

OFFICE OF THE CHIEF OF POLICE

NOTICE
14.5

October 15, 2018

TO: All Department Personnel


FROM: Chief of Police

SUBJECT: ADULT DETENTION LOG, FORM 06.19.00 – REVISED

The Office of Operations recently published an Operations Notice, *Duty to Conduct Safety Checks for Detainees in Area Holding Cells, Benches, or Waiting Areas; Requirement to Document Area Safety Checks* mandating that personnel conduct hourly safety checks of detainees/arrestees in holding cells, dated June 21, 2018. To allow a more uniform method of documenting these inspections, the Adult Detention Log, Form 06.19.00, has been revised to add boxes that indicate the inspection times and the serial number of the officer conducting the inspection of the holding cells. In addition, the comment section was expanded to allow for further remarks when necessary.

The revised Adult Detention Log is attached for immediate use and duplication and is available in E-Forms on the Department's Local Area Network. All other versions of this form shall be marked "obsolete" and placed into the divisional recycling bin. The use, completion, and distribution of this form remain unchanged.

Any questions regarding this Notice may be directed to Policies and Procedures Division, at (213) 486-0400.



MICHEL R. MOORE
Chief of Police

Attachment

DISTRIBUTION "D"

**LOS ANGELES POLICE DEPARTMENT
ADULT DETENTION LOG**

Area/Division	Date	Page No. of
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A new log shall be started each day, beginning at 0001 hours.

Date/Time In	Arrestee's Name (Last, First, M.I.)	Charge	Transporting Officer's Name	Serial No.	Division/Unit	Watch	
Date/Time Out	Tank/Bench	Disposition	Personal Property Disposition	Arresting Officer's Name	Serial No.	Division/Unit Watch	
				<input type="checkbox"/> Same as transporting officer			
1. Do you understand why you were detained/arrested? <input type="checkbox"/> YES <input type="checkbox"/> NO 2. Are you sick, ill, or injured? <input type="checkbox"/> YES <input type="checkbox"/> NO 3. Do you have any questions or concerns? <input type="checkbox"/> YES <input type="checkbox"/> NO			For each checked shaded box, explain in Comments.		<input type="checkbox"/> Miranda Rights Invoked		
Insp. Time	Serial	Insp. Time	Serial	Insp. Time	Serial	Insp. Time	Serial
Watch Commander's Signature				Serial No.	Date and Time of Inspection/Interview		

Date/Time In	Arrestee's Name (Last, First, M.I.)	Charge	Transporting Officer's Name	Serial No.	Division/Unit	Watch	
Date/Time Out	Tank/Bench	Disposition	Personal Property Disposition	Arresting Officer's Name	Serial No.	Division/Unit Watch	
				<input type="checkbox"/> Same as transporting officer			
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Watch Commander's Signature				Serial No.	Date and Time of Inspection/Interview		

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