
AGENDA



BOARD OF POLICE COMMISSIONERS REGULAR MEETING

**TUESDAY, JANUARY 29, 2013
9:30 A.M.**

**POLICE ADMINISTRATION BUILDING
POLICE COMMISSION BOARD ROOM
100 WEST 1ST STREET
LOS ANGELES, CA 90012**

www.lapdonline.org

Commissioners: Andrea Sheridan Ordin, President
John W. Mack, Vice President
Rafael Bernardino, Jr.
Richard Drooyan
Robert M. Saltzman

Members of the public are invited to address the Board of Police Commissioners on any item on the agenda prior to action by the Board on that specific item. Members of the public may also address the Board on any matter within the subject matter jurisdiction of the Board. The Board will entertain such comments during the Public Comment Period. Public comment will be limited to two (2) minutes per individual for each item addressed, unless there are more than ten (10) comment cards for each item, in which case the public comment will be limited to one (1) minute per individual. The aforementioned limitation may be waived by the President of the Board.

(NOTE: Pursuant to Government Code Section 54954.3(b) the legislative body of a local agency may adopt reasonable regulations, including, but not limited to, regulations limiting the total amount of time allocated for public testimony on particular issues and for each individual speaker.)

Members of the public who wish to address the Board are urged to complete a Speaker Card and submit it to the Board Secretary prior to commencement of the public meeting. The cards are available at the public counter, Room 134, Police Administration Building. However, should a member of the public feel the need to address a matter while the meeting is in progress, a card may be obtained from the Sergeant-At-Arms, who will submit the completed form to the Board Secretary prior to final consideration of the matter.

It is requested that individuals who require the services of a translator contact the Board Secretary no later than the day preceding the meeting. Whenever possible, a translator will be provided.

Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR LA OFICINA CON 24 HORAS POR ANTICIPADO.

NOTE: The meeting is tape-recorded and the tape is kept for 30 days.

1. COMMISSION COMMENTS

2. REPORT OF THE CHIEF OF POLICE

- Significant Incidents
- Crime Statistics
- Recruitment/Reinstatement/Reassignment of Officers
- Department Personnel Strength

3. REPORT OF THE EXECUTIVE DIRECTOR

- Status of Future Agenda Items/Pending Projects
- Update on Routine Administrative Matters

4. REPORT OF THE INSPECTOR GENERAL

- Status of Future Agenda Items/Pending Projects
- Significant Incidents

5. INFORMATION – FILED ITEMS

A. [Noise Variance permits](#) on file, as submitted for the period ending January 25, 2013.

- | | |
|------------------------------------|------------------------------------|
| • February 1, 2013 – March 1, 2013 | Los Angeles DWP (PC #12/178) |
| • March 1, 2013 – June 1, 2013 | JCL Barricade Company (PC #12/182) |
| • March 1, 2013 – June 1, 2013 | JCL Barricade Company (PC #12/184) |
| • January 18, 2013 – May 18, 2013 | Emerson College (PC #13/22) |

B. Special Event permits on file, as submitted for the period ending January 25, 2013.

- None

6. PRESENTATIONS

7. CONSENT AGENDA ITEMS

The Consent Agenda items are considered to be routine and non-controversial upon which documentation provided to the Board is adequate to give sufficient information for approval without inquiry or discussion. It is designated to minimize the time required for the handling of routine matters in order to permit additional time to be spent on more significant matters. The President will call for ayes and nays on the Consent Agenda as a whole and the vote will be treated as a separate vote on each item. These items may be moved to the Regular Agenda at the order of the President or at the request of the other members of the Board or if a member of the general public has submitted a request to speak on the subject.

- A.. DEPARTMENT'S REPORT, dated January 23, 2013, relative to the approval of a monetary donation in the amount of \$30,000.00 from Los Angeles City Councilman Dennis Zine, to be used for the purchase of a new tractor which will replace the one currently being used, for the benefit of Metropolitan Division, as set forth.

[\[BPC #13-0038\]](#)

Recommendation(s) for Board action:

1. RECEIVE the Department's report and TRANSMIT to the Mayor and City Council.

- B. DEPARTMENT'S REPORT, dated January 25, 2013, relative to the approval of a monetary donation totaling \$18.00 (\$3.00 from an anonymous donor and \$15.00 from Mr. Franklin Hernandez), for the benefit of Southwest Area, as set forth.

[\[BPC #13-0028\]](#)

Recommendation(s) for Board action:

1. APPROVE the Department's report and ACCEPT the donation.

- C. DEPARTMENT'S REPORT, dated January 25, 2013, relative to the approval of the donation of hosting services for the 4th Annual Chief of Police's Martin Luther King, Jr. Breakfast celebration on January 19, 2013, valued at \$9,550.00 from the Los Angeles Police Foundation, for the benefit of the Community Relations Section, as set forth.

[\[BPC #13-0029\]](#)

Recommendation(s) for Board action:

1. APPROVE the Department's report and ACCEPT the donation.

8. REGULAR AGENDA ITEMS

- A. VERBAL PRESENTATION and UPDATE from the Commanding Officer and Community Police Advisory Board (C-PAB) representative regarding community initiated problem solving, crime strategies, and other programs and goals within the Northeast Area.

- B. DEPARTMENT'S REPORT, dated January 24, 2013, relative to the Foreign Language Telephone Call Procedures Inspection (IAID No. 12-092), as set forth. [\[BPC #13-0035\]](#)

Recommendation(s) for Board action:

1. APPROVE the Department's report.

- C. DEPARTMENT'S REPORT, dated January 24, 2013, relative to the Annual Review of Intelligence Investigations, as set forth. [\[BPC #13-0039\]](#)

Recommendation(s) for Board action:

1. APPROVE the Department's report.

- D. DEPARTMENT'S REPORT, dated January 24, 2013, relative to the Request for Approval of the Professional Services Agreement with Donna Cline for Police Composite Artist Services, as set forth. [\[BPC #13-0041\]](#)

Recommendation(s) for Board action:

1. APPROVE the Department's report and TRANSMIT to the Mayor and City Council.

- E. DEPARTMENT'S REPORT, dated January 24, 2013, relative to the Transmittal of the Report for Supplemental Funding for the 2012/13 Juvenile justice Crime Prevention Act Program, as set forth. [\[BPC #13-0042\]](#)

Recommendation(s) for Board action:

1. APPROVE the Department's report and TRANSMIT concurrently to Mayor and City Council.

- F. DEPARTMENT'S REPORT, dated January 16, 2013, relative to the Request for Authority to Destroy Obsolete Duplicate Records – for North Hollywood Area, as set forth. [\[BPC #13-0030\]](#)

Recommendation(s) for Board action:

1. APPROVE the Department's report and TRANSMIT to the City Clerk, Records Management Officer.

- G. DEPARTMENT'S REPORT, dated January 16, 2013, relative to the Request for Authority to Destroy Obsolete Original Records for Commercial Crimes Division, as set forth. [\[BPC #13-0031\]](#)

Recommendation(s) for Board action:

1. APPROVE the Department's report and TRANSMIT to the City Clerk, Records Management Officer.

- H. DEPARTMENT'S REPORT, dated January 16, 2013, relative to the Request for Authority to Destroy Obsolete Duplicate Records for Rampart and Pacific Area, as set forth. [\[BPC #13-0032\]](#)

Recommendation(s) for Board action:

1. APPROVE the Department's report and TRANSMIT to the City Clerk, Records Management Officer.

- I. DEPARTMENT'S REPORT, dated January 15, 2013, relative to the Request for Authority to Destroy Obsolete Duplicate Records for West Los Angeles Area, as set forth. [\[BPC #13-0033\]](#)

Recommendation(s) for Board action:

1. APPROVE the Department's report and TRANSMIT to the City Clerk, Records Management Officer.

- J. DEPARTMENT'S REPORT, dated January 16, 2013, relative to the Request for Authority to Destroy Obsolete Duplicate Records for Hollenbeck and Harbor Areas, as set forth. [\[BPC #13-0034\]](#)

Recommendation(s) for Board action:

1. APPROVE the Department's report and TRANSMIT to the City Clerk, Records Management Officer.

- K. DEPARTMENT'S REPORT, dated January 22, 2013, relative to the Request for Authority to Destroy Obsolete Original Records for Gang and Narcotics Division, as set forth. [\[BPC #13-0036\]](#)

Recommendation(s) for Board action:

1. APPROVE the Department's report and TRANSMIT to the City Clerk, Records Management Officer.

- L. DEPARTMENT'S REPORT, dated January 22, 2013, relative to the Request for Authority to Destroy Obsolete Duplicate Records for Devonshire Area, as set forth. [\[BPC #13-0037\]](#)

Recommendation(s) for Board action:

1. APPROVE the Department's report and TRANSMIT to the City Clerk, Records Management Officer.

- M. DEPARTMENT'S REPORT, dated January 22, 2013, relative to the Request for Authority to Destroy Obsolete Original Records for Valley Traffic Division, as set forth. [\[BPC #13-0040\]](#)

Recommendation(s) for Board action:

1. APPROVE the Department's report and TRANSMIT to the City Clerk, Records Management Officer.

9. PUBLIC COMMENT PERIOD

10. CLOSED SESSION ITEMS

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Unintentional Discharge (UD). Government Code Section 54957.

1. UD #050-12 One Police Officer II
2. UD #053-12 Two Police Officer II

The Board will reconvene in Open Session to announce its decisions, if any, regarding matters considered in Closed Session.

ADJOURNMENT

Support materials relative to Open Session agenda items are available for public inspection in Room 134, Police Administration Building. The Board may consider matters of an emergency nature not appearing on the published agenda. Information on supplemental agenda items may be obtained by calling the Office of the Board Secretary, Police Commission, at (213) 236-1400 (TDD 213/236-1440), after 9:30 a.m., Friday, January 25, 2013.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities.

INTRADEPARTMENTAL CORRESPONDENCE

January 24, 2013
14.2

TO: The Honorable Board of Police Commissioners

FROM: Chief of Police

SUBJECT: FOREIGN LANGUAGE TELEPHONE CALL PROCEDURES INSPECTION
(IAID NO. 12-092)

RECOMMENDED ACTION

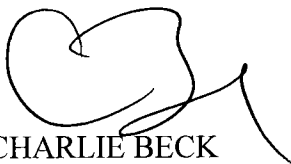
1. That the Board of Police Commissioners REVIEW and APPROVE the attached Foreign Language Telephone Call Procedures Inspection.

DISCUSSION

Internal Audits and Inspections Division conducted the Foreign Language Telephone Call Procedures Inspection to evaluate the level of service provided by Department personnel to foreign language speaking members of the public.

If additional information regarding this inspection is required, please contact Gerald L. Chaleff, Special Assistant for Constitutional Policing, at (213) 486-8730.

Respectfully,



CHARLIE BECK
Chief of Police

Attachment

LOS ANGELES POLICE DEPARTMENT
FOREIGN LANGUAGE TELEPHONE
CALL PROCEDURES INSPECTION
(IAID No. 12-092)



CONDUCTED BY

INTERNAL AUDITS & INSPECTIONS DIVISION

CHARLIE BECK
Chief of Police

Second Quarter, FY 2012/13

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FOREIGN LANGUAGE TELEPHONE CALL PROCEDURES INSPECTION

Conducted by

Internal Audits and Inspections Division

Second Quarter, Fiscal Year 2012/13

PURPOSE

In accordance with the Los Angeles Police Department (Department), Internal Audit and Inspection Plan for Fiscal Year 2012/2013, Internal Audits and Inspections Division (IAID) conducted the Foreign Language Telephone Call Procedures Inspection to evaluate the level of service provided to foreign language speaking members of the public by Department personnel.

Internal Audits and Inspections Division conducted this inspection under the guidance of generally accepted government inspection standards, specifically pertaining to performing the inspection to obtain sufficient, appropriate evidence to provide a reasonable basis for our findings and conclusions based on the inspection objectives. Internal Audits and Inspections Division has determined that the evidence obtained provides a reasonable basis for the findings and conclusions based on our inspection objectives.

PRIOR INSPECTION

Internal Audits and Inspections Division conducted the Foreign Language and Telecommunication Device for the Deaf (TDD) Inspection in the Second Quarter, Fiscal Year 2011/12. In the prior inspection, of the 42 calls that were evaluated, the Department answered 13 (31%) correctly.

There were two recommendations from the prior inspection.

1. Internal Audits and Inspections Division presented the inspection report and findings to the Assistant to the Director, Office of Operations (OO), who was in general agreement with the results, and presented these findings to the bureau deputy chiefs at an OO Direct Reports meeting to discuss with Area commands, and provide training in the deficient areas.

Status: *Completed*. The Office of Operations issued Operations Order No. 1, dated April 5, 2012, which suspended the requirement of watch commanders to document and attach the status of TDD machines to the Watch Commander's Daily Report, Form 15.80.00.

2. It is recommended the Department eliminate the use of automated answering systems, which only provide service in three languages at geographic Area front desks.

Status: *Pending*. Information Technology Bureau is currently working with various phone companies and with the City's Information Technology Agency. The Department decided not to eliminate the answering machines, but have been working on reconfiguring the automated phone tree to have a standard single greeting message; so far they have completed 12 geographical areas.

BACKGROUND

The objective pertaining to Telecommunications Device for the Deaf (TDD) was suspended for this current inspection, due to the installation and implementation of the NexTalk teletype (TTY) software program for the hearing impaired at all Area front desk computers. NexTalk replaces the Department's obsolete TDD equipment. NexTalk is a computer software program that allows the use of the Local Area Network to place calls to, and receive calls from, people who use TDDs or TTYs for telephone communication. This new system became operational in October 2012, and has yet to establish itself. It is scheduled to be assessed by IAID in the Fiscal Year 2012/13 Audit and Inspection Plan.

METHODOLOGY

Time Period and Population

Forty-two foreign language calls were placed during October 2012 to the 21 geographic Areas. Two calls were placed to each Area during the two primary watches: watches two and three.

DETAILED FINDINGS

Objective – Procedures for Handling Foreign Language Calls

Criteria

Operations Order No. 2, 2010 - Procedures for Answering Foreign Language Telephone Calls - Revised, - states, "*Officers shall be familiar with the procedures for handling foreign language telephone calls and ensure that such calls are handled accordingly. Officers should make every effort to remain on the conference call until the nature of the call has been determined. If the officer is disconnected from the call, Communications Division will continue to assist the caller until a determination is made regarding the appropriate level of service required by the caller.*"

"The Procedures for Answering Foreign Language Telephone Calls" is an attachment to Operations Order No. 2, 2010, and was utilized to test for this objective.

1. Put the caller on hold by pushing down on the **conference** button (this button may be called a **transfer, tap, flash, link, or conference** on a Department telephone). If your telephone has both a conference and transfer button use the **conference** button;
2. Contact Communications Division by dialing:

**9-1-(213) 928-8223 or
9-1-(818) 734-2223;**
3. State your name, Area/division, and watch assignment, the foreign language required if known, and the nature of the call if known. **DO NOT HANG UP;**
4. Add the caller to the line by pushing down once on the (**transfer, tap, flash, link, or conference**) button;

5. **CONTINUE TO REMAIN ON THE LINE.** There may be a need for a report and your report writing skills will be needed. If there is no need for a report, the operator will release you from the call and you may hang up.

Inspection Procedures

Forty-two calls were placed to the 21 geographic Areas during the two primary watches: watches two and three. The calls were made in the languages of Tagalog and Portuguese; the responding desk personnel were asked to provide directions to the nearest police station.

In an effort to properly test the procedures for answering foreign language telephone calls, repeated attempts were made until a live person answered the telephone.

Findings

Twenty (48%) of the 42 calls met the standards. The 22 foreign language calls that *did not* meet the standards are detailed in Table No. 1 below.

TABLE NO. 1 – FOREIGN LANGUAGE CALLS NOT PROPERLY HANDLED

Type	No. of Calls	Percentage
Officer answered, then line disconnected	9	41%
Placed on hold for a minimum of two minutes, test caller ended call	7	32%
Officer transferred call to Communications Division or 311, did not remain on the line	6	27%

The percentage of calls that *met* the standards by bureau is detailed in Table No. 2 below.

TABLE NO. 2 – FOREIGN LANGUAGE CALLS HANDLED PROPERLY BY BUREAU

Bureau	Total Calls	Calls Handled Properly	Percentage
Central	10	5	50%
South	8	4	50%
Valley	14	7	50%
West	10	4	40%

RECOMMENDATION

None.

ACTION TAKEN/MANAGEMENT'S RESPONSE

Internal Audits and Inspections Division presented the inspection report and findings to the Assistant to the Director, Office of Operations, who was in general agreement with the results, and will present these findings to the bureau deputy chiefs at an OO Direct Reports meeting to address with Area commands, and provide training in the deficient areas.