

OFFICE OF OPERATIONS

ORDER NO. 20

October 14, 1983

TO: All Concerned Personnel, Office of Operations
FROM: Director, Office of Operations
SUBJECT: STORM (SYSTEM TO OPTIMIZE RADIO CAR MANPOWER) GUIDELINES
EFFECTIVE: Immediately

INFORMATION

This Order modifies and standardizes essential components and procedures of a typical geographic Area STORM operation. While individual STORM components have primary duties unique to their designation, none are intended to be mutually exclusive. Rather, available resources should be utilized, as required, in order to minimize delays in calls for service. This Order supercedes Office of Operations Order No. 12, June 1, 1980.

PROCEDURES

Commanding Officer's Responsibilities:

Geographic Area commanding officers shall deploy the following units and personnel on a daily basis.

- * Area STORM Officer
- * Field Report Taking Unit(s) (U Unit)

Day and PM watch deployment is mandatory. AM watch deployment is optional, based on the Area's work load and available personnel. STORM positions and units shall be staffed with the Area's regularly assigned personnel. The Area commanding officer shall ensure that monthly STORM work load studies are conducted and that the appropriate types and numbers of STORM components are deployed.

Deployment of the following types of units is optional, according to need.

- * Code 30 Unit(s) (Z Unit)
- * Specialized Investigation Unit(s) (FL Unit)

Watch Commander's Responsibilities:

The concerned watch commander shall ensure that Communications Division is notified whenever any STORM component is deployed. The watch commander shall exercise line supervision over STORM personnel deployed on the watch and shall ensure that STORM units are not staffed by personnel who may be diverted to other duties, such as court, administrative hearings, etc. In order to minimize delays, the Area Command Console (ACC) and the Area STORM Officer's log (Special Investigator's Assignment/Control Log, Form 15.60) of pending calls shall be periodically examined. If necessary, a watch commander shall consider redeployment of a field unit to expedite processing an excessive STORM call load. The watch commander shall review and approve the STORM Officer's log completed during the concerned tour of duty and shall approve any calls to be passed on to the succeeding watch.

Area STORM Officer's Responsibilities:

The Area STORM Officer shall be located at the Area station and is responsible for the controlled distribution of STORM calls to the appropriate unit or person. A Special Investigator's Assignment/Control Log, Form 15.60, shall be used by each STORM officer to record all incoming STORM calls, regardless of source. Hourly callbacks shall be made and documented on all calls held by the STORM officer unless a specific appointment has been made. The STORM officer shall complete telephonic reports as required.

U Unit Responsibilities:


The primary responsibility of a U unit shall be to respond to and investigate low priority report calls received from the Area STORM Officer. Personnel shall be deployed in uniform, in a marked black-and-white vehicle.

Code 30 Unit Responsibilities:

The primary responsibility of a Code 30 unit, when deployed, shall be to respond to, and investigate Code 30 calls. This unit may receive calls from the Area STORM Officer or by radio from Communications Division. Personnel shall be deployed in uniform, in a marked black-and-white vehicle.

Specialized Investigative Unit (FL) Responsibilities:

The primary responsibility of an FL unit shall be to conduct preliminary investigations that require specialized investigative skills, such as lifting fingerprints, taking photographs, completion of lengthy or complicated investigations, etc. Personnel may be deployed in appropriate business clothing, utilizing an unmarked vehicle.


MARVIN D. IANNONE, Assistant Chief
Director
Office of Operations