

**OFFICE OF THE CHIEF OF STAFF
EMPLOYEE RELATIONS ADMINISTRATOR**

NOTICE
2.2.3

May 24, 2023

TO: All Commanding Officers

FROM: Employee Relations Administrator

SUBJECT: SPECIAL EVENT SCHEDULING FOR JUNE 1, 2023 THROUGH
JUNE 18, 2023

This Notice serves to clarify the scheduling for sworn personnel in preparation for the possibility that the Los Angeles Lakers proceed to the NBA Finals. If the Lakers make it to the NBA Finals, the Department will designate June 1, 2023 through June 18, 2023 as a Special Event due to associated events being held throughout the City of Los Angeles.

As a reminder, a previous ERA Notice dated, April 27, 2023, was posted to cover the US Open from June 11, 2023 through June 19, 2023, that will also be held in the City of Los Angeles.

Some employees' start of watch (SOW) hours and working days may be adjusted, as provided for in Memorandum of Understanding (MOU) 24, Article 4.1(C)-Modification of Watch Hours. Those whose SOW hours and working days are affected will be notified by their respective commands.

In the event the Department is mobilized, there will be three watches, A, B, and C. Watch A will cover 0600-1800 hours, Watch B will cover 1800-0600 hours, and Watch C will cover 1200-0000 hours. Should a Department-wide mobilization be declared, MOU 24, Article 4.1 (C) will no longer be effective and employees can be recalled from days off and vacations.

Any questions regarding this Notice should be directed to the Employee Relations Administrator at (213) 486-7600.

APPROVED:



T. SCOTT HARRELSON, Commander
Employee Relations Administrator



DANIEL RANDOLPH, Deputy Chief
Chief of Staff
Office of the Chief of Police