

## OFFICE OF OPERATIONS

OPERATIONS ORDER NO. 1

July 9, 2024

**SUBJECT:** STOPS REVIEW PILOT PROGRAM; STOPS REVIEW PACKAGE COMPLETION GUIDE, FORM 15.45.00 – ACTIVATED; STOPS REVIEW PACKAGE AUTOMATED FIELD DATA REPORT REVIEW, FORM 15.46.00 – ACTIVATED

**BACKGROUND:** The Office of Operations (OO) will be expanding the Gang Enforcement Detail (GED) Stops Review program to include a review of stops performed by patrol units. The original GED Stops Review Program was established as a means to enhance employee growth and development while further emphasizing consistent and accurate reporting, tactical considerations, and procedural justice.

This will be a one-year pilot program. The Stops Review Program will be re-evaluated after one year for potential permanent establishment.

**PURPOSE:** The purpose of this Order is to expand the review to patrol, allowing the program to reach more personnel and continue to provide training and guidance while ensuring personnel safety, adherence to the four tenants of procedural justice, and accurate completion of the Automated Field Data Reports (AFDRs). *The Stops Review Package Completion Guide*, Form 15.45.00 and *Stops Review Package*, Form 15.46.00 will assist all area supervisors who have received the appropriate training.

### PROCEDURES:

- I. **AUDITS, INSPECTION, AND COMPLIANCE REVIEWS.** When the Department conducts audits, inspections, or compliance reviews and discovers activity that may constitute minor misconduct, the officer's actions alone shall not result in the initiation of a personnel complaint, unless the progressive discipline model has been exhausted.

Progressive discipline may include counseling/training, an Employee Comment Sheet, a Notice to Correct Deficiencies, or a Personnel Complaint. The purpose of any progressive discipline is to alert the employee to the deficiency and to correct the behavior.

**Note:** When intentional acts to circumvent Department policy or procedure are clearly observed, commanding officers must evaluate the facts and circumstances surrounding the incident and exercise appropriate judgement to determine if the officer should receive documented counseling/training, an Employee Comment Sheet, Notice to Correct Deficiencies, or Personnel Complaint to alert the officer to correct the behavior.

All Area supervisors who have received the appropriate training shall utilize the *Stops Review Package* and *Stops Review Package Completion Guide* to conduct their review. The review shall consist of regular evaluations of stops, the associated AFDRs, tactical considerations, and use of procedural justice as compared with Body Worn Video (BWV), Digital In-Car Video (DICV), and the Daily Field Activity Reports.

**Note: The nature of any discussion with the involved officers regarding the reviewed incident(s) shall not be documented or recorded. Furthermore, disciplinary action shall not be initiated in regard to the Stops Review Program unless serious misconduct was observed during the review, stop the review immediately and proceed to the complaint process.**

**II. REVIEW SCOPE, POPULATION, AND SAMPLE SELECTION.** The Stops Review Program responsibilities for the Bureau Inspection Units, Area supervisors, and Area commanding officers are outlined below:

**Bureau Inspection Units' Responsibilities.** The Bureau Inspection Units shall conduct the following for each Area every other Deployment Period (DP):

- Obtain a report of all incidents generated by each Area in the four-week DP;
- Randomly select two officer-initiated incidents for each watch and two incidents from the Area GED.

**Example:** A total of ten incidents will be selected every other DP. The sample size will be comprised of four pretext and four non-pretext stops from patrol units and one pretext and one non-pretext stop from GED. If five pretext stops do not exist, then non-pretext stops will be selected to meet the required sample size of ten;

- If the incident contains an officer that was reviewed in the prior DP, the next random incident shall be selected. A review cannot be considered complete if any of the included officers were selected for review the previous DP;
- Review all BWV and DICV associated with the incidents for completeness; and,
- Submit the incidents to the designated Area supervisor(s) with an assigned due date.

**Area Supervisors' Responsibilities.** All designated Area supervisors shall conduct the following every other DP:

- Upon receipt of the incidents from the Bureau Inspection Unit, the designated sworn Area supervisor(s) shall conduct the inspection utilizing the *Stops Review Package*. The designated sworn Area supervisor(s) shall follow the directions set forth in the *Stops Review Package Completion Guide* on how to complete the *Stops Review Package*;

- Upon completion of the requisite checklist, the designated sworn Area supervisor(s) shall meet with the involved officer(s) as soon as possible. These meetings will be used to reinforce positive actions and discuss opportunities for improvement identified during the review;
- Officers shall have 30 calendar days from the date of their meeting with the Area supervisor(s) to submit a written response. A written response is not mandatory; and,
- The designated sworn Area supervisor(s) shall consolidate all checklists and written responses conducted for that DP and submit them to their respective Bureau Inspection Unit no later than the assigned due date.

**Area Commanding Officer's Responsibilities.** All Area commanding officers shall perform the following:

- Designate the sworn Area supervisor(s) who will be responsible for performing the inspections every other DP. It is recommended that the Area Training Coordinator be assigned to perform these inspections;
- Ensure the designated supervisor(s) have completed training offered by the Bureau Inspection Units or the Diversity, Equity, and Inclusion Division (DEID) prior to completing any inspections; and;

**Note: Only those supervisors who have completed training will be authorized to perform the inspections.**

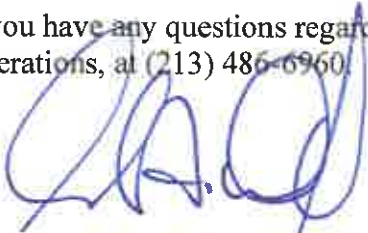
- Document all findings during the Stops Review Program in accordance with the inspection criteria set forth by DEID. The Diversity, Equity, and Inclusion Division shall maintain primary responsibility for adjusting procedures to this program.

**Note: All workpapers and other documentation shall be retained at the appropriate geographic bureau until requested by OO, DEID, and/or the Chief of Police.**

**FORM AVAILABILITY.** The Stops Review Package and Stops Review Package Completion Guide is attached to this order for immediate use and distribution and is accessible in LAPD E-Forms on the Department's Local Area Network. All other versions of this form must be destroyed and placed in the Area/division recycling bin.

**AUDIT RESPONSIBILITY.** The Commanding Officer, Audit Division, shall review this directive and determine whether an audit or inspection shall be conducted in accordance with Department Manual Section 0/080.30.

If you have any questions regarding this Order, please contact the Inspection Section, Office of Operations, at (213) 486-6960.



GERALD WOODYARD, Deputy Chief  
Director, Officer of Operations

DISTRIBUTION "D"

Attachments

# STOPS REVIEW PACKAGE COMPLETION GUIDE

## AUTOMATED FIELD DATA REPORT REVIEW

*The Automated Field Data Report (AFDR) Review process highlights considerations related to the primary unit's video(s) and shall be used solely for debriefs and training purposes. It should be noted that the intent of this guide is to provide direction to supervisors and officers regarding appropriate topics for discussion. Each discussion should support the officers by enhancing their existing skillset, capturing their actions taken, and the reasons for those actions in both their AFDRs and video recordings.*

## GENERAL INFORMATION

### Officer(s)

*To be completed by Bureau Inspection Units only:*  
The name(s) of the officer(s) in the primary unit that responded to the incident, using the officer's full last name.

### Serial No.

*To be completed by Bureau Inspection Units only:*  
Fill in the corresponding serial number of each officer in the primary unit.

### Unit

*To be completed by Bureau Inspection Units only:*  
Fill in the unit designation of the primary unit that responded to the incident, including the watch (i.e., 12G12-W5).

### Date

*To be completed by Bureau Inspection Units only:*  
Fill in the date of the incident.

**Note:** All dates shall be formatted as mm/dd/yyyy (i.e., 03/26/2019).

### Reference No.

*To be completed by Bureau Inspection Units only:*  
Create tracking number using the following guidelines:

- The first two numbers correspond to the last two numbers in the current year;
- The next two numbers correspond to the Area designation;
- The next two letters correspond to the abbreviation of "deployment period" (DP). Add the corresponding DP number after; and,
- The following letter corresponds to the week designation in the DP (i.e., 1902DP1A).

### Incident No.

*To be completed by Bureau Inspection Units only:*  
Fill in the full 12-digit incident number pertaining to the incident selected for review (i.e., 190326001234).

### Area

*To be completed by Bureau Inspection Units only:*  
Fill in the incident's Area acronym (i.e., CENT for Central).

### AFDR No.

*To be completed by Bureau Inspection Units only:*  
Fill in the AFDR associated with the incident.

### Automated Field Data Report

Refer to the following directives for any questions regarding the AFDR Review:

- Office of the Chief of Police (OCOP) Notice, *Expanded Automated Field Data Report Completion Requirements and System*, dated May 31, 2018;
- OCOP Special Order No. 11, *Field Data Reports/Completion and Tracking – Renamed and Revised; Issuance and Retention of Field Data Report Books – Deleted; Field Data Report, Form 15.43.01 – Deactivated; Record of Field Data Report Books, Form 15.43.02 – Deactivated; Portable Officer Data Device System – Deactivated; California Department of Justice Stop Data Collection Form – Activated; and, Officer and Supervisor Automated Field Data Report Completion Guides – Activated*, dated June 26, 2018;
- Department Manual Section 4/202.02, *Automated Field Data Reports/Completion and Tracking*; and,
- OO Operations Order No. 1, *Computer Aided Dispatch Summary Report Procedures for Patrol Personnel – Established*, January 27, 2015.
- Special Order No. 3, *Limitation of Use of Pretextual Stops*, dated March 9, 2022.

## AUTOMATED FIELD DATA REPORT CONSIDERATIONS

The following procedures are meant to address high risk areas of the AFDR and guide sworn personnel in the review and reconciliation of the AFDR's data points to best enhance consistency and accuracy across all corresponding reports and related videos. Any inconsistencies that arise from the AFDR and/or CAD Summary shall be addressed per the *Debriefing* instructions below.

### 1. Determine if an AFDR was completed as required.

Refer to OCOP Special Order No. 11, *Field Data Reports/Completion and Tracking – Renamed and Revised; Issuance and Retention of Field Data Report Books – Deleted; Field Data Report, Form 15.43.01 – Deactivated; Record of Field Data Report Books, Form 15.43.02 – Deactivated; Portable Officer Data Device System – Deactivated; California Department of Justice Stop Data Collection Form – Activated; Officer and Supervisor Automated Field Data Report Completion Guides – Activated*, dated June 26, 2018; and Special Order No. 3, *Limitation of Use of Pretextual Stops*, dated March 9, 2022, for requirements on when to complete an AFDR.

### 2. Determine the number of individuals stopped in the incident that require entry into the AFDR System.

The number of individuals in an AFDR can be determined by counting the number of *Person #1* fields completed.

## STOPS REVIEW PACKAGE COMPLETION GUIDE

### 3. Identify the number of individuals documented in the AFDR and compare it with the number of individuals in the CAD Summary Report.

There are various ways to document and refer to the number of individuals in the CAD Summary Report. The common references utilized are listed as follows: Name, number of field information cards completed per stop, Gender/Race, number of want/warrant checks, driver and number of passengers, and/or delineating the actual number of individuals stopped.

### 4. Compare the number of individuals documented in the AFDR and CAD summary with what was observed in any corresponding video recordings.

Review the primary unit's video(s) to determine the number of individuals stopped and compare any observations with the AFDR and CAD documentation.

### 5. Determine the basis for the stop.

This can be determined by reviewing the AFDR or CAD Summary Report.

### 6. In the AFDR, locate the Reason for Stop, Code/Description, and Explanation fields and determine the basis for the stop. Compare this information with the basis for the stop documented in the CAD summary.

Use the three data fields to determine if they are consistent with what was written in the CAD summary. If the CAD summary has no relevant information pertaining to the basis for the stop, then there are no consistency issues.

### 7. Review any related video recordings and determine if the documentation is consistent with what was observed in the video(s).

Use the three data fields from the AFDR and the CAD Summary Report to determine if the basis for the stop is consistent with what was observed in the primary unit's video(s).

### 8. Determine if any search(es) of persons and/or property were conducted.

This can be determined by reviewing the AFDR or CAD summary.

### 9. In the AFDR, locate the Actions Taken, Basis for the Search, and Basis for Search Explanation fields. Compare this information with any documentation in the CAD summary regarding searches.

Use the three data fields from the AFDR to determine if it is consistent with what was written in the CAD summary. If the CAD summary has no relevant information pertaining to the basis for the stop, then there are no consistency issues.

### 10. Review any related video recordings and determine if the documentation is consistent with what was observed in the video(s).

Use the three data fields from the AFDR and the CAD summary to determine if the basis for the stop is

consistent with what was observed in the primary unit's video(s).

### 11. Determine if the duration of the stop was appropriate.

Review the primary unit's video(s) to determine whether the officer(s) actions during the stop (e.g., questioning, searches, handcuffing, etc.) were limited to the original legal basis for the stop, absent articulable reasonable suspicion or probable cause of criminal activity that would justify extending the duration or expanding the scope of the detention.

### 12. Determine if an AFDR was not required for this incident.

Select this checkbox if an AFDR was not required for the incident but the officer(s) still completed one.

### DEBRIEFING

If any aspect of the review **cannot** be clarified by the supervisor(s) using available documentation and the debriefing will require the supervisor(s) to ask questions of the officer(s) for clarification, then the **officer(s) shall be advised of the right to representation and notification of discussion topics prior to any discussion**. The discussion will then be scheduled within 30 days upon notification to the officer(s).

### Debrief Completed on \_\_/\_\_/\_\_ for Automated Field Data Report Review. No Further Action.

Check this box when the discussion between the supervisor and officer (and officer's representative, if applicable) has been completed. Notate the date of the discussion on the blank lines \_\_/\_\_/\_\_.

### Area Supervisor, Serial Number, and Date Reviewed

The Area supervisor that evaluated the incident signs this box with their full name, serial number, and date that the evaluation was completed. This will likely be a different date than the date the debrief with the officer was completed.

### Bureau Inspection Unit Auditor, Serial Number and Date Reviewed

The Bureau Inspection Unit employee that evaluated the incident signs this box with their full name, serial number, and date that the Bureau evaluation was completed. This is performed **after** the Area has submitted their completed evaluations to Bureau for review.

# STOPS REVIEW PACKAGE COMPLETION GUIDE

## PROCEDURAL JUSTICE REVIEW

***This review highlights procedural justice considerations regarding the primary unit's video(s) and shall be used for debriefs and training purposes only. The intent of this guide is to provide direction on completing the review and the subsequent discussion with the involved officer(s).***

## PROCEDURAL JUSTICE CONSIDERATIONS

Discussions with the primary officers should be based on the four tenets of procedural justice listed below. The evaluator should make note of the officer(s) interaction with the person(s) detained or encountered. The totality of the circumstances, such as the nature of the encounter or any prior knowledge of the person(s) detained or encountered, should also be taken into consideration when evaluating the interaction.

1. Officer(s) sufficiently identified themselves during the stop. **(Trustworthiness)**
2. Officer(s) maintained professionalism and treated individual stopped with respect. **(Respect)**
3. Officer(s) provided an explanation for the contact. **(Neutrality)**
4. Officer(s) answered questions; provided the stopped person an opportunity to be heard. **(Voice)**

## What areas of procedural justice were noted in the video(s)?

Check the appropriate box(es) for possible procedural justice concepts that can be discussed with the officers based on the incident observed in the BWV and/or DICV. It should be noted that, although not all topics have to be addressed, the supervisor **shall discuss, at minimum, one topic** with the officer.

**Note:** Only the general topics that were discussed shall be noted here. **The nature of the discussion shall not be documented.** The intent of this section is to discuss and reinforce the tenets of procedural justice.

## Examples for Debrief Points:

- Reviewed strategies for diffusing and de-escalating a contact.
- Discussed the importance of tone when speaking with the public.
- Discussed the appropriateness of addressing the public's concerns when it is safe to do so.
- Discussed the Department's core values, such as Respect for People, as it relates to the tenets of procedural justice.
- Discussed the public's perception of fairness and professionalism.
- Discussed strategies to identify oneself.

## Debrief Completed on \_\_\_/\_\_\_/\_\_\_ for Procedural Justice Review. No Further Action.

Check this box when the discussion between the supervisor and officer (or officer's representative, if applicable) has been completed. Notate the date of the discussion on the blank lines \_\_\_/\_\_\_/\_\_\_.

## Area Supervisor, Serial Number and Date Reviewed

The Area supervisor that evaluated the incident signs this box with their full name, serial number, and the date the evaluation was completed. This will likely be a different date than when the debrief with the officer was completed.

## Bureau Inspection Unit Auditor, Serial Number and Date Reviewed

The Bureau Inspection Unit employee that evaluated the incident signs this box with their full name, serial number, and the date the Bureau evaluation was completed. This is performed after the Area has submitted their completed evaluations to the Bureau for review.

## Refer as Possible Training Video

Check this box if the Area supervisor determines the video(s) reviewed could be used for training purposes or for future instruction during roll calls, schools, or similar training. If this box is selected, complete "Select Time Segment" and "Learning Objectives."

**Note:** All possible training video selections shall adhere to OCOP Administrative Order No. 17, *Use of Body Worn Video or Digital In-Car Video System for Los Angeles Police Department Training Purposes – Established; Digital Video Recordings for Training Consent, Form 13.16.00 - Activated; and, Training Form 13.16.01 - Activated*, dated August 3, 2018.

## Select Time Segments

If the "Possible Training Video" box was selected, document specific time points in the BWV or DICV that exemplify the intended learning objective.

**Note:** If the selected is DICV, indicate "DICV." If the selected video is BWV, indicate "BWV-[Officer No.]" (e.g., BWV-2 for BWV of Officer No. 2). To specify the time, indicate the range of the video that best exemplifies the possible learning objective utilizing the following format: *hh:mm:ss – hh:mm:ss* (ie. 00:10:05 – 00:12:05, to represent the 10 minute 5 second mark through the 12 minute 5 second mark in the video).

## Learning Objectives

If the "Possible Training Video" box was selected, document the learning objective(s) that the evaluator wishes to achieve by presenting the selected video for future instruction either during roll calls, schools, or similar training. The learning objective(s) can be about, but not limited to, tactical concepts or the tenets of procedural justice.

# STOPS REVIEW PACKAGE COMPLETION GUIDE

## TACTICS REVIEW

***This review highlights tactical considerations regarding the primary unit's video(s) and shall be used for debriefs and training purposes only. The intent of this guide is to provide direction on completing the review and the subsequent discussion with the involved officer(s).***

## TACTICAL CONSIDERATIONS

Discuss the tactics utilized during the incident with the primary officers. A review of the tactics should be based on the Department's current policies and best practices, and totality of the circumstances as observed in the video(s) inclusive of the involved officer(s) training and experience.

### What areas of relevant tactics were noted in the video(s)?

Check the appropriate box(es) for possible tactical concepts that can be discussed with the officers regarding the incident observed in the BWV and/or DICV. Though not limited to the highlighted reference materials, reviewers may use the below directives and bulletins as the basis for their analysis and discussion with the involved officer(s):

- Use of Force-Tactics Directive No. 3.2, *Foot Pursuit Concepts*, dated October 2013;
- Use of Force-Tactics Directive No. 4.6, *Electronic Control Device-TASER 7*, dated August 2021;
- Use of Force-Tactics Directive No. 5.2, *Oleoresin Capsicum*, dated July 2018;
- Use of Force-Tactics Directive No. 6.3, *Beanbag Shotgun*, dated July 2018;
- Use of Force-Tactics Directive No. 8.2, *Baton*, dated August 2018;
- Use of Force-Tactics Directive No. 14, *Strikes and Kicks*, dated December 2012;
- Use of Force-Tactics Directive No. 16, *Tactical De-escalation Techniques*, dated October 2016;
- Use of Force-Tactics Directive No. 17, *40mm Less-lethal Launcher*, dated July 2018;
- Training Bulletin Vol. XLV, Issue 4, *Barricaded Suspects*, dated December 2016;
- Training Bulletin Vol. XLVII, Issue 4, *Command and Control*, dated July 2018;
- Training Bulletin Vol. XLVIII, Issue 6, *Handcuffing*, dated August 2019; and,
- Training Bulletin Vol. XLVIII, Issue 5, *Tactical Disengagement*, dated July 2019.

### Additional Debrief Points:

Other tactical considerations not listed above may also be listed below. Examples for Debrief Points:

- Discuss radio discipline with officers.
- Discuss the pros and cons of apprehension vs. containment during a foot pursuit.

- Discuss when it is appropriate to utilize vehicle intervention techniques.
- Discuss when a back-up or additional unit should be requested.

### Debrief Completed on \_\_\_/\_\_\_/\_\_\_ for Tactics Review. No further action.

Check this box when the discussion between the supervisor and officer (or officer's representative, if applicable) has been completed. Notate the date of the discussion on the blank lines \_\_\_/\_\_\_/\_\_\_.

### Area Supervisor, Serial Number, and Date Reviewed

The Area supervisor that evaluated the incident signs this box with their full name, serial number, and the date that the evaluation was completed. This will most likely be a different date than when the debrief with the officer was completed on.

### Bureau Inspection Unit Auditor, Serial Number, and Date Reviewed

The Bureau Inspection Unit employee that evaluated the incident signs this box with their full name, serial number, and the date that the Bureau evaluation was completed. This is performed after the Area has submitted their completed evaluations to Bureau for review.

### Refer as Possible Training Video

Check this box if the Area supervisor determines the video(s) reviewed could be used for training purposes or for future instruction during roll calls, schools, or similar training. If this box is selected, complete "Select Time Segment" and "Learning Objectives."

**Note:** All possible training video selections shall adhere to OCOP Administrative Order No. 17, *Use of Body Worn Video or Digital In-Car Video System for Los Angeles Police Department Training Purposes – Established; Digital Video Recordings for Training Consent, Form 13.16.00 - Activated; and, Training Form 13.16.01 - Activated*, dated August 3, 2018.

### Select Time Segments

If the "Possible Training Video" box was selected, document the specific time points in the BWV or DICV that exemplify the intended learning objective.

**Note:** If the video selected is DICV, indicate "DICV." If the video selected is BWV, indicate "BWV-[Officer No.]" (e.g. BWV-2 for BWV of Officer No. 2). To specify the time, indicate the range of the video that best exemplifies the possible learning objective utilizing the following format: *hh:mm:ss – hh:mm:ss (i.e., 00:10:05 – 00:12:05, to represent the 10 minute 5 second mark through the 12 minute 5 second mark in the video).*



## STOPS REVIEW PACKAGE COMPLETION GUIDE

### **Learning Objectives**

If the "Possible Training Video" box was selected, document the learning objective(s) that the evaluator wishes to achieve by presenting the selected video for future instruction either during roll calls, schools, or similar training. The learning objective(s) can be about, but not limited to, tactical concepts or the tenets of procedural justice.

**STOPS REVIEW PACKAGE**  
**Automated Field Data Report Review**

Officer(s)	Serial No.	Unit	Date	Reference No.
1.				
2.		<b>Incident No.</b>	<b>Area</b>	<b>AFDR No.</b>
3.				

**PART I: AUTOMATED FIELD DATA REPORT REVIEW**

<i>Automated Field Data Report</i>
<i>The goal of this review is to help officers and supervisors enhance consistencies among all required documentation and video recordings, which include, but are not limited to, the AFDR, Computer Aided Dispatch (CAD) summaries, Body Worn Video(s), and/or Digital In-Car Video(s). The guidelines outlined below are to assist supervisors in the review process.</i>

Completed	Automated Field Data Report Considerations
<input type="checkbox"/>	1. Determine if an AFDR was completed as required.
<input type="checkbox"/>	2. Accurately document the number of individuals stopped in the incident that require documentation on the AFDR.
<input type="checkbox"/>	3. Identify the number of individuals documented on the AFDR and compare it with the number of individuals in the CAD summary.
<input type="checkbox"/>	4. Compare the number of individuals documented on the AFDR and CAD summary with what was observed in any corresponding video recordings.
<input type="checkbox"/>	5. Determine the basis for the stop.
<input type="checkbox"/>	6. In the AFDR, locate the Reason for Stop, Code/Description, and Explanation fields and determine the basis for the stop. Compare this information with the basis for the stop documented in the CAD summary.
<input type="checkbox"/>	7. Review any related video recordings and determine if the documentation is consistent with what was observed in the video(s).
<input type="checkbox"/>	8. Determine if any search(es) of persons and/or property were conducted.
<input type="checkbox"/>	9. In the AFDR, locate the Actions Taken, Basis for the Search, and Basis for Search Explanation fields. Compare this information with any documentation in the CAD summary regarding searches.
<input type="checkbox"/>	10. Review any related video recordings and determine if the documentation is consistent with what was observed in the video(s).
<input type="checkbox"/>	11. Determine if the duration of the stop was appropriate.
<input type="checkbox"/>	12. Determine if an AFDR was not required for this incident.

Debrief Completed on \_\_\_ / \_\_\_ / \_\_\_ for Automated Field Data Report Review. No further action.<sup>1</sup>

Area Supervisor	Serial Number	Date Reviewed	Bureau Inspection Unit Auditor	Serial Number	Date Reviewed

<sup>1</sup> Officers will have 30 days to respond to comments.

**STOPS REVIEW PACKAGE  
Part II Procedural Justice Review**

<b>PROCEDURAL JUSTICE CONSIDERATIONS</b>
<ul style="list-style-type: none"> <li>• <b>Trustworthiness:</b> <i>Conveying trustworthy or well-intentioned motives, in that the person can understand why the action is being taken.</i></li> <li>• <b>Respect:</b> <i>Treating people with dignity and respect.</i></li> <li>• <b>Neutrality:</b> <i>Being neutral and transparent in decision-making, indicating that rules are applied consistently and fairly.</i></li> <li>• <b>Voice:</b> <i>Giving individuals a voice, or opportunity to explain their perspective, during encounters.</i></li> </ul>

**What areas of procedural justice were noted in the video(s) (select one topic minimum)?**

Officer(s) sufficiently identified themselves during the stop. **(Trustworthiness)**

Additional Debrief Points:

Officer(s) maintained professionalism and treated individual stopped with respect. **(Respect)**

Additional Debrief Points:

Officer(s) provided an explanation for the contact. **(Neutrality)**

Additional Debrief Points:

Officer(s) answered questions; provided the stopped person an opportunity to be heard. **(Voice)**

Additional Debrief Points:

Debrief Completed on \_\_/\_\_/\_\_ for Procedural Justice Review. No further action.<sup>1</sup>

<b>Area Supervisor</b>	<b>Serial Number</b>	<b>Date Reviewed</b>	<b>Bureau Inspection Unit Auditor</b>	<b>Serial Number</b>	<b>Date Reviewed</b>
<i>Select for Training</i>					

Refer as Possible Training Video

Learning Objective:

Select Time Segment:

<sup>1</sup> Officers will have 30 days to respond to written comments.

**STOPS REVIEW PACKAGE  
PART III: TACTICS REVIEW**

**TACTICAL CONSIDERATIONS**

*The Department emphasizes officer safety and reverence for human life first and foremost. While tactical situations can be fluid, Department sworn personnel should consider training, experience, totality of the circumstances, policies, and current best practices when utilizing tactics in the field. The following tactical considerations, while not all-encompassing, should be used as a guide during the debrief with officers.*

What areas of relevant tactics were noted in the video(s)?

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> <b>Contact/Cover</b>         | <input type="checkbox"/> <b>Tactical Communications</b>   | <input type="checkbox"/> <b>De-escalation</b> |
| <input type="checkbox"/> <b>Less Lethal Options</b>   | <input type="checkbox"/> <b>Code 6</b>                    | <input type="checkbox"/> <b>Separation</b>    |
| <input type="checkbox"/> <b>Command &amp; Control</b> | <input type="checkbox"/> <b>Triangulation/Containment</b> |   |

**Additional Debrief Points:**

*Other tactical considerations not listed above may also be listed below.*

Debrief completed on \_\_/\_\_/\_\_ for Tactics Review. No further action.<sup>1</sup>

Area Supervisor	Serial Number	Date Reviewed	Bureau Inspection Unit Auditor	Serial Number	Date Reviewed

**Select for Training**

- |   |  |
|---|--|
| <input type="checkbox"/> Refer as Possible Training Video | <input type="checkbox"/> Learning Objective: |
|---|--|
- Select Time Segment:

<sup>1</sup> Officers will have 30 days to respond to written comments.