

LOS ANGELES POLICE DEPARTMENT
Criminal Investigation Core Course (ICI)
Expanded Course Outline
1850-26000

I. RULES OF SAFETY AND CONDUCT

A. General Rules

1. Instructor(s) shall conduct a safety brief with all students at the beginning of each training day at each critical stage of the training/testing as needed.
2. Instructor(s) shall provide the safety/facility rules to each student in written form before the commencement of training.
3. Instructional staff shall assign specific safety roles to students/staff in the case of emergencies. Those roles shall include:
 - a. Pathfinders/guides for responding emergency medical personnel
 - b. Radio/telephone communications for emergency response and required chain of command notification(s)
 - c. AED operator(s)
 - d. Identify students/staff, if any, with advanced medical training (Emergency Medical Technicians, Paramedics, etc.)
4. Training shall be conducted in a manner designed to minimize any risk of injury and to promote student, staff, and instructor safety.
5. Clothing and footwear appropriate to the training shall be required.
6. Before the commencement of training, Instructors shall brief the location(s) of staging area(s) for students and staff not involved in the training, restrooms, and drinking water.
7. A fully equipped first aid/trauma kit and Automated External Defibrillator (AED) shall be readily accessible, as shall qualified personnel to use them.
8. All students participating in training shall notify the instructor of all medical restrictions before training commences.
9. Students shall be instructed to report any perceived safety hazard to the instructors immediately.

B. Course Specific Rules

1. Instructor(s) shall conduct a safety brief with all students immediately before any activities outside the designated classroom.
2. The primary instructor shall complete the ICI Instructor Course.
3. Co-instructors who present shall complete the ICI Instructor Course or an equivalency (AICC or IDI Level 1).
4. No training will be conducted other than those structured and supervised in accordance with the training exercise and outlined in the lesson plan for the prescribed course.

C. Site Specific Rules

1. Instructor(s) shall conduct a safety brief with all students immediately before any activities outside the designated classroom.
2. Students shall adhere to any policies as delineated by the site management.
3. No students shall wear a firearm in plain view without proper police/sheriff's identification being present and visible.

D. Surveillance Field Training Exercise Rules

1. The primary instructor who presents surveillance techniques shall complete the ICI Instructor Course.
2. One or two lead instructors will direct and manage the surveillance exercise.

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3. The surveillance exercise may include both foot and moving surveillance on a combination of city streets and freeways.
4. Two students will ride in each vehicle when there is an even number of students in the class. Students will only use a Department/agency vehicle.
5. An experienced surveillance coach will ride in each student vehicle.
6. Each team will consist of no more than 13 students and 7 student vehicles.
7. Each surveillance team will be supervised by a student team leader appointed by a lead surveillance instructor.
8. Student team leaders will be assisted by a lead instructor(s). The lead instructor(s) has ultimate responsibility for the conduct of the team.
9. The surveillance exercise will not include a "buy bust" or "takedown".
10. There shall be no physical force used to apprehend the "suspect". Handcuffing shall be simulated.
11. Instructors shall provide students with a general travel route for the exercise.
12. Instructors shall provide a radio frequency to utilize for the field training exercise.
13. During the field exercise, radios shall be the primary form of communication.
14. All instructors shall have access to radio communications during the field training exercise.
15. Students will provide a cellular telephone number to use if radio communications become unavailable.
16. Students shall utilize a vehicle issued by their respective Department.
17. LAPD personnel shall only operate vehicles owned by the City of Los Angeles.
18. All personnel shall inspect vehicles before the commencement of the field training exercise for existing damage and to verify emergency equipment is functional.
19. All students are required and expected to adhere to proper vehicle operation during field exercises as prescribed by their Department policy and per the California Vehicle Code.
20. Any participant whose actions are disruptive to the class or who displays unsafe behaviors shall be expelled from the class.
21. The Course Administrator shall notify the student's respective agency/command.
22. Students will have their usual weapons available, including firearms, OC spray, and other weapon systems issued by their agency.
23. Students shall have police identification, both identification card and badge, on their person during the field training exercise.
24. Particular care must be exercised that personnel do not deploy their weapons in any other manner than prescribed by law and individual agency policy.
25. Any weapon deployment shall be reported to the course administrator, who will notify the local authorities in whose jurisdiction it occurs and the agency that the involved student(s) are employed.
26. The verbal order "BREAK, BREAK, BREAK" shall immediately stop all activities. Anyone participating or monitoring the exercise can give this order.
27. If at any time during the exercise, a student, trainer, or coach commits a safety violation, another trainer or coach shall advise the offender about the appropriateness of his/her actions. If the same person(s) commits the same

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or similar violation again, he/she will be asked to leave the surveillance and return to class. Any safety violation occurring more than once during the surveillance exercise must be reported to the ICI Class Administrator in writing. The report shall include a description of the violation and the names of the person(s) involved.

28. Each student shall be reminded that the surveillance is a training exercise and that while they are expected to participate and deploy the skills taught in the classroom, they are expected to always exercise common sense and good judgment.
29. If a traffic collision occurs, the lead instructor must submit a report to the ICI Class Administrator. giving details of how the accident happened, who was involved, the extent of injuries (if any), who was taken for medical treatment, and where they were taken for treatment. The report shall include names and telephone numbers of accident victims and witnesses.
30. A traffic collision report shall be completed to document the circumstances of the collision. A copy shall be provided to the course administrator.

II. REPORTING AND HANDLING OF INJURIES

- A. When an injury requiring more than basic first aid occurs during training, the POST Consultant shall be notified in writing within five (5) business days.
- B. Instructors shall be familiar with the causes of common training-related injuries and strategies for preventing such injuries.
- C. Students shall immediately report any injury to the instructors
- D. Minor Injuries
 1. Each training site will maintain a list of the nearest medical facilities.
 2. Locations and contact information of the nearest medical facilities shall be briefed with staff and students before training begins.
 3. Students shall immediately notify an instructor and/or supervisor of any injury sustained during training.
 4. Personnel should render first aid and obtain the appropriate medical assistance.
 5. Call for a rescue ambulance via telephone or radio if necessary
 6. Transport to the local hospital for all minor injuries not requiring emergency response.
 7. All administrative notifications shall be made.

III. RATIOS OF INSTRUCTIONAL STAFF TO STUDENTS

- A. Major Injuries
 1. Instructors will stop all training.
 2. Request a Fire Department Rescue Ambulance via telephone or police radio. Give specific directions to the training facility.
 3. Safety personnel will render first aid.
 4. Deploy pathfinders/guides for responding emergency medical personnel.

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5. In case of a serious injury, all Injury Identification and Prevention Program (IIPP) notifications and protocol shall be followed. ¹

IV. RATIOS OF INSTRUCTIONAL STAFF TO STUDENTS

- A. Lecture 1: 25
- B. Field exercise 1:5

V. TRAINING LOCATIONS AND EMERGENCY MEDICAL FACILITIES

- A. Below are the designated training sites, fire stations, and medical facilities associated with this course

Training Site	
<p>Hilton-Glendale 100 W Glenoaks Blvd Glendale, CA 91202 818-956-5466</p>	<p>Hotel Burbank 150 E Angeleno Ave Burbank, CA 91502 818-841-4770</p>

Hospitals	
<p>USC Verdugo Hills Hospital 1812 Verdugo Blvd Glendale, CA 91208 818-790-7100</p>	<p>Huntington Hospital 100 W. California Blvd Pasadena, CA 626-229-8939</p>
<p>Providence Saint Joseph Medical Center 501 S. Buena Vista St, Ste 1N Burbank, CA 91505 818-843-5111</p>	<p>Providence Holy Cross Hospital* 15031 Rinaldi St Mission Hills, CA 91345 818-361-7341</p>

Fire Station Facilities	
<p>Glendale Fire Station 26 1145 N. Brand Blvd Glendale, CA 91202 818-548-4026</p>	<p>Glendale Fire Station 21 405 Oak St Glendale, CA 91204 818-548-4021</p>

Radio Frequencies	
15 – North Hollywood Base	16 – Foothill Base
138 – Burbank AXS	147 - Glendale

¹ Los Angeles Police Department Medical Liaison Division IIPP in accordance with CAL OSHA.