

**OFFICE OF THE CHIEF OF POLICE
EMPLOYEE RELATIONS ADMINISTRATOR**

NOTICE
2.2.3

April 15, 2021

TO: All Commanding Officers

FROM: Employee Relations Administrator

SUBJECT: SPECIAL EVENT SCHEDULING FOR APRIL 19, 2021-APRIL 26, 2021

This Notice serves to clarify the scheduling for detectives and sworn administrative personnel in preparation for the conclusion of the Derek Chauvin trial. The Department is designating April 19, 2021 through April 26, 2021, as a Special Event. During this time period an Unusual Occurrence will be declared. For the Special Event, half of detective and sworn administrative personnel will start their watch at 0600 hours, while the other half will start their watch at 1400 hours. Memorandum of Understanding 24-Lieutenants and Below (MOU 24), Article 4.3-Special Events describes these procedures.

Because days off have already been posted, MOU 24, Article 4.1 (C)- Modification of Watch Hours describes how compensation is provided. Additionally, employees will retain their scheduled days off and pre-approved vacations.

In the event the Department is mobilized, there will be three watches, A, B, and C. Watch A will cover 0600-1800 hours, Watch B will cover 1800-0600 hours, and Watch C will cover 1200-0000 hours. Should a Department-wide mobilization be declared, MOU 24, Article 4.1 (C) will no longer be effective and employees can be recalled from days off and vacations.

Any questions regarding this Notice should be directed to the Employee Relations Administrator, at (213) 486-7600.



MICHAEL A. OREB, Commander
Employee Relations Administrator

APPROVED:



DANIEL RANDOLPH, Commander
Chief of Staff
Office of the Chief of Police