

OFFICE OF OPERATIONS

ORDER NO. 20

September 14, 1994

TO: All Personnel, Office of Operations

FROM: Director, Office of Operations

SUBJECT: DEPLOYMENT AND RESPONSIBILITIES OF AREA SCHOOL CARS

PURPOSE

This Order establishes a uniform policy for the deployment of Area School Cars and defines the responsibilities of personnel assigned to Area School Cars.

INFORMATION

Recently, the Director, Office of Operations, convened a Short-Term Strategy Committee on Juveniles. The purpose of this Committee was to develop a strategy to upgrade the effectiveness of the Department's juvenile operations. Through extensive interviews and study, the Committee identified several areas in which the Department could upgrade its response to juvenile-related criminal activity. One item targeted by the Committee was the utilization of Area School Cars. The Committee members found that to be effective, officers assigned to Area School Cars should be deployed under the supervision of the Area Juvenile Coordinator and have their responsibilities clearly defined.

PROCEDURE

Area Commanding Officer's Responsibility

Effective immediately, Area commanding officers shall ensure that Area School Cars are deployed under the supervision of the Area Juvenile Coordinator.

Officers' Responsibilities

Officers assigned to an Area School Car shall be responsible for the following duties:

- \* Handling juvenile-related matters on and around school campuses in their respective Areas. This shall include, but not be limited to, the following:


- \* Providing visible patrol during school hours.
- \* Making arrests for offenses committed on campuses or in the vicinity of school grounds.
- \* Responding to radio calls to school campuses from school personnel and taking the appropriate action, e.g., handling child abuse investigations, missing juveniles, etc.
- \* Handling any juvenile-related matter as directed by the Area Juvenile Coordinator, e.g., providing advice to youths and their families who seek assistance from the Department on juvenile issues such as incorrigibility, truancy, potential cases of child abuse/neglect, gang awareness, etc.
- \* Providing expertise to other field units handling juvenile-related matters.
- \* Providing roll call training on juvenile issues as directed by the Area Juvenile Coordinator.

Area Juvenile Coordinator's Responsibilities

The Area Juvenile Coordinator shall:

- \* Exercise line supervision over officers assigned to the Area School Car.
- \* Coordinate and direct the activities of officers assigned to the Area School Car and ensure all assignments are completed in a thorough and timely manner.
- \* Ensure the officers assigned to the Area School Car provide roll call training on juvenile issues based on Area needs.

Implementation of the above procedures will enable an Area School Car to continue to perform a vital function in helping to reduce juvenile crime/delinquency. The Department is committed to providing proactive measures to reduce juvenile-related offenses both on and around school campuses.

  
BERNARD C. PARKS, Assistant Chief  
Director  
Office of Operations

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