

OFFICE OF THE CHIEF OF STAFF
EMPLOYEE RELATIONS ADMINISTRATOR

NOTICE
2.2.3

July 12, 2010

TO: All Sworn Commanding Officers

FROM: Employee Relations Administrator

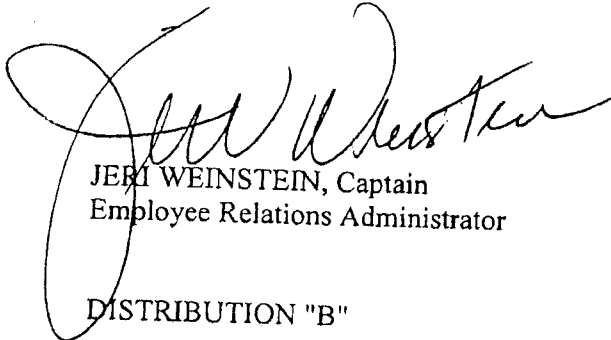
SUBJECT: SPECIALIZED DIVISIONS MANAGED ATTRITION

Prior Notices regarding managed attrition did not address situations when managed attrition affected employees assigned to specialized divisions. This Notice has been prepared to address the procedures for requesting a return to the original division for employees who have been transferred from a specialized division as a result of managed attrition.

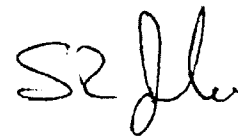
Should a sworn employee in the ranks of lieutenant and below be involuntarily transferred from a specialized division as a result of managed attrition, the following procedures shall apply:

1. Within seven (7) calendar days of the related transfer order, the affected employee shall submit an Employee' Report, Form 15.7, to the commanding officer of the concerned specialized division, requesting consideration to return to that command should a vacancy occur within one year of the original transfer.
2. The same seniority criteria as used in the established managed attrition policy shall also apply to employees wishing to return to their prior commands. Specifically, the person with the most seniority at the desired specialized command, in the given rank and pay grade, will have priority in returning to the specialized command.
3. This agreement shall apply retroactively to all sworn personnel affected by managed attrition since November 1, 2009. Such employees may also apply for consideration to return to their prior assignments within seven (7) calendar days following publication of this Notice.
4. Employees on a verified absence from the Department may also submit a request to return to their former command(s) with the concurrence of the Employee Relations Administrator.

If you have any questions regarding this Notice, please contact Employee Relations Group at (213) 486-7600.


JEBI WEINSTEIN, Captain
Employee Relations Administrator

APPROVED:


STEPHEN R. JACOBS, Commander
Chief of Staff
Office of the Chief of Police

DISTRIBUTION "B"