

**OFFICE OF THE CHIEF OF POLICE
EMPLOYEE RELATIONS ADMINISTRATOR**

NOTICE
2.2.3

May 4, 2022

TO: All Commanding Officers

FROM: Employee Relations Administrator

SUBJECT: SPECIAL EVENT SCHEDULING FOR JUNE 5, 2022 THROUGH
JUNE 11, 2022

This Notice serves to clarify the scheduling for sworn and civilian personnel in preparation for the Ninth Summit of the Americas to be held in the City of Los Angeles from June 6, 2022 through June 10, 2022. The Department is designating June 5, 2022 through June 11, 2022 as a Special Event. During this time period, an Unusual Occurrence will be declared.

Sworn employees' start of watch (SOW) hours and days may be adjusted, as provided for in Memorandum of Understanding (MOU) 24, Article 4.1(C) – Modification of Watch Hours. Those whose SOW hours are affected will be notified by their respective commands.

In the event the Department is mobilized, there may be three watches, A, B, and C. Watch A will cover 0600-1800 hours, Watch B will cover 1800-0600 hours, and Watch C will cover 1200 to 0000 hours. Should a Department-wide mobilization be declared, MOU 24, Article 4.1(C) will no longer be effective and employees can be recalled from days off and vacations.

Any questions regarding this Notice should be directed to the Employee Relations Administrator at (213) 486-7600.



**T. SCOTT HARRELSON, Commander
Employee Relations Administrator**

APPROVED:



**DANIEL RANDOLPH, Deputy Chief
Chief of Staff
Office of the Chief of Police**