

BALLISTIC SHIELD OPERATOR  
Los Angeles Police Department Agency #1850  
CNN: 10207  
Safety Policy

## I. RULES OF SAFETY AND CONDUCT

### A. General Rules

1. Instructor(s) shall conduct a safety brief with all students at the beginning of training and at each critical stage of the training/testing as needed.
2. Instructor(s) shall supply, in written form, the safety/facility rules to each student.
3. Instructional staff shall assign specific safety roles to students/staff in the case of emergencies. Those roles shall include:
  - a. Pathfinders/guides for responding emergency medical personnel
  - b. Radio/telephone communications for emergency response and required chain of command notification(s)
  - c. AED operator(s)
  - d. Identify students/staff, if any, with advanced medical training (Emergency Medical Technicians, Paramedics, etc.)
4. Training shall be conducted in a manner designed to minimize any risk of injury and to promote student, staff, and instructor safety.
5. Clothing and footwear appropriate to the training, relevant terrain and any course(s) of fire shall be required.
6. Prior to the commencement of training Instructors shall brief the location(s) of staging area(s) for students and staff not involved in the training, restrooms, and drinking water.
7. There shall be a fully equipped first aid/trauma kit and Automated External Defibrillator (AED) readily accessible as well as qualified personnel to use them.
8. Instructors/scenario evaluators shall be aware of the tendency of some students and role players to be overly aggressive or competitive while engaged in training activities/testing, thereby increasing the potential for injury to the student and/or role player(s). Necessary and appropriate steps shall be taken to ensure the safety of all participants.
9. All students participating in training shall notify the instructor of all medical restrictions prior to beginning training.
10. Students shall be instructed to immediately report any perceived safety hazard to the instructors.

### B. Course Specific Rules

1. Instructors who present firearms content shall meet the instructor training course requirements delineated in section 1070(b) for Firearms.
2. Instructors are required to have successfully completed Ballistic Shield Train the Trainer 1850-10208 course or equivalent.
3. Instructors shall conduct a briefing of FOS and live fire ranges before the commencement of range qualification.
4. Manipulative skills training/testing shall be held in facilities and sites with controlled access to ensure that uninvolved individuals and vehicles do not present safety hazards.

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5. Instructors shall follow recognized training principles in the delivery of manipulative skill training to minimize the potential for accidents and injuries.
6. Presenters shall require students to use approved safety equipment including eye and hearing protection. Ballistic vests shall be worn while on range.
7. Presenters shall inspect all safety equipment prior to use.
8. The stop word for instructors and students is "BREAK!" All activity shall stop when a student or an instructor says "BREAK!"

C. Site Specific Rules

1. At each training location, there shall be a notebook containing the emergency plan that is in place.
2. Facilities shall be large enough to provide students and staff with the space needed to safely perform the training activity or task involved and easily exit in the event of an emergency.
3. The training staff shall ensure that emergency communications (phone, radio, or other means) are readily available at all training sites.
4. Instructors shall be familiar with the training location and advise all students and instructors of special safety concerns (fire danger, hazardous areas, etc.)
5. The training site shall be inspected for hazards prior to each use and safety personnel shall be positioned along the course.
6. Presenters shall always maintain an appropriate level of discipline over students.
7. Students not participating in fire line exercises or live fire must be a safe distance off the firing line and will be monitored by a Presenter.
8. Students shall be reminded that during training there are:
  - a. No OC spray
  - b. No batons (expandable, or side handle)

D. Firearm Inspections

1. All weapons remain unloaded except when participating in live-fire exercises
2. Students are required to know the four basic firearms rules:
  - a. All guns are always loaded
  - b. Never allow the muzzle to cover anything you are not willing to shoot
  - c. Keep your finger off the trigger, until your sights are aligned on the target and you intend to shoot
  - d. Be sure of your target
3. Firearms shall be subject to a safety inspection and be approved by the instructors prior to use on the range.
4. Weapons and magazines shall be visually checked to determine if loaded or unloaded, and for indications of metal fatigue or deformities, prior to training.
5. A firearms safety check shall be conducted on the range, or after breaks. This will help to ensure that firearms training remain safe. Periodic safety checks throughout the training may also be appropriate.

## II. REPORTING AND HANDLING OF INJURIES

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- A. The POST Regional Consultant shall be notified in writing within five (5) business days when an injury requiring more than basic first aid occurs during training.
- B. Instructors shall be familiar with the causes of common training-related injuries and strategies for preventing such injuries.
- C. Minor Injuries
  - 1. Each training site will keep a list of the nearest medical facilities.
  - 2. Locations and contact information of the nearest medical facilities shall be briefed with staff and students before training begins.
  - 3. Students shall immediately notify an instructor and/or supervisor of any injury sustained during training.
  - 4. Personnel should render first aid and obtain the appropriate medical assistance.
  - 5. Call for rescue ambulance via telephone or radio if necessary
  - 6. Transport to the local hospital for all minor injuries not requiring emergency response.
  - 7. All administrative notifications shall be made.
- D. Major Injuries
  - 1. Instructors will stop all training.
  - 2. Request a Fire Department Rescue Ambulance via telephone or police radio. Give specific directions to the training facility.
  - 3. Safety personnel will render first aid.
  - 4. Deploy pathfinders/guides for responding emergency medical personnel.
  - 5. In case of a serious injury, all Injury Identification and Prevention Program (IIPP) notifications and protocol shall be followed. <sup>1</sup>

**III. RATIOS OF INSTRUCTIONAL STAFF TO STUDENTS**

- A. Lecture 1: 30
- B. Training not involving live fire 1:8
- C. Static firearms drill 1:5

**IV. TRAINING LOCATIONS AND EMERGENCY MEDICAL FACILITIES**

- A. Below are the designated training and medical facilities associated with this course

<b>Ahmanson Recruit Training Center (ARTC)</b> 5651 W. Manchester Ave. L.A., CA 90045 Commanding Officer: 424 393-4600	<b>Reliant Urgent Care</b> 5901 W. Century Blvd. Los Angeles, CA 90045 (310) 215-6020
<b>Davis Training Facility</b> 12001 Blucher Ave.	<b>Providence Holy Cross Medical Center</b> 15031 Rinaldi Street

<sup>1</sup> Los Angeles Police Department Medical Liaison Division IIPP in accordance with CAL OSHA.

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Granada Hills, CA 91344 Commanding Officer: (818) 832-3790	Mission Hills, CA 91345 (818) 365-8051 ER: (818) 496-1270
<b>Elysian Park Academy</b> 1880 N. Academy Dr. L.A., CA 90012 Commanding Officer (213) 847-3000	<b>LA Downtown Medical Center</b> 1711 W. Temple Street Los Angeles, Ca. 90026 Contact: (213) 989-6100
<b>Harbor Area (HARB) (05)</b> 2175 John S. Gibson Blvd. San Pedro, CA 90732 Commanding Officer: 310 726-7800	<b>LAC/Harbor UCLA Medical Center</b> 100 West Carson Street Torrance, CA 90502 (310) 222-2345
<b>Central Area (CENT) (01)</b> 251 E. 6TH Street L.A., CA 90014 Commanding Officer. 213 972-1289	<b>California Hospital</b> 1401 S Grand Ave Los Angeles, CA 90015 (213) 748-2411
<b>Rampart Area (RAMP) (02)</b> 1401 w. 6th Street Los Angeles, CA 90017 Commanding Officer: 213 484-3010	<b>Good Samaritan Hospital</b> 1225 Wilshire Blvd Los Angeles, CA 90017 (213) 977-2121
<b>Hollenbeck Area (HOBK) (04)</b> 2111 E. First St. L.A., CA 90033 Commanding Officer: 323 342-4110	<b>White Memorial Hospital</b> 1720 East Cesar E Chavez Avenue Los Angeles, CA 90033 (323) 268-5000
<b>Northeast Area (NOE) (11)</b> 3353 San Fernando Road L.A., CA 90065 Commanding Officer: 213 485-2549	<b>Glendale Memorial Hospital</b> 1420 S Central Ave Glendale, CA 91204 (818) 502-1900
<b>Newton Area (NEWT) (13)</b> 3400 S. Central Ave. L.A., CA 90011 Commanding Officer: 323 846-6524	<b>California Hospital</b> 1401 S Grand Ave Los Angeles, CA 90015 (213) 748-2411
<b>77th Street Area (SST) (12)</b> 7600 S. Broadway L.A., CA 90003 Commanding Officer: 213 485-4185	<b>California Hospital</b> 1401 S Grand Ave Los Angeles, CA 90015 (213) 748-2411
<b>Southwest Area (SOW) (03)</b> 1546 W. Martin Luther King Jr. Blvd. L.A. CA 90062 Commanding Officer: 213 485-2580	<b>California Hospital</b> 1401 S Grand Ave Los Angeles, CA 90015 (213) 748-2411
<b>Southeast Area (SOE) (18)</b> 145 W. 108th St. L.A. CA 90061 Commanding Officer: 213 972-7810	<b>California Hospital</b> 1401 S Grand Ave Los Angeles, CA 90015 (213) 748-2411
<b>Topanga Area (TOP) (21)</b>	<b>Northridge Hospital</b>

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21501 Schoenborn St. Canoga Park, CA 91304 Commanding Officer: 818 756-2880	18300 Roscoe Blvd Northridge, CA 91325 (818) 885-8500
<b>Devonshire Area (DEV)</b> (17) 10250 Etiwanda Ave. Northridge, CA 91325 Commanding Officer: 818 832-0692	<b>Northridge Hospital</b> 18300 Roscoe Blvd Northridge, CA 91325 (818) 885-8500
<b>North Hollywood Area (NOHO)</b> (15) 11640 Burbank Blvd No. Hollywood, CA 91601 Commanding Officer: 818 623 4006	<b>St. Joseph's Hospital</b> 501 S. Buena Vista St. Burbank, CA 91505 (818) 843-5111

<b>West Valley Area (WVAL)</b> (10) 19020 Vanowen St. Reseda, CA 91335 Commanding Officer: 818 374-7610	<b>Northridge Hospital</b> 18300 Roscoe Blvd Northridge, CA 91325 (818) 885-8500
<b>Foothill Area (FTHL)</b> (16) 12760 Osborne St. Pacoima, CA 91331 Commanding Officer: 818 756-8860	Providence Holy Cross Medical Center 15031 Rinaldi Street Mission Hills, CA 91345 (818) 365-8051 ER Extension: 84540
<b>Van Nuys Area (VNYS)</b> (09) 6240 Sylmar Ave. Van Nuys, CA 91401 Commanding Officer: 818 374-1970	<b>Northridge Hospital</b> 18300 Roscoe Blvd Northridge, CA 91325 (818) 885-8500
<b>Mission Area (MSN)</b> (19) 1121 North Sepulveda Blvd. Mission Hills, CA 91345 Commanding Officer: 818 838-9980	<b>Providence Holy Cross Medical Center</b> 15031 Rinaldi Street Mission Hills, CA 91345 (818) 365-8051 ER Extension: 84540
<b>Wilshire Area (WIL)</b> (07) 4849 W. Venice Blvd. L.A., CA 90019 Commanding Officer: 213 473-0558	<b>US Health Works</b> 1313 W 8th St #100 Los Angeles, CA 90017 (213) 401-1970
<b>Pacific Area (PAC)</b> (14) 12312 Culver Blvd. L.A., CA 90066 Commanding Officer: 310 482-6310	<b>Centinela Freeman Regional Medical Center, Marina Campus</b> 4650 Lincoln Blvd Marina del Rey, CA 90292 (310) 823-8911
<b>Olympic Area (OLMP)</b> (20) 1130 S. Vermont L.A., CA 90006 Commanding Officer: 213 382-9045	<b>California Hospital</b> 1401 S Grand Ave Los Angeles, CA 90015 (213) 748-2411
<b>Hollywood Area (HWD)</b> (06) 1358 N. Wilcox Ave. L.A., CA 90028 Commanding Officer: 213 972-2966	<b>Cedar Sinai Medical Center</b> 8700 Beverly Blvd West Hollywood, CA 90048 (310) 423-3277

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<b>West Los Angeles Area (WLA) (08)</b> 1663 Butler Ave. West L.A., CA 90025 Commanding Officer: 310 444-0710	<b>Ronald Reagan UCLA Medical Center</b> 200 UCLA Medical Plaza Los Angeles, CA 90095 (310) 825-6911
<b>Police Administration Building (PAB)</b> 100 West 1st Street Los Angeles, CA 90012 Commanding Officer: 213 486-8740	<b>California Hospital</b> 1401 S Grand Ave Los Angeles, CA 90015 (213) 748-2411

**EMERGENCY SERVICES**

Emergency Services                      911  
  
Fire Dept Dispatch                      (213) 485-6185