

**OFFICE OF THE CHIEF OF POLICE**

**ADMINISTRATIVE ORDER NO. 4**

**January 26, 2026**

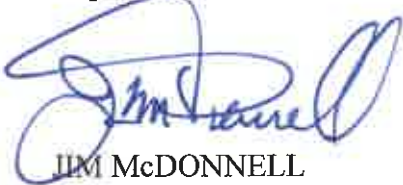
**SUBJECT: COMMENDATIONS BOARD – REVISED**

**PURPOSE:** The purpose of this order is to revise and update the composition of the membership for the Commendations Board and reassign the role of the board's Reviewing Officer.

**PROCEDURE:** Department Manual Section 2/092.20, *Commendations Board*, has been revised and is attached with the revisions in italics.

**AMENDMENT:** This Order amends Sections 2/092.20, of the Department Manual.

**AUDIT RESPONSIBILITY.** The Commanding Officer, Audit Division, shall review this directive and determine whether an audit or inspection shall be conducted in accordance with Department Manual Section 0/080.30.



JIM McDONNELL  
Chief of Police

Attachments

DISTRIBUTION "D"

**DEPARTMENT MANUAL**  
**VOLUME II**  
**Revised by Administrative Order No. 4, 2026**

**092. BOARDS.**

**092.20 COMMENDATIONS BOARD.**

**Responsibilities.** The Commendations Board shall be responsible for:

- Evaluating commendation reports regarding acts performed by Department personnel;
- Recommending the Bureau Commendation, when appropriate, and returning the reports to the bureau of origin for presentation;
- Approving the awarding of the Police Star, Lifesaving Medal, Police Meritorious Achievement Medal, Community Policing Medal, and Human Relations Medal to employees whose commendatory acts meet the criteria;
- Forwarding reports worthy of consideration for the Police Medal, the Los Angeles Police Department Purple Heart, the Police Meritorious Service Medal, or the Police Meritorious Unit Citation, to the Director, Office of Support Services; and,
- Forwarding reports worthy of consideration for the Medal of Valor, the Police Distinguished Service Medal, the Police Commission Distinguished Service Medal, the Police Commission Integrity Medal or the Police Commission Unit Citation, to the Chief of Police.

**Membership.** The Board shall be comprised of:

- The Commanding Officer, *Human Resources* Bureau, as Chair;
- One captain selected by the Director, Office of Operations;
- One captain selected by the Director, Office of Special Operations;,,
- *One captain selected by the Director, Office of Support Services;*
- One civilian commanding officer selected by the Director, Office of Support Services.

**Reviewing Officer.** *The Office of the First Assistant Chief, Chief of Staff,* is the Reviewing Officer on all matters within the purview of the Commendations Board.