

OFFICE OF THE CHIEF OF STAFF

**NOTICE**

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October 3, 2019

**TO:** All Commanding Officers

**FROM:** Chief of Staff

**SUBJECT:** 2020 DIRECT REPORTS, SENIOR STAFF, AND GENERAL STAFF MEETING SCHEDULES

Attached are the Direct Reports, Senior Staff, and General Staff Meeting schedules for 2020.

As a reminder, the protocols for these meetings are as follows:

**DIRECT REPORTS:** The Direct Reports Meetings consist of the Chief of Police and his Direct Reports. These meetings will be held at the Police Headquarters Facility (PHF) in the Office of the Chief of Police (OCOP), Suite 1072.

**SENIOR STAFF:** The Senior Staff Meetings consist of Commanders and above and civilian equivalents. These meetings will be held at PHF, OCOP Conference Room, Room 1082.

**GENERAL STAFF:** The General Staff Meetings consist of Captains and above and civilian equivalents. These meetings will take place in the Ronald F. Deaton Auditorium at PHF.

All the meetings are mandatory and shall be considered a primary duty assignment. Any personnel who are acting for a General or Senior Staff member may attend the meeting, as appropriate. Any anticipated absences shall be reported to the employee's bureau commanding officer and the Office of the Chief of Staff.

Any questions regarding this Notice may be directed to the Office of the Chief of Staff, (213) 486-8740.



BOB GREEN, Deputy Chief  
Chief of Staff  
Office of the Chief of Police

Attachment

DISTRIBUTION "B"

**DIRECT REPORTS MEETINGS 2020**

**PHF / OCOP Suite 1072**

Direct Reports Meeting	01/13/2020	10:00 AM
Direct Reports Meeting	01/27/2020	10:00 AM
Direct Reports Meeting	02/24/2020	10:00 AM
Direct Reports Meeting	03/09/2020	10:00 AM
Direct Reports Meeting	03/16/2020	10:00 AM
Direct Reports Meeting	03/23/2020	10:00 AM
Direct Reports Meeting	04/13/2020	10:00 AM
Direct Reports Meeting	04/20/2020	10:00 AM
Direct Reports Meeting	04/27/2020	10:00 AM
Direct Reports Meeting	05/18/2020	10:00 AM
Direct Reports Meeting	06/08/2020	10:00 AM
Direct Reports Meeting	06/15/2020	10:00 AM
Direct Reports Meeting	06/22/2020	10:00 AM
Direct Reports Meeting	06/29/2020	10:00 AM
Direct Reports Meeting	07/13/2020	10:00 AM
Direct Reports Meeting	07/20/2020	10:00 AM
Direct Reports Meeting	07/27/2020	10:00 AM
Direct Reports Meeting	08/17/2020	10:00 AM
Direct Reports Meeting	08/24/2020	10:00 AM
Direct Reports Meeting	08/31/2020	10:00 AM
Direct Reports Meeting	09/21/2020	10:00 AM
Direct Reports Meeting	09/28/2020	10:00 AM

**DIRECT REPORTS MEETINGS 2020 (CONT.)**

**PHF / OCOP Suite 1072**

Direct Reports Meeting	10/19/2020	10:00 AM
Direct Reports Meeting	10/26/2020	10:00 AM
Direct Reports Meeting	11/16/2020	10:00 AM
Direct Reports Meeting	11/23/2020	10:00 AM
Direct Reports Meeting	11/30/2020	10:00 AM
Direct Reports Meeting	12/14/2020	10:00 AM
Direct Reports Meeting	12/21/2020	10:00 AM
Direct Reports Meeting	12/28/2020	10:00 AM

**SENIOR STAFF MEETINGS 2020**

**PHF / OCOP Conference Room, Room 1082**

Senior Staff Meeting	01/06/2020	10:00 AM
Senior Staff Meeting	02/10/2020	10:00 AM
Senior Staff Meeting	03/02/2020	10:00 AM
Senior Staff Meeting	04/06/2020	10:00 AM
Senior Staff Meeting	05/11/2020	10:00 AM
Senior Staff Meeting	06/01/2020	10:00 AM
Senior Staff Meeting	07/06/2020	10:00 AM
Senior Staff Meeting	08/10/2020	10:00 AM
Senior Staff Meeting	09/14/2020	10:00 AM
Senior Staff Meeting	10/05/2020	10:00 AM
Senior Staff Meeting	11/09/2020	10:00 AM
Senior Staff Meeting	12/07/2020	10:00 AM

**GENERAL STAFF MEETINGS 2020**  
**PHF / Ronald F. Deaton Auditorium**

General Staff Meeting	02/03/2020	10:00 AM
General Staff Meeting	05/04/2020	10:00 AM
General Staff Meeting	08/03/2020	10:00 AM
General Staff Meeting	11/02/2020	10:00 AM