

**OFFICE OF OPERATIONS
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NOTICE NO. 4

FEB 19 1997

February 4, 1997

PLANNING AND RESEARCH
DIVISION

TO: All Concerned Personnel, Office of Operations

FROM: Director, Office of Operations

SUBJECT: BOMB THREAT-RELATED DISPATCH PROCEDURES - AMENDED

EFFECTIVE: Immediately

PURPOSE

This Notice informs Department personnel of an enhancement to the current dispatch policy involving bomb threats.

INFORMATION

Currently when dispatching a bomb threat, Communications Division (CD) dispatches a unit and a supervisor only to the reported location of a suspected/reported explosive device. The primary responsibility of the responding unit is to conduct a preliminary investigation of the bomb threat, assess the potential danger to the public, protect lives and property, collect evidence, etc. Very often, the suspect will utilize the 911 phone system and remain on the line with the 911 operator or the suspect's location may become apparent by some other means. Therefore, as a result of a recommendation submitted by a Department supervisor to enhance bomb threat investigations, the dispatch procedure for handling these types of threats is being amended.

PROCEDURE

Effective immediately, CD will immediately dispatch a second unit to the location of a suspect making a bomb threat when his/her location can be determined. In addition, a field supervisor will also be dispatched if available.

Bomb Threat-Related Dispatch Procedures - Amended

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Officers are reminded to use the same precautions at the reported suspect's location as they would at any suspected/reported device. It is important to remember that the possibility exists that the suspect(s) may be in possession of a remote detonation device or secondary explosive device and/or the location may be booby trapped, etc.

NOTE: Department personnel should refer to the current Training Bulletins (e.g., Volume XXII, Issue 3, July 1990, entitled, "Preliminary Investigation of Bomb Complaints,") and other Department directives, for additional information related to bomb threat investigations.



BAYAN LEWIS, Assistant Chief
Director
Office of Operations

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