

**OFFICE OF THE CHIEF OF STAFF
EMPLOYEE RELATIONS ADMINISTRATOR**

NOTICE
2.2.3

April 27, 2023

TO: All Commanding Officers

FROM: Employee Relations Administrator

SUBJECT: SPECIAL EVENT SCHEDULING FOR JUNE 11, 2023 THROUGH
JUNE 19, 2023

This Notice serves to clarify the scheduling for sworn personnel in preparation for the US Open to be held in June 2023 in the City of Los Angeles, California. The Department is designating June 11, 2023 through June 19, 2023 as a Special Event due to various events being held throughout the City of Los Angeles. During this time period, an Unusual Occurrence will be declared.

Some employees' start of watch (SOW) hours and working days may be adjusted, as provided for in Memorandum of Understanding (MOU) 24, Article 4.1(C)-Modification of Watch Hours. Those whose SOW hours and working days are affected will be notified by their respective commands.

In the event the Department is mobilized, there will be three watches, A, B, and C. Watch A will cover 0600-1800 hours, Watch B will cover 1800-0600 hours, and Watch C will cover 1200-0000 hours. Should a Department-wide mobilization be declared, MOU 24, Article 4.1 (C) will no longer be effective and employees can be recalled from days off and vacations.

Any questions regarding this Notice should be directed to the Employee Relations Administrator at (213) 486-7600.



T. SCOTT HARRELSON, Commander
Employee Relations Administrator

APPROVED:



DANIEL RANDOLPH, Deputy Chief
Chief of Staff
Office of the Chief of Police