

MAJOR CRIMES DIVISION

DIVISIONAL ORDER NO. 4
15.1

Date: June 18, 2013

TO: All Concerned Personnel

FROM: Commanding Officer, Major Crimes Division

SUBJECT: DEPLOYMENT FROM THE DAVIS ACADEMY

Background: While the responsibility of Major Crimes Division (MCD) is Citywide, a disproportionate number of crimes are committed in Operations Valley Bureau (OVB). The number of these incidents in OVB is greater than the total number of incidents in other bureaus. This problem has created a substantial challenge to Major Crimes Division detectives who lose critical investigative hours driving back and forth to the OVB each day.

To provide timely investigative service, it is an operational necessity to these extensive investigations for MCD to establish parking of selected police vehicles at Davis Academy for detective response.

Procedure: The purpose is to efficiently deploy personnel in those areas of OVB where investigations are being conducted by MCD's Sections. The Commanding Officer of MCD will designate the selected personnel and their police vehicles that will be operating from the Davis Academy.

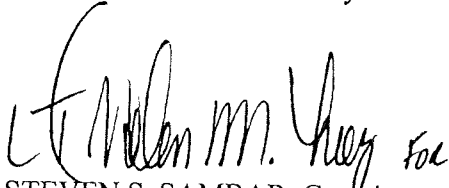
Employee Responsibility: Each designated personnel assigned to operate from the Davis Academy will report to duty telephonically to their main Sections at their assigned Start of Watch (SOW) and will ring in to their Sections every two hours. Upon End of Watch (EOW) they will ring-off telephonically.

Assigned police vehicles to the Davis Academy will continue to be serviced at the Main Street Garage unless otherwise directed by Motor Transportation Division (MTD.)

Note: If one of the designated police vehicle assigned to Davis Academy is required to be Temporary Home-Garaged for a specific operation; the appropriate Special Parking Authorization (SPA) will be requested, completed and approved in the same current manner.

Supervisor Responsibility: Supervisors of each Section with designated personnel assigned to the Davis Academy shall ensure compliance with the aforementioned ring-in procedures. They will also conduct periodic visual inspection to verify that vehicles are being parked correctly at the Davis Academy.

Officer-in-Charge Responsibility: The Officer-in-Charge of each Section with assigned personnel at Davis Academy shall have audit responsibility to ensure compliance with this order.

A handwritten signature in black ink, appearing to read "Steven S. Sambar" with a stylized flourish at the end.

STEVEN S. SAMBAR, Captain
Commanding Officer
Major Crimes Division