

OFFICE OF OPERATIONS

NOTICE

1.11

October 30, 2017

TO: All Office of Operations Personnel

FROM: Director, Office of Operations

SUBJECT: MENTAL EVALUATION UNIT CONTACT DOCUMENTATION

Department policy requires officers to contact Mental Evaluation Unit (MEU) upon detention and/or arrest of persons with mental illness (Department Manual Section 4/260.20, Taking Persons with a Mental Illness into Custody).

Operations Order No. 8, *Incident Disposition Codes for Incidents Involving Persons Suspected of Mental Illness - Revised*, dated May 16, 2007, mandates that officers track the outcome for all calls for service involving persons suspected of mental illness. This information is captured in the incident comment section of the Computer Aided Dispatch (CAD) or Daily Field Activity Report (DFAR). Part of this outcome includes documenting the notification made to MEU. Effective immediately, when it is determined that an indication of mental illness exists and MEU is contacted, officers shall document the contact with MEU on their CAD or DFAR to include the following:

- Name and serial number of the MEU person contacted;
- Time of contact with MEU; and,
- Disposition of the call/encounter.

Please refer further questions to the Office of Operations, Evaluation and Administration Section, at (213) 486-6050.



MICHEL R. MOORE, First Assistant Chief
Director, Office of Operations

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