

OFFICE OF OPERATIONS

OPERATIONS NOTICE NO. 1

January 24, 2008

SUBJECT: OFFICER DECLARATION REQUIREMENTS FOR TRAFFIC CITATIONS

EFFECTIVE: IMMEDIATELY



The Los Angeles Superior Court has informed the Department that all traffic citations must include the date near the officer's signature. This requirement is mandated by the Judicial Council of California in the Notice to Appear and Related Forms guide dated September 20, 2005. The guide refers to Section 2015.5 of the California Code of Civil Procedure. Failure to provide a date near the officer's signature on traffic citations has resulted in many citations being dismissed at trial.

Henceforth, officers shall record the date they signed the traffic citation in the field immediately below their name and above the violator's signature box.

Form with fields for Arresting or Citing Officer, Date, Name of Arresting Officer, Serial No., and Dates Of. Includes a signature box with the text: WITHOUT ADMITTING GUILT, I PROMISE TO APPEAR AT THE TIME AND PLACE INDICATED BELOW. X Signature

This requirement applies to all Traffic Notice to Appear forms (Form 04.50.00/TR-130). This information will be included in the next printing of the Citation Guide (Form 16.65.00).

Questions regarding this Notice may be directed to the Evaluation and Administration Section, Office of Operations, at (213) 473-8826.

Signature of Earl C. Paysinger for
EARL C. PAYSINGER, Assistant Chief
Director, Office of Operations

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