

PROFESSIONAL STANDARDS BUREAU

NOTICE

1.13

April 11, 2022

TO: All Sworn Personnel

FROM: Commanding Officer, Professional Standards Bureau

SUBJECT: DETECTIVE I LOAN TO FORCE INVESTIGATION DIVISION PILOT PROGRAM - ESTABLISHED

The purpose of this Notice is to offer eligible Detective I employees an opportunity to complete a six-month loan to Force Investigation Division (FID). The loan program is intended to not only assist with critical workload needs, but also to offer exposure to career track opportunities and foster a more equitable, inclusive, and diverse workplace. The loan program is open to non-probationary detectives who do not hold an advanced detective paygrade (e.g., the applicant holds the position of Detective I).

Application Process

Interested employees holding the Detective I rank may apply for the loan opportunity by submitting the following:

- A brief statement of interest, describing prior investigative experience and specific career goals that may benefit from experience at FID;
- A copy of the employee's two most recent annual ratings; and,
- A "promotional/paygrade advancement" TEAMS printout.

Responsibilities as a Loanee

Employees selected for the FID loan program will be assigned responsibilities customary for an FID investigator. These include:

- Responding to the scene of a Categorical Use of Force (CUOF);
- Assisting a primary investigator with interviewing involved officers;
- Reviewing Body-Worn Video, Digital In-Car Video System footage, and any other digital evidence;
- Conducting interviews of witnesses, gathering evidence, and establishing chain-of-custody for relevant property; and,
- Drafting portions of the complete investigation narrative.

Employees selected for the FID program will be required to sign a confidentiality agreement and loanee advisement acknowledging the participants will not be entitled to acting pay. At the end of the scheduled loan term, and with satisfactory performance, the loan may be extended for an

All Sworn Personnel

Page 2

1.13

additional six-month term with the approval of the employee's bureau commanding officer and the Commanding Officer, Professional Standards Bureau.

Opportunities for the loan program will be posted as an announcement on the Department's Local Area Network (LAN). Applications will be accepted for ten (10) days following the opportunity announcement. Final selections will be based on the applicant's statement of interest, demonstrated investigative expertise, and a package review.

Any questions about this Notice or loan program should be directed to the Support Section, Professional Standards Bureau, at (213) 996-2785.

APPROVED:



MICHAEL P. RIMKUNAS, Deputy Chief
Commanding Officer
Professional Standards Bureau



DANIEL RANDOLPH, Deputy Chief
Chief of Staff
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