

**OFFICE OF THE CHIEF OF POLICE
EMPLOYEE RELATIONS ADMINISTRATOR**

July 30, 2019

NOTICE

2.2.3

TO: All Concerned Personnel

FROM: Employee Relations Administrator

SUBJECT: CHANGE TO COURT OVERTIME AND MEDICAL EXAMINATIONS
COMPENSATION – MOU 24

The City of Los Angeles and the Los Angeles Police Protective League (LAPPL) have reached an agreement for a successor Memorandum of Understanding (MOU). Two provisions, Article 6.3 related to court time compensation and Article 6.9 related to compensation for medical examinations, have changed in the new MOU and become effective on August 1, 2019. Because the new MOU is awaiting approval by the Los Angeles City Council, reporting of occurrences that fall under these two provisions shall be as follows to ensure employees are properly compensated:

Court Overtime

The successor MOU increases minimum compensation for “be there” court outside of normal duty hours, from two hours to four hours. Officers attending court on or after August 1, 2019, shall continue to report their appearance on the Overtime Report, Form 02.24.00, and shall ensure that their actual start time and end time is shown on the report. The “Total Hours Worked” and “Type of Compensation Requested” boxes shall contain the actual hours in court. Officers can expect to be compensated for the minimum of two hours as in the current MOU. After the new MOU is approved by the City Council, Fiscal Operations Division will work with divisional timekeepers to adjust those court appearances from August 1, 2019 that qualify for the four-hour minimum provision. Depending on the date the MOU is approved, payment to the four-hour minimum may be retroactive for the appearances between August 1 and the actual date of approval. An updated Notice will be published as to how court appearances will be reported on the Overtime Report once the City Council approves the new MOU. Officers are encouraged to keep a copy of their Overtime Report, Form 02.24.00, for all court appearances in case of a dispute in the future.

Note: The successor MOU contains the following language which shall be adhered to:

When a subpoena includes a statement that the concerned employee has been placed “on call,” the off-duty employee must not report to the designated court, unless directed to do so by the concerned court liaison personnel or court official. Additionally, an employee who is “on call” for court must not request from the court liaison officer or court official to be placed on “be there” status. If the original subpoena is for “be there” court but

subsequently changes to "on call" court, the concerned employee shall abide by these same provisions; he/she shall not request for the status to be changed back to "be there" and shall not report to the designated court unless directed to do so.

The remainder of Article 6.3 remains unchanged, including 6.3.3, Exceptions to the "Be There" and "On Call" Minimum Compensations.

Compensation for Medical Examinations

The successor MOU decreases the number of hours for duty-related medical examinations from four hours to two hours of straight time, when it is impractical to schedule and conduct the examination while on-duty. Effective August 1, 2019, officers reporting a medical examination outside of work hours on an Overtime Report, Form 02.24.00, shall not report more than 2 hours straight time for the visit.

Any questions regarding this Notice should be directed to Employee Relations Group at (213) 486-7600.



VITO N. PALAZZOLO, Commander
Employee Relations Administrator

APPROVED:



BOB GREEN, Deputy Chief
Chief of Staff
Office of the Chief of Police

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