

OFFICE OF OPERATIONS

OPERATIONS NOTICE NO. 6

December 1, 2004

**SUBJECT: DEPARTMENT OF TRANSPORTATION STOLEN VEHICLE RECOVERY  
PILOT PROGRAM**

**EFFECTIVE: IMMEDIATELY**

The Department of Transportation (DOT) recently activated the Stolen Vehicle Recovery Program. Under this pilot program, DOT officers will be able, under certain conditions, to recover stolen vehicles in Operations-South Bureau (OSB) and Operations-Valley Bureau (OVB). This pilot program does not preclude Department personnel from recovering stolen vehicles when necessary. Officers who encounter stolen vehicles in the field as a result of their own activities or observations shall continue to recover these vehicles, rather than request DOT to respond. This will be a 12-month pilot program.

During this pilot program, DOT officers will follow the below listed procedures and protocols:

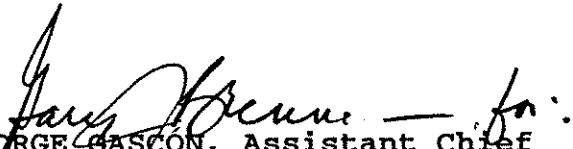
- \* Department of Transportation officers will recover non-felony want stolen vehicles within the Areas encompassed by OSB and OVB. This will include vehicles they encounter during their normal activities and requests for service from our Department;
- \* Department of Transportation officers will not recover, nor be dispatched to, "Code-6 Charles" vehicles, vehicles containing evidence or contraband requiring booking, situations involving the reporting party standing by for immediate release, or calls classified as high-priority by Communications Division (e.g., engine running, suspects there now, etc.);
- \* When situations arise that appear to be outside the responsibilities of the DOT officers, members of our Department will assume the investigation;
- \* Department of Transportation officers' assignments will be consistent with Department Area boundaries;
- \* Department of Transportation officers will utilize Department approved reports (i.e., Vehicle Report, California Highway Patrol (CHP) Form 180) and adhere to existing Department procedures;
- \* Department of Transportation officers will submit their reports to the appropriate Area watch commander, for approval, prior to their end of watch; and,
- \* Further processing of recovered vehicles and all related reports remain the responsibility of our Department (Attachment).

The Area watch commander shall adhere to current Department procedures when reviewing and approving reports submitted by DOT personnel.

In the event that DOT needs to be contacted, whether it be for report corrections or DOT services, they can be reached at (818) 752-5120 or via Communications Division.

Commercial Crimes Division shall maintain liaison with DOT for this pilot program.

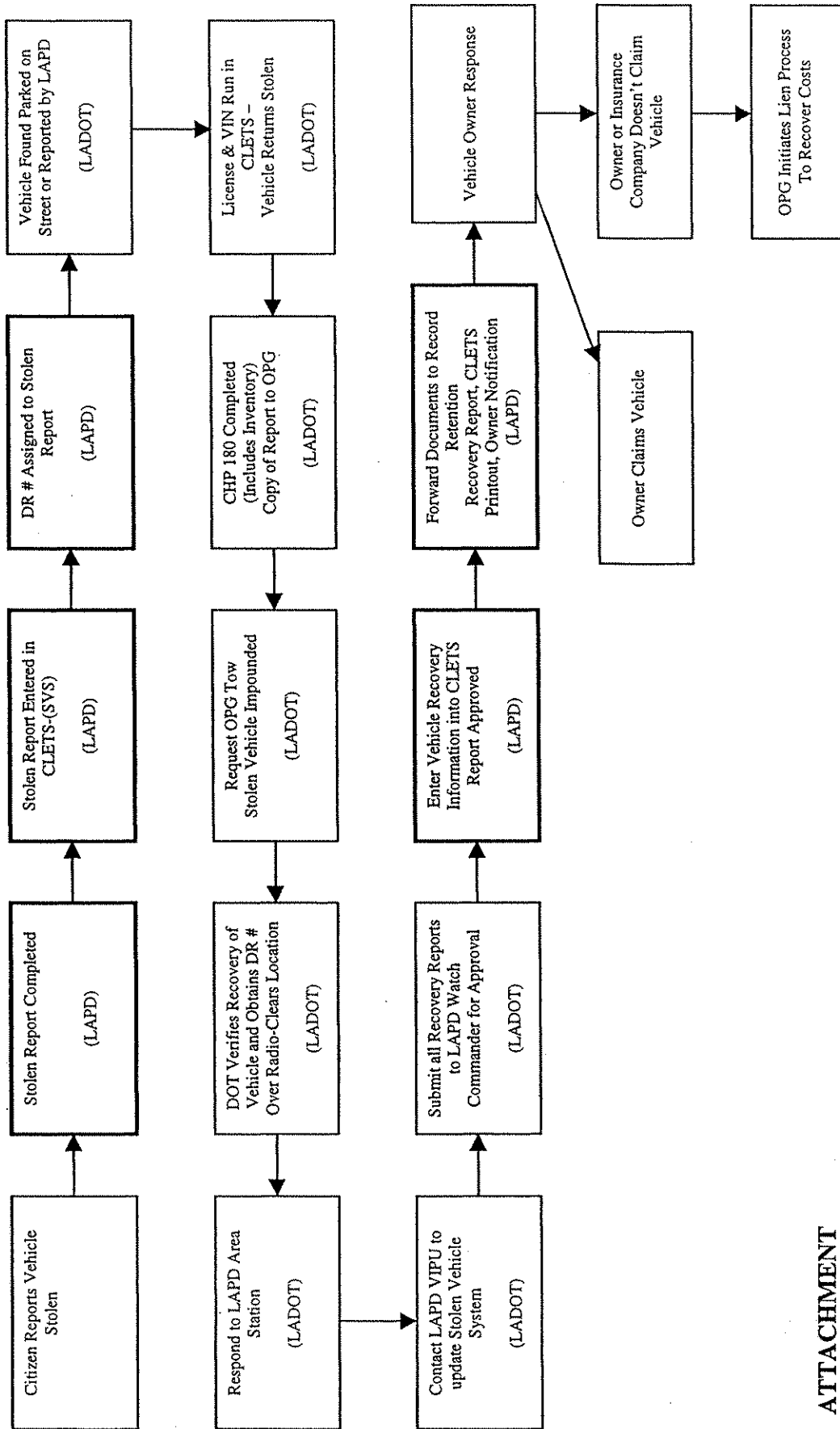
Any questions regarding this Notice should be directed to Commercial Crimes Division, at (213) 485-4131.

  
**GEORGE GASCON, Assistant Chief**  
**Director, Office of Operations**

Attachment

**DISTRIBUTION "A"**

# STOLEN VEHICLE RECOVERY PROCESS FOR NON-FELONY WANT STOLEN VEHICLES



ATTACHMENT