

OFFICE OF THE CHIEF OF POLICE

ADMINISTRATIVE ORDER NO. 10

February 26, 2026

SUBJECT: CITATION GUIDE, FORM 16.65.00 – REVISED

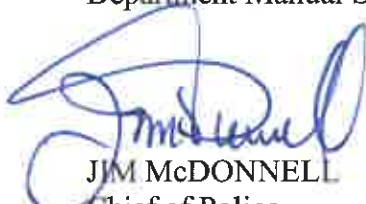
PURPOSE: This Order revises the Citation Guide, Form 16.65.00, by updating the Citation Guide's front and back covers to include the Issue/Appearance Date Schedules for July 2026 through June 2028. No other changes were made to the Citation Guide.

PROCEDURE:

- I. **CITATION GUIDE, FORM 16.65.00 – REVISED.** Department Citation Guide, Form, 16.65.00, has been revised to reflect the updated Issue/Appearance Date Schedules for July 2026 through June 2028.

FORM AVAILABILITY: The revised Citation Guide, Form 16.65.00, is scheduled to be printed by the General Services Department Print Shop, and will be disseminated by the Bureaus. The revised portion of the Citation Guide is attached and available for reference.

AUDIT RESPONSIBILITY: The Commanding Officer, Audit Division, shall review this directive and determine whether an audit or inspection shall be conducted in accordance with Department Manual Section 0/080.30.



JIM McDONNELL
Chief of Police

Attachment

DISTRIBUTION "D"

*Violator is a juvenile if born in this year after date of citation.
ISSUE / APPEARANCE DATE SCHEDULE JULY 2026 THROUGH JUNE 2027

2026 | 2008*

July		August		September		October		November		December	
7-01	9-30	8-01	10-30	9-01	12-02	10-01	12-31	11-01	02-01	12-01	3-03
02	10-01	8-02	11-02	02	12-02	02	1-08	02	02-02	02	3-03
03	10-02	03	11-03	03	12-03	03	1-04	03	2-02	03	3-04
04	10-05	04	11-03	04	12-04	10-04	1-05	04	2-03	04	3-05
7-05	10-06	05	11-04	05	12-07	05	1-05	05	2-03	05	3-05
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07	10-07	07	11-06	07	12-08	07	1-06	07	2-05	07	3-09
08	10-07	08	11-06	08	12-09	08	1-07	11-08	2-08	08	3-09
09	10-08	8-09	11-09	09	12-10	09	1-15	09	2-09	09	3-10
10	10-09	10	11-10	10	12-10	10	1-11	10	2-09	10	3-10
11	10-09	11	11-10	11	12-11	10-11	1-12	11	2-10	11	3-12
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24	10-23	24	11-24	24	12-23	24	1-25	24	2-24	24	3-24
25	10-23	25	11-24	25	1-08	10-25	1-26	25	2-24	25	3-26
7-26	10-26	26	11-25	26	12-28	26	1-26	26	2-25	26	3-26
27	10-27	27	11-25	9-27	12-29	27	1-27	27	2-26	12-27	3-29
28	10-27	28	12-04	28	12-29	28	1-27	28	3-01	28	3-30
29	10-28	29	11-30	29	12-30	29	1-28	11-29	3-02	29	3-30
30	10-28	8-30	12-01	30	12-30	30	1-29	30	3-02	30	4-01
31	10-30	31	12-01			31	1-29			31	4-02

2027 | 2009*

January		February		March		April		May		June	
1-01	4-02	2-01	5-04	3-01	6-02	4-01	6-30	5-01	7-30	6-01	8-31
02	4-05	02	5-04	02	6-02	02	7-02	5-02	8-02	02	9-01
1-03	4-06	03	5-05	03	6-03	03	7-02	03	8-03	03	9-01
04	4-06	04	5-05	04	6-03	4-04	7-06	04	8-03	04	9-03
05	4-07	05	5-07	05	6-04	05	7-07	05	8-04	05	9-03
06	4-07	06	5-07	06	6-04	06	7-07	06	8-04	6-06	9-07
07	4-08	2-07	5-10	3-07	6-07	07	7-08	07	8-06	07	9-08
08	4-09	08	5-11	08	6-08	08	7-08	08	8-06	08	9-08
09	4-09	09	5-11	09	6-08	09	7-09	5-09	8-09	09	9-09
1-10	4-12	10	5-12	10	6-09	10	7-09	10	8-10	10	9-09
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30	4-30			30	6-29	30	7-30	5-30	8-30	30	9-29
1-31	5-03			31	6-30			31	8-31		

*Violator is a juvenile if born in this year after date of citation.
ISSUE/ APPEARANCE DATE SCHEDULE JULY 2027 THROUGH JANUARY 2028

2027 2009*											
July		August		September		October		November		December	
7-01	9-30	8-01	11-01	9-01	12-01	10-01	10-07	11-01	02-01	12-01	3-01
02	10-01	02	11-02	02	12-02	02	1-03	02	02-01	02	3-02
03	10-04	03	11-02	03	12-03	10-03	1-04	03	2-02	03	3-03
7-04	10-05	04	11-03	04	12-06	04	1-04	04	2-02	04	3-03
05	10-05	05	11-03	9-05	12-07	05	1-05	05	2-04	12-05	3-06
06	10-06	06	11-05	06	12-07	06	1-05	06	2-04	06	3-07
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13	10-12	13	11-12	13	12-14	13	1-12	13	2-14	13	3-14
14	10-13	14	11-15	14	12-14	14	1-13	11-14	2-15	14	3-14
15	10-13	8-15	11-16	15	12-15	15	1-14	15	2-15	15	3-15
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17	10-15	17	11-17	17	12-17	10-17	1-19	17	2-16	17	3-17
7-18	10-18	18	11-17	18	12-17	18	1-19	18	2-17	18	3-17
19	10-19	19	11-18	9-19	12-20	19	1-20	19	2-18	12-19	3-20
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27	10-26	27	12-03	27	12-28	27	1-26	27	2-28	27	3-28
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30	10-29	30	11-30	30	12-30	30	1-28	30	3-01	30	3-29
31	10-29	31	12-01			10-31	1-31			31	4-07

2028 2010*											
January		February		March		April		May		June	
1-01	4-03	2-01	5-02	3-01	6-01	4-01	6-30	5-01	8-01	6-01	8-30
1-02	4-04	02	5-03	02	6-01	4-02	7-03	02	8-01	02	9-01
03	4-04	03	5-03	03	6-02	03	7-05	03	8-02	03	9-01
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1-16	4-17	16	5-17	16	6-14	4-16	7-17	16	8-15	16	9-15
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26	4-26	26	5-26	3-26	6-26	26	7-26	26	8-25	26	9-26
27	4-26	2-27	5-30	27	6-27	27	7-26	27	8-25	27	9-27
28	4-28	28	5-31	28	6-27	28	7-28	5-28	8-28	28	9-27
29	4-28	29	5-31	29	6-28	29	7-28	29	8-29	29	9-28
1-30	5-01			30	6-28	4-30	7-31	30	8-29	30	9-29
31	5-02			31	6-30			31	8-30		