

**OFFICE OF THE CHIEF OF POLICE**

**ADMINISTRATIVE ORDER NO. 9**

October 5, 2023

**SUBJECT: CATEGORICAL USE OF FORCE ADJUDICATION FINDINGS – REVISED**

**PURPOSE:** The purpose of this Order is to revise the Department Manual to include tactical and use of force findings specific to the use of a K-9 in adjudicating a Categorical Use of Force.

**PROCEDURE:** Department Manual Section 3/792.10, *Categorical Use of Force Adjudication Findings*, has been revised. Attached is the revised Department Manual section with the revisions indicated in italics.

**AMENDMENT:** This Order amends Section 3/792.10 of the Department Manual.

**AUDIT RESPONSIBILITY:** The Commanding Officer, Audit Division, shall review this directive and determine whether an audit or inspection shall be conducted in accordance with Department Manual Section 0/080.30.



MICHEL R. MOORE  
Chief of Police

Attachment

DISTRIBUTION "D"

**DEPARTMENT MANUAL  
VOLUME III  
Revised by Administrative Order No. 9 , 2023**

**792.10 CATEGORICAL USE OF FORCE ADJUDICATION FINDINGS.** *The Tactics, drawing and exhibiting of a firearm, and use of force by an officer shall be evaluated during the Categorical Use of Force (CUOF) adjudication process. The Use of Force Review Board (UOFRB) shall convene and evaluate the CUOF incident. The UOFRB shall make recommendations to the Chief of Police (COP). The COP shall evaluate the CUOF incident and report their recommendations to the Board of Police Commissioners (BOPC). The BOPC will evaluate the CUOF incident and make findings consistent with the following:*

Adjudication Area	Finding	Outcome
Tactics	Tactical Debrief	Tactical Debrief and additional training if needed
	Administrative Disapproval	Tactical Debrief and one or more of the following: <ul style="list-style-type: none"> <li>▪ Extensive retraining</li> <li>▪ Notice to Correct Deficiencies</li> <li>▪ Personnel Complaint</li> </ul>
Drawing and Exhibiting the Firearm	In policy – No Further Action	Tactical Debrief
	Administrative Disapproval – Out of Policy	Tactical Debrief and one or more of the following: <ul style="list-style-type: none"> <li>▪ Extensive retraining</li> <li>▪ Notice to Correct Deficiencies</li> <li>▪ Personnel Complaint</li> </ul>
Use of Force	In policy – No Further Action	Tactical Debrief
	Administrative Disapproval – Out of Policy	Tactical Debrief and one or more of the following: <ul style="list-style-type: none"> <li>▪ Extensive retraining</li> <li>▪ Notice to Correct Deficiencies</li> <li>▪ Personnel Complaint</li> </ul>

**Note:** *Adjudication of Tactics include the decision to deploy any K-9. The decision to deploy a K-9, shall include a determination as to whether the deployment of the K-9 was consistent with the criteria established in the Department’s K-9 policy.*

*Adjudication of the use of force includes any K-9 bite/contact during a search/tactical deployment where the handler does not recall the K-9 as soon as practicable upon becoming aware of the bite/contact, or where the bite/contact is directed.*

-----**The remainder of this section is unchanged**-----