

INDEX

LINKS DO NOT WORK AND ARE IN THE PROCESS OF BEING REMOVED

[A](#) | [B](#) | [C](#) | [D](#) | [E](#) | [F](#) | [G](#) | [H](#) | [I](#) | [J](#) | [K](#) | [L](#) | [M](#) | [N](#) | [O](#) | [P](#) | [Q](#) | [R](#) | [S](#) | [T](#) | [U](#) | [V](#) | [W](#) | [X](#) | [Y](#) | [Z](#)

A

A.B.C. ACT

Establishments Selling-Investigation - 4/270.50

Violations

Juveniles involved - 4/218.68

Release from Custody (RFC) - 4/216.65

ABANDONED VEHICLES

(See: **VEHICLES-GENERAL, VEHICLE IMPOUND HEARINGS**)

ABATEMENT

Coordinator - 4/720.79

Nuisance/Conditional Use Permits - 4/720.79

Noise - 4/216.62

ABBREVIATIONS

Deployment Planning System - 3/705.40

Freeways - 4/340.20

Reports - 5/030.50

Roadway Types - 5/030.48

Time Books - 3/705.40

Traffic Citations - 4/320.60

ABORTIONS - 4/212.12

ABSENCE

Extended Absences - 3/731

Extradition or Investigation - 4/716.60

Post of Command-Absence from Defined - 3/230

Reintegrating Employees - 3/731.20

Officers Required to Report Absence - 3/230.30, 3/230.90

Watch Commanders - 3/230.95

ABSENTEE BOOKING

At Los Angeles County-USC Medical Center

Fingerprinting - 4/625.20

Procedure - 4/648.10, 4/648.20

Procedure for juvenile - 4/218.67

Inspection and Interview - 4/216

ABSENTEE CITATIONS (See Also: CITATIONS, TRAFFIC)

Cancellation of - 4/326.67

Completion - 4/320.10, 4/384.60

License Plates Entering - 4/320.20

Return of Operator - 4/384.60

Use - 4/318.40

ABUSE OF ELDERS - 4/209

ABUSE OR NEGLECT AT NURSING HOMES

Notification to Health Department - 4/210.82

ACADEMY, POLICE (See: LOS ANGELES POLICE ACADEMY)

ACCOUNTING FUNCTIONS (See: Fiscal Group)

ACCOUNTS, BANK (See: FUNDS, NON-BUDGETARY)

ACTING CHIEF OF POLICE - 2/050.15

ACTING STAFF AND COMMAND OFFICERS

Brevet Ranks-Prohibited - 3/120

Designation - 3/230

Duties - 3/230.10

ACTING WATCH COMMANDER

Designation - 3/230.95

ACR (See: Alternative Complaint Resolution)

AD HOC COMMITTEE - 2/094.15

Chairperson-Responsibilities - 2/094.25

Memberships - 2/094.20

Reviewing Officer-Responsibilities - 2/094.30

ADDRESS

Department

Official mail - 4/180.20

Personal mail - 4/180.30

Employee's

Confidential nature of - 3/405, 5/060.66

Divisional file - 5/060.66

Reporting - 3/790

ADJUDICATING A NON-CATEGORICAL USE OF FORCE INCIDENT - 3/793

Bureau Commanding Officer's Responsibility - 3/793.10

Commanding Officer's Responsibility - 3/793.05

Commanding Officer, Critical Incident Review Division, Responsibility - 3/793.15

Incidents Involving Multiple Commands, Multiple Uses of Force,

Multiple Administrative Investigations or Training - 3/793.20

Multiple Commands Involved - 3/793.25

Multiple Uses of Force - 3/793.30

Recordation of Training - 3/793.40

Recording of Supplemental Information - 3/793.45

Uses of Force Involving a Pursuit or Traffic Crash - 3/793.35

ADJUDICATION OF CATEGORICAL USE OF FORCE INCIDENTS - 3/792

Administrative Disapproval – 3/792.20

Definitions – 3/792.05

Procedures – 3/792.10

Tactical Debrief – 3/792.15

ADMINISTERING CHEMICAL SOBRIETY TESTS TO DEPARTMENT EMPLOYEES - 3/836

Administrative Investigations - 3/836.10

Criminal Offense Involved - 3/836.15

Employee Detained Outside the City - 3/836.20

ADMINISTRATION, DEPARTMENT

Command Responsibility - 1/610

General Provisions - 1/605

Planning Responsibility - 1/615

ADMINISTRATIVE CITATION ENFORCEMENT PROGRAM PROCEDURES - 4/216.68

ADMINISTRATIVE HEARINGS

Administrative Appeal Hearing for Captains - 3/763.54

Administrative Appeal Hearing for Matters not Subject to Board of Rights for Captains and Above - 3/763.58

Administrative Appeal Hearing Process for Matters Involving Reassignment from Advanced Paygrade Positions or Deselection from Bonus Positions for

Lieutenants and Below-Revised – 3/763.56

Administrative Appeal Hearing Process for Matters Involving Reassignment to a Lower Paygrade Position or Removal From Position of Deputy Chief of Police - 3/763.53

Employees Appearance at - 3/210.63

Proper Attire - 3/605.80

ADMINISTRATIVE OFFICE - 2/040.30

ADMINISTRATIVE SERVICES BUREAU

Authority, Board, and Committee Memberships - 2/092

Chain of Command - 2/066

ADMONTION OF MIRANDA RIGHTS

Juveniles - 4/202.10

Other Languages - 4/202.10

Procedure for - 4/202.10

Spanish - 4/202.10

ADVANCED PAYGRADES

(See: **PAYGRADE-CIVILIAN** and **PAYGRADES-SWORN PERSONNEL**)

ADVERTISING

Unlawfully Posted-Removal - 4/225.50

AERIAL PLATFORM TACTICS - 4/212.78

AFIS (See: AUTOMATED FINGERPRINT IDENTIFICATION SYSTEM)

AIR BAGS (See: VEHICULAR AIR BAGS)

AIR SUPPORT DIVISION

Chain of Command - 2/067

Uniforms and Equipment Worn by

 Insignia - 3/635.70

 Officers - 3/617

 Scarf - 3/626.10

Use of Aircraft - 4/299

AIRCRAFT

Accidents Involving - 4/206.10

Burglary from - 4/232.70

Department Use of - 4/299

Flight Request Procedures - 4/299.20

Searches for Explosives L.A. International Airport - 4/212.50

Stolen or Lost-Reporting - 4/220.10, 4/248.60

Violations of Aircraft Laws - 4/206.10, 4/206.15, 4/206.20

AJIS (See: AUTOMATED JUSTICE INFORMATION SYSTEM)

ALARM SYSTEMS AND AGENTS (BURGLARY AND ROBBERY)

Alarm Reporting - 4/120.40

Radio Code - 4/120.40

Board-Up Procedures - 4/203.70

ALCOHOL AND STRESS RELATED PROBLEMS - 1/210.55

ALL POINTS BULLETIN

Classification - 4/150.10

Requesting - 4/150.05

Requirements - 4/150.12

Robbery Reports - 3/204.50

ALTERATIONS AND IMPROVEMENTS (Also See: BUDGET ANNUAL)

Definition - 3/303.10

Original Submissions - 3/303.30

ALTERED CURRENCY (See: COUNTERFEIT CURRENCY)

ALTERNATIVE COMPLAINT RESOLUTION

General Guidelines for ACR - 3/819

Recordation of Complaints Handled through ACR - 3/832

AMBASSADORS - 3/208.20, 4/284, 1/490

AMBULANCE SERVICE

Cancellation of - 4/210.65

Requesting

Dead Bodies - 4/238.20, 4/238.23
Ill or injured person - 4/210.24
Maternity service - 4/210.70
Officer accompanying arrestee - 4/648.13
Persons with a mental illness - 4/260.40, 4/260.46
Traffic accident victims - 4/410.05
Unconscious persons - 4/210.23

AMENDMENTS, DEPARTMENT MANUAL (See: DEPARTMENT MANUAL)

AMERICAN SIGN LANGUAGE (ASL)

Interpreter - 4/203.37

AMMUNITION

Authorized - 3/610.11
Booking and Marking
 Bullets-fired - 4/530.20
 Cartridges-fired - 4/530.20
Emergency Issuance - 4/210.22
Magazine(s), Large Capacity - 3/610.19
Officers'
 Carrying - Amount required - 3/611.30, 3/611.40
 Inspection - 3/226.72
 Replacement - 3/258.18
 Reserve amount required - 3/611.50
 Slug Ammunition - 3/611.60
Packaging for Booking - 4/535.20
Prohibited Types - 3/258.18
Qualification - 3/258.18, 3/258.24

AMPLIFYING EQUIPMENT - 4/110.60

ANGLE PARKING - 4/384.25

ANIMALS

Animal Shelter - 4/204.60, 4/204.70, 4/204.75, 3/794.10, 4/204.85
Bites - 4/204.40
Cruelty to Animals - 4/204, 4/204.65
Dead - 4/204.20
Destroying - 3/794.10
Evidence
 Description - 5/030.35
 Release - 4/645.23
Found - 4/204.75
Lost - 4/204.70
Owner Arrested
 Booking and Identification Record-Listing - 4/645.20
Care - 4/204.85, 4/645.20
Release - 4/645.10
Poisons Involved-Booking - 4/535.65
Sick or Injured - 4/204.60
Traffic Crashes Involving - 4/430.25

Vicious or Rabid - 3/794.10

ANTHEM, NATIONAL

Salute During-Rules Regarding - 3/238.40

APB (See: ALL POINTS BULLETIN)

APIMS

(See: AUTOMATED PROPERTY INFORMATION MANAGEMENT SYSTEM)

APPEARANCE (See: PERSONAL APPEARANCE)

APPLICATION FOR COMPLAINT

Policy - 1/512

Traffic Enforcement - 1/580.10

APPLICATION FOR EMPLOYMENT - 3/764.20

APPRAISERS, VEHICLE - 4/222.80

AREA

Defined - 2/040.50

Community Police Station Defined - 2/040.52

Metropolitan Areas Defined - 0/030

Outlying Areas Defined - 0/030

AREA COMMAND CENTER (ACC)

ACC/MDT Administrative "TO" Messages - 3/788.25

AREA COMMANDING OFFICER

Position Established - 2/050.50

Radio Designations - 4/110.30

AREA OF OCCURRENCE

Poisons Involved-Booking - 4/535.65, 5/030.25

AREA VEHICLE COORDINATOR - 4/780.30

ARMAMENT, DEPARTMENT

Body Armor Wearing of - 4/216.52

Defined - 3/572

Inspection and Inventory - 3/258.33, 3/572.40

Replacement - 3/572.60

Requisitioning-Form Used - 3/508

Shotguns in Police Vehicles - 4/279

ARMED FORCES PERSONNEL

Arrest Report - 4/216.20

Attempt Suicide - 4/201.73

Booking - 4/615

Arrest Report - 4/725.48

Booking and Identification Record-Completion - 4/606.09

Desertion - 4/610.40
Felonies and highgrade misdemeanors - 4/615.40
Groups to be booked as civilians - 4/615.20
Inductees - 4/615.30
Notification required - 4/606.09, 4/615.10
Prebooking advice - 4/264.10, 4/264.40

Complaints

Issued against - 4/720.80
Making against - 4/201.70

Death - 4/201.73

Defined - 4/615.10, 4/615.20

Department Employees Entering Armed Forces Compensation - 3/732

Deserters

Booking Charge - 4/610.40
Prebooking Advice - 4/264.10

Ill or Injured - 4/201.73

Illegal Wearing of Uniform Prebooking advice - 4/264.10, 4/264.40

Liaison Officer Complaint-military personnel

Issued against - 4/720.80
Making against - 4/201.70

Notification - 4/201.75

Arrest of Armed Forces personnel - 4/615.10
Illness, injury, or attempt suicide-military personnel - 4/201.73

Release

Felonies and certain misdemeanors - 4/615.40
Notification necessary and officer's duties - 4/201.75, 4/775.70

Subpoenas

Obtaining - 4/745.50
Serving - 4/745.12

Traffic Crash Involving - 4/420.15

Warrant Arrests

Completion of arrest report - 4/725.48
Military premises - 4/725.56

ARMED FORCES POLICE UNITS

Releasing Armed Forces Personnel Without Booking-notification - 4/201.75
Special Agents Radio designations - 4/110.80

ARMED FORCES RESERVE STATUS, EMPLOYEE - 3/734.60

ARMED FORCES RIBBONS, MEDALS, AND AWARDS

Wearing - 3/636.10, 3/636.20, 3/636.30

ARRAIGNMENT OF INMATES

Arrestee in County - 4/750.18
Court-Ordered Delay - 4/750.20
Delay Because of Arrestee's Medical Condition - 4/750.20
Felony Arrestee on a Misdemeanor - 4/720.10, 4/720.38
Information - 4/750.30
Investigating Officer Not Assigned - 4/675.30
Officer's Duties - 4/750.10
Outside Agency, Booked by - 4/870

CHP Inmates - 4/871
Procedure - 4/750
Transportation-LASD - 4/750.12
Without Unnecessary Delay - 4/775.15

ARREST BLOTTER

Providing to the Public - 3/406.20

ARREST, PRIVATE PERSONS (See: PRIVATE PERSONS ARREST)

ARRESTEES (See: Inmate)

ARRESTS

Alternatives - 1/512
Apprehension of Offenders-Policy - 1/130.30
Armed Forces Personnel - 4/216.20
Assault on an Officer - 4/216.23
Based on Legal Justification - 1/508
Battery-Peace Officer Victim - 4/216.22
Booking Advice - 4/216.01, 4/216.02
 Telephonic - 4/216.01, 4/216.02
Booking Approval - 4/216.01, 4/216.02
Civil Disputes - 1/524
Chemical Test Related to - 4/343.38, 4/343.40, 4/343.42
Combined Crime, Evidence and Arrest - 4/203.15, 4/216.14, 4/216.15
Consular Officers - 4/284.20, 4/284.25
Crimes Against Police Officer - 4/216.22
Crime Cleared by Arrest - 4/216.14, 4/216.17
Diplomatic Officers - 4/284.10
Discovery Disclosure Statement - 4/203.12
Disturbing the Peace-Officer Victim - 4/216.22
Driving Under the Influence - 4/343
Drunk - 4/240
40302-40305 V.C - 4/682.15
Employee Arrested - 3/837
Factually Innocent - 3/408.22
False Personation - 4/248.20
Federal Violations - 4/264
Follow-Up by Uniformed Officer - 1/520.20
Foreign Nationals - 4/765.80
Fugitive Warrant Arrests - 4/606.07
Gang Member Arrest - 4/203.40
Inspection and Interview - 4/216
Interfering - 4/216.23
Juveniles - 4/218
Mistaken Identity-Sealing of Arrest Records - 3/408.22
Narcotics and Dangerous Drugs - 4/258
Notifications to Investigating Officers - 4/201.35, 4/201.37
Outside Agency Arrests - 4/850
 CHP Arrests - 4/851
Parolees
 Determining parole status - 4/216.75

Notification to parole agency - 4/201.37
Request for hold - 4/201.37
Resisting - 4/216.23
Physicians - 4/344.50
Postal Employees - 4/216.60
Preplanned-Uniformed Officers Present - 1/578
Private Person's - 4/216.30, 4/216.33, 4/216.34
 Illegal - 4/216.32
 Legal - 4/216.31
Prostitution - 4/270.60
Release from Custody (**See: RELEASE FROM CUSTODY [RFC]**)
Release of Information - 3/406
 Juvenile arrests - 3/406.10
Reports - 4/216.01, 4/216.02
Sealing of - 3/408.22, 3/408.25
Teletypes Arrest booking information - 4/165.02
Traffic Citation-Refusal to Sign - 4/334
Traffic Enforcement - 1/580.10
Uniformed Personnel at Planned Arrest - 1/578
Veteran's Administration Facilities - 4/265
Warrants - 4/725
 Misdemeanor Warrants-Release from custody - 4/216.67
 Made Outside County of Issuance - 4/725.57
Watch Commander Responsibility - 4/216, 4/216.01, 4/216.02

ARSENAL, DEPARTMENT

Control - 3/572.20

ARSON

Investigations

 Interviews - 4/242.53
 Press Releases - 4/242.53
 Responsibility for - 4/242.53

Notifications Required

 Detective Support and Vice Division - 4/214.50, 4/242.50
 Fire Department - 4/242.25
 Molotov cocktail incidents - 4/242.55

ASIAN CRIME UNIT (See: DETECTIVE BUREAU, DETECTIVE SUPPORT AND VICE DIVISION)

ASL (See: AMERICAN SIGN LANGUAGE)

ASSAULT

Against Peace Officer

 Booking Charges - 4/610.62
 17(b)4 PC - 4/720.36

With a Motor Vehicle - 4/227

ASSET FORFEITURE

(See: FORFEITURE; BAIL; PROPERTY SEIZED SUBJECT TO FORFEITURE)

ASSIGNMENTS

Duty Assignments - 1/665.20
Limited Tour - 3/763.67
Pregnant Employees - 3/762.93
Temporary - 3/762.92
Training Assignments - 3/762.91

ASSISTANT CHIEF - 2/026

ASYLUM - 4/284.45

ATHLETIC ACTIVITY REGISTER

Employees Required to Sign - 3/772, 3/772.45

ATHLETIC PROGRAM DEPARTMENT

Approved Athletics

Civilian Employees - 3/772.10
Sworn Employees - 3/772.05

Injury Resulting

I.O.D. Status - 3/772
Employees' duties - 3/772.75
Team managers' duties - 3/772.60
Training Division commanding officer's duties - 3/772.80

Locations Approved - 3/772.30

Participation

Physical examination may be required - 3/772.90
Registration of employees required - 3/772.45
Team managers' duties - 3/772.60

Team Manager's Duties - 3/772.60

Weight Machines, Use of - 3/772.05, 3/772.10

ATTEMPT SUICIDE

Crisis Negotiation Team - 4/260.15
Military Personnel-Notification - 4/201.73

ATTORNEYS

Employee's Recommendation Prohibited - 4/650.60
Identifying - 4/650.40
Inmate Communicating With - 4/650.70
Inmate Requests for Attorneys - 4/650.65
Requesting to See an Inmate - 4/650.50
Show-Up-Attendance - 4/735.20

AUDIT DIVISION

Correspondence Reference Number - 5/080.96
Unit Designation - 4/110.20

AUDITS, DIVISION (Also See: FUNDS, NON-BUDGETARY)

Inspection and Control - 1/660
External (Non-Department) Audits/Inspections - 3/220.51

AUTHORITIES, BOARDS, AND COMMITTEES

(See Also: SPECIFIC AUTHORITY, BOARD, OR COMMITTEE)

Alternate Members - 2/090.50

Chairperson's Duties - 2/090.30

Chair Memberships-Selection - 2/090.25

Defined - 2/090.10

Memberships and Responsibilities - 2/092.20, 2/092.40, 2/092.50, 2/092.61, 2/092.70,
2/092.80, 2/092.90,

Memberships and Responsibilities (cont.) - 2/093.10, 2/093.45, 2/093.75, 2/093.80, 2/093.90,
2/093.95, 2/093.96, 2/093.97

Recorder's Duties - 2/090.40

Reviewing Officer Defined - 2/090.20

AUTO PARTS, DEPARTMENT VEHICLES

Obtaining - 3/580.60

AUTOMATED FIELD INTERVIEW SYSTEM

Requesting Information - 4/762.70

AUTOMATED JUSTICE INFORMATION SYSTEM (A.J.I.S.)

Notification of Inmate Release

Bail Release - 4/680.12

Format - 4/165.32

Misdemeanor inmate - 4/675.12

Order to release - 4/675.20

Transmitting Booking Information Responsibility - 4/165.02

AUTOMATED LICENSE PLATE RECOGNITION USAGE AND PRIVACY POLICY - 3/568.53

AUTOMATED PROPERTY INFORMATION MANAGEMENT SYSTEM (APIMS)

Automated Property Information Management System - 4/501.10

APIMS Confidentiality - 4/501.20

AUTOMATED TELLER MACHINE (ATM) FRAUD

Commercial Crime Division's Responsibility - 4/248.15

Definition - 4/248.15

Officer's Responsibility - 4/248.15

AUTOMOBILE CLUBS

Recommending Prohibited - 4/322.30

Requesting for Stalled Vehicle - 4/223.30

AUTOMOBILE LIABILITY SECTION

City Property Damage Notification - 4/440.50

City Property Involved Traffic Crash - 4/440.10, 4/440.25, 4/440.50

AUTOMOBILE REGISTRATION

Leaving in Impounded Vehicle - 4/222.65

Teletype Requests Regarding Format - 4/155.05

AUTOMOTIVE EQUIPMENT, DEPARTMENT (See: VEHICLES, DEPARTMENT)

AUTO-PHOTO CAMERA

Misdemeanor Inmates - 4/635.10

AUTOPSY

Investigating Officer's Responsibilities - 4/710.11

AUTOPSY SURGEON - 4/745.50

AWARDS AND DECORATIONS (See: COMMENDATIONS)

B

BADGES, DEPARTMENT

Loss or Theft

Repair or Replacement - 3/376.50

Reporting - 3/607.20, 3/376.50, 4/282.

Mourning Band - 3/637.60

Purchase by Retiring Employees - 3/376.18

Wearing - 3/603.10

BAIL

Acceptance Procedure for - 4/680.20

Arrestee in different location - 4/680.14

Divisional jail - 4/680.12

Partial bail by agent - 4/680.16

Surety bonds - 4/680.15

Acceptance, responsibility for - 4/680.02

Bail Reduction Procedures - 4/680.35

Depositing with Bail Auditor - 4/680.20

Domestic violence restraining orders - 4/680.45

Felony Bail

Decreased felony bail and felony O.R. releases - 4/680.40

Determining felony bail - 4/680.30

Felony release or court orders for - 4/675.25

Hold pending bail increase, Detention Officer's Responsibility - 4/680.50

Requesting an increase in felony bail - 4/680.45

40302 through 40305 V.C. Arrests - 4/682.15

Immediate Cash Bail-Out - 4/682.15

Information Teletype Format - 4/165.15, 4/615.20

Notification of Writ of Habeas Corpus or Fixed Bail Release of Felony Inmates Teletype format - 4/165.33

Order Fixing Bail, 1276 P.C - 4/675.25

Order to Release Teletype format - 4/165.30

Policy - 1/730

Inmate Released on Arrest reports-forwarding - 4/680.95

Teletype format - 4/165.32

Processing and Forwarding - 4/680.80

Arrest reports - 4/680.95
Requesting an increase in bail - 4/680.45
Surety Bonds
 Acceptance - 4/680.15
Traffic Violations-Quoting - 4/322.30
Verifications of Amount - 4/680.20

BAIL BONDSMEN

Employee's Recommendation Prohibited - 4/650.60
Identifying - 4/650.40
Inmate Communicating With - 4/650.70
Inmate Requests for Bail Bondsmen - 4/650.65
Requesting to See an Inmate - 4/650.50

BANKS

Burglary Involving - 4/232.50
Representatives-Subpoenaing - 4/745.50

BARRICADED SUSPECT

Chemical Agents-Use - 1/572
Crisis Negotiation Team - 4/212.72
Incidents Involving Hostages - 4/214.15
Immediate Action/Rapid Deployment - 4/214.20
Scene-Command Responsibility - 1/568.20
SWAT - 4/212.76
Tactical Plan - 1/568.10

BARRICADES

Police Vehicle Used as-Prohibited - 4/208.10
Requesting - 4/208.20

BATON, OFFICIAL

Carrying-Required - 3/621.10
Plainclothes Officers - 3/627.20

BATTERY

Against a Peace Officer-Booking Charge - 4/610.62
17(b)4 P.C. - 4/720.36
Photographs - 4/273.40

BEDDING, JAIL - 3/556

BEGGING - 4/610.52

BEHAVIORAL SCIENCE SERVICES

Referrals - 3/799
 Directed Referrals - 3/794.40, 3/799.10
 Recommended Referrals - 3/799.20

BELTS, OFFICIAL

Police Equipment Belt
 Officers required to wear - 3/614.60

Required equipment - 3/622
Trousers Belt - 3/622.80

BEVERAGE MACHINES

Funds from Accounting and use - 3/350.30
Placement - 3/598.10
Relocation - 3/598.12

BIASED POLICING – 1/345

BICYCLES

Booking - 4/236.45, 4/236.50
Canceling Report - 4/755.80
Defined - 4/236.10
Description - 5/030.35
Error in Reporting - 4/236.55
Excess Personal Property - 4/236.15
Found or Recovered
 Error in reporting recovery - 4/236.55
 Notification to owner - 4/236.30
Information-Requesting - 4/120.80
Licenses
 Fees collected - 4/236.75
Notification to Owner - 4/236.30
Registering
 Procedure - 4/236.75
Release - 4/645.20
Report-Investigation - 4/236.20, 4/236.30
Traffic Crash Involving - 4/430.25

BIRTHS, EMPLOYEE'S FAMILY - 3/790

BITES, ANIMAL

Destruction of Animal - 3/794.10
Notification Required - 4/204.40

BIOLOGICAL SMEARS - 4/535.75

BLANK CHECKS, STOLEN (See: CHECKS)

BLANKETS, JAIL - 3/556

BLOOD AND MEDICAL SUPPLIES

Emergency Transportation - 4/210.75
Notification Required - 4/214.50

BLOOD SAMPLES (See Also: CHEMICAL TEST)

Booking - 4/343.40

BLOTTER, ARREST - 3/406.20

BLUE ALERT SYSTEM - 4/760.20

BOARD OF EDUCATION

Exemption from Certain Parking Regulations - 4/384.65

BOARD OF INQUIRY - 2/094.10

Chairperson-Responsibilities - 2/094.25

Memberships - 2/094.20

Reviewing Officer-Responsibilities - 2/094.30

Terminology - 2/094.05

BOARD OF POLICE COMMISSIONERS (See: POLICE COMMISSION)

BOARD OF RIGHTS (See Also: BOARD OF RIGHTS MANUAL)

Inactive Duty Pending - 3/840

Officer's Right To Have - 3/860.10

Relief from Duty Pending - 3/845

BOARDS, DEPARTMENT (See: AUTHORITIES, BOARDS, AND COMMITTEES)

BOARD-UP PROCEDURES

Administrative Appeal Hearing - 4/203.80

Commercial Location - 4/203.70

Residential Location - 4/203.75

BOATS

Engines-Theft - 4/248.50

Theft - 4/248.40

Trailers-Theft - 4/248.40

BODY ARMOR

Booking of - 4/540.31

Supply Section, Fiscal Group Responsibilities - 3/628.20

Issuance and Return-Commanding Officer's Responsibilities - 3/628.10

Reassignment to Nonpriority Assignment - 3/628.10

Wearing of - 4/216.52

BODY WORN VIDEO - 3/579.15

BOMBINGS/BOMBS

Booking - 4/540.20

 Responsibility - 4/510.10, 4/540.20

Detonation and Booking of Vehicular Air Bag Modules - 4/229.10

Handling - 4/212.50

International Airport-Responsibility - 4/212.50

Investigating - 4/212.50

Investigation at Scene - 4/212.50

Response - 4/212.47

Threats Involving Schools - 4/212.45

BOND SURRENDER BOOKING - 4/606.14

BONDSMEN

Employee's Recommendation Prohibited - 4/650.60
Identifying - 4/650.40
Inmate Communicating With - 4/650.70
Inmate Requests for Bail Bondsmen - 4/650.65
Requesting to See an Inmate - 4/650.50

BONUS PAY POSITIONS, CIVILIAN

Timekeeping - 3/705.70
Working Hours - 3/703

BONUS SHOOTS

Ammunition Used - 3/258.24
Compensation
 Period - 3/259.10
 Scores required - 3/259
Course Required-Element - 3/259.14
Firearms and Equipment Used - 3/258.14
Medal Received-Wearing - 3/637
Supervision - 3/259.22

BOOKING

Alternatives to - 1/512
Advice - 4/216.01, 4/216.02
Approval - 4/216.01, 4/216.02
Defined - 0/030
Inspection and Interview - 4/216
Location-Defined - 4/604.08
Telephonic - 4/216.01, 4/216.02

BOOKING ADVICE

40302, 40305 V.C - 4/682.15
Adult 148 PC and 415 PC-Cases Involving Police Officers - 4/216.02
Felony - 4/216.01
Fugitive Warrants - 4/606.07
Misdemeanor - 4/216.02

BOOKING AND IDENTIFICATION RECORD

Completion of
 Armed Forces personnel - 4/606.09
 Arresting person-indicating - 4/604.30
 Bond surrender bookings - 4/606.14
 Booking Approval - 4/216.02, 4/216.12, 4/604.43
 Booking Charges - 4/604.50
 Booking numbers-obtaining - 4/604.05
 Court Booking - 4/606.02
 Enroute Booking - 4/606.03
 Fugitive Booking - 4/606.07
 General - 4/604.40
 Identifying numbers - 4/604.40

Information-inmate refuses or unable to give - 4/604.10
Interviewed by news media - 4/659.15
Juvenile Booking - 4/604.42
Location of vehicle-entering - 4/645.05
Medical treatment booking - 4/606.16
Misdemeanor Booking Approval - 4/604.43
O.R. determination-reporting - 4/681.10
Outside Police Agency - 4/865
Personal property of arrestee - 4/645.20
Private person's arrest - 4/606.15
Supplemental charges - 4/646.10
Thumbprint - 4/625.10
Officer's Responsibilities - 4/604.15
Teletype - 4/165.02, 4/646.12
Transmitting to Records and Identification Division - 4/625.20

BOOKING EVIDENCE (See: EVIDENCE, BOOKING OF)

BOOKING INFORMATION RECORDING - 4/604.35

BOOKING NUMBERS

Obtaining - 4/604.05

BOOKING INMATES

Absentee Booking of Arrestees at Hospitals Other Than at LAC-USC Medical Center –
4/602.10

Absentee at LAC-USC Medical Center-(See Also: LOS ANGELES COUNTY-USC
MEDICAL CENTER)

Fingerprinting - 4/625.20

Procedure - 4/648.10

Adult Booked as Juvenile - 4/705.63

Advice

Felony - 4/216.01, 4/216.12

Misdemeanor - 4/216.02, 4/216.12, 4/604.43

Armed Forces Personnel

Arrest report - 4/725.48

Booking - 4/606.09

Deserters - 4/610.40

Felonies and high-grade misdemeanors - 4/615.40

Groups to be booked as civilians - 4/615.20

Inductees - 4/615.30

Notification required - 4/606.09, 4/615.10

Prebooking advice - 4/264.10, 4/264.40

Approval - 4/216.01, 4/216.02

Arresting Person - 4/604.30

Automated Justice Information System Booking Charge Table - 4/216.02, 4/216.01, 4/610.05

Bond Surrender - 4/606.14

British Nationals - 4/765.80

Charges

Adult 148 PC - 4/216.23, 4/216.01, 4/216.22

Auto burglary - 4/610.30

Battery and ADW against police officer - 4/610.62

Child Abuse - 4/604.19
Citation-refused to sign - 4/334
CWS - 4/611
CYA warrants - 4/610.74
Dangerous weapons - 4/610.20
Deserter - 4/610.40
Disorderly conduct - 4/610.52
Driving under the influence - 4/610.65
Escapees - 4/670.20
Exceptional releases - 4/682
Felony-wanted - 4/705.22
Fireworks violations - 4/610.75
Grand theft - 4/610.50
Juveniles - 4/610.10
Listing - 4/610.05
Lottery - 4/610.35
Manslaughter - 4/610.60
Traffic violations - 4/334.50, 4/610.60, 4/682.15
Under the influence - 4/610.53
Confinement of Misdemeanor/Infraction Arrestees - 4/620.30
Court - 4/606.02
Defined - 0/030
Detention Officer's Responsibility - 4/604.35
Enroute-Outside agency - 4/606.03
Escapees - 4/670
Expert Advice Required - 4/216.01
Federal Privacy Act - 4/604.11
Federal Violations - 4/264.10
Female Inmates - 4/604.16
Fingerprinting - 4/625
Foreign Nationals - 4/765.80
Fugitive Wants
 In-State - 4/606.07
 Multiple/Supplemental Charges - 4/606.07
 Out-of-State - 4/604.17, 4/606.07, 4/725.50, 4/725.55
 Priority of charges - 4/715.10
Handwriting Exemplars-Obtaining - 4/625.30
Identification of Officers - 4/604.12
Ill or Injured, Medical treatment - 4/218.67, 4/648.10, 4/648.20
Inspection and Interview - 4/216
John Doe Numbers - 4/604.10
Juveniles
 Abused child suspects - 4/604.19
 Adult booked as - 4/705.63
 Booked as adult - 4/705.62
 Booking advice - 4/218.60, 4/218.67, 4/604.43
 Narcotic booking - 4/510.10, 4/515.10, 4/540.70
 Traffic warrant - 4/216.02, 4/218.20, 4/218.23
 Under-the-influence - 4/610.53
Location for
 Females - 4/604.17, 4/604.08
 Males - 4/604.18, 4/604.08

Males-647(f) PC (Drunk) - 4/604.18
Medication required - 4/648.10
Medical Treatment for Outside Police Agency Arrestees - 4/860
Misdemeanor, Advice on warrant bookings - 4/216.02, 4/216.12
Narcotic and Dangerous Drug Bookings - 4/216.01, 4/218.60
Notification
 To investigating officer - 4/201.35
 To parole agencies - 4/201.37
Obtaining Numbers - 4/604.05
Outside Agency - 4/865
Outside Police Agency Arrestees - 4/860
Parolees
 Determining parole status - 4/216.75
 Notification to parole agency - 4/201.37
 Request for hold - 4/201.37
Photographs Obtaining - 4/635
Police Reserve Corps
 Reclaiming property and Identification - 4/645.16
 Postal Employees - 4/216.60
Pre-Booking Medical Screening - 4/648.03
Prior to Booking, Officer's Responsibility - 4/210.10, 4/648.03
Private Person's Arrest Procedure - 4/216.31, 4/216.33
Recording Booking Information-Detention Officer required - 4/604.35
Refusal to Give Information - 4/604.10
Released, not booked - 4/725.50
Searching - 4/620.10, 4/620.20, 4/620.22, 4/620.25
Social Security Number Disclosure Statement
 During booking process - 4/604.11
 During field detention - 4/202.07
Special Officers Identification-reclaiming - 4/645.18
Supplemental Charges
 Defined - 4/646.05
 Fugitives - 4/606.07, 4/715
 Misdemeanor filing on felony arrestee - 4/646.14
 Parole or probation officer requesting - 4/646.15
 Recording - 4/646.10
 Release, notification required - 4/675.40, 4/675.45
 Teletype Format - 4/165.04, 4/165.06
 Teletype required - 4/646.12
Telephonic - 4/216.01, 4/216.02
Teletype - 4/165.02
Warrants
 Additional charges - 4/705.42
 Booking approval - 4/216.02
 Foreign California adult misdemeanor warrants - 4/617
 Fugitive warrant - 4/606.07
 40302-40305 V.C. - 4/682
 Traffic Warrant - 4/216.02, 4/218.20, 4/218.23, 4/682.15

BOOKING SEARCHES - 4/620.22

BOOKING SLIP (See: BOOKING AND IDENTIFICATION RECORD)

BOOKKEEPING SYSTEMS (See: FUNDS, NON-BUDGETARY)

BOOKS

Citations (See: CITATION BOOKS TRAFFIC)

Release From Custody (RFC Booklets - 4/213

Requisitioning - 3/596

BOOSTER FUNDS - 3/350.32, 3/350.16

BOOTS, RAIN

Field Officers' - 3/629.30

BOOTS, UNIFORM - 3/614.90

BOY SCOUTS (See: SCOUTS, DEPARTMENT SPONSORED)

BRANDINGS - 3/605.90

BREATH TEST

Checklist - 4/343.38

Calibration - 4/343.38

Locations - 4/343.38

Use - 4/343.38

BREECHES, UNIFORM - 3/614.50

BREVET RANKS - 3/120

BROADCASTS

Crime Descriptions

Initial - 4/120.41

Radio procedure for - 4/130, 4/130.30

Supplemental - 4/120.42

Traffic accident-hit and run - 4/430.50

BUDGET, ANNUAL

Administration of - 1/680

Budget Guide - 3/303.05

Definitions - 3/303.10

Justification Numbers - 3/303.50

Original Submission - 3/303.30

Package Items - 3/303.40

Preparation of

Bureau commanding officers' duties - 3/303.20

Division commanding officers' duties - 3/303.20

Requests

Responsibility of Commanding Officer - 1/610.10

Requirement for - 1/680

Resubmissions - 3/303.60

Utilization of Resources - 1/140.20

BUILDING EMERGENCY COORDINATOR

Program - 3/279

BUILDINGS, DEPARTMENT

Inspecting-Supervisor's Duties - 3/540

Keys - 3/536

Repairs - 3/540.30

BUILDING AND SAFETY, DEPARTMENT OF

Notifications to

Excavations on private property - 4/208.70

Injuries in building - 4/210.85

BUILDING SERVICES COORDINATOR - 3/540.15

BULLETIN BOARDS

Inspecting - 3/550.20

Official Bulletin Boards-Established - 3/550.10

Unofficial Bulletin Boards-Established - 3/550.15

Valley Headquarters Building Control of - 3/550.10, 3/550.20

BULLETINS

Police Bulletin

Cancelling - 4/760.16, 4/760.18

Requesting - 4/760.12

Processing - 4/760.14

Retention of - 5/050.40

Use - 4/760.10

Reproduction - 5/030.68

BULLET-PROOF VESTS AND FACEMASKS

(See: ARMAMENT, DEPARTMENT OR BODY ARMOR)

BULLETS (See: AMMUNITION)

Booking and Marking of - 4/530.20, 4/535.20

Officers'

Carrying-amount required - 3/611.30, 3/611.40

Inspection - 3/226.72

Replacement - 3/258.18

Reserve - 3/611.50

Packaging for Booking - 4/535.20

Prohibited Types - 3/258.18

Qualification - 3/258.18, 3/258.24

BUNCOS (FRAUDS) - 5/030.25

BUREAU COMMANDING OFFICER

Radio Designation - 4/110.10

Role in Non-Disciplinary Complaints - 3/818.05

BUREAUS DEPARTMENT

Defined - 2/040.30

BURGLAR ALARM DISPATCHING - 4/120.40, 4/203.60

BURGLARY

Aircraft - 4/232.70

Bank-Damaged - 4/232.50

Blank Checks Taken - 4/248.30

Loss Exceeding \$5000 - 4/248.70

Notifications - 4/232.20

Railroad Cars - 4/232.70

Scientific Investigation Obtaining - 4/212.25

Vehicle Taken - 4/220.50

BURGLARY-THEFT FROM VEHICLE

Booking Charges - 4/610.30

Telephonic Reports - 4/274.20

BUSINESS CARDS

Use by Investigating Officers - 4/296

Issuance to Citizens Who Are Detained and Later Released Without Being Booked or Cited –
4/202.02, 4/296.01

Field Data Reports - 4/202.02, 4/296.01

Formatting and Language Guidelines - 4/296.02

Telecommunication Devices for the Deaf (TDD) Requirement - 4/296.02

BUSINESS HOURS, DEPARTMENT - 0/030

BUSINESS TRIPS

Extradition

Officer's Duties - 4/716

Travel Procedure - 3/390

Official Travel by Department Employees - 3/390

BYSTANDERS

Protection of - 1/556.10

C

CAL/GANG SYSTEM - 4/269

Audits and Purging of Files - 4/269.80

Contacts with Gang Members - 4/269.30

Criteria for Gang Member Documentation - 4/269.20

Definitions - 4/269.10

Gang Crime Tracking and Analysis - 4/269.25

Gang File Security - 4/269.50

Maintaining Gang Files - 4/269.40

Photographing Gang Members - 4/269.60

CALENDARS, DEPARTMENT ISSUED - 3/541

CALIBRATIONS, SPEEDOMETER - 4/387.10

CALIFORNIA DEPARTMENT OF CORRECTIONS
(SEE: OUTSIDE POLICE AGENCIES)

CALIFORNIA HIGHWAY PATROL (C.H.P.)
(See: OUTSIDE POLICE AGENCIES)

CALIFORNIA STATE CONSTITUTION
Authorization for Municipal Police Force - 2/005

CALIFORNIA STATE FLAG
Booking - 4/530.10, 4/535.30
Displaying - 3/234
Flying at Half Staff - 3/234.90, 3/797.60
Marking-Prohibited - 4/530.10

CALIFORNIA STATE NATIONAL GUARD
Booking Inactive Members - 4/615.20
Booking Members - 4/615.10

CALIFORNIA WITNESS PROTECTION PROGRAM - 3/355.40

CALIFORNIA YOUTH AUTHORITY

Parolees
 Determining parole status - 4/216.75
 Notification to parole agency - 4/201.37
 Request for hold - 4/201.37
Warrants
 Arrest report - 4/218.75
 Booking - 4/610.74
 Service on adults - 4/610.74

CALL LETTERS
Fixed Station Designations - 4/120.10
Use - 4/120.20

CALLS, RADIO (See: RADIO CODES AND MESSAGES)

CALLS, TELEPHONE - 4/190, 4/658

CAMERAS, DEPARTMENT
Photographing Inmates - 4/635

CANCELLATIONS
Ambulance Service - 4/210.65
Citations - 4/326
Police Bulletins - 4/760.16
Reports
 Release from custody (RFC) - 4/213.50
 Written request - 4/755.20
Wants Vehicle recovery - 4/220.80

CANINE (K9) PLATOON

Requesting - 4/212.70

CAPITAL PROJECTS

Defined - 3/303.10

Requesting - 3/303.30

CAPS, UNIFORM - 3/614.20

CAR

Teletypes Format - 4/155.05

CARDS, BUSINESS - 4/296

CAREER OPPORTUNITY INFORMATION - 3/767

Career Opportunity Notices-Binder - 3/767.10

Training Division-Responsibilities - 3/767.10

CARRYING A CONCEALED WEAPON BOARD - 2/092.61

Applications - 4/767.05

CASE PACKAGES

Investigator's Case Envelope - 4/702

Murder Book - 4/710.30

Transfer Photographs, Documents, or Miscellaneous Papers - 4/570.25

CASTS, PLASTER

Obtaining-Procedure - 4/212.46

Scientific Investigation of - 4/212.20, 4/212.46

CATEGORICAL USES OF FORCE - 3/794.10

Adjudication of Categorical Use of Force Incidents - 3/792

Administrative Statute Deadline for Categorical Use of Force Investigations – 3/792.06

Commanding Officer's Review of Categorical Use of Force Review Board Incidents - 3/796.25

FID Responsibility - 3/794.10, 3/794.37

Duty to Assess a Supervisor's Response to a Categorical Use of Force - 3/794.37

Non-Medical Duty Restriction Procedures, Pending Board of Rights – 3/843

Obtaining a Public Safety Statement - 3/795

Officer's Public Safety Statement - 4/245.02

CATHOLIC

Ill or Injured Requesting religious assistance - 4/210.30

CENTRAL AREA (See Also: GEOGRAPHIC AREAS)

Chain of Command - 2/067

CENTRAL TRAFFIC DIVISION

Chain of Command - 2/067

CEREMONY (See Also: DRILL AND CEREMONY, INSPECTIONS, PERSONNEL

AND EQUIPMENT)

CERTIFICATE OF RELEASE - 4/775.13

CHAIN OF COMMAND

Defined - 1/650

CHAIR MEMBERSHIPS

Selection - 2/090.25

CHANGE OF WATCH

Bumping, Policy - 3/222.02

Defined - 3/222

Deployment Teletypes of New Watch Sending - 3/224.10

Determining Seniority - 3/222.02

Exemptions to Change of Watch Policy - 3/222.02

Inspection During - 3/222.40, 3/222.60

Hours of Watch

 Duties to continue until relieved - 3/222.50

 Establishing - 3/222.05

Patrol and Traffic Divisions - 3/222.02

Radio Calls-Passing to Succeeding Watch - 3/222.55

Requesting Change of Watch - 3/222.02

Watch Seniority - 3/222.02

CHAPLAINS, DEPARTMENT (See Also: CLERGY)

Coordinator's Responsibility - 3/228.10

Outside Clergy - 3/228.20

Participation at Department Events

 Policy - 1/554.01

 Procedures for - 3/228

CHARTER, CITY (See: LOS ANGELES CITY CHARTER)

CHECKING ACCOUNTS

Requests for and Establishment of - 3/340, 3/340.10

CHECKS

Blank, Stolen Investigating

 Follow-up - 4/790.30

 Initial - 4/248.30

Employees' Payroll Checks

 Custody and distribution - 3/440.10

 Distribution - 3/440.10, 3/440.30

 Record of - 3/440.30

 Signature Required - 3/440.30

 Unclaimed-disposition - 3/440.60

Worthless

 Transfer to case files - 4/570.20

CHEMICAL, HAZARDOUS (See: HAZARDOUS MATERIALS)

CHEMICAL IRRITANT CONTROL DEVICE

Courtroom Weapons in - 3/783

Guidelines - 4/246.15

Location Carried - 3/622.55

Plainclothes Duty-Optional Equipment - 3/627.20

Safety Equipment - 3/376.10

CHEMICAL TEST

Administering - 4/343.38, 4/343.40, 4/343.42

Admonition - 4/343.36

Blood Samples - 4/343.40

Breath

Checklist - 4/343.38

Locations - 4/343.38

Maintenance - 4/343.38

Use - 4/343.38

CHP - 4/830

Community College Police - 4/830

Department Employees, testing - 3/836

Los Angeles Harbor Department - 4/830

Los Angeles Housing Authority Patrol Division - 4/830

Los Angeles Unified School District Security Agents - 4/830

Narcotics-Testing of - 4/216.01, 4/218.60, 4/540.70, 4/851

Outside Police Agencies - 4/830

Refusal Notification to DMV - 4/343.57

Requesting By arrestee - 4/658.12

Urine Samples - 4/258.30, 4/343.42

CHEVRONS, RANK - 3/634.20

CHEWING TOBACCO

Policy-Use of Chewing Tobacco and Snuff - 1/210.60

CHIEF OF POLICE

Acting Position established - 2/050.15

Planning Responsibilities - 1/615

Police Commission Powers Over - 2/015.30

Position Established - 2/050.10

Powers and Duties-City Charter Provisions - 2/020

Administrative powers - 2/020.30

General duties - 2/020

Rank Established - 2/025

Removal of - 2/015.30

CHIEF OF POLICE, OFFICE OF

Organization - 2/062

CHILD ABUSE

Arrests - 4/515.10, 4/604.17, 4/604.18, 4/604.19

Child Abuse Central Index (CACI) Review - 4/218.54

Required Reporting - 4/218.51

Suspected Child Abuse Reports (SCAR) - 4/218.53

CHILD SEAT RESTRAINTS - 4/289

CIGARETTE MACHINES (See: VENDING MACHINES)

CITATION BOOKS, NON - TRAFFIC NOTICE TO APPEAR

(Also See: **RELEASE FROM CUSTODY**)

Disposition of Completed RFC Booklets - 4/213.25, 4/213.30

Responsibility for Issuing RFC Booklets - 4/213.10

CITATION BOOKS, TRAFFIC

Completed

Return - 4/328.60

Storage - 4/328.60

Issuance

Location - 3/202.20

Employee's responsibility - 4/328.10

Record of issuance - 3/202.20

Responsibility - 3/202, 3/202.10

Lost and Found - 4/328.70

Recall - 3/202.24, 4/328.80

Reissuance - 3/202.24, 4/328.80

Transferred Employee's - 3/202.26, 3/762.90

CITATIONS, TRAFFIC (NOTICE TO APPEAR)

Cancellation

Angle Parking - 4/384.25

Application for complaint made - 4/354.10, 4/354.35

Initiating requests - 4/326.10

Notifying violator - 4/326.75, 5/080.64

Procedure - 4/326.10

Reasons - 4/326.10

Refusal to sign - 4/334.70

Referral of Traffic Violator - 4/334.40

Relating to Personnel Complaint Investigation - 4/326.67

Violator booked - 4/326.10, 4/334.50, 4/334.70

Certifying Corrections - 4/360.35

Completed

Errors or omissions-correcting - 3/202.40, 3/202.60, 4/320.80

Forwarding-procedure - 3/202.70

Ill employees possessing - 3/718.90

Lost Book - 4/326.10

Lost/Unavailable Original - 4/326.70

Removal from citation book - 4/320.85

Returning completed - 4/318.80

Supervisory check - 3/202, 3/202.30

Tampering-supervisor's responsibility - 3/202.50

Completion

Abbreviations used - 4/320.60, 4/340.20

Absentee citations - 4/384.60

Appearance date - 4/320.46

Appearance location - 4/320.46, 4/320.47
Appearance time for juveniles - 4/320.45
Citation continuations - 4/320.12
Citing bailable offenses to court - 4/320.50
Commercial Vehicle (C.V.) check box - 4/320.21
Correctable violations - 4/320.14
Date-entering - 4/320.15
Description of violator - 4/213.55
Diagram - 4/320.28
Errors-correcting - 4/320.80
Financial responsibility information - 4/320.35
General instructions - 4/320.10
Hazardous Materials (H.M.) check box - 4/320.22
Juvenile arrested - 4/346.40
License plate numbers-entering - 4/320.20
Misdemeanor check box - 4/320.17
Notes-entering - 4/320.55
Printing required - 4/320.25
Removal of citations from books - 4/320.85
Time-entering - 4/320.16
Violations-listing - 4/320.30
Violations not committed in officer's presence check box - 4/320.38
Consular Officers and Vehicles - 4/284.20, 4/284.25
Diplomatic Officers and Vehicles - 4/284.15
False information to Peace Officer - 4/354.10
Forwarding-Supervisor - 3/202.70
Off-Duty Officers at Movie Locations - 3/744.08, 4/292.05
Officer-Violator Contact - 4/322
Parking Violations - 4/384
Post Office Employees - 4/349
Inmate Possessing - 4/620.10
Public Transportation - 4/347
 Arrest of operator - 4/347.80
 Citing procedure - 4/347.30
Refusal to Sign
 Booking charge - 4/334.50
 Cancellation after booking - 4/334.70
 Juveniles - 4/334.40, 4/346.20
Officer's Duties - 4/334.10, 4/334.40
 Referral to supervisor - 4/334.40
Siren-Illegal Use - 4/354.24
Speed-Officers' testimony in court - 4/354.30
Supervisor's Responsibilities - 3/202
 Checking - 3/202.30
 Error or omission observed - 3/202.40
 Tampering observed - 3/202.50
Traffic Crash - 4/430.37
Use
 Absentee - 4/318.40
 Traffic Notice to Appear - 4/318.10
Vehicle Equipment Violations - 4/360

CITIZEN'S ARREST (See: PRIVATE PERSON'S ARREST)

CITY ATTORNEY

City Attorney Request for Petition - 4/561
City-Property-Involved Traffic Crash - 4/440.10, 4/440.25
Complaint Officer - 4/722
 Duties - 4/722.20
Disclosure Statement - 4/203.12
Discovery Questionnaires - 3/210.10, 3/210.20, 3/210.45
Investigating Officer's Duties - 4/722.10
Referrals to - 4/720.36
Summons Issued Officers receiving-duties - 3/216.50

CITY CHARTER (See: LOS ANGELES CITY CHARTER)

CITY JAIL SYSTEM (See Also: JAIL COUNTS, JAIL DIVISION, DETENTION OFFICER, DUTIES OF; JAIL EQUIPMENT)

Established - 2/085

CITY PROPERTY

Department Property Defined - 0/030
Lost or Damaged - 4/282
 Replacement or repair - 3/376
Miscellaneous Injury Involving Photographs - 4/210.50
Recovered - 3/377
Return Required - 3/607.30, 3/845.20, 3/860.10
Storage - 3/607.30
Traffic Crashes Involving (See: TRAFFIC ACCIDENTS AND ACCIDENT INVESTIGATION, CITY ATTORNEY)

CIVIL DISPUTES - 1/524

CIVIL LAWSUITS

Commanding Officer Responsibility - 3/782.25
Employee Involved as Defendant Duties - 3/782.10
Employee Originating - 3/783
Employee Subpoenaed-Responsibility - 3/210.60
Employee's Duty to Cooperate - 1/210.48
Mileage Compensation - 3/780.80
Possible Involvement as Defendant Employee's Duties - 3/782
Inmate Being Served Civil Process - 4/657
Procedure When Sued - 3/782.30
Weapons in the Courtroom - 3/783

CIVIL SERVICE COMMISSION - 2/025

CIVIL SERVICE EXAMINATIONS

Candidates Participating
 Responsibilities - 3/768.10
 Communications with Board Members - 3/768
Employees Selected Responsibilities - 3/768.05
Instruction for Board Members - 3/768

Integrity Regarding - 3/768

CIVIL SUBPOENAS

Civil Lawsuits - 3/782

Originated by employee - 3/782.50

Civil Subpoenas

Employee's duties - 3/780.40

Mileage compensation - 3/780.80

Inmates - 4/657.50

Transportation to civil case - 3/780.60

Witness Fee-Officer Responsibility - 3/780.50

CIVIL SUITS

Civil Discover Requests – 3/782.60

Employee's Duty to Cooperate – 1/210.48

Employees Originating - 3/783

Procedure - 3/782, 3/782.30

Reports Required - 3/782.40

Summons and Complaint-Acceptance - 3/782.10

CIVILIAN CLOTHING - 3/605.50

CLASS INSTRUCTION

Officers Assigned-Duties - 3/769

Training Aids

Custody - 3/769.60

Obtaining - 3/769.40

CLEAR FREQUENCY - 4/130.30

CLERGY (See Also: CHAPLAINS, DEPARTMENT)

Dead or Dying Persons-Approaching - 4/210.32

Department Events Involvement of Outside Clergy - 3/228.20

Police Contacts with the Clergy - 1/554

Requests by Ill or Injured Person - 4/210.30

CLERICAL OPERATIONS

Correspondence

County, State, or federal officers with - 5/080.92

Criminal

Adult - 5/080.16

Juvenile - 5/080.24

Received directly by a division - 5/080.32

Department letterheads - 5/080.88

General - 5/080.08

Intradepartmental - 5/080.72

Letter format - 5/080.90

Mayor, City Council, or Police Commission - 5/080.64

Noncriminal - 5/080.40

Records and Identification Division's duties - 5/080.12

Reference numbers - 5/080.96

Subrogated property - 5/080.45

Traffic - 5/080.64

DR Numbers (See Also: DR NUMBERS)

Cross-referencing in reports - 5/040.84

General information - 5/040.14

Location for obtaining - 5/040.60

Employee to obtain - 5/040.28

Precedence - 5/040.56

Procedure when obtaining - 5/040.30, 5/040.42

Reports requiring - 5/040.70

Subsequent revisions - 5/040.65

Distribution of Reports

Community College Police - 5/090

Distribution Guide - 5/030.66

Plain paper reporting - 4/274.20

Indexing Form Titles - 5/020

Indexing Reports

Personnel cards - 5/060.66

Procedure - 5/060.33

Filing

Correspondence - 5/070.28

Instructions - 5/070.14

Monthly reports folders - 5/070.70

Numbering System in Volume V - 5/010

Record Retention Periods

Daily Field Activities Reports - 5/050.72

Daily Worksheets - 5/050.80

Division commanding officer's duties - 5/050.08

Division file folder headings - 5/050.88

Police Bulletins - 5/050.40

Police service log - 5/050.48

Teletype broadcasts - 5/050.56

Report Procedure

Abbreviations used - 5/030.50

Combined crime, evidence, and arrest reports - 4/203.15, 4/216.14, 4/216.15

Completion, handwritten report - 5/030.57, 5/030.60

Courtesy reports - 5/030.65

Description of suspects - 5/030.45

Division of occurrence-determining - 5/030.25

Employee's duties - 5/030.05

Employee's name in body of report - 5/030.20

Extra copy designation - 5/030.66

Filing - 5/070

Investigating division-indicating - 5/030.28

Listing property - 5/030.40

Missing juvenile broadcast teletypes - 5/030.80

Personal use of reports - 5/030.85

Phone number-indicating - 5/030.30

Plain paper reporting - 4/274.20

Private person's signature-obtaining - 5/030.10

Property

Describing - 5/030.35

Listing - 5/030.40

Out of Area - 5/030.63
Record clerk not available - 5/030.15
Recording machines-use - 5/030.70
Reporting district-determining - 5/030.25
Signing reports - 5/030.10, 5/030.55
Suspects-describing - 5/030.45
Symbols used - 5/030.50
Transcribing reports - 5/030.75
Use of "X" box on forms - 5/030.30
Xerox machine-use - 5/030.67, 5/030.68
Requests by Private Persons-Reports - 5/030.90
Telephonic Reporting - 4/274.20
Time Recordation - 5/065
Xerox Machine - 5/030.67

CLOSED-CIRCUIT TELEVISION - 4/105.10

CLOTHING, JAIL

Emergency Exchange - 3/556

CODE OF ETHICS, LAW ENFORCEMENT - 1/210.10

CODE SEVEN

Requirements - 3/702.20
Use - 4/120.40

COFFEE ROOMS

Area, Division, Section, Unit, and Joint Funds Definition and membership - 3/350.30

COLISEUM

Special Events Police Reserve-Obtaining - 3/252.20, 3/252.80

COLOR GUARD, DEPARTMENT (See: POLICE HONOR GUARD)

COMATOSE PERSON - 4/210.23

COMBAT COURSE

Periods Required - 3/258.08
Scores Required - 3/258.12

COMMAND

(See Also: SUPERVISORS, DEPARTMENT, SUPERVISION, DEPARTMENT)

Acting Command Officer Duties - 3/230.10

Assuming

Junior officer - 3/110.40

Senior officer - 3/110.20

Chain of-Need for - 1/650

Recognition - 3/115

Transfer-Responsibility - 1/610.10

COMMAND POSTS (See Also: SPECIFIC HEADING)

Department - 3/108.20

Field - 3/108.40

COMMAND RESPONSIBILITY

Administration of Discipline - 1/640
Administrative Responsibility - 1/610
At Police Situation - 1/532
Inspection and Control - 1/660
Barricaded Suspect - 1/568.20
By Commanding Officer - 1/610
Department Directives - 1/635
Employee's Welfare - 1/610.20
Line Command-Defined - 2/030.40
New Commanding Officers - 1/610.10
Planning Responsibility - 1/615
Public Relations with Community - 1/610.30

COMMANDING OFFICER

Acting Staff and Command Officers
 Brevet Ranks-Prohibit - 3/120
 Designation - 3/230
 Duties - 3/230.10
Area Commanding Officer
 Position Established - 2/050.50
 Radio Designations - 4/110.30
Bureau Commanding Officer
 Position Established - 2/050.30
 Radio Designation - 4/110.10
Division Commanding Officer
 Defined - 3/105
 Position Established - 2/050.60
Group Commanding Officer - 2/050.40

COMMENDATIONS

Approval - 1/220.15, 2/092.20, 3/756.35, 3/756.50
Bureau Commendation - 3/756, 3/756.30, 3/756.35
Employee Commendation Form - 3/757, 3/757.05, 3/757.10, 3/757.15
Filing - 3/756.60
Individual Awards
 For Bravery - 3/756.05
 For Service - 3/756.10
Inspections - 3/660.30
Major Commendation - 3/756, 3/756.30, 3/756.50, 3/756.60, 3/756.80
Medal of Valor - 2/092.20, 3/637.20, 3/637.30, 3/756.05, 3/756.50, 3/756.60
Medal of Valor Button - 3/637.50
Minor Commendation - 3/756, 3/756.30, 3/756.35, 3/756.80
Outside Sources Reporting - 3/756.80
Parker Citation - 3/756.20
Police Commission Distinguished Service Award - 2/092.20, 3/756.10, 3/756.50
Police Commission Unit Citations - 2/092.20, 3/637.20, 3/756.15, 3/756.50, 3/756.60
Police Distinguished Service Medal - 2/092.20, 3/637.20, 3/756.10, 3/756.50, 3/756.60
Police Commission Integrity Medal - 2/092.20, 3/637.20, 3/756.10, 3/756.50

Police Medal - 2/092.20, 3/637.20, 3/756.05, 3/756.50
Police Meritorious Service Medal - 2/092.20, 3/637.20, 3/756.10, 3/756.50
Police Meritorious Unit Citation - 2/092.20, 3/637.20, 3/756.15, 3/756.50
Police Star - 2/092.20, 3/637.20, 3/756.05
Policy - 1/220.15
Private Persons
 Commendations signed by Chief of Police - 3/756.94
 Criteria for commendations - 3/756, 3/756.93
 Recommending commendations - 3/756.90
 Responsibilities-O.I.C., Public Affairs Chief of Staff - 3/756.92
 Responsibilities-concerned commanding officer - 3/756.91
Provision for - 3/756
Publication - 3/756.60
Recognition of Employees - 3/756.60
Reporting - 3/756.30
Review of - 2/092.20, 3/756.35, 3/756.50
Ribbons - 3/637.10, 3/637.40, 3/756.05, 3/756.10, 3/756.15
Routing - 3/756.35, 3/756.50
Special Category - 3/756.20
Unit Citations - 3/756.15
Wearing of - 3/637

COMMENDATIONS BOARD

Classification of Commendations - 3/756.50
Membership and Responsibilities - 2/092.20

COMMERCIAL CRIMES DIVISION

Chain of Command - 2/067

COMMERCIAL VEHICLES - 4/384.30

COMMITTEES (See: AUTHORITIES, BOARDS AND COMMITTEES)

COMMUNICABLE DISEASES, INMATES - 4/648.25

COMMUNICATIONS

Department Communications System
 Defined - 4/105
 Monitoring abuses of - 4/105.20
 Restricted use of - 4/105.10
Examination Board Members Prohibited - 3/768
Intradepartmental - 1/710.30
Public - 1/710.10
Telephone Courtesy - 1/710.20

COMMUNICATIONS DIVISION

Booked inmates requiring medical attention
 Emergency - 4/648.12
 Non-emergency - 4/648.20
Notifications - 4/214.50

COMMUNITY CARETAKING DOCTRINE AND VEHICLE IMPOUND PROCEDURES - 4/222.05

**COMMUNITY COLLEGES POLICE DEPARTMENT LOS ANGELES
(See: OUTSIDE POLICE AGENCY)**

COMMUNITY MEETINGS - 3/240

Community meeting – defined - 3/240.20
Community meeting coordinator - 3/240.25
Responsibility of - 3/240.25

COMMUNITY POLICE STATION

Community Police Station Defined - 2/040.52

COMMUNITY RELATIONS

Commanding Officer's Responsibility - 1/610.30
Equality of Enforcement - 1/340
General Provisions - 1/310
Individual Dignity - 1/320
Openness of Operation - 1/360
Training - 1/380
Officer's responsibilities - 1/330, 1/350, 1/370

COMMUNITY RELATIONSHIP DIVISION

Reporting Speaking Engagements - 3/243
Approving Commendations - 3/756.50
Requests for Photographs for Publication in “The Beat - 3/759.80
Distribution of Reports Motivated by Hatred or Prejudice - 4/203.25
Requests for Statistical Information by Outside Agencies - 4/762.60
Symbol - 5/030.50

COMMUNITY ONLINE REPORTING SYSTEM - 4/274.25

COMPLAINT APPLICATION

Completion
False information to peace officer - 4/354.10
Postal employees - 4/216.60
Reckless driving - 4/354.35
Searchlight or generator violations - 4/384.45

COMPLAINT OFFICER, CITY ATTORNEY'S OFFICE

Duties - 4/722.20
Investigating Officer's Duties - 4/722.10

COMPLAINTS

Acceptance, Conditions of - 3/810.05
Failure to Accept - 3/813.10
Acknowledgement of Complaint - 3/810.05, 3/811, 3/811.20
Additional Investigation - 3/822.05
Adjudication, Non-Disciplinary Complaint - 3/818.05
Administering Disciplinary Action - 1/640
Alternative Complaint Resolution - 3/819

- Commanding Officer - 3/831.10
 - General - 3/831.05
 - Traffic Crashes - 3/207
- Bureau Commanding Officer's Duties - 3/831.10
- Chronological Record - 3/820.05
- Classifying - 3/817
 - Disciplinary Complaint - 3/820
 - Non-Disciplinary Complaint - 3/818
- Community Reporting of Employee Misconduct - 3/811.20
 - Responsibilities of Personnel - 3/811.20, 3/811.25
- Commanding Officer's
 - Duties - 3/810, 3/818, 3/820, 3/825, 3/831
 - Form Availability - 3/811.20
 - Information Poster - 3/812
- Community Complaint and Commendation (Posters) - 3/812
- Complaint Investigation Report - 3/820.01
- Complaints to the Board of Police Commissioners - 3/811.30
- Completion - 3/816.01
- Conditions of Acceptance - 3/810.05
- Corrective Action - 3/818
- Defendant at Criminal Trial - 3/841
- Defined - 3/810.01
- Disposition
 - Disciplinary - 3/820.25
 - Non-Disciplinary - 3/818
- Documenting - 3/811
- Employee Misconduct Form, Use of - 3/811.20
- Employee's Responsibility - 3/811.25, 3/813.05, 3/822
- Employee Detained or Arrested - 3/837
 - Booking advice - 3/837.50
 - Criminal misconduct investigation - 3/837.40
 - Detained or Arrested for a Prosecutable Offense - 3/837, 3/837.20
 - Scope of Investigation - 3/837.30
- Evidentiary Medical Examination for Non-Custodial Individuals (**See: MEDICAL TREATMENT**)
- Expungement Hearing - 3/838.50
- Failure to Qualify - 3/258.01, 3/820.05, 3/825.10
- False and Misleading Statements - 3/828
- Former Sworn Employee - 3/760.92
- Forwarding, Bureau Commanding Officer - 3/831.10
- Inactive Duty - 3/840
- Internal Affairs Group
 - Responsibilities - 3/811.25, 3/816.05, 3/818.05, 3/834, 3/835
 - Scope of authority - 3/835
- Investigation
 - Accepting Complaints - 3/811
 - Complaints - 3/815.01
 - Interrogation Admonition - 3/820.15
 - Maintenance of investigative material - 3/820.20
 - Primary responsibility - 3/811.15
 - Reporting - 3/815
 - Reserve officers - 3/822, 3/870.20

Reviewing officer's responsibilities - 3/831.10
Time limit - 3/824
Letter of Transmittal - 3/831.10
Letters of Complaint from the Public - 3/811.25
Letters (Reply, Status Update) - 3/825.30
Misconduct-Defined - 3/805.25
Misconduct not based on Original Complaint (MNB) - 3/829
Non-Medical Duty Restriction Procedures, Pending Personnel Complaint – 3/843
Notice of Proposed Disciplinary Action - 3/820.30
Official Reprimand-Execution of Order - 3/826
Outside Police Agency - 4/860
Policy (Discipline), Misconduct - 1/210.46, 1/220.05
Relief From Duty-Temporary - 3/845
Reviewing Responsibility - 3/816.05
Sworn Probationary Employees - 3/728.27, 3/728.28, 3/796.10, 3/845.10
Reporting - 3/816
Reserve Officers - 3/822, 3/870.20
Resignation or Retirement Prior to Disposition of Complaint - 3/860.40
Retired LAPD Officers Working Motion Picture/Television Filming Locations - 3/733.30
Summary Suspension of Officers - 3/860.10
 Sworn Probationary Employees - 3/860.10
Supervisor's Duties - 3/839.30
Supervision-Procedure - 3/816.01
Watch Commander's Duties - 3/811.05
Witness Credibility, Evaluating - 3/825.20

COMPLAINTS, CIVIL (See: CIVIL LAWSUITS)

COMPLAINTS, CRIMINAL

Armed Forces Personnel

 Issued against - 4/720.80

 Making against - 4/201.70

Arrestee Armed-Notification - 4/720.50

Arrestee Charged with Misdemeanor and Felony Arraignment - 4/720.10

Felony

 Armed arrestee-notification necessary - 4/720.50

 Obtaining - 4/720.30, 4/720.55

 Petty theft with prior - 4/720.60

 Prior felony conviction - 4/720.55

 Reports necessary - 4/720.20, 4/720.30

 Vice-Obtaining - 4/720.70, 4/720.78

Marijuana Complaints - 4/675.10, 4/720.40

Misdemeanor

 Felony arrest report used - 4/720.30

 Obtaining - 4/720.25

 From felony booking - 4/720.38

 Preparation and filing of (except traffic) - 4/720.25

 Prima facie evidence-incomplete - 4/720.35

 Prior misdemeanor conviction - 4/720.60

 Modified Referral Procedure - 3/720.37

 Rejection-procedure - 4/720.30

 Reports necessary - 4/720.25, 4/720.32

Returning-issued on felony arrestee - 4/720.38
Vice-obtaining - 4/720.75, 4/720.78
Refusal Release of inmate - 4/775.10
Traffic
Reckless driving - 4/354.35
Violations outside jurisdiction - 4/324.20

COMPLETED STAFF WORK - 1/630

COMPUTERS

Administrative "TO" Messages - 3/788.25
Crimes Committed Through Use of Computer-Stored Information - 3/405, 4/212.14
Mobile Data Terminal - 3/579
Sabotage to Computer-Stored Information - 4/212.14
Terminals - 3/788
Procedures governing use of computer terminals - 3/788.20
Use of Department terminals by outside agencies - 3/788.22
Use of Personal Computers - 3/788.30

CONCEALABLE FIREARMS (See: FIREARMS, GENERAL)

CONDITIONAL USE PERMITS

Coordinator - 4/720.79
Review Procedure - 4/720.79

CONDUCT

Attention to Duty - 1/210.25
Code of Ethics - 1/210.10
Compliance with Lawful Orders - 1/210.30
Equality of Enforcement - 1/340
Lesbian, Gay, Bisexual, transgender and Questioning Individuals - 1/390.10
Integrity - 1/210.20
Recognition of Individual Dignity - 1/320
Standard of - 1/210.05
Unbecoming an Officer - 1/210.35
Undercover Officer - 1/546
Use of Chewing Tobacco and Snuff - 1/210.60
Use of Intoxicants - 1/210.50
With the Public - 1/270.25

CONFIDENTIAL FINANCIAL DISCLOSURE

Forms – 3/381,
Policy – 3/381

CONFIDENTIAL REPORTS

Confidential Nature of - 3/405, 3/409
Release of Confidential Information - 3/406, 3/407, 3/408
Request for Confidentiality of Information - 3/413.10
Sex Crimes - 3/413

CONFLICT OF INTEREST

Employee Conflict of Interest - 1/270, 3/741

Employee Relations with Vendors and Contractors - 1/270.15
Endorsement of Products and Services - 1/270.20
Financial Disclosure Statement - 3/741.10
Officer Contacts with the Public - 1/270.25
Secondary Employment - 1/270.30
Reporting Employee Conflict of Interest - 3/741
Secondary Employment as a Private Investigator – Prohibited – 1/270.35
Statement of Disqualification - 3/741.05

CONSTITUTIONAL RIGHTS

Equality of Enforcement - 1/340
Miranda Admonition-Procedure - 4/202.10
Probable Cause/Legal Justification for Arrest - 1/508
Respect for - 1/240.05

CONSULS (See: INTERNATIONAL RELATIONS)

CONTAGIOUS DISEASES

Exposure to - 3/712.05
Inmates Confinement or transfer - 4/648.25

CONTINUANCE, COURT (See: COURT)

CONTRABAND

Releasing - 4/545.30, 4/555.10

CONTRACT HOSPITALS

Complaints Regarding - 3/720.50
Treatment by - 3/720.45

CONTRACTORS AND VENDORS

Policy-Department - 1/270.15

CONTRIBUTING TO DELINQUENCY OF MINOR

Photographing Inmates - 4/635.15
Warrant Charging-Booking - 4/725.48

CONTRIBUTIONS - 3/350.20

CONTROLLED SUBSTANCES

Pretrial Destruction - 4/552.02

CONVENTIONS

Authorization to Attend - 3/740
 League of California Cities - 3/740.30
Reports-Submitting - 3/390.49, 3/740.90
Requests-Submitting - 3/390.17

CONVEYANCES

Used in Drug Trafficking - 4/222.16

CONVICTED PERSONS

Registration

Location for - 4/695.10

CORE VALUES - 1/110

CORONER

Deceased Person's Property - 4/238.48

Inquests-Officers Called to Testify - 3/785

Death of Department employee - 3/797.90

Notifications Regarding Death - 4/238.46

Search of Dead Bodies - 4/238.30

Suicide Notes - 4/238.48

Transportation of Dead Bodies - 4/238.26

Unidentified Dead Bodies - 4/238.60

CORPORATIONS

Requesting Information - 4/765.10

CORRESPONDENCE (See Also: CLERICAL OPERATIONS)

Clerical Operations - 5/080

Department-Forwarding - 4/180.10

Filing - 5/070.28

Reference Numbers - 5/080.96

Requests for Police Record Information - 3/406

COUNTERFEIT UNITED STATES CURRENCY

Booking

Arrestee - 4/264.15, 4/604.18

Disposition - 4/550.25

Property - 4/264.15, 4/515.20, 4/540.62

COUNTY CLERK'S OFFICE

Subpoena for Records - 4/745.90

COUNTY HEALTH DEPARTMENT

Notifications to

Animal bites - 4/204.40

Excavations on private property - 4/208.70

Food poisoning - 4/210.80

Tuberculars - 4/210.40

COUNTY JAIL (See: LA COUNTY INMATE RECEPTION CENTER)

Release from Investigating officer's duties - 4/775.14

Service of Warrant at - 4/725.50, 4/725.51

COUNTY SHERIFF'S DEPARTMENT

Transportation Bureau-Notifying - 4/617.10

COUNTYWIDE WARRANT SYSTEM (CWS)

Warrant Information Sheet Not Used - 4/611.25

Accessing CWS-Officer Responsibility - 4/611.05

Arrestee Previously Booked - 4/611.15, 4/611.20

Bookings - 4/611
Certificate of Release - 4/775.13
Field Supervisor's Responsibilities - 4/611.40
Jail Supervisor's Responsibilities - 4/611.50
Jail Unit Responsibility - 4/611.30
Juvenile-Adult Traffic Warrant - 4/218.61
Misdemeanor Warrants
Positive Response - 4/611.10
Records and Identification Division Responsibilities - 4/611.55
Records Unit Responsibilities - 4/611.35
Warrant Clearance Procedures - 4/611.27
Watch Commander's Responsibilities - 4/611.45

COURIER UNIT (See: EVIDENCE AND PROPERTY MANAGEMENT DIVISION)

COURT

Arraignments - 4/750.10
Arrest Record Information - 3/408.50
Continuances
 Declaration for continuance teletype - 4/175.14
 Employee receiving notice of - 3/214.50
 Officer requesting or receiving - 3/210.15, 3/210.30
 Watch commander's duties - 3/210.10, 3/210.45
Coordinator's Duties - 3/210.80
Courtroom/Administrative Hearing Attire - 3/605.80
Evidence or Records-Production - 3/425.30
Evidence - 4/545
 Expert witness - 4/545.10
Federal Police action - 4/263
Liaison with - 1/480.20
Officer Appearing as Defendant - 3/841
On-call Status Court - 3/212
 Court appearance notification - 3/212.40
 Officers' responsibilities - 3/212.10, 3/212.20
 Overtime compensation for - 3/212.30
Raid Jackets - 3/605.80, 3/627.30
Subpoenas (**See: SUBPOENAS**)
Testifying
 Admonishment of rights - 4/202.10
 Expert testimony required - 4/745.20
Traffic
 Citing persons - 4/320.45, 4/320.50
 Request to be Excused from Traffic Court Appearance - 3/210.25, 3/210.28
 Weapons in the Courtroom - 3/783

COURT COMMITMENT BOOKINGS

Completion of Booking and Identification Record - 4/606.02

COURT ORDERS

Employees Subject to - 1/210.38, 3/838.23

COURT RECORDS

Subpoena-Obtaining - 4/745.90

COURTESY - 1/240.15

Telephone - 1/710.20

COURTESY REPORTS

DR Numbers for - 5/030.65

Crime Reports - 1/520.30

Stolen Vehicle - 4/220.35

Procedures - 5/030.05

CREDIT CARDS, FUEL

Electric Vehicle - 4/287.60

Obtaining - 4/287.10

Use - 4/287.50

CRIME

Deterrence of - 1/130.20

Prevention - 1/130.10

CRIME BROADCASTS

Initial Broadcast - 4/120.42

Supplemental Broadcast - 4/120.42

CRIME PATTERNS

Special M.O. Bulletins - 4/760.10

Statistical Information

M.O. Sheet in connection with Form 5.10 - 4/775.20

Emergency requests for - 4/762.30

CRIME PREVENTION

Deployment in Anticipation of a Crime - 1/576

Objectives-policy - 1/130.10

Programs - 1/440.50

CRIME REPORTS

**(See Also: CLERICAL OPERATIONS, RECORDS AND REPORTS; APPENDIX
[FOR ALPHABETICAL LISTING])**

Cleared by Arrest - 4/216.17

Combined Crime and Arrest Report - 4/216.14

Combined Crime and Evidence Report - 4/203.15

Community Online Reporting - 274.25

Confidential Nature of - 3/405

Courtesy Reports - 1/520.30

Extra Copy Designation - 5/030.66

Felony Crime Reports, Duty to Make - 5/030.05

Interview for Station Reports - 4/274.10

Release of Police Record Information - 3/406

Telephonic Reports - 4/274.20

Transit Related Crime Reporting Procedures - 4/219

Unfounding - 4/755

CRIME SCENES

Crime Scene Log - 4/203.05
Maps and Surveys of - 4/212.52
Motion Picture Reenactments - 3/758.90
Newsmen Entering - 1/420.75
Photographs of - 4/210.50, 4/212.54
Protection of - 4/238.83

CRIMINAL CORRESPONDENCE (See: CLERICAL OPERATIONS)**CRIMINAL JUSTICE SYSTEM**

Cooperation with Other Agencies - 1/480.10
Criticism of - 1/480.20

CRIMINAL RECORDS, SUSPECTS'

Confidential Nature of - 3/405
 Release of Information - 3/406, 3/407, 3/408
Obtaining Officer's Duties - 4/202.60
Sealing of - 3/408.25

CRISIS NEGOTIATION TEAM

Requesting - 4/212.72

CRISIS RESPONSE TEAM

Requesting - 4/214.60

CRITICAL INCIDENT VIDEO RELEASE POLICY - 1/420.55**CROWD CONTROL**

At Labor Disputes-Policy - 1/460.30, 1/460.50
Police Reserves Used for
 Assignment of - 3/252.20
 Requests for - 3/252.80

CUSTODIAL SUPPLIES - 3/508**CWS (See: COUNTYWIDE WARRANT SYSTEM)****D****DACA OFFICERS (See****D.R. NUMBERS**

Assigning to Reports - 5/040.70
Automated DR Issuance System, Access to - 5/040.30
General Information - 5/040.14
Issuing and Recording - 5/040.56
Location for Obtaining - 5/040.60
Necessary When Requesting S.I.D - 4/212.30
Non-Booked Arrestee - 5/040.42, 5/040.56
Obtaining-Procedure - 5/040.42
Obtaining-Responsibility for - 5/040.28

Repossessed Vehicles - 4/220.70, 4/220.75

Subsequent Revisions - 5/040.65

DAMAGE TO NONINVOLVED THIRD PARTY'S PROPERTY

(See: **PRIVATE PROPERTY**)

DANGEROUS SUBSTANCES

Excavations on Private Property - 4/208.70

Traffic Crash Involving - 4/430.10

DANGEROUS WEAPONS CONTROL LAW - 4/610.20

DAYS OFF, EMPLOYEES'

City Ordinance Provisions for

Civilians - 3/703.60

In lieu of a holiday - 3/705.40

Officers - 3/702.30

Deferment - 3/705.40

Military Leave Prior use of - 3/732.80

Religious Observance - 3/704

Scheduling with Vacation - 3/726.60

DEAD ANIMALS

Notification - 4/204.20

DEAF

Requests for Interpreter - 4/203.37

DEATHS/DEAD BODIES

Ambulance-Requesting - 4/238.20, 4/238.23

Armed Forces Personnel - 4/201.73

Autopsy - 4/710.11

Determining Death - 4/238.10

Employees' (See: **EMPLOYEES, DEPARTMENT**)

Foreign Nationals - 4/284.47

Freeway Related - 4/238.15

Homicide - 4/238.46, 4/238.83

Notifications

Coroner - 4/238.46

Department of Corrections - 4/238.36

Department of Justice - 4/238.35

Detectives Support Division - 4/214.50

Investigating Officers - 4/238.40

Next of Kin - 4/435.15, 4/238.43

Outside Police Agencies - 4/648.14

Photographing Dead Bodies - 4/238.55

Police Action-Due to (See Also: **SHOOTINGS**)

Assignment of officer involved - 3/794.40

Notifications - 4/210.28, 4/214.50

Inmates in Division Jails - 4/238.65

Property - 4/238.30, 4/238.48

Public View-Exposed - 4/238.23

Release of Information - 4/238.46
Searching Dead Bodies - 4/238.30
Suicide Notes - 4/238.48
Traffic Crashes Involving - 3/412.10, 4/435
Transporting Dead Bodies - 4/238.23, 4/238.26
Unidentified Dead Bodies - 4/238.60
Undetermined Death Investigations of Juveniles Under 11 years of Age - 4/238.17

DEBRIS

Narcotic Booking as evidence - 4/510.10, 4/540.70
Responsibility for Removing - 4/208.30

DECLARATION FOR CONTINUANCE

Officer's Duties
 Requesting release (vacation) - 3/210.25
 Unable to appear - 3/210.30
Subpoena Control Officer Responsibilities - 3/210.10
Teletype Format - 4/175.14
Unable to Serve Subpoena - 3/210.10, 3/210.45

DECORATIONS (See: COMMENDATIONS, MEDALS AND DECORATIONS)

DEFECTIVE VEHICLE

Issuance of a Notice of Vehicle Equipment Violation - 4/360.30

DEFENSE WITNESS

Employee Subpoenaed as - 3/210.60

DEFICIENCIES, NOTICE TO CORRECT - 3/760.75

DEOXYRIBONUCLEIC ACID (DNA)

Collection of DNA samples - 4/630

DEPARTMENT

Defined - 2/040.10

DEPARTMENT AIRCRAFT

Use of - 4/299

DEPARTMENT AIRPORTS

Traffic Crashes Involving - 4/440.25

DEPARTMENT OF ALCOHOLIC BEVERAGE CONTROL

Investigation of Licensee-Reporting - 4/270.50
Liquor Violations Involving Juveniles-Reporting - 4/218.68

DEPARTMENT OF ANIMAL SERVICES - 4/204.60

DEPARTMENT OF BUILDING AND SAFETY

Notifications to
 Excavation on private property - 4/208.70
 Injuries in buildings - 4/210.85

DEPARTMENT COMMAND POST

Location - 3/108.20

DEPARTMENT ENTITIES - 5/030.50

DEPARTMENT FACILITIES

Permission for Use of - 1/440.20

Tours of Police Facilities - 1/440.60

DEPARTMENT GUN BUYBACK PROGRAM - 4/540.45

DEPARTMENT IMMIGRATION LIAISON OFFICER - 4/264.60

DEPARTMENT-ISSUED LAPTOP COMPUTERS

Lost, Stolen, Damaged, or Destroyed – 3/579.30

DEPARTMENT OF GENERAL SERVICES

Broken Power or Transmission Lines-Reporting - 4/208.80

Security Division

Booking Arrestees - 4/865

Crime Reports - 4/820

Fingerprint Identification - 4/212.44, 4/815

(Also See: **OUTSIDE POLICE AGENCIES**)

DEPARTMENT OF IMMIGRATION AND NATURALIZATION, UNITED STATES - 4/284.45

DEPARTMENT OF MOTOR VEHICLES, INVESTIGATIONS AND AUDITS DIVISION (See: **OUTSIDE POLICE AGENCIES)**

DEPARTMENT MANUAL, THE

Amendments to - 0/080

Authorization & Classification - 0/090.20, 0/090.40

Distribution - 0/080.60

Procedure - 0/080.80

Requesting - 0/080.20

Authority for - 0/001

Authority of - 0/004

Distribution of - 0/060

Established - 0/004

General Provisions - 0/007

Grammatical Construction - 0/040

Legality of Contents - 0/050

Numbering System - 0/020

Organization of - 0/010

Terminology Used

General - 0/030

Organization (Volume II) - 2/030, 2/040

Supervisory terms - 3/105

DEPARTMENT OF MOTOR VEHICLES (D.M.V.)

CPI Traffic Crash-Notification - 4/440.45

Driver's License Information Teletype format for requesting - 4/155.15

Incompetent Drivers-Reporting - 4/342

Refusal to Submit to Chemical Test Notification regarding - 4/343.57

Vehicle Registration Information from

Field requests - 4/202.64

Teletype requests - 4/155.05

DEPARTMENT OBJECTIVES

Defined - 1/020.20

Functional

Apprehension of offenders - 1/130.30

Deterrence of crime - 1/130.20

Movement of traffic - 1/130.50

Prevention of crime - 1/130.10

Public service - 1/130.60

Recovery and return of property - 1/130.40

Nature of the Task - 1/504

Primary - 1/120

Resource - 1/140

Department Personnel - 1/140.10

Participation in Survey - 1/140.30

Utilization of Resources - 1/140.20

DEPARTMENT ORDERS (See: ORDERS, DEPARTMENT)

DEPARTMENT OPERATIONS CENTER (DOC)

Activating - 3/108.60

Notification required - 4/214.50

Department Command Post - 3/108.20

Established - 3/108.60

Functions and Duties - 3/108.60

DEPARTMENT PIPE AND DRUM CORPS - 3798.10

DEPARTMENT PUBLICATIONS (TRAINING PUBLICATIONS)

Receipt - 3/670, 3/670.05

DEPARTMENT OF PUBLIC WORKS (SEE ALSO: OUTSIDE POLICE AGENCIES)

Requests for Services

Dead animals - 4/204.20

Debris in the street - 4/208.30

Sewer or storm drain-hazardous - 4/208.40

Street repairs - 4/208.20

DEPARTMENT OF RECREATION AND PARKS, PARK RANGERS

(See: OUTSIDE POLICE AGENCIES)

DEPARTMENT OF WATER AND POWER

Broken Power or Transmission Lines-Reporting - 4/208.80

Broken Water Lines - 4/208.85

Cooperative Agreement - 4/208.90

Traffic Crashes Involving - 4/440.25

DEPARTMENT RISK MANAGER – 2/062, 2/093.95, 4/110.10, 5/080.96

DEPARTMENT VALUES

Defined - 1/020.10

DEPLOYMENT, PERSONNEL

Anticipation of a Crime - 1/576

At Scene of Labor Disputes-Strikes - 1/460.10

Formula for Development of Teletypes Sending - 3/224.10

DEPLOYMENT SCHEDULE

Issuance - 3/702.30

DEPOSITIONS - 3/780.40

DESERTERS

Booking Charge - 4/610.40

Booking and Identification Record-Completion - 4/606.09

Pre-booking Interview Required - 4/264.10

DETACHED DUTY

For Advanced Education or Training - 1/670.80

DETAIL

Defined - 2/040.90

DETAINED

Employee Detained - 3/837

DETAINED PETITION - 4/218.72

DETECTIVE

Supervisors - 3/763.05, 3/763.07

Trainees - 3/763.67

Training Requirements - 3/763.07

DETECTIVE BUREAU

Gang and Narcotics Division (GND) - 4/110.20, 5/080.96

DETECTIVE SUPERVISORY TRAINING REQUIREMENT - 3/763.47

DETECTIVE SUPPORT AND VICE DIVISION

Chain of Command - 2/067

Firearms

Notifications - 4/790.22

Releasing - 4/560.40

Screening In-Custody - 4/790.24

DETENTION

Alternatives to - 1/512

Inspection and Interview - 4/216

Transporting persons "detained only" to place of original detention - 4/217.51

DETENTION OFFICER

CWS, Receipt and Update of CWS Abstract - 4/611.30

Foreign National Booked - 4/765.80

Escape of Inmate-Reporting - 4/670

Foreign California Adult Misdemeanor Warrants, Inmates wanted on - 4/617

Inspection of Post - 4/652.20

Medical Treatment of Inmates-Obtaining - 4/648

Messages by Inmates-Processing - 4/658

Inmate Counts Obtaining - 4/652.10

Inmates' Telephone Calls - 4/658.10

Processing Arrestees

Collection of DNA samples - 4/630

Fingerprinting - 4/625.20

Photographing - 4/635

Recording Booking Information - 4/604.35

Release of Inmates

Arrests on 40302 VC - 4/682.15

Bail payments - 4/680

Cancelled warrants - 4/682.20

Control files - 4/674

Imperative Release Message review - 4/675.23

Investigator's Final Report Form 5.10 - 4/675.10

Juveniles - 4/690

Marijuana Complaints - 4/675.10, 4/720.40

Own recognizance - 4/681

Teletypes - 4/675.22

To other jurisdiction with holds - 4/675.12

Special Confinement - 4/653

Transferring and Transporting Inmates - 4/660

Visiting Inmates - 4/659

DIABETICS

Handling and Arresting - 4/240.50

DIGITAL IN-CAR VIDEO SYSTEM (DICVS) - 3/579.13**DIAGRAM**

Citations - 4/320.28

Crime Scene Requests for - 4/212.52

DIGNITARIES, VISITING

Escorts - 3/208.20

DIGNITY

Individual-Recognition of - 1/320

DIPLOMATS

Diplomatic and Consular Contacts - 4/284.10

Diplomatic Officer Immunity - 1/490.10, 4/284.15

DIRECTING TRAFFIC - 4/378

DIRECTOR

Defined - 3/105

Position Established - 2/064

DISABLED MOTORIST - 1/130.60

DISASTER RESPONSE - 1/130.70

DISCHARGE OF FIREARMS (See Also: SHOOTINGS)

Animal Shootings - 3/794.10

Investigation of (Officer Involved) - 3/794, 3/796

Notification - 4/214.50

Officer's Responsibility - 3/794.10

Reporting - 3/409.20, 4/244

DISCIPLINARY ACTION (See: COMPLAINTS, PERSONNEL)

Cause For Action - 3/805.10

Complaints Involving Retired LAPD Officers - 3/733.30

General Provisions - 3/805

Misconduct Defined - 3/805.25

DISCLOSURE STATEMENT - 4/203.12

DISCOVERY HEARINGS - 4/792

DISCOVERY (PERSONNEL RECORDS) - 3/211, 3/211.40, 3/211.45, 3/211.47

DISCOVERY PROCEDURES – 4/792

Civil Discover Requests – 3/782.60

Discovery of Material Obtained in a Criminal Investigation – 4/792.10

New Evidence Obtained After Discovery Compliance – 4/792.20

Investigating Officer/Bureau Detective Coordinator (BDC)'s Responsibilities – 4/792.40

DISCRETION

Exercise of-Policy - 1/210.15

Limitation on Action-Legal Justification - 1/508

Providing Policy Guidelines - 1/615

DISCRIMINATION COMPLAINT PROCEDURE - 3/748

Discrimination Complaints-Employee Options - 3/748.10

DISCRIMINATORY PRACTICES

Policy Prohibiting Biased Policing - 1/345

DISMANTLED ABANDONED VEHICLE (See: VEHICLES, GENERAL)

DISORDERLY CONDUCT

Booking Charges - 4/610.52

DISPERSAL PARKING - 3/261

Commanding Officer-Responsibilities - 3/261

Commanding Officer, Bureau-Responsibilities - 3/261

Defined - 3/261

Employee Responsibilities - 3/261

Immediate Supervisor-Responsibilities - 3/261

DISTINGUISHED EXPERT (PISTOL)

(See: BONUS SHOTS; QUALIFICATION SHOTS)

DISTRIBUTION LIST OF DEPARTMENT DIRECTIVES - 0/090.80

Distribution Codes - 3/670.05

DIVISION

Defined - 2/040.60

DIVISION COMMANDING OFFICER

Position Established - 2/050.60

Defined - 3/105

DIVISION EMPLOYEE FOLDER

Maintenance and Contents - 3/760.90

Review - 3/760.90

DIVISION FUNDS

Area, Division, Section, Unit, and Joint Funds Definition and membership - 3/350.30

Auditing - 3/350.16

DIVISIONAL TIME BOOK

Abbreviations - 3/705.40

Maintenance-ink - 3/705.30

DIVISIONS

“Of Occurrence” Defined - 5/030.25

DNA (See: DEOXYRIBONUCLEIC ACID)

DEPARTMENT OPERATIONS CENTER (DOC)

Bloodborne Pathogen Exposure – 3/712.05

Categorical Use Of Force (CUOF) – 3/794.10, 3/794.35

Correspondence Reference Number – 5/080.96

Destroying Animals – 3/794.10

Diplomatic And Consular Contacts – 4/284.10

Foreign National – 4/765.80, 4/284.47

Notifications – 4/214.50, 4/244.30, 4/284.40

Unit Designation – 4/110.20

DOCTORS (See: PHYSICIANS)

DOCUMENTS

Booking - 4/515.20, 4/530.30

DOGS (CANINE PLATOON)

Policy - 1/571

Requesting - 4/212.70

DOMESTIC VIOLENCE

City Attorney Request for Petition - 4/561

Department Employees Subject to a Court Order - 3/838.23

Department Employees with a Criminal Conviction Involving Domestic Violence - 3/838.20

Firearms Involved

Release of - 4/560.40

Withholding of - 4/561

Department Employees with a Criminal Conviction Involving Domestic Violence -

Administrative Investigation - 3/838.30

Los Angeles County Domestic Violence

Employee Notification - 3/838.20

Policy - 1/240.20

Reports

Domestic Violence/Victim Information Notification Everyday (VINE) - 4/203.36

Submitting - 4/203.40

Restraining Orders - 4/216.03

Bail increase - 4/680.45

Police Officers Named as Respondents - 4/216.03

Responsibility of the Area Subpoena Control Officer - 3/210.10, 4/216.03

DONATIONS - 3/350.20

DOORS

Repair-Damaged by Mistake - 3/508

Officer's Duties - 4/283

DRILL AND CEREMONIES

(See Also: **INSPECTIONS, PERSONNEL AND EQUIPMENT**)

Commands - 3/226.20

Defined - 3/226

Formations Used - 3/226.10

Forming Ranks - 3/226.15

Guide Used - 3/226.05

Saluting During - 3/226.25

DRINK MACHINE (See: VENDING MACHINES)

DRINKING

Policy-Use of Intoxicants - 1/210.50

DRIVER'S LICENSE

Employees

Reporting Actions Taken Against Driver's License - 3/209.20

Pull Notice Program - 3/209
Incompetent Drivers-Reporting - 4/342
Information Request Teletype Format - 4/155.15
Officer's Inspection - 3/226.76
Suspended, Revoked-Confiscating - 4/322.12
Traffic Violator's-Obtaining - 4/322.10

DRIVING UNDER THE INFLUENCE

Administrative Per Se Order Of Suspension (Admin Per Se) - 4/343.28
Arrest Report-Completion - 4/343.60, 4/343.65
Arresting - 4/343.10
Booking Charge - 4/610.65
 647(f) P.C. - 4/610.53
Bookings Divisional record clerk's responsibility - 4/343.65, 4/343.70
Chemical Testing
 Administering - 4/343.33, 4/343.38, 4/343.40, 4/343.42
 Admonition - 4/343.36
 Booking blood sample - 4/343.40
 Booking urine sample - 4/343.42
 Independent test by qualified person - 4/343.33
 Refusal Notification to DMV - 4/343.57
 Requesting
 Arrestees - 4/343.33
 Drugs involved - 4/343.25
Sobriety Examination - 4/343.20
Telephone Request by Arrestee - 4/343.33
Traffic Crash Involving - 4/343.10, 4/343.65, 4/420.10

DRUG ADMONITION - 4/343.25, 4/343.36

DRUGS-NONPROHIBITED

Recovered from Arrestee - 4/217.20

DRUGS, DANGEROUS (See Also: NARCOTIC AND DANGEROUS DRUGS)

Booking Charges - 4/610.53
Booking Location - 4/515
Booking of - 4/510.10
Describing - 5/030.35
DUI - 4/343.25
Packaging - 4/540.70
PCP Arrest Procedure - 4/216.27
Processing - 4/540.70

DRUNK

Booking Charges - 4/610.53
Booking Location-Adult Males - 4/604.18
Booking Procedure - 4/240.10
Fingerprinting - 4/625.20
Insulin Shock and Comas - 4/240.50
Releases After Booking - 4/240.25
Sobering Cell - 4/240.10, 4/654

DUE DILIGENCE RESPONSIBILITY - 4/202.80, 4/725.09, 4/725.20

DUTY

Absence - 3/702.30
Assignments - 1/665.20
Attention to - 1/210.25
Officer Appearing as Defendant in Criminal Court - 3/841
To Testify, policy - 1/210.47

DUTY, TEMPORARY RELIEF FROM

Officer Appearing as Defendant in Criminal Court - 3/841
Procedures - 3/845.10
Return to Duty - 3/860.30

DUTY TO ASSESS A SUPERVISOR'S RESPONSE TO A TO A CATEGORICAL USE OF FORCE - 3/794.37

DYING PERSONS

Aid Requested by Clergy member or doctor - 4/210.30, 4/210.32

E

EDUCATION

Detached Duty - 1/670.80
Further - 1/670.90

EDUCATION, BOARD OF

Vehicles of Exemption from parking regulations - 4/384.65

ELDER PHYSICAL/FIDUCIARY ABUSE - 4/209

Area Record's Responsibility - 4/209.05
Commercial Crimes Division Responsibility - 4/209.05
Definitions - 4/209.01
Employee's Responsibility - 4/209.05

ELECTION DAYS

Time Off for Voting - 3/709.50

ELECTRICITY

Conservation of - 3/524

ELECTRONIC INVESTIGATION EQUIPMENT

Assignment of - 3/568.30
 Requesting - 3/568.20
Control of - 3/568.40
Defined - 3/568.05
Detective Support and Vice Division - 3/568
Employee Requesting - 3/568.10
Granting Authorization - 3/568.10
Pen Registers - 3/568.05
Personal Tape Recorders - 3/570

Recording Tapes - 3/569
Repairing - 3/568.70
Request for Use - 3/568.10
Review of Use - 3/568.15
Scientific Investigation Division - 3/568.40
Storing - 3/568.50
Testing - 3/568.80
Training in Use of - 3/568.45

EMERGENCY

Medical Aid-Ambulance - 4/210.22
Temporary Radio Designations - 4/110.50

EMERGENCY COMMAND CONTROL COMMUNICATIONS SYSTEM (ECCCS) SPECIAL LOCATIONS/PREMISE HAZARD FILE - 4/105.30

EMERGENCY OPERATIONS ORGANIZATION, CITY - 3/108.60, 3/108.70

Plans

Supervisors knowledge - 3/152.80

EMPLOYEE EVALUATION REPORT, CIVIL SERVICE (See Also: SERVICE RATINGS)

Exemptions - 3/760.20, 3/760.70
Required - 3/760, 3/760.70

EMPLOYEE GRIEVANCES (See: GRIEVANCES, EMPLOYEES')

EMPLOYEE MEDICAL CALENDAR, FORM GENERAL 90 USE - 3/710.40

EMPLOYEE RELATIONS

Employee Welfare - 1/610.20
Memorandum of Understanding - 3/701
Photographs Pertaining to - 3/759.80
With Vendors and Contractors-Policy - 1/270.15

EMPLOYEE RELATIONS ADMINISTRATOR

Commanding Officers – Responsibilities - 3/701.30
Conducting Internal Surveys - 3/220.55
Emergency Grievance Review Procedure – Sworn Personnel (Commanders and Below) - 3/746.70
Formal Review - 3/746.30
Grievance Procedure - 3/745.10
Informal Discussion - 3/746.20
Responsibilities and Rights - 3/745.50
Responsibilities of the Grievant's Representative And the Representative Unit – Civilian Personnel - 3/745.55
Staff Unit Designations - 4/110.10

EMPLOYEE TRANSFER DATA, FORM 1.34

Vacation Period-Reporting - 3/726.85

EMPLOYEES, DEPARTMENT

Absence, Extended - 3/731
Reintegrating Employees - 3/731.20

Addresses
Confidential nature of - 3/405, 5/060.66
Files - 5/060.66
Reporting to Department - 3/790

Advancement - 1/665.30

Approval (Department) of Interviews, Feature Articles or Programs - 1/440.30

Arrested - 3/837
Notification required - 4/214.50

Career Opportunity Information - 3/767

Civil Suits Involving (**See: CIVIL SUITS**)

Civilian
Employment - 1/675
Pay-grade assignments - 3/764
Police duties-performing - 3/762.94
Use of Black and White Police Vehicles - 3/581

Command Responsibility - 1/610.20

Compliance with Manual Required - 0/004

Contacts with Public-Department Policy - 1/270.25

Convention Attendance - 3/740

Correcting Deficiencies Notice - 3/760.75

Days Off (See also specific heading)
Civilians - 3/703.60
Officers - 3/702.30

Deaths of
Coroner's Inquest - 3/797.90
Department response and City resources – 3/798.05
Funerals - 3/798
Notification to Department personnel - 3/797.60
Notification to Employee Assistance Unit - 3/797.10, 3/797.20
Notification to next of kin - 3/797.40
Notifications by Employee Assistance Unit - 3/797.70
Police Badge Mourning Band - 3/637.60
Police Memorial inscription procedure - 3/797.80
Release of identification - 3/797.30
Return of City-owned property - 3/607.30
Supervisor's duties - 3/797.10
Teletype announcement - 3/797.60

Detained - 3/837

Driver's License
Actions Taken Against Employee's Driver's License (**See: DRIVER'S LICENSE**)
Investigating DMV Actions - 3/209.10
Pull Notice Program - 3/209
Reporting Changes - 3/209

Duties of a Police Nature Civilian employee performing - 1/675, 3/762.94

Duty to testify, policy - 1/210.47

Education - 1/670.80, 1/670.90

Employee Evaluation Report (**See Also: SERVICE RATINGS**) - 3/760

Endorsement of Products and Services - 1/270.20

Evaluation - 3/156.20

Exposure to Health Hazards - 3/712

Bloodborne Pathogen – 3/712.05
Contagious Diseases - 3/712.05
Extradition - 4/716.10
Funerals
 Display of flag during - 3/234.90
 Medical Liaison Section's duties - 3/798
 Participation requirements - 3/798.30, 3/798.90
Hazardous Materials, Exposure to - 3/712.10
Identification Cards
 Inspection - 3/226.76
 Officers required to carry - 3/603, 3/627.10, 3/733.20
Inactive Duty - 3/840
 Official reprimand - 3/830.30, 3/832
 Probationary officers during termination process - 3/728.27, 3/728.28
 Temporary relief from duty - 3/845
Injured on Duty
 Responsibility while on - 3/711.60
 Timekeeping - 3/702.30
Jury Duty - 3/784
Loyalty Oath Procedures - 3/776
Marital Status-Reporting - 3/790
Medical Examinations - 3/720.35
 Tetanus immunization - 3/720.36
Medical Treatment
 Civilians injured on-duty - 3/772.10
 Obtaining - 3/711.20
 Officer injured on-duty - 3/720.10, 4/210.25
 Preventive care - 3/730.50
Mentally Ill Notification required - 4/214.50
Notice to Correct Deficiencies Civilian employees - 3/760.75
Secondary Employment - 1/270.30, 3/744, 4/292
Paygrade Assignments - 3/763, 3/764
Permanent Employee - 0/030
Personal Appearance - 3/605
Personal Conduct - 1/200
Personal Information Reporting to Department - 3/790
Personnel Selection - 1/665
Phencyclidine or its Analogs, Exposure to - 3/712.15
Positions Terminology - 2/050
Pregnant - 3/710.25, 3/762.93
Probationary Assignment pending termination - 3/728.27
Pre-Exit Interviews - 3/728.40
Public Appearances by - 3/778
Publications by - 3/779
Rating Reports (**See: SERVICE RATINGS**)
Recruitment
 Purpose - 1/665.10
Relationships with Inmates - 4/601.10
Religious Observances by - 3/704
Resignations - 3/728
 Disciplinary reasons - 3/728.20, 3/860.40
 Entry-Level Probationary Employees - 3/728.30

- General - 3/728.10
- Officers - 3/860.40
- Pre-exit Interview - 3/728.30, 3/728.40
- Reserve officers - 3/252.68
- Unsatisfactory Performance of an Entry-Level Probationary Employee - 3/760.50
- Work evaluation reports - 3/760.40
- Resource Objective - 1/140.10
- Rest Periods - 3/724
- Retired
 - Incident Involving - 4/247
 - Rehiring - 3/733
 - Reporting - 4/247, 5/092, 5/095
- Review of Personnel Complaint Investigation By Employees/Reserve Officers - 3/820.15
- Roll Call - 3/222.10, 3/222.15, 3/222.20, 3/222.25, 3/222.30, 3/222.35, 3/222.40, 3/222.45
- Selective Service and Reserve Status - 3/734
- Seniority-determining
 - Civilians - 3/130
 - Vacations - 3/726.50
- Service Pin Awards - 3/755
- Service Ratings - 3/760
- Shooting Requirements (**See: QUALIFICATION SHOOTS, MONTHLY**)
- Sick Interviews-Conducting - 3/718
- Sick Time
 - Civilian employees - 3/710.10
 - Exhausted - 3/730.60, 3/730.65
 - Immediate family illness - 3/730.40
 - Moral turpitude - 3/710.30
 - Part-time employees - 3/710.20
 - Preventive medical care - 3/730.50
 - Provisions for - 3/710
 - Responsibility while on - 3/711.60
 - Sworn employees - 3/710.05
 - Timekeeping - 3/702.30
- Suspect in a Crime - 3/837
- Suspensions
 - Civilians - 3/860.20
 - Officers - 3/860.10
 - Timekeeping - 3/702.30
 - Return from - 3/860.30
- Telephones
 - Divisional file - 5/060.66
 - Installation requirement - 4/195
- Temporary-Emergency Employees
 - Rating reports - 3/760.60
- Termination
 - Assignment of probationary officers during process - 3/728.27
 - Counseling-pre-exit - 3/728.40
 - Probation, entry-level - 3/728.28, 3/728.30
 - Recommendation for - 3/728.30
 - Reserve officers - 3/252.65, 3/870.50
 - Termination records - 3/760.80
- Time Off

Religious holiday - 3/704
Voting - 3/709
Traffic Crashes Involving
 Criminal action against - 3/837
 Investigating - 3/206, 4/440
Training (**See Also: TRAINING**)
 Department responsibility - 1/140.10, 1/670
Tuberculars, Exposure to - 3/712.05
Use of Force
 Defined - 4/245.05
 Employee-Involved - 4/245
 Reporting - 4/245.10
Welfare Command responsibility - 1/610.20
Working Hours
 Civilians - 3/703
 Officers - 3/702

ENROUTE BOOKINGS - 4/606.03

END OF WATCH

Employee's Duties - 3/222.50
Reporting by Radio - 4/120.40
Time for-Establishing
 General - 3/222.05
 Special details - 3/222.80

ENDORSEMENT BY OFFICERS

Products and Services - 1/270.20

ENFORCEMENT

Equality of - 1/340
Task of - 1/504

ENTRAPMENT - 1/546

ENVIRONMENTAL CRIMES (See Also: HAZARDOUS MATERIALS)

EPILEPTICS

Driver of Vehicle - 4/342
Inmate Reporting seizure - 4/648.20

EQUIPMENT (See Also: UNIFORM AND PERSONAL EQUIPMENT; SUPPLIES, DEPARTMENT; specific heading)

Armament (**See Also: ARMAMENT, DEPARTMENT**) - 3/572
Communications - 3/564
Damage, Loss, Theft or Destruction
 Portable Radio - 3/579.20
 Mobile Data Terminal (MDT) - 3/579.10
Defective Vehicle-Issuing Citation - 4/360
 Notice of vehicle equipment violation - 4/360
Department (**See also specific type-JAIL, OFFICE, etc.**)
 Field equipment-emergency loan - 3/558

Inspection - 3/222.60
Lost or damaged - 4/282
Notification required - 4/214.50
Recovered - 3/377
Replacement or repair - 3/376, 3/508
Request - 3/303.30
Salvageable-disposition - 3/504
Transferring - 3/516.80
Digital in-car video system – 3/579.13
Inventory Control - 3/516, 3/516.90
 Commanding Officer's Responsibilities - 3/516.20
Jail Emergency requisitioning - 3/556
Personal Tape Recorders - 3/570
Weapons-Emergency Loan - 3/558

ERRORS IN CITING

Errors or omissions-correcting - 3/202.40, 3/202.60, 4/320.80

ESCAPEES

Fugitive Bookings - 4/606.07
Juveniles Booking charges, crime classifications, and arrest dispositions - 4/218.62
Military-Prebooking Interview Required - 4/264.10
Notifications Regarding
 Apprehended adult - 4/670.20
 Juveniles - 4/670.10, 4/670.15
 Persons with a mental illness - 4/260.20
Reports-Completion - 4/670
Teletypes - 4/670
Format - 4/165.60

ESCORTS DEPARTMENT

Blood or medical supplies - 4/210.75
Motorized - 3/208
 Authorizing - 3/208.20
 Requesting - 3/208.10

ESPIONAGE - 4/267.50

EVALUATION REPORTS (See Also: SERVICE RATINGS) - 3/760

EVIDENCE

Analysis Required - 4/525.21
 Classifications - 4/505.15
 Packaging of - 4/535.07
Booking of Evidence - 4/510.10, 4/645.20
 Alcoholic beverages - 4/535.10
 Ammunition - 4/535.20
 Analyzed evidence - 4/510.12
 Arrestee-to - 4/520.10
 Blood samples - 4/343.40, 4/535.15
 Body Armor - 4/540.31
 Bullets - 4/530.20

Burglary Special Section Investigations - 4/515.25
Cartridges, fired - 4/530.20
Chemicals-hazardous - 4/212.49
Counterfeit currency - 4/515.20, 4/540.62
Employee's responsibility - 4/510.10
Explosive substances - 4/540.20
Firearms - 4/540.30, 4/790.22
Fireworks - 4/540.20
Flags - 4/530.10, 4/535.30
Flares - 4/540.20
Forged/fraudulent documents – 4/515.20
Fuels, Volatile - 4/535.90
Glass - 4/535.35
Icepicks - 4/535.45
Impounded vehicle-property - 4/510.40
Improperly presented - 4/510.60
Jewelry - 4/535.85
Juveniles involved - 4/540.70, 4/790.27
Knives - 4/535.45
Location - 4/515.10, 4/515.25
Machine, coin-operated - 4/540.10
Minute evidence - 4/535.35
Money - 4/540.60
 Held for K-9 Platoon - 4/540.60
 Mutilated currency - 4/540.62
 Numismatic collections - 4/540.62
Money Held for Evidence - 4/540.66
Narcotics - 4/540.70, 4/790.27, 4/790.25
Non evidence - 4/505.10, 4/505.20, 4/520.20, 4/555.50
Parking meters - 4/520.30
Pawnshop tickets - 4/535.60
Perishables - 4/540.80
Person to whom booked - 4/520.10
Poisons - 4/535.65
Purses - 4/535.70
Razors - 4/535.45
Reports
 Combined with arrest report - 4/216.15
 Combined with crime report - 4/203.15
Seized by search warrant - 4/540.90
Slides, biological - 4/535.75
Urine samples - 4/343.42
Valuables - 4/535.85
Video - 4/212.21
Collection of DNA Samples - 4/630
Container-Marking - 4/535.10, 4/535.65, 4/535.90
Court
 Evidence Packages Opened in - 4/545.25
 Evidence Received by - 4/545.20
 Evidence Released to Owner/Agent in - 4/545.30
 Narcotics Release - 4/550.12
 Obtaining Analyzed Evidence for - 4/545.10

- Obtaining Evidence for - 4/545.05
- Photographs of Narcotics Evidence for - 4/545.13
- Property Returned from - 4/545.40
- Receipt - 4/545.20
- Release Notification - 4/550.20
- Defined - 4/505.10
- Description
 - Listing - 5/030.40
 - Reports - 5/030.35
- Destruction of - 4/552
- Discovery of Materials - 4/792.10
 - New Evidence - 4/792.20
 - Investigating Officer/Bureau Detective Coordinator (BDC)'s Responsibilities – 4/792.40
- Disposition - 4/550
 - Authorization - 4/555.10
 - Coin-operated machines - 4/540.10
 - Currency - 4/540.64
 - Disputed claims - 4/555.60
 - Firearms - 4/540.40
 - Gambling money - 4/565.30
 - Money - 4/565.30
 - Narcotics - 4/550.12
 - Release notifications - 4/550.20
 - Search warrant - 4/565.10
- Explosive Substances - 4/540.20
- Firearms - 4/540.30
 - Renumbering - 4/540.50
- Identification and marking - 4/530
 - Alcoholic beverage container - 4/535.10
 - Ammunition - 4/530.20, 4/535.20, 4/540.20
 - Blood samples - 4/343.40
 - Bullets - 4/530.20
 - Cartridges - 4/530.20
 - Checks - 4/530.30
 - Containers - 4/535.10, 4/535.65, 4/535.90
 - Documents - 4/530.30
 - Firearms - 4/540.30
 - Fireworks - 4/540.20
 - Flags - 4/530.10, 4/535.30
 - Flares - 4/540.20
 - Fuels-volatile - 4/535.90
 - Glass - 4/535.35
 - Jewelry - 4/535.85
 - Knives and sharp instruments - 4/535.45
 - Machines, coin-operated - 4/540.10
 - Narcotics and toxic substances - 4/540.70
 - Poisons - 4/535.65
 - Purses - 4/535.70
 - Razors - 4/535.45
 - Reports
 - Combined with arrest report - 4/216.15
 - Combined with crime report - 4/203.15

- Seized by search warrant - 4/540.90
- Slides, biological - 4/535.75
- Urine samples - 4/343.42
- Valuables - 4/535.85
- Watches - 4/530.10
- Identifying Marks Altered
 - Bicycles - 4/236.50
 - Firearms - 4/540.50
 - General - 4/560.30
 - Listing - 5/030.40
- Narcotics on Arrestee's Premises - 4/258.10
- Outside Police Agencies - 4/840
 - CHP - 4/841
- Photographs
 - Narcotics Evidence - 3/210.10
 - Obtaining - 4/212.54, 4/545.11
- Preservation
 - General - 4/212.40, 4/525.10
 - Evidence Drying Cabinet - 4/525.21
 - Stains or scrapings - 4/525.20, 4/525.30
 - Request procedures - 3/782.70
- Pretrial Destruction
- Protection-Responsibility - 4/212.40
- Rebooking Non-evidence as - 4/505.20
- Releasing
 - Agents - 4/555.20
 - Bicycles - 4/645.20
 - Court, from - 4/555.30
 - Court, to - 4/545.05, 4/545.10
 - Credit cards - 4/560.10
 - Disputed claims involved - 4/555.60
 - Firearms - 4/560.40
 - Gambling money - 4/565.30
 - General - 4/555
 - Investigating officer's duties - 4/555.40
 - Legal process - 3/425.15, 3/425.30
 - License plates - 4/555.70
 - Los Angeles City School System property - 4/555.20
 - Non evidence - 4/555.50
 - Notification - 4/555.20
 - Other jurisdiction, recovered in - 4/575.10
 - Pretrial - 4/555.40
 - Remarking - 4/560.30
- Reports - 4/203.15, 4/216.15
- Retention - 1/740, 4/550.30
- Sealing-Procedure
 - Alcoholic beverages - 4/535.10
 - Biological slides - 4/535.75
 - Blood samples - 4/343.40
 - Narcotics - 4/540.70
 - Urine samples - 4/343.42
- Search Warrant-Property Seized - 4/540.90, 4/565.10

Scientific Examination

Booked by CHP - 4/841

Shipping - 4/575.20

Transfer-Procedure

Intradepartmental - 4/645.20

Production in court - 4/545.10

Narcotics - 4/540.70

Evidence and Property Management Division - 4/570.10

To forgery case files - 4/570.20

Viewing by victim or witness - 4/575.30

EVIDENCE AND PROPERTY MANAGEMENT DIVISION

Booking Property at - 4/515.10, 4/515.20

Chain of Command - 2/066

Courier Unit - 345.80

Transfer of Property to-Procedure

Evidence - 4/570.10

License plates-found - 4/555.70

Non-evidence - 4/555.50

Shipping or mailing for - 4/575.20

EVIDENCE CONTROL UNIT (See: SCIENTIFIC INVESTIGATION DIVISION)

EVIDENTIARY MEDICAL EXAMINATIONS

Non-Custodial Individuals (See: **MEDICAL TREATMENT**)

EX-CONVICTS (See: CONVICTED PERSONS)

EXAMINATIONS

Civil Service

Communications with board members - 3/768

Instructions for board members - 3/768

Integrity regarding - 3/768

Medical - 3/720

Athletic activity - 3/772.90

Civilian employees - 3/711.80, 3/730.65

Police Reserve officers - 3/716

Rape Victims - 4/210.35

EXCAVATIONS, HAZARDOUS - 4/208.70

EXECUTIVE FLEET SAFETY COMMITTEE - 2/093.20

EXPERT, DEPARTMENT

Obtaining Testimony - 4/745.20

CHP arrests, for - 4/745.25

EXPERT (PISTOL)

(See: **BONUS SHOTS, QUALIFICATION SHOTS**)

EXPLOSIVES

Booking - 4/540.20

Responsibility - 4/510.10, 4/540.20
Handling - 4/212.50
International Airport-Responsibility - 4/212.50
Investigation at Scene - 4/212.50
Notification to Department Command Post - 4/214.50
Scientific Investigation Division-Requesting - 4/212.15
Traffic Crashes Involving - 4/430.10

EXPUNGEMENT HEARING - 3/838.50

EXTRADITION

Officer's Duties - 4/716.10
Travel Procedure - 3/390

F

FACTUALLY INNOCENT - 3/408.22

FALSE ADVERTISING

Unlawfully Posted-Removal - 4/225.50

FALSE AND MISLEADING STATEMENTS - 3/828

FALSE PERSONATION - 4/248.20

FAMILY VIOLENCE - 4/711

FATIGUE UNIFORM

Air Support Division - 3/617.10

FEDERAL BUREAU OF INVESTIGATION

Arrests Requiring Approval of - 4/264.40
Radio Unit Designations - 4/110.80

FEDERAL COURTHOUSE

Police Action - 4/263

FEDERAL GRANT FUNDS

Applications for - 3/325

FEDERAL PRIVACY ACT

Social Security Number Disclosure Statement - 4/604.11
 During booking process - 4/604.10
 During field detention - 4/202.07

FEDERAL VIOLATIONS

Booking

Approval and advice - 4/264.10, 4/264.40
Booking charges - 4/610.40
Illegal entry - 4/264.50

Notification regarding - 4/615.30
Prebooking advice - 4/264.10
Counterfeit Money Violations - 4/264.15
Law Enforcement Agency Endorsement for Immigrant Victims of Human Trafficking and Other Serious Crimes Against Persons - 4/264.70
Vehicle Holds National Firearms Act - 4/222.30

FELONY WARRANT DUE DILIGENCE COORDINATOR

Responsibilities - 4/728.16

FIDUCIARY ABUSE - 4/209.05

FIELD COMMANDERS

Acting Media Relations Officer Appointed by - 4/297
Defined - 3/105
Responsibility - 1/532

FIELD EQUIPMENT, OFFICERS'

(See: **UNIFORM AND PERSONAL EQUIPMENT, OFFICERS**)

FIELD HELMET

Division Responsibilities - 3/631.30
Issuance, Repair, or Replacement - 3/631.40
Loss or Theft-Reporting - 3/607.20
Required Equipment - 3/620.10, 3/631.10

FIELD INTERROGATION (See Also: INTERROGATION OF SUSPECTS)

Admonition of Rights - 4/202.10

FIELD INTERVIEW REPORTS

Completion and Approval - 4/202.01, 4/203.40, 5/030.60
Requesting Check of Automated File - 4/762.70
Supervisory Responsibility - 3/203.10

FIELD NOTEBOOK, OFFICERS - 3/621.10

FIELD OFFICER'S NOTEBOOK

Carrying Required Officers - 3/621.10, 3/627.10, 3/627.20
Inspection of - 3/226.68
Required Equipment - 3/621.10

FIELD RELEASE FROM CUSTODY (See: RELEASE FROM CUSTODY [RFC])

FIELD SUPERVISION

At Crime Scene - 1/536
At Scenes of Barricaded Suspect - 1/568.20
Federal Courthouse Property, at - 4/263
Need for - 1/528
Responsibility for - 1/528.10

FIELD TACTICS - 4/243

Prone Out Tactic - 1/574

FIELD TRAINING OFFICER QUALIFICATION AND SELECTION/ASSIGNMENT REQUIREMENTS - 3/763.85

Acknowledgement Receipt - 3/763.87

Commanding Officer's Responsibility - 3/763.89

Commanding Officer, Training Division, Responsibility - 3/763.89

Conditional Assignment Pending Training - 3/763.86

Field Training Officer Deselection - 3/763.90

FIELD TELEPHONE

Repairs - 3/564.30

FILMS, DEPARTMENT

Requests, Approvals, and Production of - 3/758

Training Films - 3/759.35

FINANCIAL OBLIGATIONS - 1/210.45

FINANCIAL RESPONSIBILITY

Referral at the Scene of Traffic Crash - 4/420.05

FINANCIAL STATEMENT, INDIVIDUAL - 3/380, 3/380.10

Expenses Incurred on Travel Assignments - 3/390.73

Witness Fees - 3/380.10, 3/780.50

Mileage Compensation - 3/780.80

Convention Reports - 3/740.90

FINGERPRINT CARDS

Fingerprint Card, Form FD 249- Completion - 4/625.20

Palm Print Card - 4/625.25, 4/625.26

Requesting Certified Copies from LASD - 4/170.55

FINGERPRINTS

Arrestees - 4/625

 Forgery - 4/625.26

 Release From Custody, Form 5.2.2 - 4/216.65

Field Releasing Vehicles - 4/221.10

Impounded Vehicle-Obtaining - 4/222.55

LAC-USC Medical Center-Arrestees - 4/625.20

Livescan (FIN) – 4/625.20, 4/625.25, 4/635.20, 4/675.20, 4/680.14, 4/680.20, 4/681.10

Requesting - 4/212.20, 4/212.25, 4/212.44

FIRE DEPARTMENT, LOS ANGELES

Assistance at Traffic Crash-Requesting - 4/430.10

Notifications

 Arson - 4/242.50, 4/242.55

 Fire extinguished-Fire Department not called - 4/242.25

 Molotov cocktail - 4/242.55

Transportation and/or Treatment of Ill or Injured Persons - 4/210.24

FIRE EXTINGUISHERS

Refills-Requesting - 3/546

FIREARMS, GENERAL (See Also: FIREARMS, OFFICERS', ARMAMENT)

Booking - 4/540.30

Describing - 5/030.35

Investigation and Notifications - 4/540.30, 4/790.22

Officer-Responsibility - 4/540.30

Packaging - 4/540.30

Property Officer-Responsibility - 4/540.30

Supervisor-Responsibility - 4/540.30

Unloading - 4/540.30

Voluntary surrender for disposal - 4/540.40

City Attorney Request for Petition - 4/561

Concealment (Plainclothes Officers) Requirement - 3/605.85

Authorization to Possess Firearms by Peace Officer; DACA Officer – 1/230.12

Depositing at Jail - 4/278

Destroying - 4/552.10, 4/565.10

Disposition - 4/565.10

Discharged-Notification - 4/244.30, 4/244.50, 4/244.55

Release of Firearms - 4/560.40

Handling-Unfamiliar - 4/540.30

Held for Latent Prints or Other Scientific Evidence - 4/540.32

Licenses to Carry Concealed Weapons/Firearms

Processing - 4/767, 4/767.05, 4/767.10

Issuance - 4/767.05

Release - 4/560.40, 4/565.20, 4/790.24

From persons with a mental illness - 4/260.25, 4/560.40

Replacing Identification Numbers - 4/540.50

Screening In-Custody Firearms - 4/790.24

Seizure of Firearms - 4/560.35

Special Dispositions - 4/565, 4/565.10

Used for Training - 3/610.97, 4/244.90

Used in Sting Operations - 4/590, 4/590.10

Used in Suicides - 4/560.40

Withholding of - 4/561

FIREARMS, OFFICERS'

(See Also: FIREARMS, GENERAL; ARMAMENT DEPARTMENT; WEAPONS)

Ammunition (See: BULLETS)

Approving - 3/610.15, 3/610.20, 3/610.30

Reapproval - 3/610.30

Authorized Weapons and Ammunition - 3/611.60

Back-up and Off-Duty Firearms - 3/610.20, 3/610.70, 3/610.90

Change of Ownership - 3/610.20

Checking

Jails - 4/278

Psychopathic Ward-LAC-USC Medical Center - 4/260.50

Color-Coding - 3/610.97

Discharge-Reporting

(See also: USE OF FORCE REVIEW BOARD)

Officer-involved shooting - 3/796, 3/794.10

Notification - 4/210.28, 4/244.30

Written - 4/244.50, 4/244.55
Explosions - 3/610.45
Expungement Hearing - 3/838.50
Holstering
 Back-Up - 3/610.90
 Carried in a Container - 3/610.92
 Off-Duty - 3/610.90
 Plain Clothes - 3/610.60
Inspections
 Department Armorer - 3/610.15, 3/610.20, 3/610.30
 Formal - 3/226.60
 Supervisor - 3/610.20
Loading/Unloading Barrel - 3/610.95
Magazine(s), Large Capacity - 3/610.19
Maintenance - 3/610.40
Mechanical Safety-Responsibility - 3/610.30
Off-Duty Firearms - 3/610.70
 Inspection - 3/610.20
 Purchase - 3/610.19
 Purchase by Retiring employees - 3/376.18
Plainclothes Duty
 Firearm(s) Carried in a Container - 3/610.92
 Firearm required - 3/610.60
 Special Duty Assignments/Tactical Requirement-Firearms - 3/610.67
Policy - 1/556
 Deployment of the Patrol Rifle and Slug Ammunition - 3/610.17, 3/611.60
 Drawing or exhibiting firearms - 1/556.80
 Firing warning shots - 1/556.75
 Preamble to the policy of the use of firearms - 1/556.10
 Possession-Required - 3/610.10
 Changes in, reporting - 3/610.20
Primary - 3/610, 3/610.13
Psychologically Impaired Officers
 Disarming - 3/840.30
 Weapon Return Procedure - 3/840.30
Registration - 3/610.20
Reinstatement of the Right to Carry Firearm and Peace Officer Powers - 3/258.04
Retired Police Officers Carrying a Concealed Weapon - 3/733.20
 Appeal Procedures - 3/733.20
Revolvers
 City-Owned - 3/610.15
 Loading/Unloading - 3/610.95
 Privately-Owned - 3/610.20
Semiautomatic Pistols
 Cocking - 3/610.25
 Firing - 3/610.25
 Loading/Unloading - 3/610.95
Shotguns
 Commanding Officer's Responsibilities - 3/258.33
 Police Vehicle, in - 4/279
 Qualification Shoots - 3/258.08, 3/258.13, 3/258.14
Slug Ammunition - 4/245.60

Surrendering - 1/564
Theft or Loss-Reporting - 3/607.20
Uniformed Duty
 Back-up or Off-duty Firearm - 3/610.70
 Firearm required - 3/610.50
 Holstering a Back-up or Off-duty Firearm - 3/610.90
 Special Duty Assignments/Tactical Requirement-Firearms - 3/610.67
Patrol Rifle - 4/245.60
 Storage - 4/245.55
Used for Qualification - 3/258.14
Used for Training - 3/610.97, 4/244.90
Warning Shots - 1/556.10
Weapons in the Courtroom - 3/783

FIRES

Arson Suspected - 4/242.50
 Notification required - 4/214.50
Extinguished-Fire Department Not Called - 4/242.25
Molotov Cocktail-Notification - 4/242.55
DOC - Major Notification - 4/214.50

FIREWORKS

Booking - 4/540.20
Booking Charge - 4/610.75

FIRST AID

Traffic Crashes-Administering - 4/410.05

FISCAL GROUPS DIVISION

Chain of Command - 2/066

FITNESS REPORTS (See: SERVICE RATINGS)

FLAG

Booking - 4/530.10, 4/535.30
Displaying - 3/234
Displaying on Department Vehicles - 3/234.40
Flag Pin Worn by Uniform/Plainclothes Personnel - 3/639.60
Flying at Half Staff - 3/234.90, 3/797.60
Marking-Prohibited - 4/530.10
Saluting - 3/238

FLARES

Use - 4/372.40

FLASHLIGHT

Carrying
 Plainclothes officers - 3/627.20
 Required - 3/621.10
Policy
 Use of Flashlight - 1/570

FLEET SAFETY

Fleet Safety Program-Responsibility - 3/205

Policy Regarding - 1/750.10

Traffic Crashes-Administrative Review Process - 3/207

“A” and “K” Traffic Crashes - 3/207

Appeal of Preventable Traffic – 3/207.50

Department Traffic Coordinator’s, Responsibility - 3/207

Employee-Involved Traffic Crash Point System Criteria - 3/207.30

Emergency Operations Division Responsibilities - 3/207

Executive Fleet Safety Committee - 093.20, 3/207

Minor Traffic Crashes - 3/207

Traffic Division Responsibility - 3/206

Training Division Responsibilities - 3/207.20

FLOODLIGHTS

Enforcement of Parking Violations - 4/384.45

Permit Required - 4/384.50

FOLLOW-UP INVESTIGATION (See Also: SPECIFIC HEADING)

Bomb Threat at School - 4/212.45

By Uniformed Officers - 1/520.20

Chemicals, Hazardous-Involving - 4/212.49

Crime Committed by Juvenile-Arrested When Adult - 4/775.60

Death Investigation - 4/709.10

Defined - 1/540.10

Discovery Hearings - 4/792

DR number required prior - 4/212.30

Explosives-Involving - 4/212.50

Immediate-Requesting - 4/201.30, 4/212

Juveniles-Missing - 4/218.30

Priority - 1/540.20

Resources - 1/540.20

Scientific Investigation Division - 4/212.15, 4/212.25, 4/212.44

Traffic Crashes - 4/437

Underwater Searches - 4/212.60

Vice - 4/720.78

FOOD POISONING - 4/210.80

FOOTPRINTS

Plaster Casts-Requesting - 4/212.46

FOREIGN BORN ARRESTEES - 4/604.41

FORCE

Policy in Use of - 1/240.10

FORCE INVESTIGATION DIVISION (FID), PROFESSIONAL STANDARDS

BUREAU - 3/794.10

Administrative responsibilities of FID - 3/794.10

Administrative Investigation Responsibility - 3/794.20

Confidential Report - 3/409.20
Distribution of Report - 3/794.39
FID Investigations - 3/794.37
 Directed Referral to Behavioral Science Services - 3/794.40
 Duty to Access Supervisorial Response - 3/794.37
 Investigations Involving Misconduct - 3/794.30, 3/794.32
 Notification to District Attorney and Inspector General - 3/794.35
 Response and Crime Scene Responsibilities - 3/794.37
 Return of Involved Employee(s) to Field Duty - 3/794.40
 Watch Commander/Department Command Post Notification Responsibilities - 3/794.35
Notifications - 3/794.35, 3/794.10, 4/214.50, 4/244.30
Organization and Assignment - 3/763.70
Qualifications and Requirements - 3/763.70
Responsibility for Criminal Investigations - 3/794.14

FOREIGN NATIONALS

Arrests - 4/765.80
Notification Required - 4/214.50, 4/765.80
Deaths - 4/284.47
Visit by Foreign Consular Officer - 4/618.40

FOREIGN TRAVEL - 3/390.35

FOREIGN WARRANTS (See: WARRANTS, FOREIGN)

FORFEITURE

Conveyances - 4/222.16
Property Seized for - 4/201.65
Seizure of Cash Bail in Narcotic Cases - 4/680.05

FORGED/FRAUDULENT CHECKS

Location booked - 4/515.20
Transfer to case files - 4/570.20

FORGED/FRAUDULENT DOCUMENTS

Booking - 4/515.20, 4/530.30

FORGERY

Documents Involving Booking - 4/515.20, 4/530.30
Fingerprinting Arrestees - 4/625.26

FORMS AND REPORTS

(See: **RECORDS AND REPORTS, DEPARTMENT, CLERICAL OPERATIONS**)

FORTUNE TELLERS - 4/270.35

FOUND PERSONS

Adults/Juveniles - 4/712
Adults - Shelter - 4/712.35
Found/Unidentified - 4/712.30
Investigation - 4/712.10
Juveniles - 4/218.33

FOUND PROPERTY

Animals - 4/204.75

Bicycles - 4/236.10, 4/236.20, 4/236.30

Booking

Describing - 5/030.35

Location - 4/515.10

Officer responsible - 4/510.10

Person to whom booked - 4/520

Purses - 4/535.70

Rebooking as evidence - 4/505.20

Defined - 4/505.10

Found Property Retained by Finder - 4/555.50

Releasing - 4/555.50

Bicycles - 4/645.20

Identifying mark altered - 4/560.30

Notification - 4/510.10, 4/550.20

Parking meters - 4/520.30

Receipt required - 4/555.10

Retained by Finder - 4/510.10

Transferring - 4/570.10

License plates - 4/555.70

Vehicles - 4/221.20

FRAME NUMBERS, BICYCLE

Missing or Altered - 4/236.50

FREE TIME-OFFICERS'

Code Seven - 4/120.40

Defined - 3/702.20

FREEDOM OF INFORMATION ORDINANCE

Requests - 3/406.20

Responsibility - 3/406.20

FREEWAYS

Abbreviations - 4/340.20

Delineation of Responsibility - 4/340.30

Direction Designations - 4/340.10

Traffic Crash Investigation on - 4/340.30

FUEL CREDIT CARDS

Use - 4/287

FUGITIVES

Arrested on Local Charge - 4/715.10, 4/715.70

Booking

Additional Charges - 4/606.07, 4/715.10

Advice - 4/216.01, 4/606.07

Booking and Identification Record-Completion - 4/606.07

Defined - 4/715.05

In-State Warrants - 4/606.07

Notifications - 4/201.37, 4/606.07, 4/765.50
Out-of-State Warrants - 4/606.07
Release-Priority of Local Charges - 4/715.70
Supplemental/Multiple Charges - 4/606.07

FUNCTION

Defined - 2/030.10

FUNCTIONAL MANUALS

Maintaining and Updating - 0/082

FUNCTIONAL SUPERVISION

Defined - 3/140

FUND COMMITTEE - 3/350.10

FUNDS, BUDGETARY

Emergency Investigative Travel Fund - 3/390.37

Secret Service Funds

 Monthly Report of - 3/355.20

 Use of - 3/355.10

FUNDS, NON-BUDGETARY

Area Booster Funds - 3/350.32

Area Division Section Unit, and Joint Funds Definition and membership - 3/350.30

Auditing - 3/350.16

Bookkeeping system - 3/350.14

Committees

 Deviation from - 3/350.11

 Duties - 3/350.10

 Expenditures by - 3/350.18

 Fund control - 3/350.12

Donations / Contributions - 3/350.20

Expenditures - 3/350.18

Fund Raising

 Accounting - 3/350.52

 Activities - 3/350.50

Income Tax - 3/350.17

Inmates' Welfare Fund - 3/350.40

Reimbursement for Lost or Damaged Property - 3/375, 3/376

Youth Activity Funds - 3/350.48

FUNERALS

Active Employees, Department Response and City Resources - 3/798.05

Employees - 3/798

 Commanding Officers participation in - 3/798.30

 Detailed to - 3/798.90

Officers Killed on Duty

 Outside agencies - 3/798.95

Saluting Not Required-Processions - 3/238.80

FURNITURE, DEPARTMENT

Inventory Control - 3/516

Office Machines Defined - 3/508

Repairs-obtaining - 3/508

Requests for - 3/508

Temporary Loan of - 3/508

Transfer - 3/516.80

G**GAMBLING EQUIPMENT**

Money, Disposition of - 4/565.30

GAMBLING, ORGANIZED

Reporting - 4/270.10, 4/270.20

GANG AND NARCOTICS DIVISION (GND) - 4/110.20, 5/080.96**GANG ENFORCEMENT DETAIL (See: GANG IMPACT TEAMS)**

Deselection - 3/763.77

Extension of a GED Assignment - 3/763.78

Limited Tour Assignment - 3/763.78

Qualification and Selection Requirements - 3/763.75

Review of Candidate's Work History - 3/763.77

Selection Process - 3/763.76

Training - 3/763.79

Transfers/Loan Requirements - 3/763.75

GANG ENHANCEMENT PROCEDURES - 4/720.65

Applicable Gang Enforcement Statutes - 4/721.10

Filing Gang Enhancements - 4/721.15

Gang Detectives' Responsibility - 4/721.35

Gang History Books - 4/721.20

Gang Officers' Responsibility - 4/721.30

Predicate Crimes and Gang Expertise in the CAL/GANG System - 4/721.25

GANG EXPERT

Defined - 4/721.15

Qualifications - 4/721.15

GANG FILE GUIDELINES - 4/269

OIC's Responsibilities - 4/269.10

GANG HISTORY BOOKS - 4/721.20**GANG SUPPORT SECTION, GND**

Monitoring and Updating Gang Information - 4/269

GAS

Escaping from Manhole or Drain - 4/208.40

Notification required - 4/214.50

GAS EQUIPMENT (CHEMICAL)

Policy - 1/572

Requisitioning - 3/508

GASOLINE

Booking - 4/212.49

Department

Accepting delivery of - 3/588.20

Emergency service - 3/588.40

Obtaining - 3/588

Removal - 4/208.30

GASOLINE CREDIT CARDS (See: FUEL CREDIT CARDS)

GENERAL DUTY HELMET

Division Responsibilities - 3/631.30

Issuance, Repair, or Replacement - 3/631.40

Loss or Theft-Reporting - 3/607.20

Required Equipment - 3/620.10, 3/631.10

GENERAL HOSPITAL (See: LOS ANGELES COUNTY USC MEDICAL CENTER)

GENERAL MANAGER (See: CHIEF OF POLICE)

GEOGRAPHIC AREAS

Reporting District Designations - 5/030.26

GLASS FRAGMENTS

Booking - 4/535.35

GLOVES

High-Visibility

Accounting and issuance - 3/630.20

Officers required to wear - 3/630.10

Protective, Handling Urine Samples - 4/343.42

GLUE

Booking - 4/540.70

GRAND THEFT

Booking Charges - 4/610.50

Notification of Loss Exceeding \$5,000 - 4/248.70

GRANT FUNDS

Applications - 3/325

GRATUITIES

Policy Against - 1/210.10, 1/270.15, 4/601.10

GRIEVANCES, EMPLOYEES'

Advanced Paygrade Appeals - 3/747
Appeal of Recommendations - 3/746.60
Defined - 3/745.05, 3/746.10
Employees Covered By Memorandum of Understanding - 3/745
Non-represented Employees - 3/746
Pay-Grade Advancement Rules and Procedures - 3/747
Policy - 1/220.10
Presenting a Grievance - 3/746.20
Procedure - 3/745.10
Representation During - 3/746.80
Represented Employees - 3/745
Review
 Emergency - 3/746.70
 Formal - 3/746.30
 Results - 3/746.40
Withdrawal - 3/746.50

GROOMING STANDARDS

Court room/Administrative Hearing attire - 3/605.80
Non-uniformed Civilian Employee's - 3/605.40
Personal Appearance - 3/605.10
Sworn and Uniformed Civilian Employee's - 3/605.30

GROUP

Defined - 2/040.40

GROUP COMMANDING OFFICER - 2/050.40

H

HABEAS CORPUS, WRITS OF - 4/165.33, 4/725.70, 4/725.72

Notification - 4/165.33
Requesting Warrant for - 4/725.70
Warrant Obtained for - 4/725.72

HAIRCUTS

Standards - 3/605.20

HANDCUFFING INMATES (See Also: ARRESTEES)

Belligerent Arrestees - 4/217.34
Use of Handcuffs - 4/217.30
Misdemeanor Arrestees - 4/217.32
Persons with a mental illness - 4/217.36
Transporting Arrestees - 4/217.50
Transporting Phencyclidine (PCP) Arrestees - 4/217.53

HANDCUFFS

Case for - 3/622.60
Inspecting - 3/226.64
Key - 3/621.10

Loss or Theft-Reporting - 3/607.20

Plastic

Plainclothes officers - 3/627.20

Uniformed officers - 3/621.20

Required Carrying - 3/622.60, 3/627.10

Additional handcuff case - 3/622.70

HANDWRITING

Examples of Arrestees'

Obtaining - 4/625.30, 4/625.35

HARBOR DEPARTMENT

Traffic Crashes Involving - 4/440.25

HAT, UNIFORM

(See Also: **UNIFORM AND PERSONAL EQUIPMENT, OFFICERS'**)

Required - 3/614.20

HATE CRIMES AND INCIDENTS

Defined - 4/203.25

Dispatching - 4/120.77

Investigation of - 4/203.25

Notification of - 4/214.50

Policy - 1/522

Reporting - 4/203.25

HAZARDOUS MATERIALS

Booking - 4/212.49

Definition - 4/212.49

Exposure to - 3/712.10

Scientific Investigation Division

Handling and disposition - 4/212.49

Requesting - 4/212.15

Traffic Crashes Involving - 4/430.10

HAZARDS

Debris in Streets-Reporting - 4/208.30

Electrocution, Metro Red, Blue and Green Lines - 4/208.45

Employee Exposure to - 3/712

Excavations-Reporting - 4/208.70

Officers' Duties Isolation of scene - 4/208.10

Police Radio Towers - 4/208.60

Power or Transmission Lines-Reporting - 4/208.80

Sewers or Storm Drains-Requesting Repairs - 4/208.40

Sig-Alert Broadcasts - 4/208.95

Street Repairs-Requesting - 4/208.20

Tree Obstructing View-Reporting - 4/208.50

Water Facilities-Reporting - 4/208.85

HAZING AND INITIATION ACTIVITIES - 1/275

HEAD OF DEPARTMENT (See: POLICE COMMISSION)

HEALTH DEPARTMENT, COUNTY (See: COUNTY HEALTH DEPARTMENT)

HEARING-IMPAIRED

Requests for Interpreter - 4/203.37

HEARING OFFICER - 3/763.53

HECTOGRAPH - 3/590

HELICOPTERS, DEPARTMENT (See Also: AIR SUPPORT DIVISION)

Flight Approvals - 4/299.40

Flight Request Procedure - 4/299.20

Helmets - 3/631.50

Landings at Community Events - 4/299.45

Use - 4/299

HIGH-GRADE MISDEMEANORS - 4/615.40

HIGH-VISIBILITY EQUIPMENT - 3/630

HIT-AND-RUN TRAFFIC CRASHES

Hit-and-run

Investigation at Scene - 4/430.50

HOBBLE RESTRAINT DEVICE

Optional Equipment Plain Clothes Duty - 3/627.20

Required Equipment Uniformed Officers - 3/621.10

Safety Equipment - 3/376.10

Transporting Violent Persons, Use of Leg Restraining Devices - 4/217.40

HOLDS

Parolees - 4/201.37

Pawnshop - 4/770.30

Vehicles

Area Vehicle Control Clerk - 4/780.80

Placing - 4/220.85

Releasing - 4/780.50

Two-Day Limit - 4/780.77

HOLIDAY

Absence from Duty - 3/702.30

Civilian Employees - 3/703.60

Day Off in Lieu - 3/705.40

HOLIDAYS, RELIGIOUS - 3/704

HOME GARAGING

Associated Fee, Home-Garaging Outside the County - 3/260.01

Commanding Officer, Policies and Procedures Division, Responsibilities - 3/260.08

Commanding Officer, Other-Responsibilities - 3/260.04

Commanding Officer-Responsibility, Home-Garaging, Outside the County - 3/260.04

Employee-Responsibility - 3/260.02

Home-Garaging Outside the County - 3/260.04

Home-Garaging Approval Summary - 3/260.04, 3/260.06, 3/260.08

Home-Garaging Employee Authorization - 3/260, 3/260.02, 3/260.04

Home-Garaging Vehicle Authority Application - 3/260, 3/260.04, 3/260.06, 3/260.08

Home-Garaging Vehicle Log - 3/260.02, 3/260.04

Insurance Required - 3/260.10

Loaned Vehicles - 3/583.50

Office Director-Responsibilities - 3/260.06

Outside the County - 3/260.01, 3/260.04

Review Committee - 2/093.45

Temporary Home-Garaging - 3/261

HOMICIDE (See Also: DEAD BODIES)

Assistance at Scene-Requesting - 4/212.10

Autopsy Notifications - 4/710.11

Follow-up

Cleared Other - 4/710.40

Investigation - 4/710

Status reports - 4/710.20

Murder Book - 4/710.30

Notifying Investigating Officer - 4/238.40

Protecting Scene - 4/238.83

HOMELESS

Police Contacts - 1/240.07

HONOR GUARD, DEPARTMENT - 3/246

HORSES (Mounted Platoon)

Requesting - 4/212.74

HOSPITAL, RECEIVING (See: RECEIVING CLINICS AND HOSPITALS)

HOSTAGES

Hostage Negotiators (**See: Crisis Negotiation Team**) - 4/212.72

Minimizing Risk of Death - 1/556.35

Policy, Department - 1/560

Protection of - 1/556.10

HOUSING AUTHORITY POLICE DEPARTMENT

(**See: OUTSIDE POLICE AGENCIES**)

HUMAN RESOURCES DEVELOPMENT

Policy, Department - 1/665.03

HYGIENE

Inmate - 4/649.10

ICE PICKS - 4/535.45

IDENTIFICATION CARDS, EMPLOYEES'

Inspecting - 3/226.76

Replacement - 3/376.40

Reporting - 3/376.50, 3/607.20, 4/282

Officers Required to Carry - 3/603, 3/627.10, 3/733.20

Presentation Required - 4/294, 4/604.12

IDENTIFICATION NUMBERS

Firearms, of - 4/540.50

Officers' Qualification course determined by - 3/258.08

Removed

Bicycles - 4/236.50

Property - 4/560.30

Vehicles - 4/220.90

IDENTIFICATION OF INMATES

Fingerprinting - 4/625.20

Handwriting exemplars - 4/625.30

Identification band - 4/625.40

Palmprinting - 4/625.25

Photographic identification - 4/738

Photographs - 4/635

Thumbprints on Booking and Identification Record - 4/625.10

IDENTIFICATION OF SUSPECTS

In the Field - 4/203.50

Photographic Identification - 4/738

Photographs - 4/635

Voice Identification - 4/740

IDENTITY THEFT (See Also: FALSE PERSONATION)

Definition - 4/248.10

Preliminary Investigation - 4/248.10

ILL OR INJURED ANIMALS - 4/204.60

ILL OR INJURED EMPLOYEES

Absence from Residence - 3/711.60

Athletic Activity During - 3/772

Emergency Treatment - 4/210.25

Injured on Duty-Timekeeping - 3/702.30

Leave of Absence - 3/716.30, 3/730.40, 3/730.65

Medical Calendar-Use - 3/710.40

Medical Treatment (IOD) - 3/720.10, 4/210.25

Notifications - 3/711.22

Off Duty - 3/711.30

On Duty-Reporting - 3/711.10, 3/711.20, 3/711.25

Emergency facilities - 4/210.25

Secondary Employment During - 1/270.30

Permanent Disability Evaluation/Accommodation – 3/711.76

Preliminary Investigation Required-Injuries - 3/711.21
Presumed to be Duty-Incurred - 3/711.25
Police Reserve Officer - 3/716, 3/716.10
Reporting Off - 3/711.10
Retreatment (IOD) - 3/720.30
Returning to Duty - 3/711.70
Sick Interviews - 3/718
Sick Time Exhausted - 3/730.60, 3/730.65
Temporary Disability Evaluation/Accommodation – 3/711.75
Workers' Compensation Case Number - 3/717

ILL OR INJURED PERSONS

Address Unknown - 4/210.44, 4/210.46
Ambulance Service
 Canceling - 4/210.65
 Maternity service-for - 4/210.70
 Requesting - 4/210.22
 Unconscious person - 4/210.23
Armed Forces Personnel - 4/201.73
Booking of
 Treatment before - 4/203.10, 4/210.10, 4/218.67, 4/648.10
 Tuberculars - 4/648.25
Buildings-Injured in - 4/210.85
City Property Involved
 Notification to City Attorney - 4/440.25, 4/440.50
 Photographs of scene necessary - 4/210.50
Comatose - 4/210.23, 4/210.75
Deadly Weapons-Injured by - 4/210.28, 4/210.90
 Use of Force Review Board Duties - 2/092.50
Emergency Medical Treatment - 4/210.75
Transporting - 4/648.13, 4/210.75
Food Poisoning Involved - 4/210.80
Insulin Shock - 4/240.50
Maternity Service-Ambulance Service - 4/210.70
Medication Use-Persons in Custody - 4/210.05
Mentally Ill (**See: PERSONS WITH A MENTAL ILLNESS**)
Non-Custodial Individuals Claiming Injury Due to Department Employee Actions -
 (**See: MEDICAL TREATMENT**)
Officers (**See: EMPLOYEES, DEPARTMENT**)
Personal Medication-Using - 4/210.05
Police Action-Result (**See Also: SHOOTINGS**) - 4/210.28
 Notification required - 4/214.50
Inmates
Rape Victims Medical Examinations - 4/210.35
Religious Assistance - 4/210.30, 4/210.32
Reporting
 Completing - 4/210.44, 4/210.46
 Notification to Investigating Officers - 4/210.46
Resulting from Use of Force (**See: Force Investigation Division**) - 3/794
Traffic Crashes Involving Officer's Duties - 4/410.05
Transporting or Escorting - 4/210.75, 4/648.13
Transportation and/or Treatment of Ill or Injured Persons by the Fire Department - 4/210.24

Tuberculars - 4/210.40
Unconscious Person - 4/210.23

ILLEGAL ENTRY (IMMIGRATION)

Enforcement - 4/264.50
Illegal Entry Holds - 4/675.35
Policy - 1/390

ILLEGAL PARKING

Enforcement - 4/384
Impounding Vehicle for - 4/222.20
Traffic Crash Involving - 4/430.40

ILLEGAL WEARING OF A MILITARY UNIFORM - 4/264.10, 4/264.40

ILLNESS, MENTAL (See: PERSONS SUFFERING FROM MENTAL ILLNESS)

IMMIGRANTS, UNDOCUMENTED

Enforcement - 4/264.50
Policy - 1/390

IMMUNITY

Diplomats - 1/490.10, 4/284.10, 4/284.15, 4/284.20
Informants - 1/544.20
Traffic Enforcement - 4/284.15

IMPOUND HEARINGS (See: VEHICLE IMPOUND HEARINGS)

IMPOUND GARAGES (See: VEHICLES, GENERAL)

Releases of Vehicles by - 4/780.50, 4/780.80

INACTIVE DUTY

Assigning
 Commanding officer's duties - 3/840.20
Employee's duties - 3/840.40
Probationary officers during termination process - 3/728.27, 3/728.28
Equipment-Returning - 3/607.30
General - 3/840.10

INCENDIARIES (See: EXPLOSIVES)

INCIDENT COMMAND POST (See Also: EMERGENCY OPERATIONS GUIDE)

Activation - 3/108.50
 Notification required - 4/214.50
Establishment, Functions, and Duties - 3/108.50
Purpose - 3/108.40

INCOMPETENT DRIVER

Reporting - 4/342

IN-CUSTODY DEATH

Persons in Custody

Coroner-notification - 4/238.46
Department of Corrections-Notification - 4/238.36
Department of Justice-Notification - 4/238.35
Department Command Post-Notification - 4/214.50
Outside Police Agencies-Notification - 4/648.14
Inmates in division jails - 4/238.65

INDEMNIFICATION OF PRIVATE CITIZENS - 4/765.60

INDICTMENT

Arrestees Release - 4/775.10

INDOOR DUTY, OFFICERS'

Uniform Requirements Officers - 3/618

INDUCTEE, MILITARY

Arrest-Notification - 4/615.30

INFECTIOUS MATERIALS

Defined - 4/536.10
Packaging - 4/536.15

INFORMAL INSPECTIONS

Procedure - 3/226.88
Watch Commander Conducting Time for - 3/222.40, 3/660.40

INFORMANTS

Confidential Informant Tracking System Database, Requirements for Entry - 4/734
Immunity from Prosecution - 1/544.20
Officers' Responsibilities - 1/544.30, 4/733.10
Undesirable Informant File - 4/733.20
Use of - 1/544.10, 4/733

INFORMATION

Bicycles-Requesting - 4/120.80
City Government, Significant Information, Impacting - 4/214.45
False Information to a Peace Officer - 4/354.10
Financial Responsibility Advising Accident Parties - 4/420.05
Intelligence-Reporting - 4/271.20
Legal-Obtaining - 3/218.30
Medical Information-Authorization to release - 4/210.29
Officers' Responsibility - 1/440.40
Public Information Program on Education - 1/440.50
Release of-News Media Juvenile Subjects - 3/406.10
Requested from Outside Agencies
 Corporations - 4/765.10
 Post Office Department - 4/765.30
 Probation Department - 4/765.70, 4/765.75
 Public Utilities - 4/765.10
Requests from the Public - 1/440.10, 3/406
Requests from Records and Identification Division
 Citizen requesting-Procedure - 3/408, 3/410

Officer requesting - 4/202.60, 4/294
Telephonic Requests-Handling - 4/190.60
Vehicle Registration - 4/202.64

INITIATING A COMPLAINT INVESTIGATION INVOLVING A USE OF FORCE - 3/830

Complaint Related to a Non-Categorical Use of Force - 3/830.10
Complaint Unrelated to a Non-Categorical Use of Force - 3/830.05
Initiating A Complaint During Adjudication - 3/826.15
Recording Supplemental Information - 3/826.20

INJURED ANIMALS - 4/204.60

INJURED ON DUTY (I.O.D.)
(See: **ILL OR INJURED EMPLOYEES**)

INJURED PERSONS (See: **ILL OR INJURED PERSONS)**

INMATES MESSAGES - 4/658

INMATESS WELFARE FUND

Defined - 3/350.40

INMATES

Adult Booked as Juvenile - 4/705.63

Arraignment of

Delay because of arrestee's medical condition - 4/750.20
Felony arrestee on a misdemeanor - 4/720.10, 4/720.38
Investigating officer not assigned - 4/675.30
Outside police agency arrestees - 4/870
Procedure - 4/750.10
Transporting - 4/660.10
Without unnecessary delay - 4/775.15

Arrested in possession of stolen property - 4/765.56

Arrested inside the City with property stolen outside the City - 4/765.52

Arrested outside of the City with property stolen in the City - 4/765.54

Automated Justice Information System Booking Charge Table - 4/216.02, 4/216.01, 4/610.05

Bondsmen and Attorneys

Employee's recommendation prohibited - 4/650.60
Identification of - 4/650.40
Inmates' contacts with - 4/650.70
Requesting to visit Inmate - 4/650.50

Booking (See: **BOOKING INMATES)**

Advice - 4/216.01, 4/216.02
Telephonic - 4/216.01, 4/216.02
Approval - 4/216.01, 4/216.02

Booking Information-Recording - 4/604.35

Citations in Possession of - 4/620.10

Civil Processes-Service of - 4/657

Comatose - 4/210.23, 4/210.75

Communicable diseases - 4/648.25

Confinement of Misdemeanor/Infraction Arrestees - 4/620.30
Count - 4/652.10
Custody of
 Before booking - 4/216
 Female arrestees - 4/604.16
 Military inductees-notification - 4/615.30
 Outside police agency arrestees - 4/860
 Policy - 1/730
 Until and after booking - 4/604.15
Death of - 4/238.65
 Notification required - 4/648.14
 Confidential Reports - 3/409.20
Disposition-Notification - 4/778.10, 4/778.20
Escapes (**See Also: ESCAPEES**) - 4/670
Exceptional Releases - 4/682
Feeding (**See: Inmates [Meals]**)
Funds for
 Administering accounting of - 3/350.40
 Auditing-procedure - 3/350.16
Handcuffing of - 4/217.30, 4/217.32, 4/217.34, 4/217.36, 4/217.50
Holds on - 4/201.37
Hygiene - 4/649.10
Identification of
 Fingerprinting - 4/625.20
 Handwriting exemplars - 4/625.30
 Identification band - 4/625.40
 Palmprinting - 4/625.40
 Photographic identification - 4/738
 Photographs - 4/635
 Thumbprints on Booking and Identification Record - 4/625.10
Injured in Division Jail Notification required - 4/648.15
Insulin Shock - 4/240.50
Inspection and Interview - 4/216
Interrogation of
 Admonition of rights - 4/202.10
 Juvenile Hall, at - 4/730.20
 LAC-USC Medical Center - 4/730.50
 Juvenile Females - 4/217.56
Meals, Supplies-requisitioning - 3/508
Medical Treatment for - 4/648
 Arrestees under the influence of Phencyclidine (PCP) - 4/648.16
 After booking - 4/648.12, 4/648.20
 If Taser used - 4/648.11
 Notification required - 4/648.15
 Before Booking - 4/203.10, 4/210.10, 4/648.10
 Booking and Identification Record-entering - 4/606.16
 CHP officer's Inmates - 4/648.10
 Communicable diseases-special confinement - 4/648.25
 Felons-authorization for transfer - 4/660.30
 General - 4/648.05
 Hospitalization - 4/648.10
 Juveniles - 4/218.67

Immediate attention-when required - 4/648.12

Location for booking - 4/604.18

Warrant arrestee-reports required - 4/725.48

When carotid hold is used - 4/648.07

Military Personnel

Military escaped Inmate - 4/264.10

Notifications regarding booking - 4/615

Misdemeanants

Adult 148 PC and 415 PC Cases Involving Police Officers - 4/216.02, 4/216.22

Drunk arrestees-releasing - 4/240.25

Felony-wanted on - 4/705.22

High-grade-Armed Forces Personnel - 4/615.40

Parolees

Determining parole status - 4/216.75

Notification to parole status - 4/201.37

Request for hold - 4/201.37

Personal Property - 4/645.20

Custody during arraignment - 4/645.12

Deposited for Inmate - 4/645.25

Disputes involving - 4/645.30

Non-prohibited drugs in possession - 4/217.20

Orthopedic and Prosthetic Devices - 4/645.20

Police reserve officers - 4/645.16

Received from outside agencies - 4/645.11

Release of-receipt required - 4/645.23

Responsibility for - 4/645.10

Returning - 4/645.22

Special officers - 4/645.18

Transfer of - 4/645.20

Photographs

Adults - 4/635.10

Identification Camera, with - 4/635.05

Juveniles - 4/635.10

Los Angeles County Facility, at - 4/635.15

Narcotics marks - 4/258.20

Officer's responsibilities - 4/635.20

Private parts - 4/258.20, 4/635.25

Transporting for - 4/635.20

Policy - 1/730

Pre-Booking Medical Screening - 4/648.03

Prior to Booking, Officer's Responsibility - 4/210.10, 4/648.03

Recreation - 4/649.20

Registration of - 4/695

Relationships between Department Employees and Inmates - 4/601.10

Releasing - 4/775.30

Adult booked as juvenile - 4/705.63

Adult crime committed when juvenile - 4/775.60

Armed Forces personnel - 4/775.70

Bail on - 4/680

Canceled warrant - 4/682.20

Certificate of Release - 4/775.13

Control Files - 4/674

County jail facility, from - 4/775.14
Detention Officer's responsibilities - 4/675
Drunk arrestees 849(b)2 P.C - 4/240.25
849(b)1 P.C - 4/775.14
Imperative Release - 4/675.23
Information about - 3/406.10
Investigating officer's duties - 4/775
Investigator's Final Report-completion - 4/775.20, 4/775.24, 4/775.27
 Juveniles - 4/690
 Booked as adult - 4/705.62
 Notification to other Agencies - 4/675.40, 4/675.45, 4/675.50
Order fixing bail - 4/675.25
Order to release teletype - 4/675.20
Outside police agency Inmates - 4/870
 CHP Inmates - 4/775.31, 4/871
Own recognizance (O.R.) - 4/681
Female arrestee in division of arrest - 4/604.17
Prima facie evidence incomplete - 4/720.35
Inmate release teletypes - 4/675.22
To other agency
 Felony - 4/775.50, 4/775.54, 4/775.58
 Misdemeanor - 4/675.12
VC 40302 through 40305 arrestees - 4/682.15
Without prosecution - 4/775.10
Without unnecessary delay - 4/675.30, 4/775.15

Searching

Booking searches - 4/620.22
Confinement of misdemeanor/infraction arrestees - 4/620.30
Physical body cavity searches - 4/620.25
Removal of property of arrestees-City Jail system - 4/620.10
Removal of property of arrestees - 4/620.15
Responsibility for search of arrestee - 4/620.20
Searches of suspects and arrestees - 4/217

Show-Ups - 4/735

Special Confinement - 4/653

Inspection of - 4/653.20
Placing Inmate in - 4/653.10

Supplemental Charges - 4/646

Telephone Calls and Telegrams by - 4/658

Adults - 4/658.12
General - 4/658.10
Intoxicated inmate, by - 4/658.12, 4/658.17
Juveniles - 4/658.17

Teletypes Involving-Format

Arraignments - 4/165.70, 4/660.20, 4/720.38
Arrest booking information - 4/165.02
Bail information - 4/165.20
Escapes - 4/165.60, 4/670
Felony booking disposition and supplemental charge - 4/165.26
Notification of availability for release - 4/165.34
Notification of forwarded warrant - 4/165.35
Notification of inmate release - 4/165.32

Notification of writ of habeas corpus or fixed-bail release of felony inmate - 4/165.33
Order to pickup - 4/165.70
Order to release inmate - 4/165.30, 4/775.30
Inmate count - 4/652.10
Request for bail information - 4/165.15
Show-up notifications - 4/170.04, 4/170.08
Supplemental charges - 4/165.04, 4/165.06
Thumbprints-Obtaining - 4/625.10
Transfer of
Assignment for - 4/660.20
Communicable disease, with - 4/648.25
Detention Officer receiving-duties - 4/660.50
Divisions transferring-duties - 4/660.10
Felons-authorization required - 4/660.30
LAC-USC Medical Center, to - 4/648.20
LA Sheriff's Department, to - 4/660.15
Narcotics Arrestees - 4/604.50
Officers transporting-duties - 4/660.40
Transportation
Court - 4/750.10, 4/750.12
Emergency transport in police vehicle - 4/210.75
Female juvenile - 4/217.56
General procedure - 4/217.50
Handcuffing - 4/217.30, 4/217.32, 4/217.34
Injured Inmates - 4/648.13
Leg Restraints - 4/217.40
Officer's duties - 4/660.40
Time and mileage check - 4/217.50
Unconscious inmate - 4/210.23
Violent Inmates - 4/217.40
Vehicles of Custody of - 4/222.10
Verminous-Disinfecting - 4/648.30
Visitors
Attorneys, bondsmen - 4/650.50
Foreign Nationals - 4/765.80
Inmates, for - 4/659.10
Inmates, Private Hospitals, for - 4/602.10
News media - 4/659.15
Physician - 4/343.33
Visitors - 4/659.40

INNOCENT, FACTUALLY - 3/408.22

INQUEST, CORONER'S

Death of Employee - 3/797.90
Responsibilities - 3/785

INSIGNIA, DEPARTMENT

General Provisions - 3/634.10
Requirements for Wearing
Crash Investigation Emblem - 3/635.40
Air Support Division Emblem - 3/635.70

Buttons - 3/632.20
Cap device - 3/632.10
Captain's bars - 3/634.40
Chief of Police's stars - 3/634.80
Commander's stars - 3/634.50
Deputy Chief's stars - 3/634.60
Lieutenant's bars - 3/634.30
Motorcycle Drill Team Unit Insignia - 3/635.17
Police officer-advanced pay-grade insignia - 3/634.20
Sergeant's chevrons - 3/634.20
Specifications of (**See: THE DEPARTMENT UNIFORM AND PERSONAL EQUIPMENT SPECIFICATIONS BOOKLET**)
Traffic assignment Emblem - 3/635.20
Traffic enforcement Emblems - 3/635.30

INSPECTIONS, BUILDINGS

Inspecting-Supervisor's Duties - 3/540

INSPECTIONS, JAIL

Detention Officer's Duties - 4/652.20

Inmate Counts - 4/652.10

File of - 4/674

Teletypes - 4/652.10

Reporting Official - 4/652.30

INSPECTIONS, PERSONNEL AND EQUIPMENT

Accompanying Inspecting Officer-Procedure - 3/226.45

Commands and Procedures

Handcuffs and keys - 3/226.64

Handguns - 3/226.60

Miscellaneous items - 3/226.76

Notebooks - 3/226.68

Reserve ammunition - 3/226.72

Commendations - 3/660.30

Conducting

Area, by - 3/660.20

Chief of Police, by - 3/660.10

Division commanding officer, by - 3/660.30

Watch commander, by - 3/660.40

Formal Inspection - 3/226.92

Formation Used

Determining - 3/226.10

Forming ranks-procedure - 3/226.15

Group - 3/660.20

Informal Inspection - 3/226.88

Inspecting Officer's Duties - 3/226.40

Item Specifications-Guide - 3/226.84

New Items-Inspecting - 3/609.10

Plainclothes Officers-Procedure - 3/226.80

Records - 3/660.30

Replacement Items

Inspecting - 3/607.20

Serially numbered-reporting - 3/607.20

Reports

Completion - 3/226.30

Roll call inspection-required - 3/222.40

Salutes During-Requirements - 3/226.25

Special Inspection - 3/660.50

Specifications-Uniform - 3/665

Types - 3/226.35

Unsatisfactory Conditions - 3/660.30

Watch Inspection - 3/660.40

INSPECTIONS, STAFF

Inspection and Control - 1/660

Staff inspection of Organization of the Department - 1/655

INSPECTIONS, VEHICLES

Vehicle Theft Investigations - 4/780.24

INSPECTOR GENERAL

Compliance with - 3/895

Protection for Providing Information to - 1/273

INSTRUCTORS, TRAINING DIVISION

Officers Assigned-Duties - 3/769

Training Aids

Custody - 3/769.60

Obtaining - 3/769.40

INSULIN SHOCK - 4/240.50

INSURANCE

For Home Use of Department Vehicles - 3/260.10

INSURERS

Notification on Suspected Fraud Cases - 4/782

INTEGRITY - 1/210.20

INTELLIGENCE

Information-Reporting - 1/590, 4/271.20, 4/271.46

INTERNAL AFFAIRS GROUP

Complaints-Investigative Responsibility

Reviewing Responsibility - 3/816.05

Selection for Limited Tour Assignment - 3/763.69

Selection for Loans - 3/763.68

Scope of Authority - 3/835

INTERNATIONAL RELATIONS

Ambassadors Motor escorts - 3/208.20

Arrest of foreign nationals - 4/765.80

Asylum-Requests - 4/284.45

British Consul, Notification regarding Foreign National arrested - 4/618.40

Consular Officers

Aggravated contacts involving - 4/284.40

Advice-obtaining - 4/284.40

Notification required - 4/214.50, 4/284.40

Correspondence - 4/284.20, 4/284.25

Family and personal staff - 4/284.20, 4/284.25, 4/284.40

Felony cases involving - 4/284.20, 4/284.25

Immunity - 1/490.10, 4/284.20, 4/284.25

Misdemeanor cases - 4/284.20, 4/284.25

Premises and property - 4/284.20, 4/284.25

Request for information regarding - 4/284.35

Traffic enforcement - 1/490.10, 4/284.20, 4/284.25

Vehicles - 4/284.20, 4/284.25

Consular Property - 4/284.20, 4/284.25

Death of foreign nationals - 4/284.47

Dignitaries, Visiting

Escorts - 3/208.20

Diplomatic

Officers - 1/490.10, 4/284.10, 4/284.15

Policy - 1/490

INTERPOL REQUESTS

Receipt of - 4/765.85

INTERROGATION OF SUSPECTS

Admonition of Rights - 4/202.10

At Juvenile Hall - 4/730.20

At Los Angeles County-USC Medical Center - 4/730.50

INTERSECTION CONTROL

Information Requested - 4/378.60

Employee's Responsibilities - 4/378.20

Oral Directions - 4/378.80

Whistle-Use - 4/378.40

INTERVIEWING (See Also: FIELD INTERVIEW REPORTS)

Adult and Juvenile Arrestees for Administrative Investigations – 4/202.20

Los Angeles County-USC Medical Center Patients - 4/730.50

Obtaining a Public Safety Statement - 3/795

Officers by City Attorney - 3/216.50

Inmates

Admonition of rights - 4/202.10

Juvenile Hall - 4/730.20

LAC-USC Medical Center - 4/730.50

News media - 4/659.15

Reports at Station - 4/274.10

Telephonic Reports - 4/274.20

Victims and Witnesses

Business card - 4/296

INTOXICANTS

Policy-Use of - 1/210.50

INTOXIMETER EC/IR

Checklist - 4/343.38

Locations - 4/343.38

Maintenance - 4/343.38

Use - 4/343.38

INVESTIGATING OFFICERS (See Also: FOLLOW UP INVESTIGATION)

Responsibility at Crime Scene - 1/536

Responsibility at Scene of Barricaded Suspect - 1/568.20

INVESTIGATIONS, PRELIMINARY

Abortions - 4/212.12

ATM Card Theft - 4/248.15

Bomb Threat at School - 4/212.45

Chemicals, Hazardous-Involving - 4/212.49

Crimes Committed Through Use of Computer Stored Information - 4/212.14

Explosives-Involving - 4/212.50

False Personation - 4/248.20

Field Units' Duties - 4/203.20, 4/203.21

 Evidence-protection - 4/212.40

Identification of Suspects - 4/203.50

Investigative Actions - 4/203.21

Investigating Officer Assistance Needed - 4/212.10

Policy - 1/520

Case Screening Factors - 4/203.22

Report - 4/203.21

 Combined with arrest report - 4/216.14

 Combined with evidence report - 4/203.15

Sabotage to Computer Stored Information - 4/212.14

Statement Documentation - 4/203.23

Suspects-Admonition of Rights - 4/202.10

Traffic

 Assigned unit-responsibility - 4/410.15, 4/203.21

 Class I - 4/415.07, 4/415.10

 Class II - 4/415.07, 4/415.15

 Report Unit - 4/203.30

INVESTIGATOR'S CASE ENVELOPE, FORM 15.15 - 4/702

INVESTIGATOR'S FINAL REPORT, FORM 5.10

Approval-Obtaining - 4/775.27

Completion - 4/775.20

Notification of Felony Booking Disposition - 4/778

Arrestee Releases by

 General - 4/775.30, 4/775.50

 Rebooking prior to release - 4/775.54

 Release without rebooking - 4/775.13, 4/775.58

Reclassification of Case to Juvenile - 4/775.60

Watch Commander's Responsibilities - 4/775.24

J

JACKET - 3/624.10

RAID - 3/627.30

JAIL COUNTS

Detention Officer-Duties - 4/652.20

Teletype of - 4/652.10

Time Required - 4/652.10

JAIL DIVISION DISPENSARIES

Complaints Regarding - 3/720.50

JAIL EQUIPMENT

Emergency Requisitioning - 3/556

JAIL INSPECTIONS (See: INSPECTIONS, JAIL)

JAIL SYSTEM, CITY

Established - 2/085

JAIL WARD, LOS ANGELES COUNTY-USC MEDICAL CENTER

(See: LOS ANGELES COUNTY USC MEDICAL CENTER)

JANITOR SUPPLIES - 3/508

JEWELRY

Booking - 4/535.85

Describing - 5/030.35

Officer's Wearing-Restrictions (See: ORNAMENTATION) - 3/605.70

JOHN/JANE DOE NUMBERS

Arrestees - 4/604.10

Dead Bodies - 4/238.60

JUMPSUITS (See: UNIFORM AND PERSONAL EQUIPMENT, OFFICERS)

JURISDICTION, DEPARTMENT

Defined - 2/030.20

JURISDICTION, OUTSIDE

Authority to Act as Peace Officer - 4/215

Crimes Committed-Notifications - 4/765.50

Traffic Crash Occurring in

CHP - 4/410.05

Employee involved - 4/440.10

Traffic Violator Apprehended in Arrest of - 4/324.20

Vice Activity in - 4/270.10

JURY DUTY

Criminal Subpoenas During Jury Duty - 3/784.40
Denied Requests or No Response - 3/784.29
Reporting Compensation - 3/784.42
Jury Duty Summonses
 Sworn employees - 3/784.05
 Civilian employees - 3/784.20
Notification to Police Accountant - 3/784.32
Receipt of Jury Duty Affidavit - 3/784.05
Request to be Excused
 Civilian employees - 3/784.20, 3/784.30
 Commanding Officer's Responsibilities - 3/784.24
Timekeeping Procedures - 3/784.36

JUVENILE COURT ORDER

Obtaining - 4/218.67

JUVENILE HALL (See Also: BOOKING INMATES)

Complaints Against Personnel or Procedures at - 4/730.20
Interrogation of Juvenile at - 4/730.20
Release Authorized by Probation Officer - 4/690.20

JUVENILES

Abandonment - 4/218.56
Abused Child Section
 Enforcement / Investigations on School Campuses - 4/218.40
 Policy - 1/552
Advice or Assistance - 4/218.15
Age of Victim-Element of Offense - 4/218.50
Application for Petition
 Arrested by investigating officer - 4/218.72
 Juvenile booked as an adult - 4/218.74
 Juvenile Court review - 4/218.73
Arrests
 ABC violation-notification - 4/218.68
 Admonition of rights - 4/202.10
 Application for petition - 4/218.71, 4/218.72, 4/218.73, 4/218.74
 Arrest report completion - 4/218.50, 4/218.60, 4/218.70, 4/218.71, 4/218.75, 4/218.78,
 4/604.43
 Juvenile Court detaining order - 4/218.75
 Juvenile when crime committed - 4/775.60
 Misdemeanor Vehicle Code violation - 4/346.40
 300 WIC - 4/218.78
 Under the influence - 4/218.63
 Traffic infraction-alcohol involved - 4/346.45
 Traffic warrant - 4/218.20, 4/218.23
 Warrant of arrest and order for return to custody - 4/218.75
Booking
 Adult as juvenile - 4/705.63
 Adult traffic warrant - 4/218.61, 4/617.15
 Follow-up investigation - 4/705.64

Approval - 4/218.60, 4/218.67
Booking and Identification Record-Completion - 4/604.42, 4/604.43
Charges - 4/610.05, 4/610.10
Chemical Test Required - 4/218.60, 4/540.70
Custody - 4/218.78
Escapes - 4/218.62
Investigator's Final Report - 4/218.90
Juvenile as adult - 4/218.74, 4/705.62
Officer's responsibility regarding Form - 4/218.90
Teletype abstract required - 4/218.95
Teletype format - 4/165.02
Traffic warrant - 4/218.20, 4/218.23
Cases-Court Review - 4/218.73
Child Abuse
Reporting of - 4/218.51
Licensed Foster Home or Child Care Facility Involved - 4/218.51
Suspected Child Abuse Reports (SCAR) - 4/218.53
Crime Committed by Arrested when adult - 4/775.60
Detention
Approval - 4/218.65
Conditions necessitating - 4/218.64
Department of Social Services homes - 4/218.66
Juvenile-child-abuse suspect - 4/604.19
Location - 4/218.66, 4/218.67
Los Angeles Unified Arrestee Medical Screening Form – 4/218.66, 4/648.03
Notification regarding - 4/218.80
Petition - 4/218.72, 4/218.74
Secure Facility - 4/218.69
Temporary - 4/218.66
USC Medical Center - 4/218.67
Escapes - 4/670.10, 4/670.15
Evidence Involving-Handling - 4/540.70
Female
Interrogation regarding sex matters - 4/218.57
Transportation - 4/217.50, 4/217.56
Fingerprints - 4/625.10, 4/625.20, 4/625.25
Fugitives - 4/218.60
Handwriting Exemplars-Obtaining - 4/625.30
Injury Report-Suspected Child Abuse - 4/218.52
Interrogation
Miranda Admonition - 4/202.10
Juvenile females-regarding sex - 4/218.57
Juvenile Hall - 4/730.20
Public school - 4/218.40
Liquor Law Violations Involving - 4/218.68
Missing
Investigating - 4/712.10
Notifications - 4/712.10
Other jurisdiction - 4/712.10
Reporting - 4/712.10
Search-immediate follow-up - 4/218.30
Notifications

Detective Support and Vice Division - 4/218.30, 4/218.33, 4/712.10, 4/218.55, 4/690.10
Department of Alcohol Beverage Control - 4/218.68
In-Custody Death - 4/238.36
Investigating officer - 4/675.10
Parents - 4/218.80, 4/269.70
School principal - 4/218.40
Personal property-care and custody - 4/620.11
Photographs of - 4/635.10
Radio Calls Involving
 Advice or assistance-obtaining - 4/218.15
 Responsibility for handling - 4/218.10
Records and Warrant Information
 Obtaining - 4/218.60
Release of
 Detention Officer's Responsibilities - 4/675.10
 Information about - 3/406.10
 Juvenile Hall-detained at - 4/690.05
 Probation officer authorizing - 4/690.20
Telephone Calls Department expense - 4/658.17
Traffic Crash Involving - 4/420.20
Traffic Citation-Issuing - 4/320.45, 4/346.10, 4/346.45
 No bicycle license - 4/354.35
 Offenses Involving Alcohol - 4/346.45
 Refusal to sign - 4/334.40, 4/346.20
 Traffic Crash Report - 4/430.05
 Traffic Warrant - 4/218.20, 4/218.23, 4/218.61, 4/346.40
Transportation - 4/217.56, 4/289
Unattended as a Result of Arrest - 4/218.55
Undetermined Death Investigations of Juveniles Under 11 years of Age - 4/238.17

K

K - 9 (CANINE) CONTACT

Force Investigation Division - 3/794.10
Review Board - 2/092.51

K-9 (CANINE) PLATOON

Requesting - 4/212.70

KEYS

Department Buildings - 3/536
 Control system - 3/536.20
Department Vehicles - 3/532
Key Boards, Requirement - 3/532.20
Officers'
 Chain for - 3/626.20
 Holder and ring for - 3/622.50
 Inspecting - 3/226.64
 Required equipment - 3/536.20, 3/620.10

KNIVES

Booking - 4/535.45

L

LABOR DISPUTES

Department Role - 1/460.10

Deployment at - 1/460.50

Enforcement of Laws - 1/460.30

Impartiality of Department - 1/460.20

Investigation of Related Crimes - 1/460.50

Liaison with Labor and Management - 1/460.50

Related Crimes-Investigating - 1/460.50

LABOR RELATIONS

Department Role - 1/460

LATENT FINGERPRINTS

Requesting - 4/212.20, 4/212.25, 4/212.44

LAUNDRY, JAIL

Emergency Requisitioning - 3/556

LAW ENFORCEMENT

Equality of - 1/340

Task of - 1/504

LAWSUITS (See: CIVIL LAWSUITS)

LEATHER EQUIPMENT, OFFICERS'

Jacket - 3/624.10

Maintenance of - 3/602.20

Police Equipment Belt

 Officers required to wear - 3/614.60

 Required equipment - 3/622.10

Trousers Belt - 3/622.80

LEAVES OF ABSENCE (See Also: ABSENCE)

Approval - 3/730

Child's School Activities - 3/730.55

Equipment-Returning - 3/607.30

Extended Absences - 3/731

Family Illness or Death - 3/730.40

Maternity - 3/730.30

Military

 Compensation rules - 3/732

 Employee's duties - 3/730.20

Paid Sick Leave Proof of illness - 3/711.80

Personal Illness

 Civilian - 3/730.65

 Officers - 3/730.60

Policy - 1/665.40
Preventive Medical Care - 3/730.50
Probationary Police Officers - 3/760.45
Reintegrating Employees - 3/731.20
Requesting - 3/730.10
Reserve Police Officers - 3/716.30
Without Pay - 1/665.40

LEGAL INFORMATION

Requests

General information - 3/218.30
Formal legal opinions - 3/218.60

LEGAL JUSTIFICATION

Police Action Based on - 1/508

LEGAL PROCESSES (See Also: SUBPOENAS, WRITS)

Accepting - 3/425.10
Defined - 3/425.05
Evidence or Records in Court - 3/425.30
Log - 3/425.20
Release of Booked Property - 3/425.15

LEGISLATIVE PROCEDURES - 1/270.10

LESBIAN, GAY, BISEXUAL, TRANSGENDER AND QUESTIONING INDIVIDUALS -1/390.10

LETTERS

Letters of complaint from the public - 3/811.25

LEWD CONDUCT

Booking Charge - 4/610.52

LIAISON, SPECIAL

Foreign Consulate - 4/765.80
Corporation - 4/765.10
Defined - 2/030.60
Other Jurisdiction, Arrestee suspected of crime in - 4/765.50
Post Office - 4/765.30
Probation Department - 4/765.70, 4/765.75
Public Utility - 4/765.10
State Board of Control, Indemnification of private citizens - 4/765.60

LIBRARIES, DEPARTMENT

Reference Books-Requisitioning - 3/596

LICE - 4/648.30

LICENSE PLATES, VEHICLE

Disposition - 4/550.30

Entering on Citation - 4/320.20
Found-Transferring - 4/555.70
Lost or Stolen, Advising persons as to method of replacement - 4/220.26
Reporting Lost or Stolen - 4/220.25
Tab Displayed - 4/318.40
Undercover - 4/288

LICENSES, BICYCLE

Fees collected - 4/236.75

LICENSES, DRIVER (See: DRIVER LICENSE)

LIMITED TOUR ASSIGNMENTS - 3/763.67

LINE COMMAND

Defined - 2/030.40

LINE SUPERVISION - 3/135

LIQUIDS (See Also: EVIDENCE)

Volatile-Booking - 4/535.90

LIVESCAN NETWORK EQUIPMENT

Responsibilities - 4/625.20

LOADING ZONES - 4/384.15

LOBBYING ACTIVITIES BY DEPARTMENT EMPLOYEES

Employee's Responsibility - 3/742.10

LOGS (See Also: SPECIFIC HEADING)

Visiting Officers

Officer's responsibilities - 4/201.80

LOITERING

Booking Charge - 4/610.52

LONGEVITY PAY - 3/766

LOS ANGELES CITY CHARTER

Authorized by State Constitution - 2/005

Command Positions Established - 2/050

Powers and Duties Established

Chief of Police - 2/020

General Duties - 2/020

Temporary Absence or Inability to Act - 2/020.30

Police Commission - 2/015

Head of Department - 2/015.10

Executive Power - 2/015.20

Police Department - 2/010

LOS ANGELES COMMUNITY COLLEGES POLICE DEPARTMENT

(See: OUTSIDE POLICE AGENCIES)

LOS ANGELES COUNTY JAIL

Release from Investigating officer's duties - 4/775.14

Service of Warrant at - 4/725.50, 4/725.51

LOS ANGELES COUNTY-USC MEDICAL CENTER

Absentee Booking - 4/648.10

Arrestment of Inmates - 4/750.20

Fingerprints of Arrestees - 4/625.20

Interviewing Patients Officer's duties - 4/730.50

Juveniles Booked at - 4/218.67

Photographing Patients

Arrestee - 4/635.15

Non arrestee - 4/730.50

Inmate Transfers to - 4/648.20

Psychopathic Ward Officers entering-duties - 4/260.50

Teletype Abstract of Booking - 4/165.03

LOS ANGELES DEPARTMENT OF TRANSPORTATION

Abandoned Vehicles - 4/222.35

Booking Property - 4/840

Citation Cancellation - 4/326.15

Dismantled Vehicles - 4/222.40

Emergency Parking Signs - 4/372.20

Parking Zones-Establishment and Repainting - 4/384.20

**LOS ANGELES HARBOR DEPARTMENT PORT WARDEN
DIVISION (See: OUTSIDE POLICE AGENCIES)**

**LOS ANGELES HOUSING AUTHORITY POLICE DEPARTMENT
(See: OUTSIDE POLICE AGENCIES)**

LOS ANGELES POLICE ACADEMY

Athletic Activity at - 3/772

LOS ANGELES POLICE BULLETINS (See: BULLETINS)

LOS ANGELES POLICE DEPARTMENT

Audits of Inspection and Control - 1/660

Boards and Committees - 2/090, 2/092, 2/093

City Jail System Established - 2/085

Command Positions Established - 2/050

Constitutional Provision Establishing - 2/005

Department Defined - 2/040.10

Organization

Defined - 2/030.80

Established - 2/060

Office of the Chief of Police - 2/062

Police Commission - 2/061

Flexibility of - 1/655

Levels listed - 2/040

Terminology - 2/030
Powers and Duties-City Charter Provisions - 2/010
Rank Established - 2/025
State Constitution Provisions for - 2/005
Office Directors Established - 2/064
Subdivisions Established - 2/040.54

LOS ANGELES UNIFIED SCHOOL DISTRICT SECURITY SECTION (See: OUTSIDE POLICE AGENCIES)

LOST PERSONS (See: MISSING PERSONS)

LOST PROPERTY

Animals - 4/204.70
Bicycles - 4/236.10, 4/236.20
Citations
 Books - 4/328.70
 Completed citations - 4/326.70
 RFC booklets - 4/213.35
City-Owned (inc. ID/Badge) - 4/282
Handheld Radios - 3/579.20
Vehicles (**Also See: VEHICLES, GENERAL**)
 Vehicles - 4/220
 Change of vehicle lost report to
 Vehicle stolen report - 4/220.65
 Lost vehicle reports - 4/220.60
 Recovering a lost vehicle - 4/220.80, 4/221.20

LOTTERY VIOLATIONS

Booking Charge - 4/610.35

LOUD PARTY ORDINANCE ENFORCEMENT

Procedure - 4/216.64

LOYALTY - 1/210.15

LOYALTY OATH

Administering - 3/776.20
 Deputization required - 3/776.30
 Procedure - 3/776.40
Employee Refusing to Take Report-Forwarding - 3/776.50
Employees Required to Take - 3/776

M

MAIL

Department
 Forwarding-procedure - 4/180.10
United States
 Outgoing - 4/180.20

Personal-prohibited - 4/180.30

MAJOR COMPONENT VEHICLE PARTS

Removal of - 4/222.42

Vehicle Investigation Determination - 4/220.10

MAJOR CRIMES DIVISION

Notifications To - 4/271.20

Terrorism Liaison Officer Program (TLOP) - 4/271.45

MANAGEMENT DEVELOPMENT ADVISORY BOARD - 2/092.70

MANAGEMENT PRINCIPLES - 1/115

MANHOLES

Hazardous-Reporting - 4/208.40

MANSLAUGHTER, VEHICULAR - 4/610.60

MANUAL, THE DEPARTMENT (See: DEPARTMENT MANUAL)

MAPS

Crime Scene Obtaining-procedure - 4/212.52

Pin - 4/275, 4/275.50

MARIJUANA

Arrest Procedures - 4/216.25

Arrest Record Destruction - 3/408.27

Complaint Issued - 4/675.10, 4/720.40

MARITIME SERVICE, UNITED STATES

Booking Members of - 4/615.20

MARKSMAN (PISTOL)

(See: QUALIFICATION SHOOTS, BONUS SHOOTS)

MARRIAGES, EMPLOYEES'

Reporting Marital Status Changes - 3/790

MATERNITY

Leave of Absence - 3/730.30

Maternity Service-Ambulance Service - 4/210.70

Probationary Police Officers - 3/760.45

MEDALS AND DECORATIONS (See Also: COMMENDATIONS)

Armed Forces-Wearing - 3/636

DARE American Pin/American Flag Pin - 3/639.40, 3/639.60

Department-Wearing - 3/637

Service Pins Civilian Employees - 3/755

MEDIA RELATIONS

Acting Media Relations Officer Assignment of - 4/297

MEDICAL AID, EMERGENCY

Insulin Shock - 4/240.50

Inmate (**See: Arrestee**)

Requesting - 4/210.22

Transporting in Police Vehicle - 4/210.75

Unconscious Person - 4/210.23

MEDICAL EXAMINATIONS - 3/720

Athletic activity - 3/772.90

Civilian employees - 3/730.65

Evidentiary Medical Examination For Non-Custodial Individuals - 4/210.34, 4/648.18

Police Reserve officers - 3/716

MEDICAL INFORMATION

Authorization to release - 4/210.29

MEDICAL TREATMENT

Arrestees who refuse - 4/648.10

Booked Arrestees - 4/648.20

Booked Arrestees Emergency - 4/648.12

Department Employees - 3/720.10, 4/210.25

Non-arrestees who refuse - 4/648.18

Non-Custodial Individuals Claiming Injury Due to Department Employee Actions - 4/210.34, 4/648.18

Pre-booking medical screening - 4/648.03

Prior to Booking, Officer's Responsibility - 4/648.03, 4/210.10

Required when carotid hold is used - 4/648.07

Required when TASER is used - 4/648.11

MEMORIAL DAY

Display of Flag - 3/234.90

MEMORANDUM OF AGREEMENT (MOA) PROCEDURES - 3/280

Commanding Officer, Policies and Procedures Division, Responsibilities - 3/280.30

MOA Defined - 3/280.10

Policies and Procedures Division, Responsibilities - 3/280.40

Staff and Command Officer's, Responsibilities - 3/280.20

MEMORANDUM OF UNDERSTANDING (MOU) PROCEDURES - 3/701

Commanding Officer's Responsibilities - 3/701.30

MOU Defined - 3/701.10

Supervisory responsibility - 3/701.20

MENTAL ILLNESS

Considerations - 4/260.05

Tactical Disengagement - 4/260.07

Notification from mental health professional - 4/260.12

MERIT PAY - 3/765

Appeal Procedures - 3/765.20

Approval of Eligibility - 3/765.10

Certification and Appeal - 3/765.25
Eligibility Requirements - 3/765.05
Withholding, Removing or Reducing - 3/765.15

MESSAGES

MDT/ACC Messages - 3/788.25
Inmates - 4/658
Radio - 4/130

MESSENGER SERVICE, DEPARTMENT

Department Mail Forwarded by - 4/180.10

METERS, PARKING

Booking - 4/520.30
Notification - 4/372.28
Defective - 4/372.28
Log of - 4/372.28

METROPOLITAN AREAS

Defined - 0/030

METROPOLITAN DIVISION

Chain of Command - 2/067

METROPOLITAN TRANSIT AUTHORITY (MTA)

Broken Power or Transmission Lines-Reporting - 4/208.80
Citing Procedure - 4/347

MICROSCOPIC AND BIOLOGICAL MATERIALS

Booking - 4/535.75

MIDWATCHES

Supervising - 3/222.75

MILEAGE COMPENSATION-CIVIL CASES - 3/780.80

MILITARY LEAVE

Compensation During
Claims - 3/732.20, 3/732.40
Days Off - 3/732.80
Vacations - 3/732.60
Employee's Duties - 3/730.20
Probationary Police Officers - 3/760.45
Returning City-Owned Property - 3/607.30

MILITARY LIAISON OFFICER

(See: **ARMED FORCES PERSONNEL [Liaison Officer]**)

MILITARY POLICE

Radio Unit Designations - 4/110.80
Releasing Armed Forces Personnel Without booking-notification - 4/201.75

MILITARY RESERVE STATUS - 3/734.60

MIRANDA ADMONITION

Juveniles - 4/202.10, 4/202.30

Other Languages - 4/202.10

Procedure - 4/202.10

Spanish - 4/202.10

MISCONDUCT (See Also: COMPLAINTS)

Defined - 3/805.25

Duty to Report - 1/210.46

Employee's responsibility - 3/813.05

Not Based on Original Complaint (MNB) - 3/829

MISDEMEANANTS

Adult 148 PC and 415 PC Cases Involving Police Officers or Firefighters - 4/216.22

Drunk arrestees-releasing - 4/240.25

Felony-want on - 4/705.22

High-grade-Armed Forces Personnel - 4/615.40

MISDEMEANOR COMPLAINTS

Felony arrest report used for - 4/720.32, 4/720.30

Obtaining - 4/720.25

 From felony booking - 4/720.38

Preparation and filing of (except traffic) - 4/720.20, 4/720.25

Prima facie evidence-incomplete - 4/720.30, 4/720.35

Prior misdemeanor conviction - 4/720.60

Rejection-procedure - 4/720.30

Reports necessary - 4/720.25, 4/720.32

Returning-issued on felony arrestee - 4/720.38

Vice-obtaining - 4/720.75, 4/720.78

MISDEMEANOR, HIGH GRADE - 4/615.40

MISDEMEANOR RELEASES

Misdemeanor warrants - 4/216.67

MISSING PERSONS

Amber Alert - 4/712.20

Dental Records to DOJ - 4/712.10

Determining Area of Occurrence - 5/030.25

Investigation - 4/712.10

Juveniles - 4/712.10, 4/218

Police Bulletin Notices Regarding - 4/760.10

Telephonic Reports - 4/712.10

MISSION - 1/105

MISTAKEN IDENTITY-REMOVAL OF ARREST RECORDS

Requesting - 3/408.22

MOBILE COMMAND FLEET

Radio Unit Designations and Descriptions - 4/110.60

MOBIL DATA TERMINAL (MDT)

MDT/ACC Administrative "TO" Messages - 3/788.25

Reporting/Investigating MDT Damage - 3/579, 3/579.10

MODUS OPERANDI

Special M.O. Bulletins - 4/760.10

Statistical Information

Emergency requests for - 4/762.30

M.O. sheet in connection with Form 5.10 - 4/775.20

MOPEDS, GENERAL - 4/220.10, 4/220.45, 4/223.10

MOTION PICTURES

Appeal Procedure - 3/744.36

Auditing Filming Locations - 3/273

Citations by off-duty officers at movie locations - 3/744.08

Complaints Involving Retired Police Officer at Filming Locations - 3/733.30

Work Permits - 3/744.08, 4/292, 4/292.05

MOTION PICTURES, DEPARTMENT

Requests, Approvals, and Production of, Sale - 3/758

Training Films - 3/759.35

MOTOR POOL, MAIN STREET FACILITY - 3/582.50, 4/286.10, 4/286.20

Obtaining Vehicle - 3/582.50, 4/286.10

Returning Vehicle - 4/286.20

Transportation Order - 3/582.50

MOTOR TRANSPORT DIVISION

Chain of Command - 2/066

MOTORCYCLE OFFICERS

Off-duty at Filming Locations - 3/744.08, 4/292.05

Uniforms and Equipment Worn by

Boots - 3/614.90

Breeches - 3/614.50

Helmet - 3/614.20

Insignia - 3/635.30

Jacket - 3/624.10

MOTORCYCLES, DEPARTMENT

Assignment of Motorcycles - 3/584

MOTORIZED ESCORT SERVICE

Authorizing - 3/208.10, 3/208.20

Blood or Medical Supplies - 4/210.75

Ill or Injured Person, for - 4/210.75

Requesting - 3/208.10

MOTTO OF THE DEPARTMENT

Defined - 1/100

MOULAGE COPIES

Obtaining-Procedure - 4/212.46

MOUNTED PLATOON

Requesting - 4/212.74

MUG FILES

Identification Form - 4/738.05

MULTI-DISCIPLINARY COLLISION INVESTIGATION TEAM (MCIT) - 4/412**MULTILITH - 3/591****MULTIMEDIA INSTRUCTION MATERIALS**

Responsibility - 3/759.35

Sale and Rental of - 3/759.35

MURDER

Cleared Other - 4/710.40

Murder Book - 4/710.30

Scene of

Assistance at-requesting - 4/212.10

Crime Scene Log - 4/203.05

Maps-requesting - 4/212.52

Protecting - 4/238.83

N**N.C.I.C. (See: NATIONAL CRIME INFORMATION CENTER)****N.S.F. (Non-Sufficient Funds) CHECKS**

Location Booked - 4/515.20

Transfer to case files - 4/570.20

NAME PLATE

Loss or Theft-Reporting - 3/607.20

NARCOTICS AND DANGEROUS DRUGS

Arrest Involving

Booking advice - 4/216.01

Booking location - 4/604.18, 4/515.10

Chemical Test Required - 4/258.30

Death Resulting from-Notifying Coroner - 4/238.46

Destruction of - 4/552.05

DUI - 4/343.25

Enforcement Policy - 1/588

Evidence

Arrestee's premises - 4/258.10

Booking and transferring - 4/540.70
Transporting to court - 4/545.10
Expert Testimony Regarding - 4/216.01
Information - 4/258.14
Juvenile Arrested
 Booking narcotic evidence - 4/540.70, 4/790.27
 Medical examination - 4/218.63
Marks Photographing - 4/258.20
Narcotic Activity
 Receiving - 4/258.14
 Reporting - 4/258.17
Narcotic Seizures
 Excessive Quantities - 4/540.75, 4/540.77
 SID Response - 4/540.75
 Fentanyl - 4/540.71
Packaging - 4/540.70
PCP Arrest Procedure - 4/216.27
Phencyclidine or its Analogs
 Exposure to - 3/712.15
 Handling procedures - 4/540.72
Photographs of Narcotics Evidence for Court - 4/545.13
Pretrial Destruction - 4/552.02
Processing - 4/540.70
 Fentanyl - 4/540.71
Property Seized for Forfeiture - 4/201.65
Scars or Marks Photographing - 4/258.20, 4/635.45
Temporary Storage of - 4/540.73
Vehicles Used to Transport - 4/222.16
Volatile Substances - 4/545.11
Withdrawal
 Special purposes - 4/543.20
 Controlled delivery - 4/543.25
 Exigent circumstances - 4/543.30

NATIONAL ANTHEM

Saluting-Rules Regarding - 3/238.40

NATIONAL CRIME INFORMATION CENTER (N.C.I.C.)

Wanted Person File-Entry of Information - 4/728

NATIONAL FLAG

At Half-Staff - 3/234.90

Display of Flag - 3/234

Display on Department Vehicles - 3/234.40

Flag Pin Worn by Uniform/Plainclothes Personnel - 3/639.60

NATIONAL GUARD, CALIFORNIA

Booking Members of - 4/615.10

NEWS MEDIA

Cooperation for Feature Article or Program-Approval of Department - 1/440.30

Identification Cards, Presenting - 4/298.40, 4/298.80

Interviews and Photographs Inmates - 4/659.15
Member Arrested Notification required - 4/214.50
Newsperson entering
 Area closed pursuant to statute - 1/420.70
 Area of a serious police incident or crime - 1/420.75
Newsperson Not Authorized - 1/420.80
Newsperson Not Exempt From Laws - 1/420.85
Officers Supplying Information - 1/440.40
Passes
 Fire, Crime or Disaster Scene - 4/298.40
 Policy - 1/420.60
Photographs-Releasing - 3/759.64
Relations with - 1/420
Release of Information
 Guidelines and Restrictions - 3/406.10
 Police Record Information - 3/406
 Responsibility - 1/420.40
 Scope and Content - 1/420.50
Requesting Withholding of Publication - 1/420.90
Requests for Information - 1/440.10
Requests to Ride in Police Vehicle by - 4/280
Role of Department - 1/420.20
Search of News Media Facilities
 Policy - 1/420.95
 Approval - 4/742.50
Undercover Officer Posing as - 1/547
Use of Department Facilities - 1/440.20

NITROUS OXIDE

Investigation - 4/540.68, 4/510.12
Hazardous Chemical Team, SID - 4/212.15, 4/212.51

NOISE ABATEMENT - 4/216.62

NON-BUDGETED TEMPORARY SPECIALIZED UNITS

Approval Process - 3/301
Area Commanding Officer's Responsibility - 3/301
Bureau Commanding Officer's Responsibility - 3/301

NON-CATEGORICAL USES OF FORCE - 4/245.05

Adjudicating a Non-Categorical Use of Force Incident - 3/793
Completing a Narrative - 4/245.12
Initiating a Complaint Investigation Involving a Use of Force - 3/826
Officer's Responsibility - 4/245.10
Reportable Non-Categorical Uses of Force – Defined - 4/245.05
Reporting Level I Incidents - 4/245.12
Reporting Level II Incidents - 4/245.13
Reporting Levels - 4/245.11
Supervisor's Responsibility - 4/245.10
Watch Commander's Responsibility - 4/245.10

NON-CRIMINAL INVESTIGATIONS (See: INVESTIGATIONS, PRELIMINARY)

NON-EVIDENCE (Also See: EVIDENCE)

Booking of - 4/520.20

NON-LETHAL CONTROL DEVICES

Chemical Irritant Spray - 4/246.15

Off-Duty Use - 4/246.15

Commanding Officers' Responsibilities - 4/246.25

Non-lethal Control Devices Coordinator - 4/246.20

Policy - 1/573

Training Divisions Responsibilities - 4/246.30

Taser - 4/246.10

NON-MEDICAL DUTY RESTRICTION PROCEDURES - 3/843**NON-RESIDENT**

Traffic Violator - 1/580.30

NON - TRAFFIC NOTICE TO APPEAR - 4/213, 4/216.65**NOTICE OF CORRECTION AND PROOF OF SERVICE**

Attaching Location - 3/202.40

Completion Procedure - 4/320.80

Forwarding Procedure - 3/202.70

Lost Completed Citation - 4/326.70

NOTICE OF FALSE ALARM - 4/203.60**NOTICE TO APPEAR, CITY ATTORNEY'S - 3/216.50****NOTICE TO APPEAR (NON - TRAFFIC)/RELEASE FROM CUSTODY (RFC) - 4/216.65****NOTICE TO CORRECT DEFICIENCIES, FORM, GENERAL 78 - 3/760.75****NOTIFICATIONS**

Armed Forces Personnel Regarding - 4/201.73, 4/201.75

Autopsy - 4/710.11

Burglary - 4/232

Citizen Requesting Religious assistance - 4/210.30

Death likely to occur - 4/201

Extortion - 4/201

Felony Booking Dispositions - 4/778

Forfeiture, Property Seized for - 4/201.65

Fugitive Warrant Arrests - 4/606.07

Homicides - 4/238.40, 4/710, 4/201.30

Immediate follow-up required - 4/201

Indemnification of Crime Victims - 4/203.35

Insurers on Suspected Fraud Cases - 4/782

Investigating Officers, to

Armed Forces personnel involved - 4/201.70, 4/201.73, 4/201.75

Regarding felony booking - 4/201.35
When follow-up required - 4/201.30
Kidnapping - 4/201
Major press coverage - 4/201
Of Arrest - 4/765.80.
On-Duty Police Activity Outside City - 4/215.20, 4/716.10
Parolee Involved - 4/201.37
Inmate Release Notifications, Detention Officer's duties - 4/675
Reports Outside Officer's Area of Assignment-Narcotics Involved - 4/201.60
Scientific Investigation Division, to - 4/212.15
When Required - 4/201



OBSERVATION POST - 4/216.51

OCCUPATIONAL SAFETY PROCEDURES - 3/275

Definitions - 3/275.10
Records - 3/275.50
Responsibility
Field Officer - 3/275.40
Personnel Division - 3/275.20
Supervisory - 3/275.30

OFF-DUTY

Responsibility - 1/230.10
Outside State - 1/230.15
Working at a Movie Location - 3/744.08, 4/292

OFFICE

Administrative Office Established - 2/040.30
Defined - 2/040.30
Department Offices Established - 2/063

OFFICE OF OPERATIONS

Bureaus, Groups, and Divisions Listed - 2/067
Organization
Operations Central Bureau - 2/068
Operations South Bureau - 2/069
Operations Valley Bureau - 2/071
Operations West Bureau - 2/070

OFFICE EQUIPMENT

Inventory Control - 3/516
Office Machines Defined - 3/508
Repairs-obtaining - 3/508
Requests for - 3/508
Temporary Loan of - 3/508
Transfer - 3/516.80

OFFICE OF SUPPORT SERVICES

Bureaus, Groups, and Divisions Listed - 2/066

OFFICER-IN-CHARGE

Defined - 3/105

Position Established - 2/050.70

OFFICER DETAINED OR ARRESTED FOR A PROSECUTABLE OFFENSE - 3/837

OFFICER'S RESPONSIBILITY

On the job training - 1/670.20

To train those officers with whom they work - 1/670.20

Training Publications, for - 3/670.05

ON-CALL STATUS

Court appearance notification - 3/212.40

Officers' responsibilities - 3/212.10, 3/212.20

Overtime compensation for - 3/212.30

Court - 3/212

ON-DUTY

Responsibility

On-Duty-within City - 1/230.05

On-Duty-outside City - 1/230.05, 4/215.20, 4/716.10

OPERATING AIRCRAFT UNDER-THE-INFLUENCE

Accidents resulting from - 4/206.15

Arrests - 4/206.10

Reporting - 4/206.20

OPERATIONS-CENTRAL BUREAU

Chain of Command - 2/068

Groups and Divisions Listed - 2/068

OPERATIONS COMMUNICATIONS COMMITTEE - 2/093.75

OPERATIONS-SOUTH BUREAU

Groups and Divisions Listed - 2/069

Responsibilities of Command, Assistant to the Director - 2/069

OPERATIONS-VALLEY BUREAU

Groups and Divisions Listed - 2/071

OPERATIONS-WEST BUREAU

Groups and Divisions Listed - 2/070

OPERATOR SECURITY STATEMENT

Confidential Nature of Department Records, Reports, and Information - 3/405

Procedures Governing the Use of Computer Terminals - 3/788.20

Release of CORI-Determination of Right-to-Know/Need-to-Know - 3/408.16

OPTIONAL UNIFORM

Authorization and Requirements - 3/615.10

ORDER

Maintenance of - 1/310

ORDER FIXING BAIL 1276 P.C. - 4/675.25

ORDER OF RELEASE - 4/725.72

ORDERS

Compliance with lawful orders-policy - 1/210.30

ORDERS, DEPARTMENT

Authorization - 0/090.20

Classification - 0/090.40

Department Manual Amended by

Authorization - 0/090.20

Requests for - 3/220.02

Distribution of - 0/090.80

Employee's Responsibility

Familiarization with - 0/095

Identification of - 0/090.60

Reading to watch - 3/222.45

Index of - 0/098.05

Issuance of - 1/635

Maintaining - 0/098.10

Monitoring Compliance With - 0/080.30

Receipt - 3/670, 3/670.05

Requests for Processing - 0/080.20, 3/220.02

Supervisors' Responsibilities - 3/152.20

ORDNANCE, DEPARTMENT (See: ARMAMENT POLICE DEPARTMENT)

ORGANIZATIONS

Department-affiliated, participation - 1/672

ORNAMENTATION

Jewelry - 3/605.70

ORTHOPEDIC AND PROSTHETIC DEVICES (See: Inmates, Personal Property)

OUT OF SERVICE

Reporting - 4/120.60

OUTLYING AREA

Defined - 0/030

OUTSIDE AGENCIES

Cooperation with - 1/480.10

Criticism of - 1/480.20

Department Employees Appearing at Administrative Hearings - 3/210.63

Enroute Bookings - 4/606.03

Notification on Holds - 4/675.50
Special Liaison-defined - 2/030.60

OUTSIDE POLICE AGENCIES

Arrestees - 4/850
 Arraignment - 4/870
 CHP - 4/775.31, 4/871
 Booking of - 4/860
 CHP - 4/851
 Complaints of misconduct - 4/860
 Improper arrests - 4/860
 Medical treatment - 4/860
 Vehicles - 4/850
Booking By - 4/865
Chemical Tests-Requested By - 4/830
Defined and Listed - 4/801
Evidence - 4/840
 CHP - 4/841
 Disposition of License Plates - 4/550.30
Fingerprint Investigation - 4/815
Investigative Responsibility - 4/810
 State University Property, on - 4/811
Reports - 4/820
 Distribution - 5/090

OVERTIME, MANUAL AND AUDIT GUIDE

Department Usage - 3/708

OWN RECOGNIZANCE (O.R.) RELEASES

Felony O.R - 4/680.40
Misdemeanor O.R.
 Determining eligibility for - 4/681.10
 Procedure for - 4/681.15
 Reporting ineligibility for - 4/681.20
 Responsibility for making - 4/681.05
Marijuana O.R - 4/675.10, 4/720.40
Policy - 1/730

P

PALM PRINTS

Charges Requiring - 4/625.25

PAMPHLETS - 3/596

PARADE DETAILS

Police Reserve Corps Used for - 3/252.20
 Requests for - 3/252.80
Saluting Flag During - 3/238
Vehicle Impounds During Special Events - 4/222.25
 Release of - 4/780.50

PARKER CENTER

Show-ups-Scheduling - 4/735.05

PARKING AND INTERSECTION CONTROL

Employee's Responsibilities - 4/378.20

High-Visibility Equipment - 3/630.10

Information Requested - 4/378.60

Oral Directions - 4/378.80

Whistle-Use - 4/378.40

PARKING CONTROL (See Also: ABSENTEE CITATIONS)

Angle Parking - 4/384.25

Board of Education Vehicles - 4/384.65

Commercial Vehicles - 4/384.30

Post Office Vehicles - 4/384.70

Private Property - 4/384.35

Restricted Zones - 4/384.15, 4/384.20

Searchlights - 4/384.45

Tire Marking - 4/384.55

Warning-Issuance - 4/384.05

PARKING METERS

Booking - 4/520.30

Notification - 4/372.28

Defective - 4/372.28

Log of - 4/372.28

PARKING TAKE-HOME CARS/ MOTORCYCLES

(See: Home-Garaging, Home-Garaging Outside the County)

PARKING VIOLATION WARNINGS - 4/384.05

PARKING ZONES

Enforcement of - 4/372, 4/384.15

Legality of - 4/372.10

Requests for installation of - 4/372.35, 4/384.20

White, Yellow, and Green, Established and Repainted - 4/384.20

PARKS

Public - 4/354.05

PAROLE

Determining Parole Status - 4/216.75

Notification to Parole Agency - 4/201.37

Request for Hold - 4/201.37

Revocation Hearings - 3/217, 3/217.50

Violators

Release-notifications necessary - 4/675.40, 4/675.45

Supplemental charge

Authorization - 4/646.15

Authorization teletype - 4/165.06

PASSENGERS

Permitting in Police Vehicles - 4/280

PASSES (Also See: NEWS MEDIA) - 1/420.60, 4/280

PATROL, UNIFORMED - 1/580.52

PAWNSHOPS

Booking Tickets - 4/535.60, 4/535.85

Defined - 4/770.05

General Procedures Involving - 4/770

Holds on Property

Defined - 4/770.10

Outside agencies, for - 4/770.60

Placing - 4/770.30

Releasing - 4/770.40, 4/770.50

Extensions - 4.770.45

Legal Aspects of Reclaiming Property form - 4/770.70

Stolen Property in - 4/770.20

Releasing to owner - 4/770.70

PAYGRADES-CIVILIANS

Advancement Pool Procedures - 3/764.20

Application for Employment - 3/764.20

New Position - 3/762.90

Reassignment

Higher paygrade - 3/764.40

Lower paygrade - 3/764.30

Unsatisfactory performance - 3/764.50

PAYGRADES-SWORN PERSONNEL

Advanced Paygrade Assignments - 3/763

Detective Supervisor - 3/763.05, 3/763.07

Advancement

Exceptional paygrade assignment - 3/763.65

Pool assignment - 3/763.25

To higher paygrade position - 3/763.45

Advancement and Transfer Opportunities - 3/763.40

Eligibility Requirements - 3/763.05

Established - 2/026

Limited Tour Assignments - 3/763.67

Oral and Written Review Boards - 3/763.15

Personnel Division Responsibility - 3/763.10

Police Officer III-Examination Review Board - 3/763.15

Reassignment

Deselection from Advanced Paygrade or Bonus Position - 3/763.55

Lieutenants and above - 3/763.70

To lower paygrade - 3/763.55, 3/763.53, 3/763.54

Transfer Within Same Paygrade - 3/763.50

PAYROLL DEPARTMENT

Checks

Custody and distribution - 3/440.10

Unclaimed-disposition - 3/440.60

Distribution - 3/440.10, 3/440.30

Record of - 3/440.30

Signature Required - 3/440.30

PEACE OFFICER AUTHORITY

City Charter Provision - 2/010

For Arrest-Probable Cause - 1/508

Los Angeles Officers Outside State - 1/230.15

Off-Duty - 1/230.10

On-Duty-outside City and within City - 1/230.05, 4/215.20

Outside State - 1/230.15

Requests by Other Jurisdictions

Referral - 4/215.10

PEEPING TOM - 4/266.50, 4/610.52

PEN REGISTERS - 3/568.05

PENS AND PENCILS

Carrying Required - 3/620.10, 3/627.10

Refills-Requisitioning - 3/508

Use

Handwritten reports - 5/030.57

Offset master - 5/030.57

Traffic citations - 4/320.10

PERFORMANCE REPORT, SUPERVISORY OFFICERS (See: SERVICE RATINGS)

PERMANENT DISABILITY EVALUATION/ACCOMMODATION – 3/711.76

PERMITS

Conditional Use Permits - 4/720.79

General

Home-garaging Department vehicle - 3/260

Searchlight or generator Enforcement of - 4/384.50

PERSONAL APPEARANCE

Standards

Civilian Clothing - 3/605.50

Court Attire - 3/605.80

General - 3/605.10

Grooming - 3/605.25, 3/605.30, 3/605.40, 3/605.45

Hair Standards - 3/605.20

Ornamentation - 3/605.70

PERSONAL COMPUTERS

Use of - 3/788.30

PERSONAL CONDUCT

Attention to Duty - 1/210.25
Compliance with lawful Orders - 1/210.30
Conduct Unbecoming an Officer - 1/210.35
Contact with Public - 1/270.25
Courtesy - 1/240.15
Employee Relation with Vendors and Contractors - 1/270.15
Endorsement of Products and Services - 1/270.20
Financial Obligations - 1/210.45
Integrity - 1/210.20
Law Enforcement Code of Ethics - 1/210.10
Loyalty - 1/210.15
Policy - 1/210.05
Refusal to Work - 1/210.40
Respect for Others - 1/210.13
Respect for Constitutional Rights - 1/240.05
Use of Force-Policy - 1/240.10
Use of Intoxicants - 1/210.50

PERSONAL EMAIL ACCESS

Prohibition of - 3/788.42

PERSONAL IMAGING EQUIPMENT AT CRIME SCENES - 3/566.10

PERSONALIZED LICENSE PLATES - 4/320.20

PERSONNEL COMMITTEE, DEPARTMENT - 3/760.95

PERSONNEL DEPARTMENT (See: EMPLOYEES, DEPARTMENT)

PERSONNEL RECORDS

Discovery of - 3/211.40
Division - 3/760.90

PERSONNEL REPORTING PROCEDURE - 3/705.90

PERSONNEL SELECTION - 1/665

PERSONS SUFFERING FROM A MENTAL ILLNESS

Ambulance Transportation - 4/260.40
 Officer's duties - 4/260.46
Apprehension and Transportation Order Service - 4/260.60
Custody Advice - 4/260.20
Employees - 3/840.10
Female-Transporting - 4/260.55, 4/260.60
Firearms-Possession Booking of - 4/260.25
Handcuffing of - 4/217.36
Information Regarding
 Referral of - 4/260.10, 4/260.15
Inmates - 4/648.05
Psychopathic Ward

Weapons to be checked - 4/260.50

Property Disposition - 4/260.52

PETITION, APPLICATION FOR

Format - 4/218.70

Juvenile Booked as Adult - 4/218.74

Policy - 1/512

Traffic Enforcement - 1/580.10

PETTY CASH

Divisional, Division or unit funds - 3/350.48

PHOTOGRAPHIC EQUIPMENT, SUPPLIES, AND PERSONNEL

Approval - 3/758, 3/759

Authorization - 3/759

Official Department photographs, for - 3/759.16

Official photographs-other City government agencies - 3/759.32

Press releases, for - 3/759.64

Public information - 3/759.48

Employee Relations, for - 3/759.80

Motion Picture Production - 3/758

PHOTOGRAPHIC IDENTIFICATION - 4/738.05

PHOTOGRAPHS

Battery Victims - 4/273, 4/273.40

Crime Scenes, Requesting - 4/210.50, 4/212.54

Dead Bodies, Obtaining - 4/238.55

Developing Booked Film - 4/212.56

Footprints, Tracks, and Marks

Procedure for requesting - 4/212.46

Requesting - 4/210.50, 4/212.54

Gang Members - 4/269.60

Narcotic Marks or Scars - 4/258.20

Official Department Photographs - 3/759

Inmates, of - 4/635

Requesting Services - 4/212.54

Releasing - 3/410.30

Scene, of - 4/430.45

PHYSICAL BODY CAVITY SEARCHES (See Also: Inmates, Searching) - 4/620.25

PHYSICAL EXAMINATIONS - 3/720

PHYSICAL FITNESS - 3/770

Physical Fitness Coordinator - 3/770.30

Training Division Commanding Officer's Responsibility - 3/770.20

PHYSICIANS

Arrest of Notification regarding - 4/344.50

Dying Persons-Examination - 4/210.32

Subpoenas for-Completion - 4/745.50

Traffic Violations-Handling - 4/344.50

PICKPOCKETS

Booking Charges - 4/610.50

PICK-UP TELETYPE

Format - 4/165.70

Times to be sent - 4/660.20

PIN MAPS

Crime - 4/275.10

Traffic - 4/275.50

PINS, DEPARTMENT APPROVED

American Flag Pin - 3/639.60

Area Identification Pins - 3/639.10

Award Lapel Pins - 3/639.50

DARE Pin - 3/639.40

Safe Driving Pin - 3/639.20

Service Pin - 3/639.30, 3/755

PISTOL RANGE

Qualifying at - 3/258.08

PISTOLS, SEMI-AUTOMATIC

(See: **FIREARMS, GENERAL; FIREARMS, OFFICERS'; ARMAMENT, DEPARTMENT; WEAPONS; SEMI-AUTOMATIC PISTOLS**)

PLAIN PAPER REPORTING - 4/274.20

PLAINCLOTHES OFFICER

Carrying of Equipment Police officers - 3/627.10, 3/627.20, 3/627.30

Exemption to Wearing Uniform - 3/606.20

Inspecting - 3/226.80

Reserve Ammunition Required - 3/611.40

PLANNING

Completed - 1/630

Responsibility of Officers and Department - 1/615

Scope of - 1/620

Use of Task Force for - 1/625

POLICIES AND PROCEDURES DIVISION

Chain of Command - 2/066

PLASTER CASTS

Obtaining-Procedure - 4/212.46

PLASTIC HANDCUFFS

Plainclothes Officer - 3/627.20

Uniformed Officer - 3/621.20

POISONS

Booking of - 4/535.65
Crimes Involving-Notification - 4/212.48
Food Poisoning - 4/210.80
Packaging - 4/535.65
Suicide - 4/238.48

POLICE ACTION

Civilian Employees, by - 3/762.94
Death or Injury Resulting
 (See Also: **DEATHS [Police Action]**) - 4/210.28
 Notification required - 4/214.50
Employees' Responsibility
 Off-duty - 1/230.10
 On-duty - 1/230.05, 4/215.20, 4/716.10
 Out-of-state - 1/230.15
Federal Courthouse Property - 4/263
Legal Justification - 1/508
Secondary Employment-During - 3/744.08, 4/292.05
Pre-Planned Raids - 1/578
School Campuses - 1/552
Wearing of Body Armor during - 4/216.52

POLICE BULLETINS (See: BULLETINS)

POLICE COMMISSION

Commission Investigation Division - 2/061
Established - 2/015
Executive Power - 0/001
Powers and Duties of - 2/015
 Appointing and removing Chief of Police - 2/015.30
 Executive power - 0/001, 2/015.20
 Head of Department - 2/015.10

POLICE EQUIPMENT BELT

Officers Required to Wear - 3/614.60
Required Equipment - 3/622.10

POLICE CADET PROGRAM - 3/245.50

POLICE HONOR GUARD - 3/246

POLICE MEMORIAL

Inscription Procedures - 3/797.80

POLICE RESERVE CORPS

Arrest of Disposition of City-owned property - 4/645.16
Arrest of Reserve Corps Member - 4/645.16
Change of Employment-Reporting - 3/252.70
Classification of Reserve Officer - 3/252.15
Complaint Investigations, Review by Reserve Officer - 3/820.15
Coordination of

Area coordinators-duties - 3/252.50, 3/252.60
Bureau coordinator-duties - 3/252.40
Department coordinator-duties - 3/252.30
Deficient Performance - 3/252.30
Deployment
Policy regarding - 3/252.20
Requests for - 3/252.80
Disciplinary Procedures - 3/870
Duty Shifts - 3/252.55
Expense Reimbursement - 3/252.60, 3/705.80
High-Visibility Equipment-Wearing - 3/630.10
Illness or Injury
Injury on-duty - 3/716.10
Leave of absence - 3/716.30
Non-service-connected-reporting - 3/716.20
Non – Attendance - 3/252.60
Off-duty Peace Officer Status - 3/252.25
Qualification Requirements - 3/258
Reserve Corps Symbol - 5/030.50
Reserve Officer, Review of Complaint Investigations - 3/820.15
Resignation - 3/252.68
Termination - 3/252.65, 3/870.50
Traffic Crash, Employee Involved - 3/206, 4/440.10
Reporting to Department of Motor Vehicles (DMV) - 4/440.45

POLICE SURGEON

Consultation Hours - 3/720.40

POLICE SURVEYOR - 4/212.52

POLICE WORK OF MAJOR IMPORTANCE - 0/030, 4/120.40

POLICY (See: VOLUME I OF THE DEPARTMENT MANUAL)

Defined - 1/010

Glossary of - 1/020

POLITICAL ACTIVITIES, REPORTING

Employee's Responsibilities - 3/742.10

POLITICAL STATEMENTS

Policy Against - 1/270.25

POST-BOOKING RELEASE

Felony O.R. 4/680.40

Misdemeanor O.R.

Determining eligibility for - 4/681.10

Procedure for - 4/681.15

Reporting ineligibility for - 4/681.20

Responsibility for making - 4/681.05

Marijuana O.R. - 4/675.10, 4/720.40

Policy - 1/730

POST OF COMMAND, ABSENCE FROM

Defined - 3/230

Officers Required to Report Absence - 3/230.30, 3/230.90

Watch Commanders - 3/230.95

POST OFFICE, UNITED STATES

Arresting Employees of - 4/216.60

Information-Requesting - 4/765.30

Traffic Violations by

 Citing procedures for - 4/349.40

 Parking exemptions - 4/384.70

 Turning exemptions - 4/349.20

Vehicles of Defined - 4/349.05

POWER LINES, BROKEN - 4/208.80

PREAMBLE - 1/101

PREGNANT EMPLOYEES, ASSIGNMENT - 3/762.93

PREJUDICE INCIDENTS (See: HATE OR PREJUDICE, CRIMES AND INCIDENTS)

PRELIMINARY HEARING

Inmates-Investigating Officers Duties - 4/750

Subpoenaed Officer Unable to Appear

 Officers' duties - 3/210.15, 3/210.30

 Watch supervisors duties - 3/210.45

PRELIMINARY INVESTIGATIONS (See: INVESTIGATIONS, PRELIMINARY)

PRESCRIPTIONS

Arrestees in Possession of - 4/210.05, 4/645.20, 4/648.10, 4/648.20

PRESS CARDS (Also: NEWS MEDIA) - 4/298, 4/298.40, 4/298.80

PRETRIAL DESTRUCTION OF LARGE QUANTITIES OF CONTROLLED SUBSTANCES - 4/552.05

PRIEST

Dead or Dying Persons-Approaching - 4/210.32

Police Contacts with the Clergy - 1/554

Requests by Ill or Injured Person - 4/210.30

PRINCIPLE

Defined - 1/020.30

PRINCIPLES, MANAGEMENT - 1/115

PRINTING, DEPARTMENT

Requesting - 3/590

PRIORITY

Handling calls for service - 1/516.20

PRIVATE PERSON

Arrest

Advising arresting person - 4/216.30

Aiding arresting person - 4/216.34

Completion of booking slip - 4/606.15

Receiving arrestee-officers' duties

General - 4/216.33, 4/216.34

Illegal arrest - 4/216.32

Legal arrest - 4/216.31

Release From Custody - 4/216.65

Veteran's Administration facilities - 4/265

Police Vehicles-Riding Procedure - 4/280

PRIVATE PERSON-COMMENDATIONS FOR (See: COMMENDATIONS)

PRIVATE PERSON'S SUBPOENA RECORD - 3/210.20

PRIVATE PROPERTY

Damaged by Police Action-Mistaken - 3/508

Officer's duties - 4/283

Illegal Parking on Citations for - 4/384.35

PROBABLE CAUSE

Electronic Probable Cause Determination/Declaration – 4/216.16

Legal Justification for Action - 1/508

PROBATION DEPARTMENT, COUNTY

Additional Bookings by - 4/646.15

Information Requested-Forwarding - 4/765.70

Information Requested from Obtaining - 4/765.75

PROBATION VIOLATORS

Additional Booking of - 4/646.15

Releasing-notification necessary - 4/675.40, 4/675.45

Teletype authorizing-format - 4/165.06

PROBATIONARY PERIOD

Adjustments of - 3/760.45

PROBATIONARY RATING REPORTS

Completion of - 3/760.40

Extension of Probationary Period - Police Officer - 3/760.45

PROCEDURES

Defined - 1/020.40

PROMOTION

Department Responsibility - 1/665.30

Suitability for Promotion Procedures and Appeal Process for Denial of Promotion – 3/761

PROMOTIONAL ASSESSMENT BOARDS - 2/092.80

PROPERTY

Department Responsibility - 1/740

Functional Objective - 1/130.40

PROPERTY-DEPARTMENT

Department Property Defined - 0/030

Lost or Damaged - 4/282

Replacement or repair - 3/376

Miscellaneous Injury Involving Photographs - 4/210.50

Recovered - 3/377

Return Required - 3/607.30, 3/845.20, 3/860.10

Storage - 3/607.30

PROPERTY-EVIDENCE (See: EVIDENCE)

PROPERTY-GENERAL

Booking

High Value - 4/510.20

Location for - 4/515.10

Policy - 1/740

Responsibility for - 4/510.10

Classifications and Definitions - 4/505

Contraband - 4/585

Defined - 4/585.10

Conversion to Department Use - 4/585.15

Convertible

Defined - 4/580.10

Examination - 4/580.21

Forfeited - 4/580.10

Issuing, Responsibilities

Motor Transport Division - 4/580.30

Evidence and Property Management Division - 4/580.30

Supply Division - 4/580.30

Judicially Awarded - 4/580.10

No Longer Needed for Police Use - 4/580.40

Requesting Retention of - 4/580.20

Requesting Retention, Responsibilities

Commanding Officer - 4/580.22

Bureau Commanding Officer - 4/580.24

Assistant to the Director, Office of Special Operations - 4/580.26

Reviewing Officer - 4/580.30

Unclaimed - 4/580.10

Describing on Reports - 5/030.35

Disposition - 4/550.10, 4/550.12, 4/550.30, 4/790.05, 4/790.25, 4/790.35

Explosives-Responsibility - 4/510.10

Booking of - 4/540.20

Found, Lost, Stolen - 4/790.15

From Recovered Vehicle - 4/510.40

Listing - 5/030.40

Packaging and Wrapping - 4/535

Alcoholic beverage container - 4/535.10
Blood samples - 4/343.40
Bullets - 4/530.20, 4/535.20
Cartridges - 4/530.20
Chemicals-hazardous - 4/212.49
Coin-operated machines - 4/540.10
Containers - 4/535.10, 4/535.65, 4/535.90
Counterfeit Currency - 4/540.62
Firearms and ammunition - 4/540.30
Fireworks - 4/535.25, 4/540.20
Glass - 4/535.35
Ice picks - 4/535.45
Improper for Booking - 4/510.60
Jewelry - 4/535.40, 4/535.85
Knives - 4/535.45
Large items - 4/535.35
Money - 4/540.60
 Held for K-9 Platoon - 4/540.60
 Mutilated currency - 4/540.62
 Numismatic collections - 4/540.62
Narcotics and toxic substances - 4/540.70
Odd-shaped items - 4/535.05
Pawnshop tickets - 4/535.85
Poisons - 4/535.65
Purses - 4/535.70
Razor blades - 4/535.45
Razors - 4/535.45
Slides, biological - 4/535.75
Toluene - 4/540.70
Urine samples - 4/433.42, 4/535.80
Valuables - 4/535.85
Volatile fluids - 4/535.90
Watches - 4/530.10
Parking Meters - 4/520.30
Perishables - 4/540.80
Recovery and Return - 1/130.40
Release-Procedure
 Agents, Release to - 4/555.20, 4/790.35
 Bicycles - 4/645.20
 Civil processes - 4/555
 Coroner to - 4/238.48
 Credit Cards - 4/560.10
 General - 4/555.10
 Identifying marks removed - 4/560.30
 Legal process - 3/425.15, 3/425.30, 4/560
 Los Angeles City School System property - 4/555.20
 Mailing and shipping - 4/575.20
 Money - 4/540.64
 Narcotic Evidence Splits - 4/560.05
 Notification of - 4/550.20
 Subrogated property - 4/772.20
 Other jurisdiction-recovered in - 4/575.10

Receipt required - 4/555.10
Subrogated
 Correspondence regarding - 5/080.45
 Investigating officer's duties - 4/772.20
 Notification to insurer - 4/772.20
 Teletype authorizing-format - 4/170.45
Reports-Investigation of - 4/790.10
Search Warrant-Seizure Under - 4/540.90
 Disposition - 4/565.10
Shipping and Mailing - 4/575.20
Sign-out - Long-term - 4/544.10
Specialized Investigative Units - 4/790.20
Stolen
 Inside the City - 4/765.54, 4/765.56
 Outside the City - 4/765.52
Subrogated
 Correspondence regarding - 5/080.45
 Investigating officer's duties - 4/772.20
 Notification to insurer - 4/772.20
Transferring - 4/570
 Forgery evidence - 4/570.20
 Found license plates - 4/555.70
 Requests by Officers - 4/570.15
 Urine samples - 4/433.42
Vehicle being taken into lawful police custody - 4/222.60
Viewing - 4/575.30, 4/790.10

PROPERTY, NON EVIDENCE

Booking
 Describing - 5/030.35
 Location - 4/515.10
 Officer responsible - 4/510.10
 Person to whom booked - 4/520
 Purses - 4/535.70
Rebooking as evidence - 4/505.20
Defined - 4/505.10
Found Property Retained by Finder - 4/555.50
Releasing - 4/555.50
 Bicycles - 4/645.20
 Identifying mark altered - 4/560.30
 Notification - 4/510.10, 4/550.20
 Parking meters - 4/520.30
 Receipt required - 4/555.10
Transferring - 4/570.10
 License plates - 4/555.70

PROPERTY-PERSONAL

Arrestee's - 4/645.20
 Booking - 4/505.10, 4/620.10, 4/620.11, 4/645.20
 Los Angeles County Jail - 4/604.45, 4/620.15
 Citations - 4/620.10
 Dispute involving - 4/645.30

Orthopedic and Prosthetic Devices, booking arrestees with - 4/645.20
Police reserve officers - 4/645.16
Prescription Medication - 4/645.20
Received from outside agencies - 4/645.11
Responsibility for - 4/645.10
 During Arraignment - 4/645.12
 Returning - 4/645.22
 Special officers - 4/645.18
City-owned Repair/replacement - 3/376
Damage-Mistaken - 3/508
 Officer's duties - 4/283
Damage, traffic accident - 4/415.20, 4/415.25
Employee's
 Claim-initiating and processing - 3/375.75
 Reimbursement - 3/375
 Reimbursement calculation - 3/375.50
 Responsibilities - 4/510.10
Excess
 Arrestee's - 4/645.20
 CHP-booked by - 4/645.20
 Returning to arrestee - 4/645.22
Inventory search-closed containers - 4/510.10
Inmate Property Bag - 4/620.10
 Changes in content - 4/620.12
Property Deposited for Inmate - 4/645.25
Release of - 4/550.20, 4/555
 Deceased inmate - 4/238.65
 Receipt required - 4/645.23
Transferring
 County Jail - 4/645.20
 Deceased Inmates - 4/238.65
 Intradepartmental - 4/645.20
 Los Angeles Sheriff's Department - 4/645.20
 Psychopathic Ward, LAC-USCMC - 4/260.52

PROSTITUTION

Arrest Made in Public Dwelling-Procedure - 4/270.60
Booking Charge - 4/610.52

PROWLERS

Booking Charge - 4/610.52
Reports-Completion - 4/266.50

PSYCHOLOGIST, DEPARTMENT

Referrals - 3/799
 Directed Referrals - 3/799.10
 Recommended Referrals - 3/799.20

PSYCHOPATHIC WARD, LOS ANGELES COUNTY-USC MEDICAL CENTER

Officer's Duties - 4/260.50

PUBLIC

Community Liaison - 1/610.30
Officers contact with-Policy - 1/270.25
Officer's responsibility to supply information to - 1/440.40

PUBLIC ADDRESS SYSTEM - 4/110.60

PUBLIC ALERT - 4/760.20

PUBLIC APPEARANCES

Employees - 3/778
Television and radio - 3/778.50
On-Duty Speeches Given Outside the City - 3/778.20
Citizen requests - 3/778.30
Employee requests - 3/778.25

PUBLIC INFORMATION

Policy Regarding - 1/440
Release of Police Record Information - 3/406

PUBLIC PARKS

Traffic Violations in - 4/354.05

PUBLIC PLACE

Defined - 4/610.53

PUBLIC RELATIONS PROGRAM, DEPARTMENT

Traffic - 1/580.20

PUBLIC SAFETY STATEMENT - 3/795, 3/795.10, 4/245.02

PUBLIC SERVICE

Functional Objective - 1/130.60

PUBLIC TRANSPORTATION

Arresting Operators of - 4/347.80
Traffic Violations by - 4/347.10, 4/347.30

PUBLIC UTILITIES

Arresting Operators of - 4/347.80
Requesting Information from - 4/765.10
Traffic Violations by - 4/347.10, 4/347.30
Stopping operator for - 4/206.18

PUBLIC WORKS, DEPARTMENT OF

Requests for Services
Dead animals - 4/204.20
Debris in the street - 4/208.30
Sewer or storm drain-hazardous - 4/208.40
Street repairs - 4/208.20

PUBLICATIONS

Employees, by - 3/779
Review - 3/779
Use of Force Tactics Directives - 1/240.12

PULL NOTICE PROGRAM

Administration - 3/209
Employee Reporting Classification Changes to Driver's License - 3/209
Inspection of Records - 3/209
Investigating DMV Actions - 3/209.10
Responsibilities - 3/209
Training Evaluation and Management System - 3/209

PURCHASING VEHICLE(S) OR VEHICLE PART(S) FROM OFFICIAL POLICE GARAGES - 1/270.40

PURCHASING WEAPONS AND/OR EQUIPMENT FOR THE PURPOSE OF RESELLING FOR PRIVATE FINANCIAL GAIN - 1/270.16

PURSE SNATCHING

Booking Charge - 4/610.50

PURSES

Booking - 4/535.70

PURSUIITS

Administrative Review and Adjudication of a Vehicle Pursuit - 3/201
Bureau Commanding Officer's Responsibility - 3/201.10
Responsibilities - 3/201.15
Commanding Officer, Emergency Operations Division, Responsibilities - 3/201.20
Commanding Officer's Responsibility - 3/201.05
Multiple Risk Management Incidents - 3/201.35
Pursuit Classified as Out of Policy - 3/201.30
Training – Documentation as a Result of a Vehicle Pursuit - 3/201.25
Line Procedures - 4/205
Area Records Personnel Responsibility - 4/205.80
Commanding Officer, Concerned Bureau Traffic Division, Responsibility - 4/205.75
Control of a Vehicle Pursuit - 4/205.10
Vehicle Pursuit Report Guidelines - 4/205.45
Documentation Requirements - 4/205.70
Vehicle Pursuits by Other Law Enforcement Agencies - 4/205.30
Post-Pursuit Discipline - 4/205.35
Post Pursuit Consideration - 4/205.22
Traffic Crash Reporting Guidelines - 4/205.50
Pursuit Report - 4/205.65
Pursuits by Other Law Enforcement Agencies - 4/205.85
Pursuits Requiring Outside Response - 4/205.25
Pursuit Safety Inspection - 4/205.90
Required Administrative Notification of Pursuit - 4/205.60
Supervisor's Responsibility at Termination of Pursuit - 4/205.55
Air Support Tracking a Pursuit - 4/205.15
Vehicle Pursuit Driving Tactics - 4/205.19
Continuation/Termination of The Pursuit - 4/205.17

Vehicle Intervention Techniques - 4/205.20
Loss of Pursued Vehicle - 4/205.18
Apprehension of the Suspect at Pursuit Termination - 4/205.40
Policy - 1/555
Driver Responsibility - 1/555.05
Factors in Initiating a Vehicle Pursuit - 1/555.10
Initiation of a Vehicle Pursuit - 1/555.10
Vehicle Pursuit – Defined - 1/555.01
Radio Transmissions During - 4/120.40
Special Weapons and Tactics Interdiction – 4/205.23

Q

QUALIFICATION SHOOTS

Ammunition

City-paid - 3/258.18
Factory-loaded - 3/258.08
General requirement - 3/258.08
Multiple use - 3/258.24

Bonus Shoots - 3/259

Combat Course

Periods required - 3/258.08
Scores required - 3/258.12

Divisional Responsibilities

Commanding officer - 3/258.01, 3/258.33
Supervisor's - 3/258.36

Double-Action Firing of Revolvers-Required - 3/259

Ear Protectors Required - 3/258

Exemptions to Qualify - 3/258.02

Failure to Qualify-Disciplinary Procedure - 3/258.01

Firearms and Equipment Used - 3/258.14

Location of Qualification - 3/258.08

Medical Inability to Meet Department Firearm Qualification Standards – 3/258.03

Method of Qualification - 3/258.08

Night Combat Course

Credit for qualification - 3/258.08
Scores required - 3/258.12

Officers Required to Qualify - 3/258

Qualification Period - 3/258.08

Receipt-Officer's Responsibility - 3/258.28

Records and Reports - 3/258.28

Training Division - 3/258.32

Reinstatement of the Right to Carry Firearm and Peace Officer Powers - 3/258.04

Reserve Officers Required to Qualify - 3/258, 3/258.08

Security Officers Required to Qualify - 3/258

Shotgun Course - 3/258.13

Periods required - 3/258.08

QUESTIONED DOCUMENTS

Booking - 4/515.20

RADAR

Enforcement - 4/305.10

Requests, Initiating - 4/305.10

RADIO CODES AND MESSAGES

Assigned Officers to Handle - 3/222.55

Assignment of Units to Alarm Calls - 4/120.79

Availability While on Non-Priority Calls - 4/120.70

Clear Frequency Procedure - 4/130.30

Codes and Phrases - 4/120.40

Crime Broadcasts - 4/120.41, 4/120.42

Dispatching Responsibility - 4/120.75

Juveniles Involved-Handling - 4/218.10

Message Priority - 4/130

Out of Service Reporting - 4/120.60

Priority of Calls - 1/516.20

Procedures - 4/120

Clear frequency procedure - 4/130.30

Officer needs help - 4/120.40

Pursuit - 4/120.40

Radio message priority - 4/130

Radio calls - 4/120.70

Reporting out of service - 4/120.60

Requesting bicycle information - 4/120.80

Radio Codes and Procedures - 4/120

Radio Message Priority - 4/130

Supplemental Crime Broadcast - 4/120.42

Terminology and Codes Used

APCO code word list - 4/120.30

Codes and phrases - 4/120.40

Radio Call letters - 4/120.10, 4/120.20

RADIO EQUIPMENT, DEPARTMENT

Installation, Removal, or Extension of Requests - 3/564.10

Portable Radios

Damage, Loss, Theft or Destruction - 3/579.20

Designations - 4/110.40

Repairs of - 3/564.90, 3/568.60

RADIO STATIONS

Department Call letters - 4/120.10

RADIO TOWER LIGHTS

Inoperative-Notification Regarding - 4/208.60

RADIO UNITS

Deployment Notifying Communications Division - 3/224.10

Radio Unit Designations

Command post - 4/110.70

Field units - 4/110.40, 4/110.50
Geographic division commanding officers - 4/110.30
Mobile support fleet - 4/110.60
Non geographic divisions - 4/110.20
Outside agencies - 4/110.80
Service identification letters - 4/110.50
Staff units - 4/110.10

RADIOACTIVE MATERIALS

Handling - 4/214.25
Notifications Required - 4/214.50
Symbol Denoting Presence - 4/214.25
Traffic Crashes Involving - 4/430.10

RAID JACKETS - 3/627.30

Standard for Plainclothes Officers - 3/605.80

RAILROAD CARS

Burglary from - 4/232.70

RAIN CLOTHING

Field Officers - 3/629

RANGE FACILITIES, DEPARTMENT

Qualifying at - 3/258.08

RANK

Brevet Prohibited - 3/120
Established and Listed - 2/025
Insignia for - 3/634
Rank and paygrade - 2/026

RAP SHEET

Requesting Printouts - 3/408.15
Recording Receipt of - 3/408.17
Recording Requests and Releases of Information - 3/408.16
Security of - 3/408.17

RAPE

Forcible Obtaining complaint for - 4/720.70
Occurrence More than 30 Days Prior
 Investigating officer's responsibility - 4/252.12
 Officer's responsibility - 4/252.10
Reports Processing for teletyping - 3/204.50
Victims
 Distribution of the "Taking Action: What To Do If You Are Raped" booklet - 4/210.39
 Gender Preference During Investigation - 4/210.37
 Medical treatment - 4/210.35
 Rape Victim Counseling Center notification - 4/210.38
 Transportation of Rape Victims - 4/210.35
 Victim's Right to an Advocate or Support Person - 4/210.36

RATING REPORTS - 3/760

RAZORS

Booking - 4/535.45

REASONABLE ACCOMMODATION –

(See: Temporary Disability Evaluation/Accommodation)

RECEIVING CLINICS AND HOSPITALS

Ambulance Service

Canceling - 4/210.65

Requesting - 4/210.22, 4/260.40

Complaints against - 3/720.50

Contract - 3/720.45

Locations and Hours of - 3/720.40

RECKLESS DRIVING

Complaint Application-Information Required - 4/354.35

RECORDING EQUIPMENT

(See Also: ELECTRONIC INVESTIGATION EQUIPMENT)

Personal Tape Recorders - 3/570

Recording Tapes - 3/569

RECORDS AND IDENTIFICATION DIVISION

Requesting Information-Officers - 4/202.60, 4/202.64

RECORDS AND REPORTS, DEPARTMENT

Approval and Taking - 4/203.40

Area desk - 4/274.10

Plain paper reporting - 4/274.20

Supervisor's responsibilities - 5/030.60, 5/030.66

Telephonic reports - 4/274.20

Arrest Record Information to Courts - 3/408.50

Arrest Reports-Completion

Extra copy designation - 5/030.66

Unfounded-Forms Used - 4/755.80

Telephonic requests-handling - 4/755.10

Written requests-handling - 4/755.20

City Liability - 3/409.10

Confidential Nature of - 3/405, 3/409

Confidentiality Reports of Sex Crimes - 3/413.10

Court-Availability - 3/408.50

Courtesy Reports - 5/030.65

Policy - 1/520.30

Stolen vehicles - 4/220.35

Crime Reports

Cleared by arrest - 4/216.14, 4/216.17

Combined in arrest report - 4/216.14

Completion by store security officers - 3/744.96

Extra copy designation - 5/030.66

Investigating division-indicating - 5/030.28
Plain paper reporting - 4/274.20
Telephonic reporting - 4/274.20
DR Numbers - 5/040
Death Reports Release of information - 3/412.10
Disposal of Obsolete - 5/050.08
Divisional Personnel - 3/760.90
Evidence Reports
 Combined in arrest report - 4/216.15
 Combined in crime report - 4/203.15
Filing - 5/070
Forms
 Request for - 3/508
 Revision of - 3/592
Indexing - 5/060
Information required to obtain - 4/202.60
Inspecting - 3/408.20
 Employee's duty - 4/294
 Traffic reports - 3/410
Legal Process - 3/425
Maintenance of
 Policy for - 1/720
 News Media Requesting - 3/406, 3/408.16, 3/797.30
Officer's Duty to Make - 5/030.05
Outside Police Agency Reports - 4/820
Payroll Checks and Rosters - 3/440
Photographs-Release of - 3/410.30
Plain paper reporting - 4/274.20
Property (**See: specific heading**)
Release of Police Record Information - 3/406
Release to Parole and Probation Officers - 3/407
Report Units-Taken by - 4/203.30
Responsibility for Completion - 4/203.20, 4/274.10, 5/030.05
 Extra copy designation - 5/030.66
Retention Program - 5/050
 Records Retention Representatives - 5/050.08
Sealing Criminal Records - 3/408.25
Signature on - 5/030.10, 5/030.55
Suspects-Describing - 5/030.45
Staff Reports-content - 1/630
Statistical Information - 4/762.30, 4/762.60
Telephonic-Taking of - 4/274.20
Traffic Records - 3/410
Xerox Machine-Use - 5/030.67

RECOVERED BICYCLES - 4/236

RECOVERED VEHICLES (See: VEHICLES, GENERAL)

RECREATION

Inmate - 4/649.20

RECRUITMENT (Also See: EMPLOYEES, DEPARTMENT)

Of personnel - 1/665.10

Training - 1/670.10

RECRUITS

Resignation of - 3/728.30

Termination of - 3/728.30

Unsatisfactory Performance of - 3/760.50

RED ZONES

Enforcement of - 4/384.15

Legality of - 4/372.10

Requests for installation of - 4/372.35, 4/384.20

REFERRALS

To Human Services Agencies - 4/203.38

REFUSAL TO WORK

Policy - 1/210.40

REGISTRATIONS

Automobiles - 4/155.05, 4/222.65

Bicycles - 4/236.75

Firearms - 3/610.20

Sex Offenders - 3/413.07

REHIRING

Retired Officers - 3/733.10

REIMBURSEMENTS - 3/375

Calculations - 3/375.50

Claims - 3/375.75

Defined - 3/375.25

Officer Relocation Expenses - 3/370

RELATIONSHIPS BETWEEN DEPARTMENT EMPLOYEES - 1/271**RELEASE FROM CUSTODY - 4/216.65**

Combined Marijuana/Traffic Arrests - 4/216.25

Direct Cite Release From Custody - 4/216.66

DR Numbers - 4/216.65, 5/040.42

Enforcement of the Noise Ordinance - 4/216.62

Evidence

Booking narcotics - 4/540.70, 4/790.25

Evidence booked to arrestee - 4/520.10

Evidence bookings - 4/510.10

Evidence-notifications - 4/540.90

Transfer of evidence - 4/570

Marijuana Arrest Procedures - 4/216.25

Misdemeanor warrants-

Release from custody - 4/216.67

Complaint issued - 4/675.10, 4/720.40
Non - Traffic Notice to Appear/RFC Booklets - 4/213
Private Person's Arrest - 4/216.33

RELEASE OF "DETAINED ONLY" PERSONS

Issuance of Department Business Cards - 4/296.01
Transporting back to scene of original detention of "Detained Only" persons - 4/217.51

RELEASE OF POLICE RECORD INFORMATION

Guidelines for Release of Crime and Arrest Information - 3/406.10
Information Requiring Staff Approval - 3/406.10
Policy for Providing Information - 1/420, 1/440
Responsibility for Release of Information - 3/406.20
Restricted Release of Information-Juvenile Subjects - 3/406.10
Routine Requests by the Public for Information in Police Records - 3/406.20

RELIEF FROM DUTY, TEMPORARY

Equipment-Returning - 3/607.30
Procedure - 3/845

RELIGIOUS ASSISTANCE - 4/210.30, 4/210.32

RELIGIOUS OBSERVANCES - 3/704

RELOAD AMMUNITION - 3/226.60

REMOVAL OF ARREST RECORDS - 3/408.22

REPAIRS

Buildings, Department - 3/540.30
Office Equipment - 3/508
Radios, Department - 3/564.90, 3/568.60
Sound Equipment - 3/568.70

REPORT UNIT

Requesting and Dispatching - 4/203.30

REPORTERS, MEDIA (Also See: NEWS MEDIA)

REPORTING A NON-CATEGORICAL USE OF FORCE INCIDENT

Definition of a Non-Categorical Use of Force - 4/245.05
Employee's Responsibility - 4/245.10
Supervisor's Responsibility - 4/245.10

REPORTING DISTRICTS

Determining for Reports - 5/030.25
Geographic Area Stations - 5/030.26
Requests for Changes - 3/219

REPORTING SUSPICIOUS ACTIVITY POTENTIALLY RELATED TO FOREIGN OR DOMESTIC TERRORISM – 4/271.46

Policy - 1/590

REPOSSESSIONS, VEHICLE

Changing Stolen Report to - 4/220.70, 4/220.75

REPRIMAND, OFFICIAL - 3/833

REQUEST FOR CHANGE OF WATCH - 3/222.02

REQUEST FOR CONFIDENTIALITY - 3/413.10

REQUEST FOR INCREASE IN FELONY OR MISDEMEANOR BAIL (see: BAIL)

REQUESTS FOR PEACE OFFICER AUTHORITY - 4/215

RESEARCH, DEPARTMENT (See: STAFF RESEARCH)

RESEARCH INFORMATION CENTER (See Also: STAFF RESEARCH)

RESERVE OFFICERS, POLICE (See: POLICE RESERVE CORPS)

RESERVE OFFICERS, REVIEW OF COMPLAINT INVESTIGATIONS - 3/820.15

RESERVE STATUS, EMPLOYEES' - 3/734.60

RESIGNATIONS

Disciplinary reasons - 3/728.20, 3/860.40

Entry-level Probationary Employees - 3/728.30

General - 3/728.10

Pre-exit Interviews... 3/728.30, 3/728.40

Prior to Disposition of Complaint - 3/860.40

Reserve Officers - 3/252.68

RESOURCES

Utilization of - 1/140.20

REST PERIOD REGISTER, FORM GENERAL 74 - 3/724.60

REST PERIODS - 3/724

RESTRAINING ORDERS (See Also: DOMESTIC VIOLENCE) - 4/216.03

RETAINABLE OFFENSE-DEFINED - 4/725.07

RETALIATION POLICY - 1/272

Prohibiting Acts - 1/272.10

RETIREMENT

Carrying a Concealed Weapon - 3/733.20

Appeal Procedure - 3/733.20

Complaints Involving Retired LAPD Officers Working at Motion Picture/Television Filming Locations - 3/733.30

Return to Duty From - 3/733.10

RETURN TO DUTY REPORT

Employees - 3/711.70

REVERENCE FOR HUMAN LIFE - 1/130.25

REVOLVERS (Also See: FIREARMS, GENERAL; FIREARMS, OFFICERS')

City-Owned - 3/610.15

RFC (See: RELEASE FROM CUSTODY)

RIBBONS

Armed Forces - 3/636.10

Department - 3/637.10, 3/637.40, 3/637.45, 3/637.46

RIFLE REVIEW COMMITTEE - 2/093.85

RIFLE CADRE

Rifle Cadre Members - 4/245.35

Rifle Cadre Minimum Requirements - 4/245.40

Decertification and Restoration 4/245.70

RIGHTS, CONSTITUTIONAL - 1/240.05, 1/340, 1/508, 4/202.10

RIOTS

Policy - 1/548

RISK MANAGEMENT EXECUTIVE COMMITTEE - 2/093.95

RISK MANAGEMENT DIVISION

Discovery Procedures for Personnel Records - 3/211.45

Requesting Legal Opinions - 3/218.30

Special Duties

Department Employees Appearing at Governmental
Administrative Hearings - 3/210.63

Destruction of Records-Marijuana Offenses - 3/408.27

Legal Processes - 3/425

Civil Subpoenas - 3/780

Civil Suits - 3/782

Unit Designation - 4/110.20

Correspondence Reference Number - 5/080.96

RISK MANAGEMENT INFORMATION SYSTEM (RMIS) - 1/668.01

ROBBERY

Broadcasts of Crime Radio - 4/120.41, 4/120.42

Calls Involving

Code Four and Four Adam - 4/262.10

Reporting delay in answering - 4/262.20

211 just occurred - 4/262.15

211 in progress - 4/262.10

Follow-up Investigation, Immediate notification - 4/262.58

Reports

Approval - 4/262.90

Processing for teletyping - 3/204.50

Witnesses-Nonresident - 4/262.70

ROBBERY-HOMICIDE DIVISION

Chain of Command - 2/067

Show-Ups-Arranging - 4/735.05

ROLL CALL

Attendance - 3/222.30

Established - 3/222.10

Inspections During - 3/226.10

Preparation for - 3/222.20

Procedure for - 3/222.40

Reading Orders During - 3/222.45

Required - 3/222.15

Supervision During - 3/222.25

Uniform Requirements - 3/222.35

RULE

Defined - 1/020.50

S

S.V.S. (STOLEN VEHICLE SYSTEM)

Defined - 0/030

Felony wants in - 4/760.80

Cancellation - 4/760.85

SABOTAGE

Reporting Activities of - 4/267.50

To Computer-Stored Information - 4/212.14

SAFE BURGLARY - 4/232.10

SAFETY BELTS

Use

By arrestees - 4/217.50

By officers - 4/289

SAFETY-CAL OSHA - 3/275

SAFETY COMMITTEES

Commanding Officer's Responsibilities - 3/789.05

Committee Responsibilities - 3/789.10

SAFETY EQUIPMENT - 3/376.10

City owned-issuance - 3/376.25

Commanding Officer, Administrative Services Bureau-Responsibilities - 3/376.45

Commanding Officers-Responsibilities - 3/376.40
Employee responsibilities - 3/376.30
Issuance and replacement - 3/376.20
Repair - 3/376.05, 3/376.25
Replacement-private vendor - 3/376.32
Supervisor's responsibilities - 3/376.35

SALE NUMBER, VEHICLE

Entering on Traffic Citation - 4/320.20

SALUTING REGULATIONS

Funeral Procession - 3/238.80
Inspections - 3/226.25, 3/226.92
National Anthem - 3/238.40
Parades - 3/238.20
Raising or Lowering Flag - 3/238.60

SALVAGE OF DEPARTMENT MATERIALS

Commanding Officer's Duties - 3/504.40
Officer in Charge, Supply Section - 3/504.80

SAM BROWNE BELT - 3/614.60, 3/622

SANCTUARY

Police contacts with clergy - 1/554

SCHOOL BUS

Traffic Crash Involving - 4/415.05

SCHOOLS

Bomb Threats - 4/212.45
Investigating Students - 4/218.40
Police Action on Campuses - Policy - 1/552

SCIENTIFIC INVESTIGATION DIVISION

Assistance-Requesting - 4/212.15
Chemicals-hazardous - 4/212.49, 4/510.12
Crime scene maps - 4/212.52
Crimes involving poison - 4/212.48
Dangerous explosives at school - 4/212.15, 4/212.45, 4/212.50
Fingerprinting - 4/212.44
Firearms Held for Latent Prints or Other Scientific Evidence - 4/790.24, 4/540.32
Marks or tracks, casts, or photos of - 4/212.46
Narcotic seizures over 30 pounds - 4/540.75
Nitrous oxide - 4/540.68
Photographic service - 4/210.50, 4/212.54
Radio, by - 4/212.20, 4/212.35
Telephone, by - 4/212.25, 4/212.30
Booked Evidence-Responsibility for - 4/510.10
Chemicals-hazardous - 4/212.49
Discharged ammunition - 4/535.20
Explosives - 4/212.50, 4/540.20

Firearms - 4/540.30, 4/790.22, 4/790.24
Nitrous oxide - 4/510.12
Electronic Surveillance Equipment - 3/568.40
Organization
Hazardous Chemical Team - 4/212.51

SEALING CRIMINAL RECORDS - 3/408.25

SEALING EVIDENCE - 4/530.10, 4/535.10, 4/535.20, 4/535.30, 4/540.10, 4/540.60, 4/540.70

SEARCH OF DEPARTMENT EMPLOYEES - 3/839

Administrative Searches-Defined - 3/839.11
Commanding Officer-Responsibilities - 3/839.35
Requirements for Administrative Search - 3/839.20
Staff Officer-Responsibilities - 3/839.40
Supervisor-Responsibilities - 3/839.30

SEARCH OF NEWS MEDIA FACILITIES - 1/420.95, 4/742.50

SEARCH OF INMATES

Booking Searches - 4/620.22
Confinement of Misdemeanor/Infraction Arrestees - 4/620.30
Physical Body Cavity Searches - 4/620.25
Removal of Property of Arrestees City Jail System - 4/620.10
Removal of Property of Arrestees Los Angeles County Jail - 4/620.15
Responsibility for Search of Arrestee - 4/620.20
Searches of Suspects and Arrestees - 4/217

SEARCH OF SUSPECTS, ARRESTEES - 4/217

High-Risk Prone Search - 1/574, 4/243

SEARCH, UNDERWATER - 4/212.60

SEARCH WARRANT (See Also: WARRANT, SEARCH)

Notification, Telephone Toll Bill Information - 4/742.40
Premature Notification to Telephone Subscriber - 4/742.40
Property Booked Under Authority of - 4/540.90
Disposition procedure - 4/565.10
Return to a Search Warrant - 4/540.90, 4/742.60
Search and Arrest Warrant service policy and procedures - 4/742.05
Search Warrant and Probable Cause Arrest Warrant
Procedures - 4/742.10
Commanding Officer's Responsibility - 4/742.10
Officer's Responsibility - 4/742.10
Supervisor's Responsibility - 4/742.10
Search Warrant Service Procedures Guide - 4/742.10
Search Warrants for Telephone Toll Bill Information - 4/742.40
Supervision at Search Warrant Locations - 4/742.30
Telephonic - 4/742.60
Uniformed Officer Present - 1/578

Wearing of body armor - 4/216.52

SEARCHLIGHTS AND GENERATORS

Operating Without a Permit - 4/384.50

Parking Violations-Enforcement - 4/384.45

SEAT BELTS - 4/217.50, 4/289

SECONDARY EMPLOYMENT

Appeal Procedure - 3/744.36

Application - 3/744, 3/744.20, 4/292

Approval - 3/744.32

Commanding Officer-Reviewing - 3/744.48

Completion of Reports - 3/744.96

Complaints Involving Retired LAPD Officers Working at Motion Picture/Television Filming Locations - 3/733.30

Emergency Requests - 3/744.80

Expiration - 3/744.40

Investigation - 3/744.24

Motion Picture/Television Filming Work Permits - 3/744, 4/292

Policy - 1/270.30

Responsibilities - 3/744.08

Reviewing and Issuing - 3/744.48

Seasonal Events - 3/744.88

SECONDHAND DEALERS

Stolen Property in - 4/770.20

SECRET SERVICE FUND, DEPARTMENT - 3/355

Administration and Management - 3/355.05

Reporting Use of - 3/355.10, 3/355.20

Witness Protection Program - 3/355.30

SECRETARY OF THE POLICE COMMISSION

Appointment and Removal - 2/020

SECTION

Defined - 2/040.70

SELECTIVE ENFORCEMENT

Policy - 1/580.51

Visible Patrol - 1/580.52

SELF-DEFENSE

Deadly Force - 1/556.10

SEMI-AUTOMATIC PISTOLS

(See: **FIREARMS, GENERAL; FIREARMS, OFFICERS'; ARMAMENT, DEPARTMENT; WEAPONS**)

SENIOR OFFICER

Determination - 3/125

SENIORITY

At Crime Scene - 1/536
Determination of
 Civilians - 3/130
 Department Schools, for - 3/222.02
 Vacations, for - 3/726.50
 Watch Assignments, for - 3/222.02
Senior Officer Defined - 3/125

SERIAL NUMBERS

Firearms, of - 4/540.50
Officers' Qualification course determined by - 3/258.08
Removed
 Bicycles - 4/236.50
 Property - 4/560.30
 Vehicles - 4/220.90

SERVICE IDENTIFICATION LETTERS - 4/110.50**SERVICE PINS - 3/755**

Wearing of Service Pin - 3/639.30

SERVICE RATINGS

Captains and Above - 3/760.15
Civilian Employees
 Appeals, Department Personnel Committee - 3/760.95
 Completion-responsibility - 3/760.70
 Probationers - 3/760.40
 Termination recommendation - 3/728.30
 Times of completion - 3/760.40, 3/760.70
Confidential Nature - 3/760.10
Deficiencies, Notice to Correct - 3/760.75
Divisional File for - 3/760.90
Employee's Comments - 3/760.25
Interview - 3/760
Lieutenants and Below - 3/760.20
Officers'
 Captains and above - 3/760.15
 Comments of employee - 3/760.25
 Completion-responsibility - 3/760.30
 Probationary Service Rating Reports - 3/760.40
 Termination recommendation - 3/728.30
 Rating periods - 3/760.15, 3/760.20
Policy - 1/665.30
Provisions and Procedures - 3/760
Resignation or Termination of an Entry-Level Probationary Employee - 3/728.30
Special Use - 3/760.12
Supervisors' Duties - 3/156.20
Temporary-Emergency Employees - 3/760.60
Uses of - 1/665.30

SERVICE STATIONS, DEPARTMENT - 3/588

SERVICE STRIPES - 3/638

SERVICES

Standards and Priority - 1/516

SEWER MANHOLE

Hazardous-Reporting - 4/208.40

SEX CRIMES

Victim's Right to an Advocate or Support Person - 4/210.36

Gender Preference During Investigation - 4/210.37

SEX OFFENDER

Authorization to Release Serious Sex Offender Information to Additional Persons Form
- 3/413.07

Categories of - 3/413.04

Disclosure of Information Regarding - 3/413.07

Index (SOI) - 3/413.05

Registered Sex Offender Advisory Form - 3/413.07

SEXUAL HARASSMENT

Policy - 1/280

SEXUAL ORIENTATION DISCRIMINATION

Policy - 1/285

SHARPSHOOTER, PISTOL

Compensation Received Requirements for - 3/259, 3/259.10

Medal Received-Wearing - 3/637

SHELTERS

Cold Weather - 4/203.38

Services - 4/203.38

SHOES, UNIFORM

Maintenance of - 3/602.20

Wearing of - 3/614.90

SHOOTINGS (See Also: FIREARMS, OFFICERS')

Documenting the Separation, Transportation, and Monitoring of Employees - 3/795.10

Obtaining a Public Safety Statement - 3/795

Officers Involved

Animal Shootings - 3/794.10

Assignment of Involved officers - 3/794.40

Distribution of Reports - 3/409.20, 3/794.10

Area Detective Divisions' Responsibility - 3/794.25

Injury or death resulting - 4/210.28

Internal Affairs Group's responsibility - 3/794.30

Investigating officer's responsibility - 3/796.05, 3/794.10

Commanding Officers Review of Categorical Use of Force Review Board

Incidents - 3/796.25

Non-Injury Officer-Involved Shooting - 3/794

Notification regarding - 4/210.28, 4/214.50, 4/244.30

Public Safety Statement - 4/245.02

Policy - 1/556.10

Drawing or exhibiting firearms - 1/556.80

Reports-completing - 4/244.50

Reports-distributing - 3/794.39

Officers Not Involved Notification required - 4/214.50

SHOPLIFTING

Arrests by Off-Duty Officers-Completion of Reports - 3/744.96

Booking Approval - 4/216.02

Private Person's Arrest - 4/216.33

SHOTGUNS

Commanding Officer's Responsibilities - 3/258.33

Police Vehicles, in - 4/279

Qualification Shoots - 3/258.08, 3/258.13, 3/258.14

SHOW-UPS

Admonition of Rights-Officer's Duties - 4/735.15, 4/735.20

Arrestee Refuses to Participate - 4/735.45

Arrestee Requests Attorney - 4/735.30

Arrestee Waives Attorney - 4/735.25

Attorney Notified-Fails to Attend - 4/735.40

Attorney Present - 4/735.35

Field Confrontation - 4/203.50

Formal

Arrestee possibly involved in other jurisdiction crimes - 4/735.80

Notification to Robbery-Homicide Division - 4/735.05

Results-Teletyped - 4/170.08, 4/735.90

Scheduling and location Adult Show-ups - 4/735.05

Scheduling and location Juvenile Show-ups - 4/735.10

Transportation of arrestee - 4/735.70

Jail Division, at Scheduling - 4/735.05, 4/735.70

Photographic Identification - 4/738.05

Refusal to Participate in - 4/735.45

Teletype Notification - 4/170.04

Teletype of Results - 4/170.08, 4/735.90

Victims or Witnesses - 4/735.55

SICK OR INJURY REPORT, FORM 1.30

Completion

Employees, by - 3/711.10, 3/711.20, 3/718.70, 3/772.75

Team manager's duties - 3/772.60

Watch commander's duties - 3/718.15

SICK TIME, EMPLOYEES'

Medical Calendar - 3/710.40

Moral Turpitude, Due to - 3/710.30

Provisions - 3/710
Civilian employees - 3/710.10
Part-time employees - 3/710.20
Sworn employees - 3/710.05
Records - 3/705.40

SICK VISITS, EMPLOYEES - 3/718

SIG-ALERT BROADCASTS

Officer's Responsibilities - 4/208.95

SIGN LANGUAGE

Requests for Interpreter - 4/203.37

SIGNALS

Defective-Officers' Duties - 4/372.25
Enforcement When Not Legible or Visible - 4/372.05
Flares-Use - 4/372.40
Installation
Citizen requesting - 4/372.20
Officer requesting-duties - 4/372.35
Legality-Presumption - 4/372.10

SIGNATURES

Officers'
On citations - 4/320.25
On crime reports - 5/030.55

SIRENS

Department Used in Code Three - 4/120.40
Illegal Use-Citing - 4/354.24

SNUFF

Policy-Use of Chewing Tobacco and Snuff - 1/210.60

SOBERING CELL – 4/654

Drunk Arrest - 4/240.10
Pre-Booking Medical Screening of Arrestees - 4/648.03

SOBRIETY TESTS

Department Employees, testing - 3/836.05
Under-the-influence Drivers - 4/343.20

SOCIAL SECURITY NUMBER DISCLOSURE STATEMENT - 4/604.11

SOCKS, UNIFORM - 3/614.95, 3/620.70

SOUND EQUIPMENT

Assignment of - 3/568.30
Requesting - 3/568.20
Recording Tapes - 3/569
Repairing - 3/568.70

Storing - 3/568.50

Testing - 3/568.80

SOUTH TRAFFIC DIVISION (Also See: TRAFFIC DIVISIONS)

Chain of Command - 2/069

SPEAKERS, OFFICIAL

Speaking Engagements-Reporting - 3/243

SPECIAL CONFINEMENT - 4/653

SPECIAL DETAILS

Mobile Radio Unit Designations - 4/110.50

Supervision - 3/222.80

SPECIAL DUTIES

Defined - 2/030.30

SPECIAL EVENTS

Police Reserve Corps Used for - 3/252.20

Requests for - 3/252.80

Saluting Flag During - 3/238

Vehicle Impounds During - 4/222.25

Release of - 4/780.50

SPECIAL LIAISON - 2/030.60

SPECIAL OFFICERS

Arrest of Identification-disposition - 4/645.18

SPECIAL ORDERS, DEPARTMENT - 0/090.40

SPECIAL WEAPONS AND TACTICS TEAM (S.W.A.T.)

Barricaded Suspects - 4/214.15

Immediate Action/Rapid Deployment - 4/214.20

Requesting - 4/212.76

SPECIALIZED UNITS

Non-budgeted Temporary Specialized Units - 3/301

SPECIFICATIONS, UNIFORM

(See: **THE DEPARTMENT UNIFORM AND PERSONAL EQUIPMENT SPECIFICATIONS BOOKLET**)

SPEED

Radar Enforcement - 4/305.10

Testimony in Court Officer's Responsibility - 4/354.30

SPEEDOMETER CALIBRATION - 4/387.10

SPORTS (See: ATHLETIC PROGRAM, DEPARTMENT)

SPOUSE BEATING

Photographing - 4/272.40

Removing clothing for photo - 4/272.45

Reports-Form Used - 4/272.20

STAFF OFFICER

Defined - 3/105

STAFF RESEARCH - 3/220

Completed Staff Work-Defined - 1/630, 3/220.01

Initiated by Outside Agency - 3/220.50

Originating Staff Research - 3/220.02

Staff Research Index - 3/220.02

Staff Research Index-Defined - 3/220.02

Staff Research Report

Commanding Officer-Responsibilities - 3/220.16

Defined - 3/220.01

Planning and Research, Commanding Officer's Responsibilities - 3/220.17

Primary Author-Defined - 3/220.12

Primary Author-Responsibilities - 3/220.13

STAFF RESPONSIBILITY

Absent-When - 3/230, 3/230.30, 3/230.90

Acting Staff Officer - 3/230.10

Defined - 2/030.50

General Provisions - 1/605

In Formal Training - 1/670.70

STAFF UNITS, DEPARTMENT

Radio Unit Designations - 4/110.10

STAFF WORK

Completed - 1/630

STAKEOUTS

Code Five Used for - 4/120.40

Officer's Duties - 4/216.50

Use of - 1/576

STANDARD OF SERVICE

Policy - 1/516.10

STATE CONSTITUTION

Provision for Municipal Police Force - 2/005

STATEMENTS BY OFFICERS

False and Misleading Statements - 3/820.09

Officer's Public Safety Statement - 4/245.02

Personal and Political - 1/270.25

STATION, AREA

Established and Defined - 2/040

STATISTICAL INFORMATION

Requests-Forwarding - 4/762.30
Automated F.I. file - 4/762.70
Other agencies, from - 4/762.60

STING OPERATIONS

Use of Booked Firearms - 4/590, 4/590.10

STOLEN PROPERTY - 4/765.52, 4/765.54, 4/765.56

STOLEN VEHICLES AND/OR VESSEL

By means of identity theft, forgery, and non-sufficient funds (NSF) - 4/220.51
By means of Embezzlement - 4/220.53

STORM DRAIN

Hazardous-Reporting - 4/208.40

STREET GUIDE BOOK

Required Equipment - 3/621.10, 3/627.20

STREET REPAIRS, EMERGENCY - 4/208.20

STRESS AND ALCOHOL RELATED PROBLEMS - 1/210.55

STRIKES

By Sworn Employees - 1/210.40

STRIPES

Service Stripes-Wearing of - 3/638

SUBPOENA CONTROL OFFICER, RESPONSIBILITIES - 3/210.10, 3/210.28,
3/210.45

SUBPOENA RECORD, EMPLOYEE, FORM 15.29

Case Continuances-Entering - 3/214.50

SUBPOENAS

Armed Forces Personnel for - 4/745.50
Autopsy Surgeon for - 4/745.50
Bank or Firm Representatives for - 4/745.50
Civil Lawsuits - 3/782
 Acceptance of Summons and Complaint - 3/782.10
 Originated by employee - 3/782.50
Civil Subpoenas
 Employee's duties - 3/780.40
 Mileage compensation - 3/780.80
 Inmates - 4/657.50
 Transportation to civil case - 3/780.60
 Witness Fee-Officer's responsibility - 3/780.50
Completion of Investigating Officer's Duties - 4/745.50
Court Coordinator for

Duties - 3/210.80
Court Records - 4/745.90
Doctors - 4/745.50
Duces Tecum
 Accepting and serving - 3/782.10
 General - 3/425.10
Electronic Subpoena – 3/210.02
Expert Testimony Required - 4/745.20, 4/745.25
Information on - 4/745.50
Officer's Responsibility
 Appearing as defense witness - 3/210.60
 On-Call Status Court - 3/212.10, 3/212.20
 Requesting release (vacation) - 3/210.25, 3/210.28
 Unable to appear - 3/210.30, 3/210.46
 When notified of a court appearance - 3/210.12
Private Persons Subpoena Watch commander's duties - 3/210.20
Record Clerk's Duties - 3/210.15
Returning to Issuing Court - 3/210.22, 3/780.40
Service of
 By Mail - 4/745.11
 Expert testimony required - 4/745.20, 4/745.25
 Investigating officer's duties - 4/745
 Military premises - 4/745.12
 To officers - 4/745.15
 Watch commander's duties - 3/210.20
Teletypes for-Format - 4/175.10
Training Assignments - 3/762.91
Watch Commander's Responsibilities - 3/210.10, 3/212.40

SUBROGATED PROPERTY

Correspondence Regarding - 5/080.45
Notification - 4/772.20
Procedures - 4/772

SUBSTANCE TESTING - 3/836.05

SUBSTATION, GEOGRAPHIC - 2/040.54

SUICIDE

Attempted. 4/201.73, 4/218.66, 4/260.15
Freeway related - 4/238.15

SUICIDE NOTES - 4/238.48

SUMMONS

City Attorney's Officer receiving-duties - 3/216.50
Civil Suits Acceptance of Summons and Complaint - 3/782.10
Coroner's Inquest Officers to testify-duties - 3/785

SUNDAY

Holiday for Civilian Employees - 3/703.60

SUNGLASSES - 3/605.75

SUPERVISION, DEPARTMENT

Brevet (Acting) Ranks Prohibited - 3/120

Delegation of Duties - 3/154.20

Field Supervision

At crime scene - 1/536

At scene of barricaded suspect - 1/568.20

At search warrant locations - 4/742.30

Authorization of Use of Chemical Agent-Tear Gas - 1/572

Command Responsibility at police situation - 1/532

Federal courthouse property at - 4/263

Need for - 1/528

Permission for Follow-up uniformed officer - 1/520.20

Responsibility for - 1/528.10

Functional Supervision Defined - 3/140

Line Supervision Defined - 3/135

Mid-Watches, of - 3/222.75

Negative Discipline - 3/156.80

Recognition of Command - 3/115

Seniority-Determination of

Civilians - 3/130

Officers - 3/125

Special Details, of - 3/222.80

Subordinates

Direction - 3/154.40

Evaluating - 3/156.20

Guidance - 3/154.80

Training - 3/154.60

By junior officer - 3/110.40

By senior officer - 3/110.40

Supervisory Terminology Defined - 3/105

Techniques of - 3/156.60

SUPERVISOR ACTION ITEM (SAI) –1/668.01

SUPERVISORS, DEPARTMENT

Defined - 3/105

Detective Supervisors - 3/763.05, 3/763.07

General Duties - 3/150, 3/152, 3/154, 3/156

Delegation of duties - 3/154.20

Direction of subordinates - 3/154.40

Evaluation of subordinates - 3/154.20

Guidance of subordinates - 3/154.80

Knowledge of Department orders - 3/152.20

Knowledge of other positions - 3/152.60

On the job training - 1/670.20

Organization of activities - 3/152.40, 3/152.80

Promotional training - 1/670.40

Training of subordinates - 3/154.60, 1/670.60

Negative Discipline by - 3/156.80

Planning - 3/152, 3/152.80

Reports Approved by - 3/203.10, 3/204.50
Reports Completed by
 Notice to Correct Deficiencies - 3/760.75
 Responsibility - 3/156.40
Responsibilities-General - 1/528.10, 1/670.60
Safety Procedures - 3/275.30
Techniques of - 3/156.60
Traffic Citations-Responsibility - 3/202
 Checking - 3/202.30
 Error or omission observed - 3/202.40
 Tampering observed - 3/202.50
Vacation Scheduling - 3/726.40

SUPERVISORY CROSS-TRAINING PROGRAM - 3/763.71

SUPPLEMENTAL CHARGES

Adult Booked as Juvenile - 4/705.63
Defined - 4/646.05
Fugitive Warrants - 4/606.07
Juvenile Booked as Adult - 4/705.62
Juvenile Named on Adult Traffic Warrant - 4/705.64
Misdemeanant Wanted on a Felony - 4/705.22
Parole or Probation Violators Authorization - 4/646.15
Recordation of - 4/646.10
Teletype Required - 4/646.12
Warrant Booking-Additional Offense - 4/606.07, 4/705.42

SUPPLIES, DEPARTMENT

Building and Room Keys - 3/536
Conservation of Electricity - 3/524
Inventory Control - 3/516
Maintenance of
 Building repairs - 3/540
 Equipment repairs - 3/508
Reference Books and Pamphlets - 3/596
Requests for - 3/508
Salvageable-Disposal - 3/504
Transfer of - 3/516.80
Vehicle Keys - 3/532

SURETY BONDS

Accepting - 4/680.15

SURGEON, POLICE - 3/711, 3/720.40

SURVEILLANCE

Observation Post - 4/216.51
Surveillance Notification Procedure - 4/216.49

SURVEYOR, POLICE - 4/212.52

SURVEYS, DEPARTMENT

Requests for - 3/220.02
Surveys, Initiated by Outside Organizations - 1/140.30, 3/220.50

SUSPECTED CHILD ABUSE REPORTS (SCAR) - 4/218.53

SYMBOLS

Deployment Planning System - 3/705.40
Divisional Time Books - 3/705.40
Reports, on - 5/030.50

T

T.S.R. UNITS

Radio Designations - 4/110.80

TACTICAL OPERATIONS RESOURCE GUIDE - 1/240.12

TACTICAL TRAINING REVIEW COMMITTEE – 2/093.96

TAKE-HOME CARS

Associated Fee, Home-Garaging Outside the County - 3/260.01
Home Garaging - 3/260
 Outside the County - 3/260.01
Temporary Home Garaging - 3/261
Travel - 3/390

TAPE RECORDERS, PERSONAL - 3/570

TARGET COURSE - 3/258.08, 3/258.12

TASER CONTROL DEVICE

Carried - 3/622.90
Medical Treatment Required - 4/648.11

TASK FORCE

Use of for Planning - 1/625

TATTOOS - 3/605.90

TEAM ATHLETIC ACTIVITY REGISTER, FORM

Team Manager's Duties - 3/772.60
Team Members Required to Sign - 3/772.45

TEAMS, ATHLETIC - 3/772.60

**TEAMS II, TRAINING EVALUATION AND MANAGEMENT
SYSTEM/PERSONNEL MANAGEMENT - 1/668, 3/791**

Authorized Access to TEAMS II Report – 1/668.06
Confidentiality of TEAMS II Information – 1/668.12
Employee review of own TEAMS II report - 3/791.05
Information Technology Division's Technology Division's Responsibility - 3/791.14
Procedure to Dispute Information Contained in TEAMS II – 1/668.10, 3/791.12

Responsibility for Maintaining TEAMS – 1/668.08, 3/791.10
Risk Management Division's Responsibility - 3/791.20
Risk Management Information System (RMIS) – 1/668.01
 Supervisor Action Item (SAI) –1/668.01
Types of TEAMS II Reports – 1/668.04
Use of TEAMS II – 1/668.02

TEAR GAS

Policy in Use - 1/572
Requisitioning - 3/508

TECHNOLOGY REVIEW AND APPROVAL COMMITTEE - 2/092.40

TELECOMMUNICATION DEVICES FOR THE DEAF (TDD)

(See Also: Telephones, Department)

Area/division NexTalk TTY Application - 4/190.10
Requirement on Business Cards - 4/296.02
Incoming calls to Area/division TDD telephone systems – 4/190.15

TELEPHONE CALLS

Officers - 4/190
Inmates
 Adult - 4/658.10, 4/658.12
 Minor - 4/658.10, 4/658.17

TELEPHONES, DEPARTMENT

Cellular Telephones
 Employee's commanding officer responsibilities - 3/566
 Non-budgeted cellular telephones - 3/566
 Requesting - 3/566
 Use of Department cellular telephones - 3/566
Communications with Public - 1/710.10
Courtesy - 1/710.20
Courtesy When Answering - 4/190.10
Extended-Area Calls Defined - 4/192.30
Incoming Calls
 Collect - 4/192.60
 Complaint Board receiving - 4/190.20
 Immediate police action required - 4/190.30
 Information request - 4/190
 Long-distance - 4/192.50
 Records and Identification Division receiving - 4/190.20
 Referred to CHP - 4/190.70
 Report information request - 4/190.60
 Transferring - 4/190.50
Installation, Removal, and Extension - 3/564.10
Local-Area Calls Defined - 4/192.20
Long-Distance Calls Defined - 4/192.10
Outgoing Calls
 Extended-area calls-placing - 4/192.80
 Juveniles in Custody - 4/658.10, 4/658.17
 Local-area calls-placing - 4/192.70

Overtime notification to family - 4/192.90
Inmate's messages - 4/658.10, 4/658.12, 4/658.17
Repairs - 3/564.50
Restricted Use - 1/710.30, 4/105.10
Telecommunications Devices for the Deaf
Area/division NexTalk TTY Application - 4/190.10
Requirement on Business Cards - 4/296.02
Incoming calls to Area/division TDD telephone systems – 4/190.15

TELEPHONES, EMPLOYEES'

Installation - 4/195.10
Residence Telephone Requirement - 4/195

TELEPHONIC REPORTS - 4/274.20

TELEPHONIC SEARCH WARRANTS - 4/742.60
Search Warrants for Telephone Toll Bill Information - 4/742.40

TELETYPES, DEPARTMENT

All Points Bulletin Requirements - 4/150.12
Arraignment of Inmates - 4/165.70, 4/660.20
Bail Information Teletype-Use - 4/680.14
Cancellations, Corrections, or Supplements - 4/150.08
Classification of - 4/150.10
Division Receiving-Watch Commander's Duties - 3/222.70
Escape of Inmate - 4/165.60, 4/670
Formats
Arrest booking information - 4/165.02
Arrestees booked in County custody - 4/165.03
Bail information - 4/165.20
Change of arrest status - 4/165.04
Declaration for continuance - 4/175.14
Deployment - 3/224.10
Driving-under-the-influence arrestees - 4/343.70
Felony booking disposition and supplemental charge - 4/165.26
Notification of availability for release - 4/165.34
Notification of forwarded warrant - 4/165.35
Notification of inmate release - 4/165.32
Notification of writ of habeas corpus or fixed-bail release of felony inmate - 4/165.33
Order to pick-up - 4/165.70
Order to release juvenile - 4/165.31
Order to release inmate - 4/165.30
Inmate escape - 4/165.60
Property release - 4/170.45
Repairs - 3/564.70
Request for bail information - 4/165.15
Request for certified copy of LASD fingerprint cards - 4/170.55
Requests for driver's license information - 4/155.15
Request for bicycle information - 4/155.20
Requests for vehicle registration information - 4/155.05
Show-up notification - 4/170.04

Show-up results - 4/170.08
Subpoena - 4/175.10
Supplemental charge - 4/165.04
Supplemental charge authorization - 4/165.06
Weather forecast - 4/175.70
General - 4/150
Imperative Release Message - 4/165.80
Jail Procedures - 4/165
 Imperative Release Message review - 4/675.23
 Processing inmate release teletypes - 4/675.22
 Release control files - 4/674
Lost/Stolen Department Identification Cards/Badges - 3/376.50
Officer Unable to Appear in Court - 3/210.45
Rape - 3/204.50
Request for teletype messages - 4/150.05
Robbery - 3/204.50
Supplemental Charges
 Parole officer authorizing - 4/646.15
 When required - 4/646.12
Watch Lineups-Transmitting - 3/224.10

TELEVISION

Auditing Filming Locations - 3/273
Production Equipment - 4/295
 Requesting - 4/295

TEMPORARY HOME GARAGING - 3/261

TEMPORARY DISABILITY EVALUATION/ACCOMMODATION – 3/711.75

TEMPORARY RELIEF FROM DUTY

Procedures for - 3/845
Return to Duty - 3/860.30

TEMPORARY RESTRAINING ORDERS (See: DOMESTIC VIOLENCE)

TENSES

Use of in Department Manual - 0/040

TERMINATIONS (See: EMPLOYEES, DEPARTMENT)

TERMINOLOGY

Department Organization Terminology - 2/030, 2/040, 2/094.05
Manual - 0/030
Radio - 4/120
Traffic Crashes - 4/405

TERRORISM LIAISON OFFICER PROGRAM (TLOP)

Terrorism Liaison Officer - 4/271.45

TESTIMONY, OFFICERS'

Duty to testify, policy - 1/210.47

Expert-Obtaining - 4/745.20
CHP arrests, for - 4/745.25
Speed Cases, for - 4/354.30

TETANUS IMMUNIZATION - 3/720.36

THEFT (See Also: SPECIFIC HEADINGS)

Aircraft - 4/248.60
Bicycles - 4/236
Blank Checks-Notification - 4/248.30
Boats - 4/248.40
Boat engines - 4/248.50
From Person Booking charge for - 4/610.50
Grand Theft
Booking charge for - 4/610.50
Theft of \$5,000 or more - 4/248.70
Identity Theft - 4/248.10
Major Component Vehicle Parts - 4/220.10, 4/222.42
Petty Theft Complaints for prior conviction of - 4/720.60
Pickpocket Booking charge for - 4/610.50
Purse Snatching Booking charge for - 4/610.50
Vehicles - 4/220

THREATENING COMMUNICATIONS - 4/271.30

THREATS AGAINST PUBLIC OFFICIALS - 4/271.35

Reports of - 5/030.66
Officer Relocation Expenses - 3/370

TIE BAR - 3/626.30

TIE, UNIFORM

Officers - 3/614.40
Officers Eligible for Unrestricted Field Duty - 3/614.40, 3/615.10

TIME AND MILEAGE CHECK - 4/217.50

TIME OFF FOR VOTING - 3/709.50

TIMEKEEPING (See Also Specific Heading: EMPLOYEES, DEPARTMENT)

Absence from Duty - 3/702.30
Audit - 3/702.30
Days Off
Civilians - 3/703.60
Deferment - 3/705.40
Holiday-in lieu - 3/702.30
Officers - 3/702.30
Deployment Planning System – 3/705
Abbreviations - 3/705.40
Division Commanding Officer's Duties - 3/705
Divisional Time Books
Abbreviations - 3/705.40

Maintenance-ink - 3/705.30
Injured on Duty - 3/702.30
Leave of Absence - 3/730
Military Leave - 3/702.30
Nighttime Bonus Positions (Civilians), Records-maintaining and forwarding - 3/705.70
Police Reserve Officers - 3/705.80
Sick/Sick Leave - 3/702.30, 3/710.05, 3/710.10
Suspended - 3/702.30
Unofficial Time Books - 3/705.10
Watch Commanders' Records - 3/705.10

TIRE MARKING - 4/384.55

TOBACCO

Arrestee's Property - 4/620.10
Policy-Use of Chewing Tobacco and Snuff - 1/210.60

TOLUENE - 4/535.65, 4/540.70

TOURS

Jail-Authorization - 4/659.40
Police Facilities, Policy - 1/440.60

TOW SERVICE

Broken Glass and Debris-Removal - 4/222.15
CHP Officers - 4/223.20
Department Vehicles - 3/580
 Cancellation - 3/580.50
 Obtaining - 3/580.40
Heavy-Duty Tow - 4/223.10
Impounding Vehicles - 4/223.10
Stalled Vehicles - 4/223.30, 4/223.40

TOWELS, JAIL - 3/556

TOXIC SUBSTANCES

Booking - 4/535.65, 4/540.70

TRACKING AND PROCESSING PROCEDURES FOR PARKING AND TRAFFIC VIOLATION NOTICES ISSUED TO DEPARTMENT EMPLOYEES - 4/326.11

TRACKS, HYPODERMIC

Photographing - 4/258.20, 4/635.25
Private parts, on - 4/258.20

TRAFFIC

Disabled Motorist - 1/130.60
Functional Objective - 1/130.50

TRAFFIC CRASHES AND CRASH INVESTIGATION

Advising Parties Involved - 4/420.05
Aircraft Involved - 4/206.10

Animals Involved - 4/430.25
Armed Forces Personnel Involved - 4/420.15
Arrival-First Officer's Duties - 4/410.05
Assault with a Motor Vehicle - 4/227
 Booking Approval - 4/216.01
Bicycles Involved - 4/430.25
Chemicals, Hazardous-Involved - 4/430.10
City Property Involved
 Accident occurring outside City - 4/440.10
 City Attorney, notification to - 4/440.10, 4/440.50
Confidential Cases - 3/410.50
Corrections to officers' driving record - 4/440.26
Criminal Action Against Employee - 3/837
Department of Airports, Harbor, Water and Power Vehicle - 4/440.25
Department of Motor Vehicles-notification to - 4/440.45
Employee's commanding officer duties - 3/206
Employees involved
 Direct Referral to Behavioral Science Services - 3/206.60
 Duties - 4/440.10
 Notification required - 4/214.50
 Freeway - 4/440.27
 Investigating officers' duties - 4/440.25
 Involved parties to remain at scene - 4/440.20
 Mounted Platoon involved - 4/430.38
 Reporting - 3/206
 Supervisor dispatched - 3/206
 Supervisor's duties - 3/206.00
 Unassigned Department vehicles involved - 3/206
Damaged Property Only - 4/415.20
Damage, Unattended Property - 4/415.25
Dangerous Substances Involved - 4/430.10
Deaths
 Aircraft involved - 4/206.10
 Freeway related - 4/238.15
 Notification to relatives - 4/435.15
 Notification to Scientific Investigation Division - 4/238.55
 Officer's responsibilities - 4/435.05
 Reporting - 4/435.05, 4/435.10
Definitions and Terms - 4/405.10
Deployment - 4/437.20
Driving Under the Influence
 Involved - 4/343.10, 4/343.65, 4/420.10
Explosives Involved - 4/430.10
Hit-and-Run
 Investigation at scene - 4/430.50
Homicide, Freeway Traffic-related - 4/238.15
Illegally Parked Vehicle Involved - 4/430.40
Immediate Follow-up Investigation-Notifications - 3/206
Impounding Involved Vehicle - 4/430.60
Incompetent Drivers-Reporting - 4/342
Information Concerning
 Authorized representative (defined) requesting - 3/410.20

Government agency requesting - 3/410.70
Release of - 3/410.10
Injury Classification
Criteria - 4/432.10
Responsibility for - 4/432.20
Investigation - 4/430, 1/580.10
Assigned unit-responsibility - 4/410.15
Class I - 4/415.07, 4/415.10
Class II - 4/415.07, 4/415.15
Juveniles Involved - 4/420.20
Major-Notification Required - 4/214.50
Metro Blue, Gold or Green Line Involved - 4/430.26
Loaned Vehicles - 3/583.80
Non-contact-Investigation - 4/430.55
Objective - 1/580.10
On-Duty Traffic Crashes, Investigating Officers Reporting Responsibilities - 4/440.25
Parties and Witnesses to - 4/420
Armed Forces personnel - 4/420.15
Information to be given to - 4/420.05
Juveniles - 4/420.20
Officers - 4/420.25, 4/420.30, 4/420.35
Photographs
Releasing - 3/410.30
Required - 4/430.45
Preliminary Procedures
Assigned unit-responsibilities of - 4/410.15
First officer at scene-duties - 4/410.05
Property damage only - 4/415.20
Property damage, unattended - 4/415.25
Protection of Scene Flares used for - 4/372.40
Radioactive Material Involved - 4/430.10
Reporting Requirements - 4/415.05
Reports - 4/415
Aircraft Involved - 4/206.05
Fatal traffic accidents - 4/435
Not at scene - 4/430.05
Requirements - 4/415
Types
Combined Traffic Crash and Arrest Report - 4/433
Class I - 4/415.07, 4/415.10
Class II - 4/415.07, 4/415.15, 4/440.25
School Bus Involved - 4/415.05
Sobriety Suspected - 4/343, 4/420.10
Statistics - 1/580.10
Suicide, Freeway Traffic-Related - 4/238.15
Supervisor's Responsibilities - 3/206
Terminology - 4/405
Trains Involved - 4/430.25
Violation Involved - 4/430.30
Aircraft - 4/206.10, 4/206.15, 4/206.18
Witnessed by officer - 4/430.37
Witnesses to (**See: [Parties and Witnesses to]**)

TRAFFIC COORDINATION SECTION

Assignment of Two Wheeled Motorcycles - 3/584.25

TRAFFIC COMPLAINTS

Reckless driving - 4/354.35

Violations outside jurisdiction - 4/324.20

TRAFFIC COURT LIAISON UNIT

Citation Cancellation - 4/326.75

Citation Correction - 3/202.80

Citing Error Discovered - 3/202.60

Forwarding Citations - 3/202.70

Request to be Excused from Traffic Court Appearance - 3/210.25, 3/210.28

TRAFFIC EDUCATION PROGRAM

Policy - 1/580.10

TRAFFIC ENFORCEMENT

Citations (**See specific heading**)

Correctable Violations - 4/320.14

False Information to Peace Officer - 4/354.10

False Personation - 4/248.20

Financial Responsibility Information - 4/320.35

Incompetent Drivers-Reporting - 4/342

Notification Requirements - 1/240.03

Officer-Violator Contracts

 Departing from violator - 4/322.80

 Instructions not to be given - 4/322.30

 Non-resident - 1/580.30

 Obtaining driver license - 4/322.10

 Officer's responsibility - 1/580.20

Objective - 1/580.10

Other Jurisdictions - 4/324.20

Parking Control - 1/580.40

 Private property violations - 4/384.35

 Searchlights and floodlights - 4/384.45, 4/384.50

 Tire marking-procedure - 4/384.55

 Traffic accident involving parking violation - 4/430.40

Radar Enforcement - 4/305.10

Selective Enforcement - 1/580.51

Violation warnings-issuance - 4/384.05

Visible Patrol - 1/580.52, 4/305.60

TRAFFIC OBSTRUCTIONS - 4/208.50

TRAFFIC PIN MAPS - 4/275.50

TRAFFIC SIGNAL REPAIR (T.S.R.) UNITS - 4/110.80

TRAFFIC SIGNS AND DEVICES

Defective-Officers' Duties - 4/372.25
Enforcement When Not Legible or Visible - 4/372.05
Flares-Use - 4/372.40
Installation
 Citizen requesting - 4/372.20
 Officer requesting-duties - 4/372.35
Legality-Presumption - 4/372.10
Parking Meters
 Defective - 4/372.28
 Log of - 4/372.28

TRAFFIC VIOLATIONS

Aircraft Violations - 4/206.20
Arrest for - 4/334
 Booking advice - 4/216.02
 Booking charges - 4/334.50, 4/610.55
 Booking locations - 4/604.17, 4/604.18
 Combined marijuana/traffic - 4/216.25
Bicycle License Violations - 4/354.38
Consular Officers Involved - 4/284
Equipment-Defective - 4/360
False Information to Peace Officers - 4/354.10
False Personation - 4/248.20
Incompetent Drivers-Reporting - 4/342
Juveniles
 Cited to appear - 4/320.45, 4/346.10
 Misdemeanor Vehicle Code violation arrests - 4/346.40
Physicians - 4/344
Post Office Employees - 4/349
Public Parks - 4/354.05
Public Transportation - 4/347
Reckless Driving - 4/354.35
Speed-Officers' Appearance - 4/354.30
Traffic Crash Involving - 4/430.30, 4/430.37
Trains - 4/354.40
V.C. 40302(a) Bookings-Bail Procedures - 4/682.15
Violator Enters Other Jurisdiction - 4/324.20

TRAFFIC VIOLATORS

Instruction not to be given - 4/322.30
Departing from violator - 4/322.80

TRAFFIC VIOLATION WARNING PROCEDURES - 4/336

TRAILERS

Theft of-Reporting - 4/220.10

TRAINING

Detached Duty for - 1/670.80
Detective Supervisors - 3/763.07
Firearms used for training - 3/610.97, 4/244.90

Policy - 1/670

Area Juvenile/School Car – 1/670.51

By supervisor - 1/670.60

Command and staff officers - 1/670.70

Command responsibility - 1/610

Community Law Enforcement and Recovery Program - 3/763.79

Continuous process - 1/670.20

Department responsibility - 1/670

Gang Enforcement Detail - 3/763.79

In-service - 1/670.30

Promotional - 1/670.40

Recruit - 1/670.10

Specialized - 1/670.50

Recommended/Directed Training - 3/796.35

Responsibility - 2/092.51, 3/763.89

Supervisory Cross-Training - 3/763.68

TRAINING AIDS, DEPARTMENT

Custody of - 3/769.60

TRAINING DIVISION

Assignment as Class Instructor - 3/769

Divisional Physical Fitness Program - 3/770

Electronic Surveillance Equipment Training - 3/568.45

TRAINING EVALUATION AND MANAGEMENT SYSTEM II

(TEAMS II)/PERSONNEL MANAGEMENT - 1/668, 3/791

Authorized Access to TEAMS II Report – 1/668.06

Confidentiality of TEAMS II Information – 1/668.12

Employee review of own TEAMS II report - 3/791.05

Information Technology Division's Technology Division's Responsibility - 3/791.14

Procedure to Dispute Information Contained in TEAMS II – 1/668.10, 3/791.12

Responsibility for Maintaining TEAMS – 1/668.08, 3/791.10

Risk Management Division's Responsibility - 3/791.20

Types of TEAMS II Reports – 1/668.04

Use of TEAMS II – 1/668.02

TRAINING FILMS - 3/759.35

TRAINS

Blocking Traffic-Reporting - 4/354.40

Traffic Crash Involving - 4/430.25

Notification required - 4/214.50

TRACKS/MARKS

Plaster Cast - 4/212.46

TRANSCRIPTIONS OF RECORDED INTERVIEWS – 3/569.50

TRANSFER OF INMATES (See: INMATES)

TRANSFERS, EMPLOYEES'

Administrative Transfers - 3/762.35, 3/762.20, 3/762.30

Authorizing - 3/762

Civilian Employees

Pay-grade assignments - 3/764

Police duties-performing - 3/762.94

Pre-exit interviews - 3/728.40

Commanding Officers' Duties

Advising and assigning employees - 3/762.80

Initiating requests - 3/762.30

Employees' Duties - 3/762.90

Initiated by employee - 3/762.20

Lists

Publishing - 3/762.60

Personnel Division Originating - 3/762.40

Temporary Assignments-Police Officers - 3/762.92

Transfer Action Item - 3/762.70

TRANSPORTATION OF ARRESTEES - 4/217.50

**TRANSPORTATION - USE OF VEHICLE FROM MAIN STREET FACILITY
MOTOR POOL - 3/582.50**

**TRANSPORTING PERSONS "DETAINED ONLY" TO PLACE OF ORIGINAL
DETENTION - 4/217.51**

TRANSPORTING PERSONS IN MEDICAL EMERGENCIES - 4/210.75

TRANSPORTING RAPE VICTIMS - 4/210.35

TRANSPORTING VIOLENT PERSONS - 4/217.40

TRAVEL

Budgeted - 3/390.25, 3/390.33

Defined - 3/390.01, 3/390.17

Foreign - 3/390.35

No City Funds - 3/390.49

Non-Budgeted - 3/390.41

Mode of - 3/390.57

Type of Request Format

Expenses incurred - 3/390.73

Interrupted or indirect - 3/390.65

Request for Investigative Travel - 3/390.33

Travel Authority Request for Non-Investigative

Travel - 3/390.17, 3/390.20

Youth Program Overnight Outings - 3/390.01

TREES

Fallen-Requesting Removal - 4/208.20

Obstructing Motorists' View - 4/208.50

TRESPASS

Trespass Warning - 4/276, 4/276.10

TRIALS (See Also: SUBPOENAS)

Officer Appearing as Defendant - 3/841

Subpoenaed Officer Unable to Appear

Officer's duties - 3/210.30

Watch Commander's duties - 3/210.45

TRIPS, OFFICIAL

Emergency Investigative Travel - 3/390.37

Extradition

Officer's duties - 4/716

Travel procedure - 3/390

Conventions - 3/740

Official Travel by Department Employees - 3/390

TROUSERS

Basic Uniform - 3/614.50

Fatigue Uniform - 3/620.50

TROUSERS BELT - 3/614.65, 3/622.80

TUBERCULARS

Arrestees - 4/648.25

Exposure to - 3/712.05

Violation of Quarantine Order - 4/210.40

U

U.C.L.A. CAMPUS POLICE (See Also: OUTSIDE POLICE AGENCIES)

Radio Unit Designations - 4/110.80

UNCONSCIOUS PERSON

Handling - 4/210.23

UNDERCOVER DRIVER LICENSE

Requests - 3/223

UNDERCOVER OFFICERS

Conduct - 1/546

Courtroom/Administrative Hearing Attire - 3/605.80

Personal Appearance - 3/605.10

Posing as Member of News Media - 1/547

Training Requirement - 3/223.05

UNDERWATER SEARCH AND RECOVERY

Procedure - 4/212.60

UNDOCUMENTED IMMIGRANTS

Enforcement - 4/264.50

Policy - 1/390

UNIDENTIFIED PERSONS

Found - 4/712.30

UNIFIED SCHOOL DISTRICT

(See: **LOS ANGELES UNIFIED SCHOOL DISTRICT**)

UNIFORM AND EQUIPMENT COMMITTEE

Dealer-Withdrawal Recommendation - 3/608.60

Inspection of Dealer-Responsibility - 3/608.20

Membership and Responsibilities - 2/093.10, 3/604

UNIFORM AND EQUIPMENT, CITY-ISSUED

Computing Ownership - 3/607.10

Contract Provisions - 3/607.10

Damage, Loss, or Theft

Replacement or repair - 3/376, 3/607.20

Reporting - 3/376, 3/607.20, 4/282, 4/214.50

Maintenance, Repair, and Altering of - 3/607.20

Recovery - 3/377

Replacement - 3/607.20, 3/376.30

Termination or Separation - 3/607.30

Reserve Officers - 3/870.50

UNIFORM AND EQUIPMENT DEALERS

Complaints Against - 3/608.50

Designation Withdrawal - 3/608.60

Guarantee - 3/608.30

Listed - 3/608.10

Uniform and Equipment Committee's Responsibilities to - 2/093.10

UNIFORM AND PERSONAL EQUIPMENT, OFFICERS'

(See Also: **UNIFORM AND PERSONAL EQUIPMENT SPECIFICATIONS BOOKLET**)

Additional Firearms Carried on Duty - 3/610.70

Ammunition Requirements - 3/611

Additional Ammunition - 3/611.50

Availability of uniform - 3/602.10

Basic Uniform - 3/614

Beach Detail/Bicycle Patrol Uniform - 3/624.30

Body Worn Video - 3/579.15

Brandings - 3/605.90

Cap Device - 3/632.10

Chemical Irritant Control Device - 3/622.55, 3/627.20

Cold Weather Cap - 3/615.05

DARE America Pin/American Flag Pin - 3/639.40, 3/639.60

Decorations - 3/637

Equipment Belt - 3/622

Exemptions - 3/601.10, 3/606.20, 3/606.30

Fatigue Uniform - 3/620

Field Equipment Field Officers - 3/621.10, 3/621.20, 3/627.10

Firearms Requirements - 3/610

General Duty Helmets - 3/631
Hats High-Visibility covers
 Maintenance and issuance - 3/630.20
 Rain covers for - 3/629.30
 Required - 3/630.10
Helicopter Uniform - 3/617
Helmets - 3/631
High-Visibility Equipment-Crash Investigation - 3/630
Indoors Uniform - 3/618
Insignia and Emblems - 3/632, 3/634, 3/635
 Traffic Enforcement - 3/635.30
 Crash Investigation - 3/635.40
Inspection - 3/609.10, 3/660.30
Jackets Authorized - 3/624.10
Jumpsuits - 3/619.10, 3/619.20
Maintenance of - 3/602
Maternity Uniform - 3/640
Medals and Decorations - 3/636, 3/637
Mounted Horse Detail Uniform - 3/624.20
New Equipment-Approval Required - 3/609.10
Optional Equipment-Field Officers - 3/621.20, 3/627.10
Optional Uniform - 3/615
Personal Appearance - 3/605
Plainclothes Assignments - 3/605.85
Plainclothes Equipment - 3/627
 Officers - 3/627.10, 3/627.20
 Exemption to Wearing Uniform - 3/606.20
 Inspecting - 3/226.80
 Reserve Ammunition Required - 3/611.40
 Security Identification Buttons
Plastic Handcuffs - 3/621.20, 3/627.20
Police Equipment Belt - 3/622
 Required equipment - 3/622.10
Possession-Required - 3/601.10, 3/602.10
Primary Uniform-Non-Field Certified Officers - 3/614.10
Purchase by Retiring Employees - 3/376.18
Rain Clothing-Field Officers - 3/629, 3/614.45
Replacement - 3/376
Requirement - 3/601.10, 3/602.10
Retention - 3/606.60
Return of-When Required - 3/607.30
Roll Call Requirements - 3/222.35
Safe Riding Tie Bar - 3/626.30
Scarf - 3/626.10
Service Stripes-Wearing - 3/638
Specifications - 3/601.20
Summer Uniform - 3/615
Tattoos - 3/605.90
Utility Uniforms - 3/619.10, 3/619.20
Wearing - 3/606
 Exemptions - 3/606.20, 3/606.30
 Mixed clothing prohibited - 3/606.40

Off-duty - 3/606.15

UNIFORMS, ARMED FORCES

Illegal Wearing

Pre-booking advice from FBI - 4/264.40

Pre-booking interview - 4/264.10

UNIT

Defined - 2/040.80

UNIT DESIGNATIONS, RADIO - 4/110

UNITED STATES (See Also Specific Heading)

Department of Immigration and Naturalization Asylum requests - 4/284.45

Flag - 3/234

Post Office

Arresting Employees of - 4/216.60

Information-Requesting - 4/765.30

Traffic Violations by

Citing procedures for - 4/349.40

Parking exemptions - 4/384.70

Turning exemptions - 4/349.20

Vehicles of, Defined - 4/349.05

UNIVERSITY OF SOUTHERN CALIFORNIA

(See Also: OUTSIDE POLICE AGENCIES)

Security Department-Booking Arrestees - 4/865

Reports - 4/820

Fingerprint Investigation - 4/212.44, 4/815

UNLAWFUL ASSEMBLY (See: EMERGENCY OPERATIONS GUIDE)

UNUSUAL INCIDENTS

Immediate Action/Rapid Deployment - 4/214.20

Incidents Involving a Barricaded Suspect - 4/214.15

Incidents Requiring Handling of Radioactive Materials - 4/214.25

Significant Information Impacting City Government Notification - 4/214.45

Unusual Incidents-Notification - 4/214.50

Crisis Response Team-Notification - 4/214.60

UNUSUAL OCCURRENCE

Notification Regarding - 4/214.50

URINE SAMPLES

Booking - 4/258.30, 4/343.42

USE OF FORCE (See Also: NON-LETHAL CONTROL DEVICES)

Adjudicating Non-Categorical Use of Force Incidents - 3/793

Adjudication of Categorical Use of Force Incidents - 3/792

Categorical Use of Force Incidents - 3/794.10

FID Responsibilities - 3/794.10, 3/794.37

Directed Referral to BSS - 3/794.40

Distribution of Reports - 5/092
Documenting the Separation, Transportation, and Monitoring of Employees - 3/795.10
Employee-Involved - 4/245
Inspector General Audits - 3/895.60
Medical Treatment-carotid holds - 4/648.07
Minimizing the Risk of Death - 1/556.35
Non-Categorical Use of Force Incidents - 4/245.10
 Adjudicating a Non-Categorical Use of Force Incident - 3/793
 Complaint Related to a Non-Categorical Use of Force - 3/830.10
Obtaining a Public Safety Statement - 3/795
Officer's Public Safety Statement - 4/245.02
Reporting a Non-Categorical Use of Force Incident - 4/245.10
 Employee's Responsibility - 4/245.10
 Supervisor's Responsibility - 4/245.10
 Out of Statute Disposition – 3/793.18
Response Procedures involving Private Contract Security Assigned to City Facilities -
 4/247.10
Resulting in serious or significant injury (**See: Force Investigation Division**) - 3/794.10
Return to Field Duty of Involved Employee(s) - 3/794.40
Tactical Operations Resource Guide – 1/240.12
Upper Body Control Holds - 3/796.01
Use of Deadly Force-Policy - 1/556.10
Use of Firearms-Policy - 1/556.10
Use of Force-Defined - 4/245.05
Use of Force-Policy - 1/240.10, 1/556.10
Use of Force Tactics Directives - 1/240.12

USE OF FORCE BEST PRACTICES COMMITTEE – 2/093.97

USE OF FORCE REVIEW BOARD

Distribution of Reports - 3/794, 3/796.05, 3/796.10
Commanding Officer's Review of Categorical Use of Force Review Board Incidents -
 3/796.25
Membership of - 2/092.50
News Release Relating - 3/796.05
Notification of Categorical Use of Force Incident - 3/794.40
Recommended/Directed Training - 3/796.35
Responsibilities of - 2/092.50

V

VACATIONS, EMPLOYEES'

Accumulation - 3/726.80
Assignment
 General - 3/726.30
 Special groupings - 3/726.40
Citations-Entering - 4/320.40
Compensation-Requesting - 3/726.90, 3/732.60
Computing Vacation Time - 3/726.06
Court Appearance-Requesting Release - 3/210.25, 3/210.28
Days Off in Connection With - 3/726.60

Earning Vacation Time - 3/726.04
Periods Used for
 Assignment - 3/726.30
 List - 3/726.20
 Selection - 3/726.50
Record - 3/726.95
Scheduling Reporting change - 3/726.70
Seniority-Determining - 3/726.50
Terminated Employees-Processing - 3/726.90
Transferred Employees-Reporting - 3/726.85

VALUABLES

Booking - 4/535.85

VALUE

Defined - 1/020.10

VANDALISM

Notification - 4/203.25, 4/214.50

VEHICLE EQUIPMENT VIOLATIONS

Citations for - 4/360, 4/360.30

VEHICLES, DEPARTMENT

Alterations-Prohibited - 3/580.20
Assignment of - 3/580.90
 Motorcycles - 3/584
Barricade-Used as - 4/208.10
Civilian Personnel-Use of Black and White Police Vehicles - 3/581
Damage to - 4/282
Dispersal Parking - 3/261
Displaying the American Flag Decal - 3/234.40
Home Use
 Insurance requirement - 3/260.10
 Regular permit for - 3/260
Inspection - 3/222.60, 3/580.10
Keys - 3/532
Locking - 4/385.20
Maintenance - 3/580.10
 Parts-Obtaining - 3/580.60
Necessity - 1/750
Main Street Facility Motor Pool-Obtaining - 3/582.50, 4/286.10
Parking - 4/385, 3/261
Private Persons in - 4/280
Pushing Other Vehicles - 4/223.40
Resource Management - 3/580.80
Safety Belts-Use - 4/217.50, 4/289
Shooting from a moving vehicle - 1/556
Shotguns - 4/279
Speedometer Calibration - 4/387
Temporary Home-Garaging - 3/261
Tow Service for

Canceling - 3/580.50
Requesting - 3/580.40
Transfers of - 3/580.90
Transportation-Necessity - 1/750
Unauthorized Changes in - 3/580.20
Undercover License Plates for - 4/288
Vehicle Loans - 3/583

VEHICLES, GENERAL

Abandoned - 4/222.35, 4/222.50
Altered Identification Numbers - 4/222.38
Appraisal - 4/222.80
Dismantled-No identification - 4/222.35, 4/222.40
Private property - 4/222.35
Arrestee's
Care - 4/222.10, 4/645.05
Completion of Field Interview Report - 4/202.01
Assault with a Motor Vehicle - 4/227
Booking Approval - 4/216.01
Burglary-Theft from - 4/274.20, 4/610.30
Consular Officers-Citing and Impounding of - 4/284.15
Control Clerk - 4/780.80
Disabled
Assisting operators - 4/223.30, 4/223.40
Impounding - 4/222
Disposal of Unidentifiable Vehicles or Vehicle Parts - 4/780.19
Division of Impoundment Defined - 4/780.10
Equipment Defective-Violations - 4/360
Field Releasing Recovered - 4/221
Identification Number-Obtaining - 4/220.90
Impounded
Area of impoundment defined - 4/780.10
Audit of impound reports - 4/780.30
Fingerprinting - 4/221.10, 4/222.55
Hold-releasing - 4/222.18, 4/780.77
Holds-placing - 4/220.85, 4/222.30
Inquiries concerning - 4/780.20, 4/780.85
Keys and registration in - 4/222.65
Motor number-obtaining - 4/220.90
Notification to State - 4/780.80
Notifying owner - 4/222.35, 4/222.50, 4/222.51, 4/780.30, 4/780.35, 4/780.40, 4/780.50
Prints and evidence-officer's duties - 4/220.85, 4/221.10, 4/222.55
Private person-by - 4/220.95
Private property-from - 4/222.35
Property in-booking - 4/222.60, 4/520.20
Releasing-responsibility - 4/780.50, 4/780.60, 4/780.70, 4/780.77, 4/780.80
Reports
Completion - 4/220, 4/221, 4/222
Vehicle Hearing Officer - 4/226.05, 4/226.30
Impounding
At traffic accident - 4/222.15, 4/430.60
Audits-Notifications - 4/780.30

Found - 4/221.20
Hearings - 4/226
Illegally parked - 4/222.20, 4/222.25
Notification, CCD - 4/220.43
Notification-State - 4/780.80
Property in a vehicle - 4/222.59, 4/222.60, 4/222.61
Section 22651 (k) CVC, 80.73.2 LAMC - 4/222.19
Seized - 4/222.16
Vehicle being taken into lawful police custody - 4/222.60
Information Requested - 4/780.85
Inventory of property - 4/222.59, 4/222.60, 4/222.61
Investigation completed in field - 4/220.40
License Plates
 Entering on Citation - 4/320.20
 Found-Transferring - 4/555.70
 Reporting Lost or Stolen - 4/220.25
 Tab Displayed - 4/318.40
 Undercover - 4/288
 Loans - 3/583, 3/583.60
Lost Vehicles - 4/220, 4/780.17
 Change of vehicle lost report to vehicle stolen report - 4/220.65
 Lost vehicle reports - 4/220.60
 Recovering a lost vehicle - 4/220.80, 4/221.20
Major Component Vehicle Parts - 4/220.10, 4/222.42
National Firearms Act Investigation - 4/222.30
Owner
 Defined - 4/780.15
 Notifications - 4/221.10, 4/221.20, 4/222.50, 4/780.17, 4/780.18, 4/780.40, 4/780.50,
 4/780.80
 Teletype to DMV requesting Information - 4/155.05, 4/220.15
Present Owner Defined - 4/780.15
Recovered or Found-Reporting - 4/220.80, 4/221.20
 By owner - 4/780.45
 Inside the City - 4/765.54, 4/765.56
 Notifying other jurisdiction - 4/780.35
 Notifying owner - 4/221.10, 4/221.20, 4/222.50, 4/780.17
 Outside the City - 4/765.52, 4/780.40
 Pursuant to Vehicle Code Section 22651 (o) and (p) - 4/222.18
 Releasing to owner - 4/220.80, 4/221.10, 4/780.70
 Reporting - 4/220.10
Releasing-Impounded
 Individual or Corporate to legal owner - 4/780.75
 Owner in custody - 4/780.72
 Pursuant to Vehicle Code Section 22651 (o) and (p) - 4/780.60
 Responsibility - 4/780.50
 To present owner - 4/780.70
 Vehicles Seized as Evidence - 4/780.50
 Vehicles Stored for an Unreasonable Time Period – 4/780.50
Registration Information Request-Teletype Format - 4/155.05
Repossessed - 4/220.70, 4/220.75
Shooting at a moving vehicle - 1/556.40
Stalled - 4/223.30

Pushing with police vehicle - 4/223.40
Stolen or Lost
Advice to person reporting - 4/780.45
Canceling - 4/220.70, 4/755.80
Changing lost to stolen - 4/220.65
Changing stolen to unfounded - 4/220.70
Code Thirty-Seven - 4/120.40
Courtesy reports - 4/220.35
Crime
Taken in - 4/220.50
Used in - 4/220.55
Inside the City - 4/765.54, 4/765.56
Felony wants in stolen vehicle system - 4/760.80
License or identification number unknown - 4/220.15
Notification to owner when found - 4/780.17, 4/780.18
Outside of City - 4/765.52, 4/780.35
Reporting - 4/220.10, 4/220.15, 4/220.45
Tow Service for - 4/223.10, 4/223.20, 4/223.30
Vehicle Motor Pool (Main Street Facility) - 3/582
Wants
Hot Sheet - 4/760.80, 4/760.85
Police Bulletin - 4/760.10

VEHICLE IMPOUND HEARINGS

Commanding Officer's Responsibility - 4/226.25
Duties and Responsibilities - 4/226.05, 4/226.20, 4/226.25, 4/226.30
General Information - 4/226.05
Vehicles Seized as Evidence - 4/780.50
Vehicles Stored for an Unreasonable Time Period - 4/780.50
Owner Notification - 4/222.50
Vehicle Impound Hearing Coordinator's Responsibility - 4/226.27
Vehicle Impound Hearing Officer's Responsibility - 4/226.30

VEHICULAR AIR BAGS

Detonation and booking of vehicular air bag modules - 4/229.10

VENDING MACHINES

Authorized Defined - 3/598.05
Funds from Accounting and use - 3/350.30
Placement - 3/598.10
Relocation - 3/598.12

VENDORS AND CONTRACTORS

Employee Relations - 1/270.15
Endorsement of - 1/270.20

VERMINOUS INMATES - 4/648.30

VETERANS' EMBLEMS - 3/636.30

VICTIM, CRIME

Domestic Violence - 4/203.36

Examining of Sexual Assault Victims - 4/210.35
Indemnification of - 4/203.33, 4/203.35, 4/765.60
Notifications to - 4/203.33, 4/203.35
Photographing
 Battery - 4/273, 4/273.40
 Female - 4/272.45
 Spouse Beating - 4/272.40
Request for Confidentiality - 3/413.10
Violent Crime - 4/203.36

VICTIM INFORMATION NOTIFICATION EVERYDAY (VINE) - 4/203.36

VIOLATORS, TRAFFIC (See: CITATIONS, TRAFFIC)

VISION - 1/102

VISITORS

Dignitaries - 3/208.20
Jails, to - 4/659.40
Officers from Other Jurisdictions - 4/201.80
Inmates, for - 4/659.10

VOICE IDENTIFICATIONS - 4/740

VOLATILE FLUIDS

Booking - 4/535.90

VOLATILE SUBSTANCES (See: NARCOTICS AND DANGEROUS DRUGS)

VOLUNTARY GUN DISPOSAL - 4/540.40

VOTING

Time Off for - 3/709.50

W

WAGON PICK-UP

Forwarding Arrest Reports - 4/680.95
Requests for
 Teletype content - 4/660.20
 Teletype format - 4/165.70

WANTED PERSON FILE

NCIC - 4/728

WANTS

Booking Inmates Completion of booking slip - 4/606.07
Defined - 4/202.64
File of - 4/728.10, 4/728.15
Fugitive Warrants - 4/606.07
Hot Sheet-Placing on - 4/760.80, 4/760.85

Misdemeanant Wanted on Felony - 4/705.22
Police Bulletins - 4/760.10, 4/760.12
Vehicle Cancellation of - 4/220.80

WARNING SHOTS - 1/556.10

WARNING CARDS, PARKING VIOLATIONS - 4/384.05

WARNINGS

Traffic Enforcement - 1/580.10
Verbal - 1/512

WARRANT, SEARCH (See Also: SEARCH WARRANT)

Notification, Telephone Toll Bill Information - 4/742.40
Premature Notification to Telephone Subscriber - 4/742.40
Property Booked Under Authority of - 4/540.90
Disposition procedure - 4/565.10
Reports, Review of - 4/742.10
Return to a Search Warrant - 4/540.90, 4/742.60
Telephonic - 4/742.60
Search Warrants for Telephone Toll Bill Information - 4/742.40
Uniformed Officer Present - 1/578
Tactical Operation Plan - 4/742.10
Warrant Tracking Log - 4/742.10
Wearing of body armor - 4/216.52

WARRANTS, FOREIGN

Arrests

Additional charge - 4/606.07, 4/617, 4/725.06, 4/725.40
Automated want and warrants - 4/611
Reports-completion - 4/725.40, 4/725.48

Bail

Accepting - 4/680.02
Processing - 4/680.80

Defined - 4/725.06

Felony-Registering and Service - 4/725.20

Felony-Arrests Outside County of Issuance - 4/725.57

Fugitive Warrants - 4/606.07

Juveniles Named on - 4/617.15

Juvenile Traffic Court Warrant - 4/218.20

Follow-up Investigation - 4/218.23

Notifications Regarding

Booked on local charge - 4/617.20
Served - 4/617.10

Out of State-Registering and Service - 4/725.20

Service of - 4/725.20, 4/725.49, 4/725.50, 4/725.51, 4/725.54, 4/725.55

Signing Out - 4/725.30

WARRANTS, LOCAL

CWS - 4/611

Suspect challenging warrant - 4/611.15

Additional Offenses-Booking - 4/705.42

Arrests

Additional charge - 4/725.48

Advice - 4/216.02

Reports-completing - 4/725.48

Wearing of body armor - 4/216.52

Bail Forwarding - 4/680.80

Cancelled Warrant-Suspect Booked - 4/682.20

Defined - 4/725.04

Due Diligence - 4/202.80, 4/725.09, 4/725.20

Felony Bench Warrants Responsibility for service - 4/725.20

Felony Warrant-Service Suspect in custody - 4/725.49

In-County Arrest Warrant-Defined - 4/725.05

Juveniles on Adult Traffic Warrants - 4/218.61

Follow-up investigation - 4/705.64

Juvenile Traffic Court Warrant - 4/218.20

Follow-up investigation - 4/218.23

Misdemeanor Traffic Warrant-Immediate Cash Bailout - 4/216.02, 4/682.15

Misdemeanor Warrants-Release from custody - 4/216.67

NCIC-Entering - 4/728

Notification of Charges Against Out-of-County and Federal Inmates - 4/725.08, 4/725.20

Obtaining

Felony Inmates - 4/720.38

Investigating officer's responsibilities - 4/725.08

Person released on writ - 4/725.70, 4/725.72

Probable Cause Arrest Warrant - 4/725.12

Recall Lists-Forwarding - 4/725.95

Recalled by Court-Forwarding - 4/725.90, 4/725.95

Recalled or Served - 4/725.90, 4/725.95

Registration Procedure - 4/725.10

Retainable Offense-Defined - 4/725.07

Service - 4/725.20

Felony arrestee - 4/725.49

Military premises - 4/725.56

Misdemeanor arrestee - 4/725.49

Person in custody of another city - 4/725.54

Person in LA County custody - 4/725.50, 4/725.51, 4/725.52

Signing Out-Procedure - 4/725.30

WATCH COMMANDER

Absence-Responsibility During - 3/230.95

Acting-Designating - 3/230.95

Defined - 3/105

Evaluation for

Interfering - 4/216.23

Resisting Arrest - 4/216.23

Assault on an Officer - 4/216.23

Inspections by - 3/222.40, 3/226, 3/660.40

Interviewing Arrestees - 4/216.01, 4/334.40

Relieving at End of Watch - 3/222.50

Roll Call-Responsibility for - 3/222

Supervision of Mid-Watches by - 3/222.75

WATCHES

Assigned Radio Calls - 3/222.55
Change of Watch Policy - 3/222.02
City Ordinance Requirement
 Civilian employees - 3/703
 Officers - 3/702
End of-Radio Procedure - 4/120.40
 Officer's duties - 3/222.50
Establishing - 2/080, 3/222.05
Hours - 3/222.05
Mid-Watch-Supervision - 3/222.75
Watch Assignments - 3/222.02

WATER LINES

Broken-Notification - 4/208.85

WATER AND POWER, DEPARTMENT OF

Broken Power or Transmission Lines-Reporting - 4/208.80
Broken Water Lines - 4/208.85
Traffic Crashes Involving - 4/440.25

WEAPONS

Arrests for Possession Booking charges - 4/610.20
Authorized Handguns and Ammunition - 3/610.11
Booking as Evidence
 Firearms - 4/540.30
 Ice picks - 4/535.45
 Knives - 4/535.45
 Razors - 4/535.45
Emergency Weapons Issuance - 3/558
Motor Vehicle - 4/227
 Booking Approval - 4/216.01

WEATHER FORECAST

Teletypes-Format - 4/175.70

WEIGHT CONTROL - 3/771

Commanding Officer Responsibility - 3/771.20

WEIGHT MACHINES

Certification - 3/770.20, 3/770.30
Use of - 3/772.05, 3/772.10
Inspection - 3/770.30

WHISTLES, OFFICERS'

Carrying - 3/622.50
Required Equipment - 3/620.10
Use - 4/378.40

WITNESS FEE

Civil Subpoena - 3/780.50

Reporting - 3/380.10

WITNESS PROTECTION PROGRAM - 3/355.30, 3/355.35

WITNESSES

Accompanying Persons with Mental Illness - 4/260.46

Defense Witness-Employee Subpoenaed - 3/210.60

Follow-up investigation - 1/540.10

Nonresident - 4/216.40, 4/262.70

Show-up-Attendance - 4/735.40

Traffic Crashes Officers' duties - 4/420.25, 4/420.30, 4/420.35

WOMEN INMATES - 4/604.16, 4/604.17

WOMEN'S JAIL

Arraignment of Inmates - 4/750.18

Booking Females - 4/604.17

Officer's Responsibilities - 4/604.45, 4/620.15

Own Recognizance Releases - 4/681

Photographing Arrestees - 4/635.10

Supplemental Charge Teletype - 4/165.04

WORK (DUTY) CERTIFICATE - 3/711.70

WORK PERMITS (See: SECONDARY EMPLOYMENT)

WORKING HOURS

Civilian - 3/703

Officer - 3/702

WORKER'S COMPENSATION

Case numbers - 3/717

Police Reserve Officers - 3/716.10

WORKPLACE VIOLENCE

Commanding Officer's Responsibility - 3/891

Department Policy - 1/210.37

Employee's Responsibility - 3/891

Supervisor's Responsibility - 3/891

WRITING FOR PUBLICATION BY DEPARTMENT EMPLOYEES

Employee's Responsibilities - 3/779

Review of - 3/779

WRITS

Acceptance of - 3/425.10

Bond Surrender on Completion of Booking and Identification Record - 4/606.14

Habeas Corpus - 4/165.33, 4/725.70, 4/725.72

Log of - 3/425.20

Order to Release on Teletype format for - 4/165.30

Inmate Released on

Obtaining warrant for - 4/725.70

Serving warrant on - 4/725.72
Teletype of-Format for - 4/165.30, 4/165.33

X

X-RAY PHOTOGRAPHS-CENTRAL RECEIVING CLINIC - 3/720.40

XEROX MACHINES

Use of - 5/030.67, 5/030.68

Y

YELLOW ZONES (See: ZONES)

YOUTH FUNDS - 3/350.48

YOUTH PROGRAM OVERNIGHT OUTINGS - 3/390.01

Z

ZONES-PARKING

Enforcement of - 4/372, 4/384.15

Legality of - 4/372.10

Requests for installation of - 4/372.35, 4/384.20

White, Yellow, and Green-Establishment and Repainting - 4/384.20