

OFFICE OF OPERATIONS

NOTICE
1.11

March 29, 2021

TO: All Geographic Bureau Commanding Officers

FROM: Director, Office of Operations

SUBJECT: GEOGRAPHIC BUREAU INSPECTION UNIT QUARTERLY MEETINGS -
REVISED

Effective immediately, every geographical Bureau Inspection Unit shall hold at a minimum, quarterly meetings with their respective Bureau and Area Training Coordinators to discuss the applicable Department policies assessed and the resulting findings of the reviews performed. The intent is to build a dialogue between the Bureau Inspection Units and the Areas in order to promote consistency throughout the review process as well as identify training opportunities and best practices that will assist in the compliance of Department policies.

Meeting minutes shall be maintained by each Bureau Inspection Unit to document the date of the meeting, attendees, and topics discussed.

Should you have any questions or concerns regarding this Notice, please contact the Inspections Unit, Office of Operations, at (213) 486-6960.



BEATRICE M. GIRMALA, Assistant Chief
Director, Office of Operations

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