

OFFICE OF OPERATIONS

NOTICE NO. 1

January 21, 1997

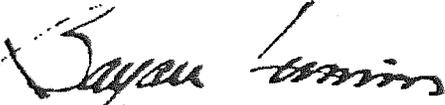
TO: All Concerned Personnel, Office of Operations

FROM: Director, Office of Operations

SUBJECT: INDEX OF VALID OFFICE OF OPERATIONS ORDERS

An index listing all valid Office of Operations (O.O.) Orders through December 31, 1996, has been prepared and accompanies this Notice. The Orders are listed numerically by year and by title. As these Orders are incorporated in other active manuals (Vice, Homicide, Detective Operations, and Juvenile), they are deleted from the inventory of valid O.O. Orders.

NOTE: A listing of all O.O. Orders that have been canceled and/or superseded by other Department directives is also attached. Department personnel should update personal and Department files as appropriate.



BAYAN LEWIS, Assistant Chief
Director
Office of Operations

Attachments

DISTRIBUTION "A"

NUMERICAL LISTING OF VALID ORDERS

<u>1973</u>	<u>1980</u>	<u>1985</u>	<u>1988</u>	<u>1992</u>	<u>1995</u>
No. 25	No. 3 No. 5 No. 25	No. 1 No. 2 No. 5 No. 7	No. 1 No. 2 No. 9 No. 10 No. 13	No. 1 No. 2 No. 4 No. 6 No. 8	No. 1 No. 2 No. 4 No. 5 No. 6 No. 7 No. 8 No. 9
<u>1975</u>	<u>1981</u>	<u>1986</u>	<u>1989</u>	<u>1993</u>	No. 11 No. 12 No. 14 No. 15 No. 16 No. 17 No. 18 No. 19 No. 20 No. 21 No. 24 No. 25 No. 26 No. 27 No. 28 No. 29 No. 31 No. 32
No. 8 No. 9 No. 21 No. 29 No. 31	No. 1 No. 2 No. 7 No. 11	No. 3 No. 6 No. 11 No. 16 No. 20 No. 26 No. 29 No. 32 No. 33	No. 1 No. 5 No. 7 No. 9 No. 12 No. 14 No. 15 No. 16 No. 20 No. 21	No. 1 No. 3 No. 4 No. 5 No. 6 No. 7 No. 8 No. 15 No. 17 No. 18 No. 19 No. 20 No. 21 No. 22 No. 23 No. 24 No. 25 No. 26	
<u>1976</u>	<u>1982</u>	<u>1987</u>	<u>1990</u>	<u>1994</u>	<u>1996</u>
No. 8 No. 24 No. 29 No. 34 No. 42 No. 51 No. 54	No. 4 No. 10 No. 13 No. 16 No. 18 No. 23	No. 3 No. 4 No. 7 No. 9 No. 10 No. 12 No. 14 No. 15 No. 21 No. 25	No. 3 No. 4 No. 5 No. 6 No. 7 No. 8 No. 9 No. 11 No. 13 No. 16	No. 1 No. 2 No. 3 No. 4 No. 6 No. 7 No. 8 No. 9 No. 11 No. 13 No. 14 No. 15 No. 16 No. 17 No. 19 No. 20 No. 21 No. 22	No. 1 No. 2 No. 3 No. 4 No. 5 No. 6 No. 7 No. 8 No. 9 No. 10 No. 11 No. 12 No. 13 No. 14 No. 15 No. 16 No. 17 No. 18 No. 19 No. 20
<u>1977</u>	<u>1983</u>		<u>1991</u>		
No. 6 No. 17 No. 21 No. 22 No. 24 No. 25 No. 30	No. 3 No. 11 No. 15 No. 20 No. 22 No. 24		No. 1 No. 2 No. 4 No. 6 No. 7 No. 10 No. 11		
<u>1979</u>	<u>1984</u>				
No. 9 No. 20	No. 1 No. 2 No. 5 No. 6 No. 8 No. 17				

CANCELED OFFICE OF OPERATIONS ORDERS

<u>O.O. ORDERS</u>	<u>TITLE AND REASON CANCELED</u>
No. 6, 1976	Use of Safety "Padded" Cells (Will be incorporated into the Jail Manual)
No. 19, 1982	Traffic Manual (Advisory only)
No. 28, 1982	Noise Enforcement Team (Covered by Special Order No. 10, 1994)
No. 21, 1983	Obtaining the Status of Superior Court Felony Cases (Procedural change)
No. 4, 1986	Gun Safety Lesson (Outdated, contains misinformation)
No. 27, 1986	Department Jail Assignments (Will be incorporated into the Jail Manual)
No. 30, 1986	Fingerprint Investigations (No longer reflects current procedures for all Department personnel)
No. 31, 1986	IBM Personal Computers (Incorporated in the Department Manual 2/630.01 through 2/630.20)
No. 24, 1987	Notification to Department of Motor Vehicles Regarding Arrests for Highway Violence (No longer required per DMV)
No. 3, 1989	Booking of Evidence Requiring Freezer Storage into Valley Property Section, Property Division (Superseded by Special Order No. 9, 1994)

CANCELED OFFICE OF OPERATIONS ORDERS

O.O. ORDERS

TITLE AND REASON CANCELED

No. 17, 1989	Operation Regeneration Program (EODD no longer utilizes formal tracking as described in the Order)
No. 19, 1989	Peace Officer Status of Employee Development Department Special Investigators and Request Information (Procedural Change)
No. 1, 1990	Investigation of Non-Injury Officer-Involved Shootings (Superseded by O.O. No. 15, 1995)
No. 18, 1994	Sworn Cash Overtime Reporting Procedures (Superseded by O.O. Order No. 13, 1996)
No. 3, 1995	Issuing a Personal Service Citation at the Scene of a Traffic Collisiain (Superseded by O.O. Order No. 20, 1996)
No. 10, 1995	Expanded Detective Work Hours Pilot Program (Superseded by O.O. Order No. 17, 1996)
No. 30, 1995	Moratorium on Enforcement of Section 14607.6 of the California Vehicle Code (Superseded by O.O. Order No. 3, 1996)

INDEX OF VALID ORDERS BY YEAR AND NUMBER

1973

No. 25 - Emergency Traffic Control Devices

1975

- No. 8 - Misdemeanor Arrest Report Writing Procedures
No. 9 - Input of Identifiable Property into Computer Systems
No. 21 - Transportation of Rape Victims in Police Vehicles
No. 29 - Notifications and Entry into Restricted Areas -
Los Angeles International Airport
No. 31 - Court Cases Involving Vehicle Identification by
Secondary Numbers

1976

- No. 8 - Code 7 Requests During First or Last Hour of Field Duty
No. 24 - Centralized Timekeeping Control
No. 29 - Proving the Age of Minor (Under 21 Years of Age)
Defendants
No. 34 - Identification of Female Prostitutes Booked at S.B.I.
No. 42 - Mandatory Rotation of Vice Vehicles
No. 51 - Notifying Training Division of Divisional Training Days
No. 54 - Notification to Department of Recreation and Parks When
Facilities are Needed for Command Post Operations

1977

- No. 6 - Enforcement of Vehicle Registration Violations
No. 17 - "Window Smash" Procedures

- No. 21 - Filing Policy Regarding Jurisdictional Conflicts for GTA and Other Identifiable Stolen Property Cases
- No. 22 - Police Reports Required for City Attorney Hearings at the City Attorney's Bauchet Street Office
- No. 24 - Activation of the Off-Street Enforcement Program
- No. 25 - Use of Female Officers for Rape Investigations
- No. 30 - Senior Deputy Auxiliary Police

1979

- No. 9 - Loss or Theft of Remote Out of Vehicle Emergency Radios (ROVER)
- No. 20 - Procedure for Control of Key(s) to Premises Where Burglary-Auto Theft Division Alarms Have Been Installed

1980

- No. 3 - Use of Unmarked Police Vehicles by Explorers and Associate Advisors
- No. 5 - Reporting LA Numbers
- No. 25 - Subrogated Property Notifications on Stolen Vehicles

1981

- No. 1 - Alteration of Telephone Communications During Hostage/Barricaded Suspect Incidents
- No. 2 - Guidelines for the Investigation and Reporting of Natural Deaths by Field Services Division Personnel
- No. 7 - Police Clergy Council Identification Cards
- No. 11 - Homicide Manual

1982

- No. 4 - Community Relations Guidelines
- No. 10 - Reporting Defective Gas Chromatograph Intoximeter
- No. 13 - Police Service Representative Uniforms
- No. 16 - Distribution of Crime and Arrest Reports Involving Asian Victims and Suspects
- No. 18 - Formal Orientation of Newly Assigned Sergeants
- No. 23 - Bureau, Area, Division and Specialized Section Notices and Orders

1983

- No. 3 - Expanded TASER Deployment
- No. 11 - Duties and Responsibilities of Area and Specialized Division Analytical Officers
- No. 15 - Accountability and Maintenance of Shotguns and Shotgun Ammunition
- No. 20 - STORM (System to Optimize Radio Car Manpower) Guidelines
- No. 22 - Notice of Training or Special Assignment Form
- No. 24 - Department of Recreation and Parks Policy Concerning the Sale and Consumption of Alcoholic Beverages

1984

- No. 1 - Use of Child Passenger Seat Restraints
- No. 2 - Accountability and Maintenance of Raid Jackets
- No. 5 - Mobile Digital Terminal Equipment Maintenance and Repair
- No. 6 - Accountability for California Peace Officers Legal Sourcebooks Within the Office of Operations

- No. 8 - Transportation of PCP Arrestees by LAFD Rescue Ambulance
- No. 17 - Standardized Code Seven Procedure for Motorcycle Officers

1985

- No. 1 - Detective Monthly Homicide Activity Summary
- No. 2 - Transmittal of Daily Deployment Information to Communications Division
- No. 5 - Arrests for Violation of Temporary Restraining Orders
- No. 7 - Field Unit Selection Sequence and Priority Radio Call Backlog - Tactical Alert Guidelines

1986

- No. 3 - Robbery or Burglary of Jewelry Business Locations - Notifications Required
- No. 6 - Service Complaint Correspondence Procedures
- No. 11 - Parole Revocation Hearings
- No. 16 - Acknowledgement of Citizen Commendations
- No. 20 - Phone Patch Guidelines
- No. 26 - Domestic Violence Cases - 17(b)4 Referral Policy
- No. 29 - Operation-Identification Program
- No. 32 - Park Policing
- No. 33 - Documentation of Gang Affiliation on Arrest Reports

1987

- No. 3 - Special Penalty Consideration for Informant-Defendants in Felony Cases

- No. 4 - Interrogation of Narcotic and Felony Arrestees
- No. 7 - Retention of Firearm Entries in State and Federal Automated Systems
- No. 9 - Requesting Want and Warrant Information via the Radio
- No. 10 - In Lieu Probation Violation Filings, Department 100, Central Judicial District
- No. 12 - Consumer Product Tampering
- No. 14 - Blood Alcohol Tests for 647(f) PC (DRUNK) Arrestees
- No. 15 - Payment of Selected Vehicle Towing and Storage Fees
- No. 21 - Accountability for Updating Suspect Information into PACMIS
- No. 25 - The ECCCS Special Locations File

1988

- No. 1 - Fingerprint Investigations
- No. 2 - Response to Requests for NCIC Hit Confirmations
- No. 9 - City Attorney Domestic Violence and Crimes Against Persons Filing Procedures - Revised
- No. 10 - Deployment of L-90 "Stopping the Response Time Clock"
- No. 13 - Field Release From Custody (FRFC) Procedures - Expanded

1989

- No. 1 - Mandated Training on Corruption Awareness
- No. 5 - Criteria to Request a SWAT Team and/or a Crisis Negotiation Team Response
- No. 7 - Conditional Use Permits (CUP)
- No. 9 - Reporting Incidents Motivated by Hatred or Prejudice
- No. 12 - Criteria for Felony Driving-Under-the-Influence Bookings

- No. 14 - Narcotics Enforcement Activities by Office of Operations Personnel
- No. 15 - Restricted Booking Locations for Large Sums of Money
- No. 16 - Shelter Information for the Homeless
- No. 20 - Fingerprint Investigations - Supplemental Procedures
- No. 21 - Off-Duty Employment at Filming Locations

1990

- No. 3 - Crime Clearances Involving Juvenile Offenders
- No. 4 - Reducing Quantity of Evidence Booked in Misdemeanor and Infraction Cases
- No. 5 - TRAP Guidelines
- No. 6 - Area Consolidated Standing Plans/Field Command Post Operations
- No. 7 - Elder and Dependent Adult Abuse
- No. 8 - Gang File Guidelines
- No. 9 - Pilot Project: Decentralization of Vehicle Impound Data
- No. 11 - Responsibilities for Investigation of Arson-Related Homicides
- No. 13 - Police Assisted Community Enhancement (PACE)
- No. 16 - Establishment of Crime Analysis Unit and Area Crime Analysis Details

1991

- No. 1 - The Patrol Mission
- No. 2 - Standardized Change of Watch Policy for Office of Operations Traffic Divisions
- No. 4 - Pro/Anti Abortion Demonstrations

- No. 6 - Administrative "To" Messages
- No. 7 - Deployment of Watch Commanders and Assistant Watch Commanders
- No. 10 - Area Desk Service Excellence Survey
- No. 11 - Voluntary Expansion of Jeopardy Program

1992

- No. 1 - Assignment of Non-coded Calls for Service to Field Sergeants
- No. 2 - Emergency Protective Orders
- No. 4 - Procedures for Rover "Help" Activations
- No. 6 - Standard Unit Designations for Bike Details
- No. 8 - Death Investigation Evidence Disposition

1993

- No. 1 - Three-Year Station/Personnel Inspection Cycle
- No. 3 - Standard Audit Report Format
- No. 4 - Unit Designations And Area Sectoring During Mobilization
- No. 5 - Modified 17(b)(4) P.C. Bypass Procedure
- No. 6 - Office of Operations Publishing Plan
- No. 7 - Victim Refusal to Prosecute
- No. 8 - Crime Analysis Products and Information
- No. 15 - Formal Orientation of Newly Assigned Personnel
- No. 17 - Reward Procedure-Revised
- No. 18 - Criminal Record/Department of Motor Vehicles History Information of Filing Criminal Complaints-Revised
- No. 19 - Domestic Violence Filing Procedures-Revised

- No. 20 - Revised Murder Investigation Progress Report
- No. 21 - Expansion of the Los Angeles Police Department's Repressible Crime Category to Include Violent Crimes
- No. 22 - Revised Gang-Related/Motivated Homicide Funeral Notifications
- No. 23 - Department Participation in Community Centers
- No. 24 - Shots Fired at Officers
- No. 25 - Career Criminal Apprehension Program (CCAP)
- No. 26 - Anatomical Drawing Forms

1994

- No. 1 - Transit Law Enforcement
- No. 2 - Juvenile Traffic Court Citation Program
- No. 3 - Ride-Along Waiver
- No. 4 - In-Car Video Pilot Program
- No. 6 - Major Assault Crimes (MAC) Unit in Area Detective Divisions
- No. 7 - Implementation of New Policies Relating to Juvenile Procedures
- No. 8 - Penal Code Section 293 - Publication of Information Regarding Victims of Sex Offenses
- No. 9 - Volunteer Programs - Annual Report
- No. 11 - Booking Female Arrestees at Rampart Area Regional Female Jail
- No. 13 - Foreign Travel Risks and Procedures
- No. 14 - Revised Stuart House Investigative Procedures
- No. 15 - Strategies to Increase Detective Efficiency
- No. 16 - Area/Division Taser Control

- No. 17 - Domestic Violence Restraining Orders - Area Subpoena Control Officer Responsibilities
- No. 19 - Timely Coroner Notifications in Death Investigations
- No. 20 - Deployment and Responsibilities of School Cars
- No. 21 - Telecommunication Devices for the Deaf
- No. 22 - Training Coordinator's Responsibilities

1995

- No. 1 - Accurate Murder Statistics in Police Arrest Crime Management Information System (PACMIS)
- No. 2 - Sick/IOD Coordinators
- No. 4 - Service Requirement on Domestic Violence Temporary Restraining Orders
- No. 5 - Penal Code Sections 113 and 114
- No. 6 - Investigation of Traffic Collisions Involving all Railway Conveyances (TCS)
- No. 7 - Bureau Administrative CRASH Unit
- No. 8 - Response to "Heard Only" Shots Fired Incidents
- No. 9 - Community Policing
- No. 11 - Reporting Gang-Related Crimes
- No. 12 - Activation of Career Criminal Apprehension Section, Detective Support Division
- No. 14 - Assignment of Area Senior Police Service Representatives
- No. 15 - Investigative Responsibilities of Robbery-Homicide Division and Detective Headquarters Division
- No. 16 - Driving-Under-the-Influence Court Submission Form

- No. 17 - Parking Around the Criminal Courts Building
- No. 18 - Temporary Closure of City Thoroughfares
- No. 19 - Delivery of Detained Juvenile Arrest Reports to the District Attorney's Office
- No. 20 - Standardized Roll Call Training Program for Detectives
- No. 21 - Establishment of Pre-Designated Mobile Field Force (MFF) Units
- No. 24 - Stolen Vehicle Recovery Network Guidelines - Revised
- No. 25 - Standardized Change of Watch Policy for all Office of Operations Patrol Divisions
- No. 26 - Homicide Investigation Evidence Disposition - Revised
- No. 27 - Decentralization of Mandated Registration of Sex Offenders
- No. 28 - Expanded Assignment Options for Phase III Probationary Officers
- No. 29 - Change in the Responsibility for Data Entry of Sex Crime Modus Operandi Codes
- No. 31 - Delivery of Juvenile Arrest Reports to the Probation Department in Non-Detained Cases
- No. 32 - Off-Hours Emergency Witness Relocation Fund

1996

- No. 1 - Crime Reduction Plan Format
- No. 2 - Citywide Crime Analysis Detail Guidelines
- No. 3 - Vehicle Impound and Forfeiture Procedures for Section 14607.6 of the California Vehicle Code
- No. 4 - Child Molester Identification Line Subdirectory
- No. 5 - Guidelines for the Management of the Jeopardy Program in Geographic Areas
- No. 6 - Towing and Release Procedures for Vehicle Repossessions

- No. 7 - Vehicle Impound Procedures for California Vehicle Code Sections 22651(p), Unlicensed Driver, and 14602.6 30-Day Hold
- No. 8 - Deployment of Field Training Officers
- No. 9 - Standardized Reporting Procedures for State of the Community Reports and Bi-Annual Status Updates
- No. 10 - Collision Investigation Officer Training Program
- No. 11 - Transit Crime Database
- No. 12 - Mobile Field Force Spontaneous Assembly Guidelines
- No. 13 - Sworn Overtime Reporting Procedure
- No. 14 - Unusual Occurrence After-Action Reporting
- No. 15 - Polaroid Spectra Camera Equipment
- No. 16 - Authorization for Detectives I to Provide Booking Approval
- No. 17 - Expanded Detective Work Hours
- No. 18 - Emergency Exemption Procedures During Personnel Redeployment Situations
- No. 19 - Non-Partitioned Black and White Police Vehicles
- No. 20 - Issuing a Personal Service Citation at the Scene of a Traffic Collision