

**OFFICE OF THE CHIEF OF STAFF**

**NOTICE**

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October 21, 2020

**TO:** All Commanding Officers

**FROM:** Chief of Staff

**SUBJECT:** 2021 DIRECT REPORTS, SENIOR STAFF, AND GENERAL STAFF MEETING SCHEDULES

Attached are the Direct Reports, Senior Staff, and General Staff Meeting schedules for 2021.

As a reminder, the protocols for these meetings are as follows:

**DIRECT REPORTS:** The Direct Reports Meetings consist of the Chief of Police and his Direct Reports. These meetings will be held at the Police Headquarters Facility (PHF) in the Office of the Chief of Police (OCOP), Conference Room, Room 1082.

**SENIOR STAFF:** The Senior Staff Meetings consist of Commanders and above and civilian equivalents. These meetings will take place in the Ronald F. Deaton Auditorium at PHF.

**GENERAL STAFF:** The General Staff Meetings consist of Captains and above and civilian equivalents. These meeting will be virtual until further notice.

All the meetings are mandatory and shall be considered a primary duty assignment. Any personnel who are acting for a General or Senior Staff member may attend the meeting, as appropriate. Any anticipated absences shall be reported to the employee's bureau commanding officer and the Office of the Chief of Staff.

Any questions regarding this Notice may be directed to the Office of the Chief of Staff, (213) 486-8740.



DOMINIC H. CHOI, Deputy Chief  
Chief of Staff  
Office of the Chief of Police

Attachment

DISTRIBUTION "B"

**DIRECT REPORTS MEETINGS 2021**  
**PHF/OCOP Conference Room 1082**

Direct Reports Meeting	01/04/2021	10:00 AM
Direct Reports Meeting	01/25/2021	10:00 AM
Direct Reports Meeting	02/01/2021	10:00 AM
Direct Reports Meeting	02/22/2021	10:00 AM
Direct Reports Meeting	03/15/2021	10:00 AM
Direct Reports Meeting	03/22/2021	10:00 AM
Direct Reports Meeting	04/05/2021	10:00 AM
Direct Reports Meeting	04/19/2021	10:00 AM
Direct Reports Meeting	04/26/2021	10:00 AM
Direct Reports Meeting	05/03/2021	10:00 AM
Direct Reports Meeting	05/17/2021	10:00 AM
Direct Reports Meeting	05/24/2021	10:00 AM
Direct Reports Meeting	06/21/2021	10:00 AM
Direct Reports Meeting	06/28/2021	10:00 AM
Direct Reports Meeting	07/19/2021	10:00 AM
Direct Reports Meeting	07/26/2021	10:00 AM
Direct Reports Meeting	08/02/2021	10:00 AM
Direct Reports Meeting	08/16/2021	10:00 AM
Direct Reports Meeting	08/23/2021	10:00 AM
Direct Reports Meeting	09/20/2021	10:00 AM
Direct Reports Meeting	09/27/2021	10:00 AM
Direct Reports Meeting	10/04/2021	10:00 AM

**DIRECT REPORTS MEETINGS 2021 (CONT.)**

**PHF/OCOP Conference Room 1082**

Direct Reports Meeting	10/25/2021	10:00 AM
Direct Reports Meeting	11/01/2021	10:00 AM
Direct Reports Meeting	11/15/2021	10:00 AM
Direct Reports Meeting	11/22/2021	10:00 AM
Direct Reports Meeting	11/29/2021	10:00 AM
Direct Reports Meeting	12/20/2021	10:00 AM
Direct Reports Meeting	12/27/2021	10:00 AM

**SENIOR STAFF MEETINGS 2021**

**PHF/Ronald F. Deaton Auditorium**

Senior Staff Meeting	01/11/2021	10:00 AM
Senior Staff Meeting	02/08/2021	10:00 AM
Senior Staff Meeting	03/08/2021	10:00 AM
Senior Staff Meeting	04/12/2021	10:00 AM
Senior Staff Meeting	05/10/2021	10:00 AM
Senior Staff Meeting	06/14/2021	10:00 AM
Senior Staff Meeting	07/12/2021	10:00 AM
Senior Staff Meeting	08/9/2021	10:00 AM
Senior Staff Meeting	09/13/2021	10:00 AM
Senior Staff Meeting	10/18/2021	10:00 AM
Senior Staff Meeting	11/08/2021	10:00 AM
Senior Staff Meeting	12/13/2021	10:00 AM

**GENERAL STAFF MEETINGS 2021**  
**Virtual Meeting**

General Staff Meeting	03/01/2021	10:00 AM
General Staff Meeting	06/07/2021	10:00 AM
General Staff Meeting	08/30/2021	10:00 AM
General Staff Meeting	12/06/2021	10:00 AM