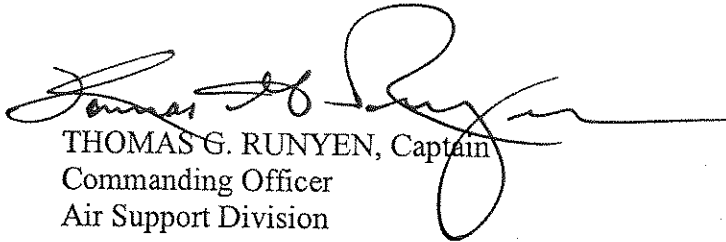
SUBJECT: AVIATION TRAINING FOR AIR SUPPORT DIVISION COMMAND PILOTS

During the Air Support Division (ASD) watch commander and assistant watch commander (AWC) meeting held in July 2006, it was unanimously agreed that the implementation of an aviation training program for ASD command pilots would benefit the division. It is anticipated that the training will strengthen the pilot's knowledge of aircraft and engine systems, limitations, normal and emergency procedures, and performance.

Effective immediately, each ASD command pilot is responsible for completing the below-listed training during the corresponding deployment period (DP). Watch commanders, AWCs, and Officers in Charge shall be responsible for tracking the completion of the training for pilots assigned to their respective watches. The ASD Training Coordinator, Sergeant Brent Carey, shall conduct an audit at the end of each DP regarding the completion of training and report the findings to the Commanding Officer, ASD. [The listed "on-line" courses can be found on the Computerized Training System (CTS), Federal Aviation Administration (FAA) website, or the Aircraft Owners and Pilots Association (AOPA) website.]

DP No 9, 2006	AS 350 B2 AIRFRAME AND ARRIEL ENGINE – CTS (4) Tutorials (9) Lessons (1) Exam for Airframe (1) Tutorial for Engine
DP No. 10, 2006	Bell 206 B3 AIRFRAME AND C20 ENGINE - CTS (2) Tutorials (9) Lessons (1) Exam for Airframe (1) Tutorial for Engine
DP No. 11, 2006	FLIGHT REVIEW PREP GUIDE – FAA SAFETY.GOV WEBSITE
DP No. 12, 2006	AERONAUTICAL DECISION MAKING - FAA SAFETY.GOV WEBSITE
DP No. 13, 2006	WEATHER WISE: CEILING AND VISIBILITY – AOPA.ORG WEBSITE WEATHER WISE: THUNDERSTORMS AND ATC – AOPA.ORG WEBSITE

Completion of these on-line courses results in a computer-generated certificate that indicates the course has been satisfactorily completed. Each pilot shall submit a copy of his/her certificate to his/her respective supervisor. Other relevant aviation reference material is available on-line at the FAA Safety website and the AOPA website.



THOMAS G. RUNYEN, Captain
Commanding Officer
Air Support Division

EMPLOYEE'S REPORT

DR

SUBJECT PROPOSAL FOR PILOT AVIATION "REFRESHER" TRAINING		
DATE & TIME OCCURRED 8-19-06 2200	LOCATION OF OCCURRENCE ASD	DIVISION OF OCCURRENCE ASD
TO: (Rank, Name, Assignment, Division) CAPTAIN RUNYEN, COMMANDING OFFICER, ASD		DATE & TIME REPORTED 8/19/06, 23:05

DETAILS:

During last month's watch commander and assistant watch commander meeting there was unanimous agreement that it would be beneficial to have a program of regular aviation training for pilots at ASD. The training would serve to strengthen ASD pilot's knowledge of aircraft and engine systems, limitations, normal and emergency procedures, and performance. Information on ASD's AS 350B2 and Bell 206 B3 airframe and engine is currently available on the computer using the CTS program.

Other relevant aviation subjects are available "on-line" on the FAA's Safety website and AOPA's website. Completion of these on-line courses results in a computer generated certificate that indicates the course has been satisfactorily completed.

Each deployment period a different subject would be scheduled. Watch Commanders and OIC's would be responsible for tracking the completion of the training for pilots on their respective watches.

Here is the proposed pilot aviation training schedule for the remainder of the year:

- DP #9 AS 350 B2 AIRFRAME AND ARRIEL ENGINE ON THE CTS
(4) TUTORIALS (9) LESSONS (1) EXAM FOR AIRFRAME AND (1) TUTORIAL FOR ENGINE
- DP #10 BELL 206 B3 AIRFRAME AND C20 ENGINE ON THE CTS
(2) TUTORIALS (9) LESSONS (1) EXAM FOR AIRFRAME AND (1) TUTORIAL FOR ENGINE
- DP #11 FLIGHT REVIEW PREP GUIDE-FAA SAFETY.GOV WEBSITE
- DP #12 AERONAUTICAL DECISION MAKING-FAA SAFETY.GOV WEBSITE
- DP #13 WEATHER WISE:CEILING AND VISIBILITY-AOPA.ORG WEBSITE
WEATHER WISE: THUNDERSTORMS AND ATC-AOPA.ORG WEBSITE

DATE & TIME TYPED	DIVN. RPTG.	CLERK	EMPLOYEE(S) REPORTING	SER. NO.	DIVN.
			<i>D. Abney</i>	21454	ASD
SUPERVISOR APPROVING		SERIAL NO.			
<i>[Signature]</i>		17762	SGT D. ABNEY 21454 ASD		